

Sampson County, North Carolina



Recommended Budget
Fiscal Year 2023 - 2024

Sampson County, North Carolina
Fiscal Year 2023 - 2024 Recommended Budget
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TO: Board of Commissioners

FROM: Ed Causey, County Manager

DATE: May 22, 2023

RE: Budget Message - Proposed Budget FY 2023-2024

The NC Local Government Budget and Fiscal Control Act (NCGS Chapter 159) prescribes that the County Manager (acting as budget officer) shall prepare and submit for consideration by the Board of Commissioners an annual budget and capital program. Such budget is submitted in whatever form or detail the Board may specify and should contain a concise explanation of the governmental goals fixed by the budget for the budget year, should explain important features of the activities anticipated in the budget, should set forth the reasons for stated changes from the previous year in program goals, programs, and appropriation levels, and should explain any major changes in fiscal policy. In accordance with law, I respectfully submit this budget message and recommended budget for Board consideration.

INTRODUCTION

Fiscal year 2022-2023 has been a very challenging period for both Sampson County and the nation. Thankfully, there has been marked economic improvement over 2021-2022. Inflation has lessened but continues at a higher than desired rate. Supply chain issues are improving but continue to impact commerce on both a national scale and here locally. We also continue to endure significant manpower shortages in multiple areas. Economists, such as NC State's Dr. Mike Walden caution that "the recession bell continues to ring" and that economic growth will be slow.

We are fortunate to have a group of County Commissioners that are sensitive to these challenges and endeavor to be proactive, making decisions that garner long term benefits without creating unintended negative short-term consequences. In this regard, we learned last year that our focus on increasing revenue was correct. However, we quickly realized that we must begin to think much more broadly and look for revenue sources that include more than raising the property tax rate. Thus, we are not recommending an increase in the tax rate. We have, however, begun to shift our focus to fee-based services and have reviewed our fee structures, recommending fee increases in multiple areas. Many believe that a reasonable fee

structure for desired services helps to create a more equitable distribution for sharing the cost of government. These recommendations will be outlined herein.

SIGNIFICANT ACCOMPLISHMENTS OF FY 2022-23

1. Salary Adjustments

The Board of Commissioners previously approved the following salary increases during the 2021-2022 budget year:

- a. All employees received a 5% COLA as of July 1, 2021.
- b. The Board approved an additional \$675,000 to assist in increasing salaries to midpoint during that year.
- c. In October, the Board approved an additional 10% temporary raise for Detention Officers. Please also note that the Detention Officers were also advanced one pay grade in the 2019 budget.
- d. The Board also directed staff to complete a very limited market review of employee salaries. Based on this review, an additional 5% increase was approved for all employees beginning in January 2022. (This did not include the Detention Officers as their temporary raise mentioned above was made permanent.)
- e. The Board also approved a 2.1% bonus paid in December 2021 for all employees employed as of June 30, 2021.
- f. The Board also authorized a complete market study to begin in July 2022 to review current salaries and offer and recommend any adjustments or additional increases.

To summarize:

- a. *All employees have received at least a 12.1% increase in salary during the 2022 year.*
- b. *Detention Officers received a minimum raise of 17.1% raise **during this same period.***
- c. *The percentage of increase for many employees is even greater when the \$675,000 salary adjustments mentioned above are factored in.*

In addition, in January of 2023 all employees received a pay increase of 2.5%. In addition, there was a bonus temporarily implemented for hard to fill positions. The Board, having deferred action on a proposed market study in the 2022 approved budget, rescinded this action and authorized the completion of a market study in the late fall of 2022.

2. Grant Projects

The County was the beneficiary of a number of grant dollars in 2022. The funding and its associated projects are as follows:

| | | |
|---------------------------|--|------------------------|
| SCIF Project 20567 | Sampson Community College | 1,000,000.00 |
| | Body/In Car Cameras for Sheriff's Department | 200,000.00 |
| | History Museum | 50,000.00 |
| | Western District Park | 457,000.00 |
| | Animal Shelter | 750,000.00 |
| SCIF Project 20568 | Body/In Car Cameras for Sheriff's Department | 1,000,000.00 |
| SCIF Project 20569 | Radio Tower | 250,000.00 |
| SCIF Project 20566 | Plainview Community Center | 150,000.00 |
| ARPA-DWI | Ivanhoe Water System | 13,283,000.00 |
| | Total Additional Grant Funding | \$17,140,000.00 |

3. Economic Development

Economic Development accomplishments this year include:

- *Sale of the County-acquired Roseboro property to NC Welding for \$375,000.* This purchase allowed Sampson County to recoup its investment in the property, including due diligence and some clean-up. In addition, the property is back on the tax records, and NC Welding has space to expand their existing business.
- *Acquisition of a 210-acre site, off I-40 in Newton Grove, for a future Joe Britt Warren Business and Industrial Park.* The future park is projected to have approximately ten light industrial manufacturing companies with cumulative space of over 600,000 SF. The property will also allow for thirteen commercial and professional service users.
- *Commencement of a Masterplan of the Joe Britt Warren Business and Industrial Park.* The County is also working with the Town of Newton Grove to complete a Wastewater Study of its current system and engineering alternatives to support future growth. Both projects are funded through a \$262,000 grant provided by NC's Southeast.
- *Completion of a new road construction and water and sewer extension project at Sampson Southeast Business Center.* Specifically, a \$1.28 million grant by NC Commerce's Industrial Development Funds (IDF) allowed Sampson County to stub-in a new road within the industrial park and extend water and sewer up to recently acquired property.
- *Receipt of a \$265,112 grant by Golden Leaf to clear and grade a portion of the land within Sampson Southeast Business Center for a future 60,000 SF light industrial building, expandable to 125,000.* We are early in the process with this project.
- *Receipt of a \$120,000 Building Reuse grant for and on behalf of DuBose Steel's expansion efforts in Roseboro.* The County will be administering this grant over the next two years.

4. **Public Water System**

Activity and accomplishments regarding our public water system have been significant during the past year. Some of our accomplishments include:

- 169 taps have been installed since July 1, 2022
- Construction of the Clement Area water main extensions began February 6, 2023. Sixty-five customers have purchased taps.
- The Johnston County Interconnection Phase II on Oak Grove Church Road was completed on October 18, 2022.
- The I-40/NC403 well received the final inspection on December 6, 2022.
- The Iron and Manganese Treatment system at HWY 403 is nearing completion. Contract A is 90% complete. Contract B is 30% complete. Substantial completion has been delayed due to supply chain issues.
- Construction began on two elevated storage tanks on February 6, 2023. One tank will be constructed near the old Midway Elementary School and the other near Roseboro. Substantial completion is planned for January 7, 2024.
- Design is underway for the recently funded Ivanhoe Water System.
- Design is nearly complete for water main extensions on Serenity Lake Road, Welcome School Road, Kenan Weeks Road, Jernigan Loop Road, E. Darden Road, JC Howard Road, Nathan Dudley Road, Wrench Road, and Hollerin Road.

5. **Sheriff's Department**

We have added seven resource officers to the sheriff's department. This now gives us a total of 17 school resource officers for the County school system.

BUDGET HIGHLIGHTS

1. **Audit/Fund Balance** The audit for the fiscal year ending June 30, 2022 indicated that the General Fund had grown by \$2,948,713. This represents 34.88% of expenditures. The total net position increased by \$33,975,359. *The tax collection rate was 97.69%.*
2. **Tax Rate** The tax rate for last year was set at \$.825. There has been continued diligence in the collection of property taxes. The net tax evaluation was \$5,158,985,334. We are projecting a 97% collection rate for this proposed budget.
3. **Convenience Sites Availability Fee** We refer you to Exhibit A wherein we have outlined the details for implementing a county wide availability fee for the utilization of solid waste conveniences sites. The availability fee will be billed in August 2023 for the calendar year beginning January 2024. Please note that properties within the incorporated areas of the County (municipalities) will not be assessed this availability fee. It is important for everyone

to thoroughly review Exhibit A to understand how this program will work and what is covered. This recommendation is part of our focus on fees for services to decrease our need for increased property taxes. Estimated revenues of \$1,055,000 are expected to offset our annual solid waste costs.

4. **User Fee Adjustments** We have had multiple departments review their fee structure and offer appropriate changes in their fees or fee structure to ensure they are more in line with those of our surrounding counties and/or the cost of the services provided. Please see Exhibit B for a detailed overview of the major proposed fee changes.
5. **Emergency Services Facilities Construction** Sampson County has been working for years to build a new Emergency Services building, and the construction of our new facilities finally began in April 2021. The new facilities will come online during this year. The building is essentially complete and fully occupied except for the 911 Center. We expect full occupancy during the last half of 2023. At present, we are reflecting a total project budget of \$18,279,453. Of this amount, only \$4,200,000 is in the form of loan. Thus, 78% of the total project cost is grant.

BUDGET DRIVERS

1. **Sales Tax** We are projecting an increase in sales tax revenue of \$1,000,000.
2. **Property Tax Revenues** Property tax collections are expected to increase by \$1,080,300. We are projecting a collection rate of 97%. The Tax Office staff continue to do a good job of servicing our tax base.
3. **ARPA Monies** We are including \$2,000,000 of ARPA monies as revenues.
4. **Fund Balance Appropriated** We are appropriating approximately \$4,458,257 to balance the budget. We believe that lapsed salaries and benefits will cover a significant portion of this deficit.
5. **Lawsuit** We have included \$100,000 to continue to defend against the lawsuit filed by 34 current and former Sheriff's Department employees. This is in addition to the expenditure of \$82,299.45 this year.
6. **Legal Service** We are now contracting for legal services.
7. **COLAs and Market Study** The BOC approved an additional 2.5% pay increase for all employees to take effect this past January. Earlier in the fiscal year, the Board voted to complete the market study that was previously deferred. It is expected that this market study will be completed in late May or early June 2022. Likewise, no additional COLAs or pay

increases are included in this budget. It is anticipated that the market study once completed and approved will be implemented in a very reasonable timeframe. In this regard, we are including a proposed expenditure of approximately \$3,000,000 to cover the proposed salaries and benefits provided in the market study.

- 8. *Health Insurance/Benefits*** The County's portion of the increased cost of health insurance will amount to approximately \$440,700 for the year. This equates to \$65.00 per month per employee. Since 2019, the County's share of employee health insurance has risen from \$734 per month to the current \$950 per month per employee. The county has absorbed more than \$1,450,000 in cost since 2019. Benefits for employees will be evaluated as part of the pay study. Likewise, the employee cost of benefits may need to be adjusted in subsequent budgets.
- 9. *Capital Outlay Funding for Public Schools*** The City School System has requested \$415,000 in capital outlay funding, and the County School System has requested \$3,576,000. We are projecting \$1,524,750 to be available from the annual sales tax received and designated for school capital outlay projects. Therefore, the projection for the City Schools will be \$412,274 and the County Schools will be \$1,112,476.
- 10. *Current Expense Funding for Public Schools*** The County School System has requested an additional \$494,986 for current annual operating expenses, and the City School System has requested an additional \$536,360 for current annual operating expenses. We are required to fund both school systems at the same per student rate. Using our basic budgeting technique of ensuring proportional funding for the operational expenses based on county general revenues, we are projecting available funding in the amount of \$489,578. We are proposing to increase funding to the County Schools by \$445,919 and the City Schools by \$43,659. This equates to funding of \$1324 per student.
- 11. *Sampson Community College*** We have increased the operational funding for the Community College by \$59,552. We are projecting a 3.6% increase in operational expenditures which is similar to the increase for the public-school systems. In addition, we are proposing \$250,000 for capital outlay (as proposed in the 2016 budget for the following 10-year period).
- 12. *Contingency*** We have budgeted \$380,910 for contingency. We continue to be concerned about the cost of utilities, gas, and oil. Likewise, it is possible that the funding for these items in the various department budgets may need to be adjusted during the year.
- 13. *Detention Center and Sheriff's Department*** Operating expenses for the Detention Center and Sheriff's Department are \$5,241,953 and \$9,983,869 respectively. The total budget for the Sheriff's Department including Detention is \$15,225,822. The combined proposed

expenditures for the Department have increased \$962,468 over the last year. They do have projected revenues of \$3,783,498, which is \$452,718.00 more than last year.

- 14. Department of Social Services** The County contribution to DSS is increasing by \$305,080. Much of this cost can be attributed to personnel. We continue to be concerned about the cost of Medicaid expansion and the challenges in child protective services. Thankfully, it is expected that the State will cover all county-related costs for Medicaid Expansion for the next several years.
- 15. Health Department** The County contribution for the Health Department increased by \$24,000.
- 16. Cooperative Extension/Beaver Management** The Cooperative Extension budget has increased by \$113,242. Of this amount, \$100,000 is for full-time beaver management in addition to the \$6,000 basic fee annually for beaver management.
- 17. Rescue** The projected Rescue budget is \$7,971,909. This budget includes two new ambulances and two replacement QRVs. The budget also includes an Assistant EMS Operations Chief.
- 18. Fire Departments** Three fire departments have requested increases in their fire tax. The Fire Commission has recommended that the fire tax rate be increased for the Turkey Fire Department from \$.07 to \$.09, the Faison Fire Department from \$.04 to \$.06, and the Plain View Fire Department from \$.09 to \$.10. County Administration supports the recommendation of the Fire Commission.
- 19. Communications** The Communications budget is \$1,581,782.
- 20. Aging** The General Fund contribution to Aging will be \$396,580.
- 21. Exposition Center** The General Fund contribution to the Expo Center is \$412,142.
- 22. Revaluation** The Board of Commissioners has voted to complete a desktop property revaluation to be completed in 2023, to be effective with the 2024 tax bills.
- 23. Special Appropriations** In recent years, we have limited our consideration of new initiatives. We are recommending an allocation of \$60,000 for the Sampson County History Museum, \$6,888 as the local match for the Mid Carolina RPO, and \$300 for travel for the mandated CAC committees. These are requests that have been annually funded for many years. These were the only requests received.

24. Debt Service-Vehicles In the recommended budget, we are proposing to replace sixteen Sheriff's vehicles, two ambulances, one truck for Inspections, two QRVs for EMS, one truck for the animal shelter, and two vehicles for DSS. The vehicle requests in the Sheriff's Department budget have been changed to cars. The QRVs for EMS have been reduced to small SUVs.

25. Retirement System Contributions The County's contribution for our share of the regular employees' retirement system will increase, going from 11.4% for all employees except law enforcement to 12.14%; the rate for law enforcement will rise to 13.04% from 12.04%. The County is part of the Local Government Retirement System. The rates that we pay on employees' gross salaries are set annually by the State. The total cost of this increase is \$226,200.

Note: The \$226,200 plus the additional \$440,700 for Health insurance/benefits totals an additional \$666,900 that the county is paying for benefits on behalf of our employees. Thus, the county is increasing its contribution to employee benefits by more than \$1,000.00 per employee.

26. Elections The Elections budget has increased by \$63,162. This does not include the cost of a second primary election. If needed, these funds will come from Contingency.

27. Capital Reserve We are budgeting \$687,500 for capital reserve.

28. Personnel The number of permanent employees at the time of last year's budget message was 560. During the year, the Board added four telecommunicator positions and converted one part time DSS employee to permanent. The Board then added seven SROs to the Sheriff's Department. We now have a total of 572 positions. We have received requests to add the following positions: four positions for DSS to handle Medicaid expansion, two deputies and one juvenile officer for the Sheriff's Department, one additional inspector for the Inspections Department, one training officer for Emergency Services, one assistant EMS Chief, and one additional administrative person for Veterans. We propose to add the following positions:

- a. Four social workers to add handle the Medicaid Expansion. It is expected that all associated costs for these positions will be paid by the State for the first several years. The additional Medicaid caseload will increase the existing workload beyond existing capacity to handle same.
- b. One Assistant EMS Operations Chief.
- c. One Training Officer to be assigned directly to the Emergency Services Director with training telecommunicators as a primary responsibility.

- d. One inspector for the Inspections Department because of service demands, the need for succession planning, and the fact that we expect financial compensation from the state to cover about half of the salary of the additional employee for the first two years.
- e. Although we are not recommending additional positions for the Sheriff's Department, we are receptive to reclassifying one comparable vacant position to a Juvenile Officer.

If all positions are approved, we will have 579 full-time employees at the beginning of the fiscal year.

29. Solid Waste The increase in solid waste costs is projected to be \$160,175 This cost is a result of the CPI increase on our solid waste collection contract, the cost of testing, and the additional administrative cost related to the solid waste availability fee.

30. GIS GIS is an area of emphasis for the county. We have one GIS coordinator and one vacant position in Environmental Health that has recently been reclassified to a GIS technical position. Both of these positions will be reassigned to County Administration as of July 1, 2023. GIS will serve all departments needing GIS services. GIS will continue to be housed with Emergency Services.

31. Customer Service and Technology Our customer service and technology have not met expectations in recent years due to the pandemic and budgetary restraints. It is important that we reinvigorate our efforts and accomplishments in both areas. If there was any good news from the pandemic, we all learned new ways of completing and conducting business more efficiently. For example, the utilization of virtual meetings has increased at least tenfold. Likewise, we must emphasize the best technology available. In this regard, we are going to complete the IT audit that we have discussed for several years to properly assess where we are overall with Information technology.

The past several years have also taught us that more and more people want to conduct as much business online as possible. This means providing accurate information. In this regard, we are going to totally revamp our website. The goal is to provide an up-to-date website that provides accurate and current information that can be easily updated and adapted to ever-changing needs. It is also our goal to provide our customers with the opportunity to accomplish as much work online as possible. Similarly, we will be investing in software that will facilitate the work in Environmental Health and Inspections.

SUMMARY COMMENTS

It is important that we emphasize the difference between a cash flow position and our financial position based on total assets. Sampson County's total financial position is very sound. This is

demonstrated by having a fund balance (as of June 30, 2022) that represents 34.88% of expenditures as well as a total net financial position that has increased by \$33,975,359. This strong financial position is a result of a Board of Commissioners who work diligently to make sound financial decisions considering both the short-term and long-term needs of the County. There are many reasons for building a strong financial position, not the least of which is ensuring the County has the available financial resources to react proactively to major disasters until federal resources can be marshalled. While our financial position is sound, we do have cash flow challenges. This is a result of pervasive inflation, a declining rural population, and the need for more job creation in our communities. We have an increasing cost of operations and the need to make numerous technological improvements. Simply put, our recurring revenues are less than our projected current expenses. Thus, we are faced with the continuing challenge of searching for more revenue. Moreover, given the reality that the same economic conditions which burden the County weigh just as heavily on our citizens, our revenue search must go beyond increased taxes.

If you look back at the salary adjustments outlined herein you will note that the Board has worked diligently and methodically to meet the compensation needs of our employees despite economic challenges. In January 2022, we had closed much of the monetary gap regarding salaries. Subsequently, no COLAs or raises were initially granted in the Spring 2022 budget. Regrettably, during the same time, surrounding counties were, however, positioned to implement numerous salary adjustments, exacerbating our pay gap concerns. While frustration at salary disparities is to be expected, we were still surprised by the vitriol that began in late July on social media regarding salaries. The commissioners and County Administration were personally maligned repeatedly and quite severely. We are extremely proud of the commissioners for their fortitude, professionalism, and dedication to making good decisions for the entire county rather than reacting emotionally to incomplete and often incorrect information.

Local government budgeting and finance is complex, particularly understanding the difference between total assets and cash flow as described above. However, the negativity – fueled by a lack of clear and accurate information without context and promulgated false narratives – was unwarranted and nonproductive. Nevertheless, the situation illustrated the need for improving our technology to ensure that we have an improved capability for providing the public with clear, concise, and factual information. We do have to evaluate how we communicate when miscommunications/disinformation abounds in social media. We do hope that those who were perpetuating misunderstanding have learned that Sampson County government is here to represent all citizens and all employees and make fact-based decisions based on understanding all the needs of the county. We do listen to all concerns and try to adjust when appropriate in a very responsible manner. We do want to emphasize that we wholeheartedly support the right of all citizens to express their concerns and offer suggestions for improved governance.

We are also pleased with the accomplishments in Economic Development over the last several years and this year. As explained above, much has been accomplished this year. There continues to be much work to be accomplished. Economic Development can be compared to preparing for a dinner party. Currently, we are in the process of “setting the table”. The table will be set when we have completed all the master planning and installed the needed infrastructure to support the development of these two parks. We recently visited an industrial park in Pender County and observed that their rapid development only occurred after all the needed infrastructure was in place.

Moving forward, we recognize that our recommended budget includes a higher recommended appropriated fund balance than in the previous few years. We believe this recommendation is appropriate as we need time to evaluate our revenue sources and determine how to more effectively balance our projected revenues versus expenses. We also expect continued slow improvements in the inflation rate as well as continued improvements in the supply chain.

We look forward to working with you in the coming weeks as you evaluate the FY 2023-2024 recommended budget.

EXHIBIT A

PROPOSAL FOR IMPLEMENTATION OF A SOLID WASTE AVAILABILITY FEE

County Obligations for Solid Waste Collection

The obligations of the County for solid waste collection are found in 130A-309.09A. From the statutes: *“the governing board of each unit of local government shall assess local solid waste collection services and disposal capacity and shall determine the adequacy of collection services and disposal capacity to meet local needs and to protect human health and the environment. Each unit of local government shall implement programs and take other actions that it determines are necessary to address deficiencies in service or capacity required to meet local needs and to protect human health and the environment.”*

Each county has the specific responsibility for providing at least one site for the collection of discarded white goods and for the removal of chlorofluorocarbon refrigerants from white goods. (They have the authority to contract with another local government or a private entity for such service but may not charge a disposal fee for white goods collection.) Additionally, units of local government are expected to make a good-faith effort to achieve the State’s (40%) municipal solid waste reduction goal (thus the obligations for recycling management) and to comply with the State's comprehensive solid waste management plan. In compliance, Sampson County provides our citizens the following solid waste services:

- **Convenience Sites** Sampson County provides its citizens twelve (12) container sites, strategically located so that each household has a reasonably short distance to reach one. Most of the sites are open a portion of every day except Thursdays (Giddensville only T/Th/Sat). All the sites take residential household waste (not commercial) and recyclables. White goods and electronic waste are collected at the Ingold and Spivey’s Corner sites only. GFL properly disposes of the white goods; the County pays a separate vendor to collect and process the electronic waste, but GFL staff assist in the packaging, stacking, and loading etc. (at no extra cost to the County). The County owns 4 of the convenience sites, and leases 7 of them (the 12th site is located at the landfill). The County contracts with GFL to collect/transport solid waste and recyclables and to man and maintain the sites.
- **Scrap Tires** The county pays a separate contract for scrap tire disposal. Containers for the collection of scrap tires are located in a special collection area at the landfill and are picked up by the private contractor. A small part of the costs for disposal of scrap tires are offset by annual state scrap tire fund revenues.
- **E-Waste** The county has a separate contract for e-waste disposal. E-waste is defined as discarded electrical or electronic devices such as computer equipment, keyboards, calculators, televisions etc.

Statutory Authority for Fees to Offset Costs of Solid Waste Collection

Each budget year, the Board must consider the most fiscally prudent way to manage the cost of all services, including solid waste disposal. Both counties and municipalities have authority to impose certain fees to offset the cost of solid waste collection, and it is proposed that the Board adopt a solid waste availability fee with the FY 23-24 budget.

Pursuant to G.S. 153A-292, if the county operates or supports any disposal facilities within the county it may impose a fee “for the availability” of the disposal facilities. An availability fee may be imposed on all “improved” properties in the county that “benefit” from the availability of the facility. For this fee implementation, it is proposed that “improved” properties be defined as those upon which there is a residence or business. Because certain property is deemed by statute not to benefit from the availability of a county’s disposal facilities (those whose solid waste is collected by a municipal government or a

EXHIBIT A

private contractor for a fee), the availability fee would only apply within the unincorporated areas of the County. The revenues generated by solid waste fees may not exceed the (direct and indirect) cost of providing for solid waste disposal; therefore, the 2024 annual solid waste availability fee is proposed to be **\$80** (assuming the estimated annual costs for management of solid waste disposal of approximately \$ 1,437,020 and a 70% fee collection rate).

Proposed Fee Implementation Process

1. Effective January 1, 2024, access to Sampson County's solid waste convenience sites – excluding the site located in front of the Sampson County landfill at Snow Hill – will require a solid waste access decal affixed to the user's vehicle.
2. Access to the convenience site located at Snow Hill will not require a decal. Because the County may not assess a fee for the collection of white goods or e-waste, those wastes will be accepted at this location.
3. In late Summer, early Fall, each owner of an "improved" property (as defined above) in the unincorporated areas of Sampson County will be assessed an \$80 solid waste availability fee. (Bills will arrive separate from their annual tax bill, which is mailed in July.)
4. Once the solid waste availability fee is paid¹, the taxpayer will be mailed two (2) window decals, good for one calendar year.
5. Renters would be responsible for obtaining decals from their property owners or may purchase one decal at a rate of \$80 from the Sampson County Administration Offices.
6. Those households or businesses located in municipalities (not subject to the fee) who wish to have access to a solid waste convenience site may purchase one decal at a rate of \$80 from the Sampson County Administration Offices.
7. Those persons residing outside of Sampson County but for whom our convenience sites may be in closer proximity to them may also purchase one decal at an out-of-county rate of \$120 from the Sampson County Administration Offices.
8. Those persons in the unincorporated areas of the County who pay for private solid waste collection services may apply by any established deadline for an exemption to the solid waste availability fee billing with proof of payment of those services. This exemption is like the elderly/disabled and veteran's exemptions currently offered by the Tax Office.

¹ Taxpayers will receive a tax bill and a separate solid waste availability fee bill. The Sampson County Tax Office will receive payment for the solid waste fees via the same methods of payment for tax billings.

Inspections Fee Changes

2023 Proposed Fees are shown in RED, Current Fee is shown in BLACK.

One- and Two-Family Dwellings

| | | |
|-------------------|--|---|
| Building | .15 .25 per sq. ft. | |
| Electrical | .90 1.00 per amp for Main Electrical Service | *Electrical on new residential addition: |
| Plumbing | \$12.00 \$16.00 per fixture (\$75.00 per minimum) | *less than 600 sq. ft. \$50.00 \$75.00 |
| Mechanical | .08 .10 per sq. ft. | *over 600 sq. ft. \$80.00 \$100.00 |

Cost Per Sq. Ft. of Building Area

| | <u>Building</u> | <u>Electrical</u> | <u>Mechanical</u> | <u>Plumbing</u> |
|----------------------|-----------------|-------------------|-------------------|-----------------------------------|
| Residential | .15 .25 | .09 .15 | .08 .15 | \$12.00 \$16.00 per |
| Storage | .08 .25 | .06 .15 | .07 .15 | plumbing fixture/ |
| Assembly | .15 .25 | .09 .15 | .12 .15 | Commercial |
| Institutional | .23 .25 | .13 .15 | .14 .15 | Base fee |
| Business | .14 .25 | .09 .15 | .09 .15 | Add. \$100.00 \$150.00 |
| Mercantile | .11 .25 | .07 .15 | .08 .15 | |
| Hazardous | .15 .25 | .10 .15 | .14 .15 | |
| Industrial | .13 .25 | .09 .15 | .07 .15 | |
| Educational | .16 .25 | .09 .15 | .09 .15 | |

Additions

Computed on above table with \$50.00 \$100.00 minimum fee.

Alterations & Repairs

Based on 1/2 above table computation with \$50.00 \$100.00 minimum fee.

Change of Occupancy

Same as alterations and repairs. Calculations based on new occupancy.

Inspections Fee Changes

2023 Proposed Fees are shown in RED, Current Fee is shown in BLACK.

Mechanical

| | | |
|--|---------------------|-----------------|
| Residential Replacement | \$ 60.00 | \$75.00 |
| Commercial | | |
| >Up to 1,000,000 BTU or up to 15 tons | \$ 80.00 | \$200.00 |
| >over 1,000,000 BTU or over 15 tons | \$200.00 | \$300.00 |
| Air Conditioner (Commercial) | | |
| —>Up to 15 Tons | \$100.00 | |
| —>Over 15 tons | \$200.00 | |
| Gas Piping | | |
| Residential | \$ 50.00 | \$75.00 |
| Commercial | \$ 80.00 | \$100.00 |
| Commercial Hoods | \$100.00 | \$200.00 |
| Suppression Test | \$ 50.00 | |
| Commercial Refrigeration | | |
| Motors or Compressors (1 st Unit) per unit | \$ 80.00 | \$100.00 |
| —Additional Motor or Additional Units | \$ 20.00 | each |

Plumbing

| | | |
|-------------------------|---------------------|------------------------|
| Minimum Fee | \$ 50.00 | \$75.00 |
| Residential | \$ 12.00 | per Fixture |
| Water or Sewer Taps | \$ 50.00 | \$75.00 |
| Both Water & Sewer Taps | \$ 60.00 | \$100.00 |
| Commercial | \$80.00 | \$100.00 |

Mobile Home Fees

| | | |
|--|-----------------|-----------------|
| Setup (includes blocking & Tie Downs) | | |
| Singlewide | \$100.00 | \$150.00 |
| Doublewide | \$150.00 | \$200.00 |
| Footer | \$ 50.00 | \$75.00 |
| Electrical | \$ 60.00 | \$75.00 |
| Plumbing | \$ 60.00 | \$75.00 |
| Mechanical | \$ 60.00 | \$75.00 |

Other Fees and Charges

Administrative Fees

- **Change of contractor on existing permits** **\$25.00**
- **Refund of permit with no inspection activity** **\$25.00**
- **Copy of Certificate of Occupancy** **\$25.00**
- **Renewal of expired permits**
 (New application is required) **\$25.00**

Minimum Fee or Extra Trip

| | | |
|--------------------|----------------|-----------------|
| Residential | \$50.00 | \$75.00 |
| Commercial | \$80.00 | \$100.00 |

Reinspection Fee

| | |
|--------------------|-----------------|
| Residential | \$75.00 |
| Commercial | \$100.00 |

Inspections Fee Changes

2023 Proposed Fees are shown in RED, Current Fee is shown in BLACK.

Plan Review

Commercial \$50.00

Work started before securing a Permit: Double Fee

- 1st Offense: Double Fee**
- 2nd Offense: Double Fee + \$100.00**
- 3rd Offense: Double Fee + \$300.00**

Provisional or Temporary Buildings \$ 50.00 \$100.00
(i.e. fruit stands, tents, etc...)

Demolition Permits \$ 80.00 \$100.00

******Items not covered by the schedule of fees shall be computed at an hourly rate of \$75.00 \$100.00 per hour (minimum 1 hour) by the Building Codes Administrator.***

Comparison

Scenario: New Construction 2000 sq ft Home

| <u>Permit Type</u> | <u>Bldg</u> | <u>Elec</u> | <u>Plumbing</u> | <u>Mechanical</u> | <u>Total</u> |
|--------------------|-----------------|-----------------|-----------------|-------------------|-------------------|
| Rate | | | | | |
| Current | \$300.00 | \$180.00 | \$108.00 | \$160.00 | \$748.00 |
| Proposed | \$500.00 | \$200.00 | \$144.00 | \$200.00 | \$1,044.00 |

Scenario: New Construction 3500 sq ft Home

| <u>Permit Type</u> | <u>Bldg</u> | <u>Elec</u> | <u>Plumbing</u> | <u>Mechanical</u> | <u>Total</u> |
|--------------------|-----------------|-----------------|-----------------|-------------------|-------------------|
| Rate | | | | | |
| Current | \$525.00 | \$360.00 | \$156.00 | \$280.00 | \$1,321.00 |
| Proposed | \$875.00 | \$400.00 | \$208.00 | \$350.00 | \$1,833.00 |

Planning and Zoning Fees increased July 1, 2022

Environmental Health Fee Changes

| <u>Description</u> | <u>Current Fee</u> | <u>Proposed Fee</u> |
|--|--------------------|---------------------|
| Engineer Option Permit Fee - Standard | \$75.00 | \$90.00 |
| Engineer Option Permit Fee - Medium | new fee | \$105.00 |
| Engineer Option Permit Fee - Large | new fee | \$135.00 |
| Existing Septic System Inspection | \$75.00 | \$100.00 |
| Septic System Expansion | \$100.00 | \$150.00 |
| Soil/Site Evaluation (Repair Septic System) | \$50.00 | \$75.00 |
| New Septic System-IP & CA - Standard (0-600 gpd) | \$250.00 | \$300.00 |
| New Septic System-IP & CA - Medium (601-1,250 gpd) | \$300.00 | \$350.00 |
| New Septic System-IP & CA - Large (1,251-3,000 gpd) | \$400.00 | \$450.00 |
| Improvement Permit Only | \$100.00 | \$150.00 |
| Construction Authorization - Standard | \$150.00 | \$150.00 |
| Construction Authorization - Medium | \$200.00 | \$200.00 |
| Construction Authorization - Large | \$300.00 | \$300.00 |
| Migrant Labor (Existing septic & well report) | \$50.00 | \$100.00 |
| Migrant Labor (each additional septic report) | \$15.00 | \$20.00 |
| Food & Lodging plan review | \$250.00 | \$300.00 |
| Public Swimming Pool Annual OP | \$150.00 | \$200.00 |
| ServSafe Class Full Course (Including all materials) | \$190.00 | \$195.00 |
| ServSafe Class Full Course (Student brings 7th edition book) | \$120.00 | \$120.00 |
| ServSafe Class Re-Test/Test Only | \$100.00 | \$100.00 |
| ServSafe Class (per student) | \$75.00 | \$95.00 |
| ServSafe Class Answer Sheet | \$45.00 | \$55.00 |
| ServSafe Class Manager Book/Exam Sheet | \$80.00 | \$100.00 |
| ServSafe Class Proctoring Exam (per student) | \$30.00 | \$40.00 |
| Smoking Violation Fine | \$200.00 | \$200.00 |
| Tattoo Artist Annual Renewal | \$250.00 | \$250.00 |
| Temporary & Limited Food Establishment | \$75.00 | \$75.00 |
| New Well Site Evaluation | \$300.00 | \$350.00 |
| Each additional new well on same property | \$150.00 | \$200.00 |
| Water Samples - Full Panel | \$145.00 | \$150.00 |
| Water Samples - Bacteriological | \$55.00 | \$60.00 |
| Water Samples - Inorganic Chemical | \$100.00 | \$110.00 |
| Water Samples - Nitrate/Nitrite | \$55.00 | \$60.00 |
| Water Samples - Pesticide | \$100.00 | \$110.00 |
| Water Samples - Petroleum | \$100.00 | \$110.00 |
| Site Revisit Fee | new fee | \$50.00 |
| Well Panel - includes full panel | \$145.00 | \$195.00 |
| Well Report | \$50.00 | \$100.00 |

Other Health Department fees are reviewed during the year and adjusted.

Parks and Recreation Fee Changes

Proposed fee in red

| | | |
|-----------------------|-------------------|----------------|
| Program Registrations | 1st Child \$30.00 | \$30.00 |
| | 2nd Child \$20.00 | \$30.00 |
| | 3rd Child \$10.00 | \$30.00 |

Late Fee for Program Registration \$5.00 **\$10.00** per child

Rentals:

| | |
|--|----------------------------|
| Picnic Shelter or Stage | \$15.00 hr. (3hr. min) |
| Ballfield Practice (unmarked without lights) | \$15.00 hr. (3hr. min) |
| Ballfield Practice Lighting | \$10.00 (3hrs) |
| (3) Ballfields (marked without lights) | \$150.00 (8hrs. per field) |
| (2) Ballfields (marked without lights) | \$175.00 (8hrs. per field) |
| (1) Ballfield (marked without lights) | \$300.00 (8hrs. per field) |
| Tournament Ballfield Lighting | \$50.00 (8hrs. per field) |

Ambulance fees increased July 1, 2022.

Exposition fees increase for July 1, 2023, approved March 2023.

Animal Shelter and control fees were not changed.

Sampson Area Transportation fees were changed in FY 22-23.

Enterprise Fund Water Districts:

| Description | FY 22-23 | FY 23-24 Proposed |
|------------------------|----------|-------------------|
| Basic Rate | \$19.40 | \$21.00 |
| Per 1,000 gallons used | \$4.85 | \$4.85 |

NORTH CAROLINA'S
SAMPSON COUNTY
Department of Aging Services

Mr. Causey and Commissioners the 2023-2024 budget for the department of Aging is complete for your review. Programs are expected to receive a similar amount of funding from the home and community care block grant, with a reduction of \$8,500 in United Way funding, CAP/DA allotment is 64 clients.

In 2022 we received a reduced amount of funding from the home and community care block grant, \$577,155, due to a low census participation. I expect this years funding to remain consist with the previous year. Though there is a reduction in block grant funding we received Urgent Repair Funding in 2023 of \$132,000 that will allow home repair jobs to remain uninterrupted.

Increases in revenues are expected this year as we welcome back the Family Caregiver Program. This will allow for additional programming with an expected \$28,000 to offset program and staff expenses. The Adult Day Health Center will also be taking on a new venture to increase services and revenue, with the addition of private pay clients. Qualifying clients will receive services for \$60 per week. This addition would add an estimated \$15,000 per client yearly.

Thank you for your support and the opportunity to serve our citizens through these valuable programs.

Dana Hall
Director
Parks, Recreation, & Aging Services

SAMPSON COUNTY, NORTH CAROLINA
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| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 02034958 SR HEALTH INFO PROGRAM REV | | | | | |
| 404088 RURAL HEALTH - SR HEALTH INFO | -6,315.00 | 0.00 | 0.00 | 0.00 | <hr/> |
| 408401 DONATIONS | 0.00 | 0.00 | 0.00 | 0.00 | <hr/> |
| 409900 FUND BALANCE APPROPRIATED | -56.00 | 0.00 | 0.00 | 0.00 | <hr/> |
| Total SR HEALTH INFO PROGRAM REV | -6,371.00 | 0.00 | 0.00 | 0.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 02035862 CAP MEDICAID REVENUES | | | | | |
| 363301 MEDICAID - SUPPLIES REIMB | -5,000.00 | 0.00 | 0.00 | 0.00 | _____ |
| 403601 STATE GRANT - AGING AT HOME | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 404201 CAP FEES | -313,632.00 | -198,775.00 | -289,536.00 | -289,536.00 | _____ |
| 404202 MEDICAID FEES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 404204 MEDICIAD FEES -OPEN ASSESSMENT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 404500 INVESTMENT EARNINGS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 408900 MISCELLANEOUS REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 409600 COUNTY CONTRIBUTION | -4,419.00 | 0.00 | -73,029.00 | -73,029.00 | _____ |
| 409624 SAT ADMIN SERVICE FEE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 409900 FUND BALANCE APPROPRIATED | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total CAP MEDICAID REVENUES | -323,051.00 | -198,775.00 | -362,565.00 | -362,565.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 02035866 PERSONAL CARE LEVEL II REVENUE | | | | | |
| 403601 STATE GRANT - MID CAROLINA | -76,581.00 | -27,445.00 | -40,750.00 | -40,750.00 | _____ |
| 404202 MEDICAID FEES | -200,000.00 | -140,808.08 | -178,800.00 | -178,800.00 | _____ |
| 404203 PRIVATE PAY - IN HOME SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 408400 PROJECT INCOME | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 408401 DONATIONS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 409600 COUNTY CONTRIBUTION | -30,576.00 | 0.00 | -106,329.00 | -86,329.00 | _____ |
| 409900 FUND BALANCE APPROPRIATED | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total PERSONAL CARE LEVEL II REVENUE | -307,157.00 | -168,253.08 | -325,879.00 | -305,879.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 02035867 HCCBG HOME REPAIR REVENUE | | | | | |
| 403601 STATE GRANT - MID CAROLINA | -134,558.00 | -83,229.00 | -97,401.00 | -97,401.00 | _____ |
| 403602 GRANT - UNITED WAY | -15,000.00 | -18,250.00 | -6,500.00 | -6,500.00 | _____ |
| 408400 PROJECT INCOME | 0.00 | -1,305.00 | 0.00 | 0.00 | _____ |
| 408401 DONATIONS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 408403 CPL DONATIONS - FANS | 0.00 | 0.00 | -600.00 | -600.00 | _____ |
| 408900 MISCELLANEOUS REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 409600 COUNTY CONTRIBUTION | -57,504.00 | 0.00 | -99,532.00 | -99,532.00 | _____ |
| 409800 FUND BAL APPROP - ENCUMBRANCES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 409900 FUND BALANCE APPROPRIATED | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total HCCBG HOME REPAIR REVENUE | -207,062.00 | -102,784.00 | -204,033.00 | -204,033.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 02035868 HCCBG SENIOR CENTER REVENUES | | | | | |
| 403601 STATE GRANT - MID CAROLINA | -44,820.00 | -33,615.00 | -44,820.00 | -44,820.00 | _____ |
| 403603 TOWN OF GARLAND | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 403639 STATE-SPEC APPROP-NUTR SITE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 403642 STATE APPROP - GARLAND SR. CTR | -14,098.00 | -14,577.00 | -18,675.00 | -18,675.00 | _____ |
| 403644 ST GRANT - HUMAN SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 408401 DONATIONS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 408900 MISCELLANEOUS REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 409600 COUNTY CONTRIBUTION | -70,643.00 | 0.00 | -57,976.00 | -57,976.00 | _____ |
| 409800 FUND BAL APPROP - ENCUMBRANCES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 409900 FUND BALANCE APPROPRIATED | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total HCCBG SENIOR CENTER REVENUES | -129,561.00 | -48,192.00 | -121,471.00 | -121,471.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 02035871 HCCBG ADULT DAY CARE REVENUES | | | | | |
| 402300 FEDERAL/STATE SCHOOL LUNCH | -10,745.00 | -1,186.37 | -10,745.00 | -10,745.00 | _____ |
| 403601 STATE GRANT - MID CAROLINA | -80,300.00 | -44,848.00 | -89,690.00 | -89,690.00 | _____ |
| 403602 VETERANS PROGRAM | -12,672.00 | 0.00 | 0.00 | 0.00 | _____ |
| 403603 VETERANS TRANSPORTATION | -4,320.00 | 0.00 | 0.00 | 0.00 | _____ |
| 403665 MID-CAROLINA TRANSP REIMB | -3,750.00 | 0.00 | 0.00 | 0.00 | _____ |
| 404011 LOCAL FEES - RESALE ENSURE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 404202 MEDICAID FEES - CAP/DA | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 404203 PRIVATE PAY - IN HOME SERVICES | -7,680.00 | -1,320.00 | 0.00 | 0.00 | _____ |
| 408400 PROJECT INCOME | 0.00 | 0.00 | -75,000.00 | -75,000.00 | _____ |
| 408401 DONATIONS | 0.00 | -605.00 | -500.00 | -500.00 | _____ |
| 408900 MISCELLANEOUS REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 408901 FCG RESPITE CARE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 409600 COUNTY CONTRIBUTION | -141,439.00 | 0.00 | -79,559.00 | -79,559.00 | _____ |
| 409601 CONTRIBUTION FROM DSS | -3,359.00 | -1,920.00 | 0.00 | 0.00 | _____ |
| 409900 FUND BALANCE APPROPRIATED | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total HCCBG ADULT DAY CARE REVENUES | -264,265.00 | -49,879.37 | -255,494.00 | -255,494.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 02035879 HCCBG INFO/CASE ASSISTANCE REV | | | | | |
| 403601 HCCBG INFO/CASE ASSIST REV. | -19,042.00 | -14,281.00 | -19,042.00 | -19,042.00 | _____ |
| 403602 MID CAROLINA HLTH PROMOTION | -3,000.00 | -1,950.00 | -3,000.00 | -3,000.00 | _____ |
| 403655 DIV OF AGING - SR ED CORPS GNT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 408401 DONATIONS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 408900 MISCELLANEOUS REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 409600 COUNTY CONTRIBUTION | -80,103.00 | 0.00 | -69,777.00 | -69,777.00 | _____ |
| 409900 FUND BALANCE APPROPRIATED | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total HCCBG INFO/CASE ASSISTANCE REV | -102,145.00 | -16,231.00 | -91,819.00 | -91,819.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|--|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 02035880 HCCBG-NUTRITION REVENUES | | | | | |
| 402300 USDA FED/STATE SCHOOL LUNCH | -36,804.00 | -21,820.00 | -37,520.00 | -37,520.00 | _____ |
| 403601 STATE GRANT - MID CAROLINA | -174,517.00 | -148,726.44 | -263,812.00 | -263,812.00 | _____ |
| 403665 MID-CAROLINA TRANSP REIMB | -25,000.00 | -7,413.00 | -21,600.00 | -21,600.00 | _____ |
| 403682 MID CAROLINA MED MGMT GRANT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 404202 MEDICAID FEES | -11,000.00 | -8,200.20 | -7,812.00 | -7,812.00 | _____ |
| 408400 PROJECT INCOME | -4,200.00 | -1,191.65 | -800.00 | -800.00 | _____ |
| 408401 DONATIONS | 0.00 | -1,130.00 | -500.00 | -500.00 | _____ |
| 408405 TRANSPORTATION PROGRAM INCOME | -500.00 | 0.00 | 0.00 | 0.00 | _____ |
| 408900 MISCELLANEOUS REVENUE | 0.00 | -210.00 | 0.00 | 0.00 | _____ |
| 409600 COUNTY CONTRIBUTION | -172,575.00 | 0.00 | -166,019.00 | -166,019.00 | _____ |
| Total HCCBG-NUTRITION REVENUES | -424,596.00 | -188,691.29 | -498,063.00 | -498,063.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 02035881 FAMILY CAREGIVER SUPPORT PROG | | | | | |
| 403601 MID CAROLINA-FAMILY CAREGIVER | 0.00 | 0.00 | -28,000.00 | -28,000.00 | _____ |
| 403684 MEDICATION MANAGEMENT FUNDS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 408400 PROJECT INCOME | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 408401 DONATIONS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 408900 MISCELLANEOUS REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 409600 COUNTY CONTRIBUTION | 0.00 | 0.00 | -2,800.00 | -2,800.00 | _____ |
| 409900 FUND BALANCE APPROPRIATED | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total FAMILY CAREGIVER SUPPORT PROG | 0.00 | 0.00 | -30,800.00 | -30,800.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 02035881 FAMILY CAREGIVER SUPPORT PROG | | | | | |
| Fund Total | -1,764,208.00 | -772,805.74 | -1,890,124.00 | -1,870,124.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

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|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 02549580 SR HEALTH INFO PROGRAM EXP | | | | | |
| 512600 PART-TIME SALARIES | 2,700.00 | 0.00 | 0.00 | 0.00 | _____ |
| 518100 FICA | 167.00 | 0.00 | 0.00 | 0.00 | _____ |
| 518120 MEDICARE FICA | 39.00 | 0.00 | 0.00 | 0.00 | _____ |
| 526100 OFFICE SUPPLIES | 2,700.00 | 0.00 | 0.00 | 0.00 | _____ |
| 526200 DEPARTMENTAL SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 526201 DEPT SUPPLIES EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 529900 MISCELLANEOUS EXPENSES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 531100 TRAVEL | 665.00 | 0.00 | 0.00 | 0.00 | _____ |
| 532100 TELEPHONE AND POSTAGE | 100.00 | 21.70 | 0.00 | 0.00 | _____ |
| 544000 CONTRACTED SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total SR HEALTH INFO PROGRAM EXP | 6,371.00 | 21.70 | 0.00 | 0.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 02558620 AGING CAP MEDICAID | | | | | |
| 512100 SALARIES | 213,650.00 | 116,763.62 | 217,751.00 | 217,751.00 | |
| 512600 PART-TIME SALARIES | 8,299.00 | 7,971.03 | 9,090.00 | 9,090.00 | |
| 512700 LONGEVITY | 2,316.00 | 2,316.00 | 2,316.00 | 2,316.00 | |
| 518100 FICA | 13,725.00 | 8,544.67 | 14,379.00 | 14,379.00 | |
| 518120 MEDICARE FICA | 3,210.00 | 2,341.60 | 3,363.00 | 3,363.00 | |
| 518200 RETIREMENT | 24,290.00 | 17,773.59 | 35,970.00 | 35,970.00 | |
| 518300 GROUP INSURANCE | 31,366.00 | 15,285.06 | 51,274.00 | 51,274.00 | |
| 518400 DENTAL INSURANCE | 1,106.00 | 246.73 | 722.00 | 722.00 | |
| 518600 WORKMEN'S COMPENSATION INS | 525.00 | 0.00 | 525.00 | 525.00 | |
| 518700 CAFETERIA FEES | 72.00 | 55.71 | 72.00 | 72.00 | |
| 518901 401K COUNTY CONTRIBUTION | 8,608.00 | 2,704.20 | 15,478.00 | 15,478.00 | |
| 519100 PROFESSIONAL SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 519300 MEDICAL SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 521300 UNIFORMS | 0.00 | 0.00 | 180.00 | 180.00 | |
| 523800 MEDICAL SUPPLIES | 5,000.00 | 0.00 | 0.00 | 0.00 | |
| 526100 OFFICE SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 526200 DEPARTMENTAL SUPPLIES | 2,000.00 | 898.14 | 2,074.00 | 2,074.00 | |
| 526201 DEPT SUPPLIES EQUIPMENT | 0.00 | 0.00 | 1,087.00 | 1,087.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|---------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 02558620 AGING CAP MEDICAID | | | | | |
| 529900 MISCELLANEOUS EXPENSES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 531100 TRAVEL | 5,200.00 | 226.07 | 6,000.00 | 6,000.00 | |
| 532100 TELEPHONE AND POSTAGE | 417.00 | 342.88 | 417.00 | 417.00 | |
| 535200 MAINT/REPAIR - EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 537000 ADVERTISING | 0.00 | 0.00 | 0.00 | 0.00 | |
| 539500 EMPLOYEE TRAINING | 200.00 | 73.95 | 600.00 | 600.00 | |
| 543000 RENTAL - EQUIPMENT | 724.00 | 435.16 | 724.00 | 724.00 | |
| 544000 CONTRACTED SERVICES | 0.00 | 4,137.50 | 0.00 | 0.00 | |
| 544500 CONTRACTED SERVICES - MEDICAL | 0.00 | 0.00 | 0.00 | 0.00 | |
| 545000 INSURANCE AND BONDS | 2,343.00 | 2,343.00 | 2,343.00 | 2,343.00 | |
| 549100 DUES AND SUBSCRIPTIONS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 551000 CAP OUTLAY-OFFICE FURN & EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | |
| 552000 CAPITAL OUTLAY - DATA PROCESS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 581001 TRANSFER OF FUNDS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 588100 PURCHASE FOR RESALE | 0.00 | 0.00 | 0.00 | 0.00 | |
| Total AGING CAP MEDICAID | 323,051.00 | 182,458.91 | 364,365.00 | 364,365.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 02558660 PERSONAL CARE LEVEL II | | | | | |
| 512100 SALARIES | 58,402.00 | 8,748.00 | 58,402.00 | 58,402.00 | _____ |
| 512600 PART-TIME SALARIES | 8,298.00 | 4,923.40 | 9,090.00 | 9,090.00 | _____ |
| 512700 LONGEVITY | 1,964.00 | 1,964.00 | 1,964.00 | 1,964.00 | _____ |
| 518100 FICA | 4,009.00 | 2,425.40 | 4,009.00 | 4,009.00 | _____ |
| 518120 MEDICARE FICA | 938.00 | 624.01 | 938.00 | 938.00 | _____ |
| 518200 RETIREMENT | 6,425.00 | 5,055.07 | 6,425.00 | 6,425.00 | _____ |
| 518300 GROUP INSURANCE | 34,577.00 | 31,410.00 | 34,577.00 | 34,577.00 | _____ |
| 518400 DENTAL INSURANCE | 897.00 | 506.00 | 897.00 | 897.00 | _____ |
| 518500 UNEMPLOYMENT INSURANCE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 518600 WORKMEN'S COMPENSATION INS | 2,000.00 | 0.00 | 2,000.00 | 2,000.00 | _____ |
| 518700 CAFETERIA FEES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 518901 401K COUNTY CONTRIBUTION | 2,277.00 | 1,730.46 | 2,277.00 | 2,277.00 | _____ |
| 519100 PROFESSIONAL SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 519300 MEDICAL SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 521300 UNIFORMS | 0.00 | 0.00 | 180.00 | 180.00 | _____ |
| 523900 MEDICAL SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 526100 OFFICE SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 526200 DEPARTMENTAL SUPPLIES | 2,900.00 | 367.04 | 2,000.00 | 2,000.00 | _____ |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 02558660 PERSONAL CARE LEVEL II | | | | | |
| 526201 DEPT SUPPLIES EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 529100 DATA PROCESSING SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 529900 MISCELLANEOUS EXPENSES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 531100 TRAVEL | 3,000.00 | 297.51 | 1,000.00 | 1,000.00 | _____ |
| 532100 TELEPHONE AND POSTAGE | 375.00 | 218.67 | 375.00 | 375.00 | _____ |
| 535200 MAINT/REPAIR - EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 539500 EMPLOYEE TRAINING | 348.00 | 0.00 | 250.00 | 250.00 | _____ |
| 543000 RENTAL - EQUIPMENT | 323.00 | 191.58 | 323.00 | 323.00 | _____ |
| 544000 CONTRACTED SERVICES | 175,000.00 | 106,918.44 | 194,700.00 | 174,700.00 | _____ |
| 544500 CONTRACTED SERVICES - MEDICAL | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 545000 INSURANCE AND BONDS | 2,883.00 | 3,931.00 | 3,931.00 | 3,931.00 | _____ |
| 549100 DUES AND SUBSCRIPTIONS | 2,541.00 | 2,516.03 | 2,541.00 | 2,541.00 | _____ |
| 551000 CAP OUTLAY-OFFICE FURN & EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total PERSONAL CARE LEVEL II | 307,157.00 | 171,826.61 | 325,879.00 | 305,879.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 02558670 HCCBG HOME REPAIRS | | | | | |
| 512100 SALARIES | 62,462.00 | 46,845.00 | 62,462.00 | 62,462.00 | _____ |
| 512600 PART-TIME SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 512700 LONGEVITY | 1,597.00 | 1,597.00 | 1,597.00 | 1,597.00 | _____ |
| 518100 FICA | 3,698.00 | 1,239.49 | 3,698.00 | 3,698.00 | _____ |
| 518120 MEDICARE FICA | 865.00 | 290.73 | 865.00 | 865.00 | _____ |
| 518200 RETIREMENT | 6,799.00 | 5,289.25 | 6,799.00 | 6,799.00 | _____ |
| 518300 GROUP INSURANCE | 13,514.00 | 10,134.00 | 13,514.00 | 13,514.00 | _____ |
| 518400 DENTAL INSURANCE | 486.00 | 280.00 | 486.00 | 486.00 | _____ |
| 518500 UNEMPLOYMENT INSURANCE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 518600 WORKMEN'S COMPENSATION INS | 3,000.00 | 0.00 | 3,000.00 | 3,000.00 | _____ |
| 518700 CAFETERIA FEES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 518901 401K COUNTY CONTRIBUTION | 2,409.00 | 1,823.96 | 2,409.00 | 2,409.00 | _____ |
| 521300 UNIFORMS | 0.00 | 0.00 | 36.00 | 36.00 | _____ |
| 524100 BUILDING MATERIALS | 54,423.00 | 67,992.23 | 59,200.00 | 59,200.00 | _____ |
| 525000 CONSTRUCTION/REPAIRS UNITED WY | 22,500.00 | 18,991.46 | 6,500.00 | 6,500.00 | _____ |
| 525001 CONSTRUCTION/REPAIR-OTHER | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 525100 GAS, OIL AND TIRES | 6,000.00 | 6,419.33 | 6,000.00 | 6,000.00 | _____ |
| 526100 OFFICE SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|---------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 02558670 HCCBG HOME REPAIRS | | | | | |
| 526200 DEPARTMENTAL SUPPLIES | 2,000.00 | 1,063.82 | 2,000.00 | 2,000.00 | _____ |
| 526201 DEPT SUPPLIES EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 529100 DATA PROCESSING SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 529900 MISCELLANEOUS EXPENSES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 531100 TRAVEL | 150.00 | 0.00 | 100.00 | 100.00 | _____ |
| 531700 TRAVEL ALLOWANCE | 720.00 | 540.00 | 720.00 | 720.00 | _____ |
| 532100 TELEPHONE AND POSTAGE | 375.00 | 162.97 | 185.00 | 185.00 | _____ |
| 535200 MAINT/REPAIR - EQUIPMENT | 0.00 | 0.00 | 250.00 | 250.00 | _____ |
| 535300 MAINT/REPAIR - VEHICLES | 500.00 | 0.00 | 250.00 | 250.00 | _____ |
| 539500 EMPLOYEE TRAINING | 70.00 | 0.00 | 150.00 | 150.00 | _____ |
| 543000 RENTAL - EQUIPMENT | 180.00 | 119.68 | 192.00 | 192.00 | _____ |
| 544000 CONTRACTED SERVICES | 21,237.00 | 29,859.94 | 29,543.00 | 29,543.00 | _____ |
| 545000 INSURANCE AND BONDS | 2,044.00 | 0.00 | 2,044.00 | 2,044.00 | _____ |
| 549100 DUES AND SUBSCRIPTIONS | 2,033.00 | 2,033.00 | 2,033.00 | 2,033.00 | _____ |
| 551000 CAP OUTLAY-OFFICE FURN & EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 554000 CAPITAL OUTLAY - VEHICLES | 0.00 | 53,649.43 | 0.00 | 0.00 | _____ |
| 555000 CAPITAL OUTLAY - OTHER EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total HCCBG HOME REPAIRS | 207,062.00 | 248,331.29 | 204,033.00 | 204,033.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 02558680 HCCBG SENIOR CENTER | | | | | |
| 512100 SALARIES | 48,290.00 | 36,216.00 | 48,290.00 | 48,290.00 | _____ |
| 512600 PART-TIME SALARIES | 19,404.00 | 9,570.88 | 10,621.00 | 10,621.00 | _____ |
| 512700 LONGEVITY | 517.00 | 0.00 | 517.00 | 517.00 | _____ |
| 518100 FICA | 4,002.00 | 2,575.17 | 4,002.00 | 4,002.00 | _____ |
| 518120 MEDICARE FICA | 936.00 | 602.28 | 936.00 | 936.00 | _____ |
| 518200 RETIREMENT | 5,147.00 | 3,852.00 | 5,147.00 | 5,147.00 | _____ |
| 518300 GROUP INSURANCE | 12,590.00 | 9,441.00 | 12,590.00 | 12,590.00 | _____ |
| 518400 DENTAL INSURANCE | 513.00 | 378.00 | 513.00 | 513.00 | _____ |
| 518500 UNEMPLOYMENT INSURANCE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 518600 WORKMEN'S COMPENSATION INS | 175.00 | 0.00 | 175.00 | 175.00 | _____ |
| 518700 CAFETERIA FEES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 518901 401K COUNTY CONTRIBUTION | 1,824.00 | 1,368.00 | 1,824.00 | 1,824.00 | _____ |
| 526100 OFFICE SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 526200 DEPARTMENTAL SUPPLIES | 2,000.00 | 1,802.33 | 3,015.00 | 3,015.00 | _____ |
| 526201 DEPT SUPPLIES EQUIPMENT | 0.00 | 435.65 | 0.00 | 0.00 | _____ |
| 529100 DATA PROCESSING SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 529900 MISCELLANEOUS EXPENSES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 531100 TRAVEL | 750.00 | 711.15 | 750.00 | 750.00 | _____ |

SAMPSON COUNTY, NORTH CAROLINA
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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 02558680 HCCBG SENIOR CENTER | | | | | |
| 532100 TELEPHONE AND POSTAGE | 1,700.00 | 1,669.33 | 1,700.00 | 1,700.00 | _____ |
| 533000 UTILITIES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 534100 PRINTING | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 535100 MAINT/REPAIR - BUILDINGS/GRNDS | 441.00 | 281.45 | 1,050.00 | 1,050.00 | _____ |
| 535200 MAINT/REPAIR - EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 539500 EMPLOYEE TRAINING | 81.00 | 254.00 | 150.00 | 150.00 | _____ |
| 543000 RENTAL - EQUIPMENT | 240.00 | 141.96 | 240.00 | 240.00 | _____ |
| 544000 CONTRACTED SERVICES | 24,801.00 | 19,862.27 | 24,801.00 | 24,801.00 | _____ |
| 545000 INSURANCE AND BONDS | 250.00 | 0.00 | 250.00 | 250.00 | _____ |
| 549100 DUES AND SUBSCRIPTIONS | 900.00 | 889.50 | 900.00 | 900.00 | _____ |
| 551000 CAP OUTLAY-OFFICE FURN & EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 552000 CAPITAL OUTLAY - DATA PROCESS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 558000 ROOFS/IMPROVEMENTS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 569300 MIDCAROLINA COG SENIOR GAMES | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 | _____ |
| Total HCCBG SENIOR CENTER | 129,561.00 | 95,050.97 | 122,471.00 | 122,471.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 02558710 HCCBG ADULT DAY CARE | | | | | |
| 512100 SALARIES | 125,246.00 | 99,756.96 | 125,246.00 | 125,246.00 | _____ |
| 512200 OVERTIME SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 512600 PART-TIME SALARIES | 19,404.00 | 0.00 | 14,820.00 | 14,820.00 | _____ |
| 512700 LONGEVITY | 2,123.00 | 0.00 | 2,123.00 | 2,123.00 | _____ |
| 518100 FICA | 8,743.00 | 5,719.69 | 8,743.00 | 8,743.00 | _____ |
| 518120 MEDICARE FICA | 2,045.00 | 1,337.66 | 2,045.00 | 2,045.00 | _____ |
| 518200 RETIREMENT | 13,863.00 | 11,097.98 | 13,863.00 | 13,863.00 | _____ |
| 518300 GROUP INSURANCE | 30,834.00 | 22,785.48 | 30,834.00 | 30,834.00 | _____ |
| 518400 DENTAL INSURANCE | 1,161.00 | 784.00 | 1,161.00 | 1,161.00 | _____ |
| 518600 WORKMEN'S COMPENSATION INS | 1,800.00 | 0.00 | 1,800.00 | 1,800.00 | _____ |
| 518700 CAFETERIA FEES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 518901 401K COUNTY CONTRIBUTION | 4,913.00 | 4,271.86 | 4,913.00 | 4,913.00 | _____ |
| 519300 MEDICAL SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 522100 FOOD PROVISION CONTRACTING | 18,816.00 | 8,363.33 | 23,242.00 | 23,242.00 | _____ |
| 525100 GAS, OIL AND TIRES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 526100 OFFICE SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 526200 DEPARTMENTAL SUPPLIES | 1,900.00 | 3,179.09 | 2,000.00 | 2,000.00 | _____ |
| 526201 DEPT SUPPLIES EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |

SAMPSON COUNTY, NORTH CAROLINA
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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 02558710 HCCBG ADULT DAY CARE | | | | | |
| 529900 MISCELLANEOUS EXPENSES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 531100 TRAVEL | 1,600.00 | 0.00 | 1,000.00 | 1,000.00 | _____ |
| 532100 TELEPHONE AND POSTAGE | 2,782.00 | 1,986.07 | 2,782.00 | 2,782.00 | _____ |
| 533000 UTILITIES | 13,000.00 | 8,111.33 | 13,000.00 | 13,000.00 | _____ |
| 534100 PRINTING | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 535100 MAINT/REPAIR - BUILDINGS/GRNDS | 391.00 | 162.81 | 500.00 | 500.00 | _____ |
| 535200 MAINT/REPAIR - EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 535300 MAINT/REPAIR - VEHICLES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 537000 ADVERTISING | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 539500 EMPLOYEE TRAINING | 162.00 | 0.00 | 500.00 | 500.00 | _____ |
| 541000 RENTAL FEES - BUILDINGS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 543000 RENTAL - EQUIPMENT | 238.00 | 128.95 | 238.00 | 238.00 | _____ |
| 543300 RENT - VEHICLES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 544000 CONTRACTED SERVICES | 0.00 | 566.25 | 1,440.00 | 1,440.00 | _____ |
| 545000 INSURANCE AND BONDS | 3,212.00 | 3,212.00 | 3,212.00 | 3,212.00 | _____ |
| 549100 DUES AND SUBSCRIPTIONS | 2,032.00 | 1,796.00 | 2,032.00 | 2,032.00 | _____ |
| 551000 CAP OUTLAY-OFFICE FURN & EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 552000 CAPITAL OUTLAY - DATA PROCESS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |

SAMPSON COUNTY, NORTH CAROLINA
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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 02558710 HCCBG ADULT DAY CARE | | | | | |
| 554000 CAPITAL OUTLAY - VEHICLES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 581001 TRANSFER OF FUNDS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 588100 PURCHASE FOR RESALE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 589000 TRANSF TO SAMP AREA TRANSP | 10,000.00 | 1,795.46 | 0.00 | 0.00 | _____ |
| 596000 TRANSFER TO SAMP AREA TRANSP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total HCCBG ADULT DAY CARE | 264,265.00 | 175,054.92 | 255,494.00 | 255,494.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|---|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 02558790 INFORMATION/CASE ASSISTANCE | | | | | |
| 512100 SALARIES | 57,878.00 | 43,407.00 | 47,878.00 | 47,878.00 | |
| 512600 PART-TIME SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 512700 LONGEVITY | 1,319.00 | 1,319.00 | 1,319.00 | 1,319.00 | |
| 518100 FICA | 4,080.00 | 2,172.57 | 4,080.00 | 4,080.00 | |
| 518120 MEDICARE FICA | 953.00 | 107.24 | 953.00 | 953.00 | |
| 518200 RETIREMENT | 7,421.00 | 2,707.00 | 7,421.00 | 7,421.00 | |
| 518300 GROUP INSURANCE | 24,389.00 | 7,200.00 | 24,389.00 | 24,389.00 | |
| 518400 DENTAL INSURANCE | 756.00 | 281.25 | 756.00 | 756.00 | |
| 518600 WORKMEN'S COMPENSATION INS | 100.00 | 0.00 | 100.00 | 100.00 | |
| 518700 CAFETERIA FEES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 518901 401K COUNTY CONTRIBUTION | 2,653.00 | 1,648.79 | 2,653.00 | 2,653.00 | |
| 526100 OFFICE SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 526200 DEPARTMENTAL SUPPLIES | 500.00 | 227.77 | 500.00 | 500.00 | |
| 526201 DEPT SUPPLIES EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 531100 TRAVEL | 500.00 | 41.27 | 500.00 | 500.00 | |
| 532100 TELEPHONE AND POSTAGE | 374.00 | 162.17 | 374.00 | 374.00 | |
| 535200 MAINT/REPAIR - EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 539500 EMPLOYEE TRAINING | 450.00 | 148.78 | 450.00 | 450.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 02558790 INFORMATION/CASE ASSISTANCE | | | | | |
| 543000 RENTAL - EQUIPMENT | 180.00 | 103.38 | 90.00 | 90.00 | _____ |
| 544000 CONTRACTED SERVICES | 0.00 | 1,500.00 | 0.00 | 0.00 | _____ |
| 545000 INSURANCE AND BONDS | 120.00 | 0.00 | 120.00 | 120.00 | _____ |
| 549100 DUES AND SUBSCRIPTIONS | 472.00 | 521.00 | 236.00 | 236.00 | _____ |
| 552000 CAPITAL OUTLAY - DATA PROCESS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 555000 CAPITAL OUTLAY - OTHER EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total INFORMATION/CASE ASSISTANCE | 102,145.00 | 61,547.22 | 91,819.00 | 91,819.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 02558800 HCCBG-NUTRITION EXPENDITURES | | | | | |
| 512100 SALARIES | 56,402.00 | 42,300.00 | 56,402.00 | 56,402.00 | _____ |
| 512600 PART-TIME SALARIES | 69,895.00 | 33,297.72 | 65,080.00 | 65,080.00 | _____ |
| 512700 LONGEVITY | 1,123.00 | 477.01 | 1,123.00 | 1,123.00 | _____ |
| 518100 FICA | 7,888.00 | 4,716.63 | 7,888.00 | 7,888.00 | _____ |
| 518120 MEDICARE FICA | 1,845.00 | 1,103.06 | 1,845.00 | 1,845.00 | _____ |
| 518200 RETIREMENT | 6,535.00 | 2,992.68 | 6,535.00 | 6,535.00 | _____ |
| 518300 GROUP INSURANCE | 12,942.00 | 7,524.00 | 12,942.00 | 12,942.00 | _____ |
| 518400 DENTAL INSURANCE | 385.00 | 279.00 | 385.00 | 385.00 | _____ |
| 518500 UNEMPLOYMENT INSURANCE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 518600 WORKMEN'S COMPENSATION INS | 40.00 | 0.00 | 40.00 | 40.00 | _____ |
| 518700 CAFETERIA FEES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 518901 401K COUNTY CONTRIBUTION | 2,316.00 | 1,870.16 | 2,316.00 | 2,316.00 | _____ |
| 519300 MEDICAL SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 521300 UNIFORMS | 0.00 | 0.00 | 360.00 | 360.00 | _____ |
| 522100 FOOD AND PROVISIONS | 217,453.00 | 176,119.76 | 293,125.00 | 293,125.00 | _____ |
| 522101 ARRA MEALS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 523900 MEDICAL SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 526100 OFFICE SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|--|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 02558800 HCCBG-NUTRITION EXPENDITURES | | | | | |
| 526200 DEPARTMENTAL SUPPLIES | 7,500.00 | 4,297.84 | 7,500.00 | 7,500.00 | |
| 526201 DEPT SUPPLIES EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 529100 DATA PROCESSING SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 529900 MISCELLANEOUS EXPENSES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 531100 TRAVEL | 1,500.00 | 3,462.61 | 3,500.00 | 3,500.00 | |
| 532100 TELEPHONE AND POSTAGE | 7,240.00 | 6,685.15 | 7,240.00 | 7,240.00 | |
| 533000 UTILITIES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 534100 PRINTING | 0.00 | 0.00 | 0.00 | 0.00 | |
| 535100 MAINT/REPAIR - BUILDINGS/GRNDS | 0.00 | 102.00 | 500.00 | 500.00 | |
| 535200 MAINT/REPAIR - EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 539500 EMPLOYEE TRAINING | 0.00 | 0.00 | 750.00 | 750.00 | |
| 541000 RENTAL FEES - BUILDINGS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 543000 RENTAL - EQUIPMENT | 425.00 | 216.62 | 425.00 | 425.00 | |
| 544000 CONTRACTED SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 545000 INSURANCE AND BONDS | 557.00 | 0.00 | 557.00 | 557.00 | |
| 549100 DUES AND SUBSCRIPTIONS | 5,550.00 | 5,540.50 | 5,550.00 | 5,550.00 | |
| 551000 CAP OUTLAY-OFFICE FURN & EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | |
| 554000 CAPITAL OUTLAY - VEHICLES | 0.00 | 0.00 | 0.00 | 0.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 02558800 HCCBG-NUTRITION EXPENDITURES | | | | | |
| 596000 TRANSFER TO SAMP AREA TRANSP | 25,000.00 | 13,546.83 | 24,000.00 | 24,000.00 | <hr/> |
| Total HCCBG-NUTRITION EXPENDITURES | 424,596.00 | 304,531.57 | 498,063.00 | 498,063.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 02558810 FAMILY CAREGIVER SUPPORT PROG | | | | | |
| 512100 SALARIES | 0.00 | 0.00 | 10,000.00 | 10,000.00 | _____ |
| 512600 PART-TIME SALARIES | 0.00 | 0.00 | 8,000.00 | 8,000.00 | _____ |
| 512700 LONGEVITY | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 518100 FICA | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 518120 MEDICARE FICA | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 518200 RETIREMENT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 518300 GROUP INSURANCE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 518400 DENTAL INSURANCE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 518600 WORKMEN'S COMPENSATION INS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 518901 401K COUNTY CONTRIBUTION | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 524100 BUILDING MATERIALS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 526200 DEPARTMENTAL SUPPLIES | 0.00 | 0.00 | 7,074.00 | 7,074.00 | _____ |
| 526201 DEPT SUPPLIES EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 526202 HEARING AIDS, DENTURES, ETC | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 531100 TRAVEL | 0.00 | 0.00 | 1,000.00 | 1,000.00 | _____ |
| 532100 TELEPHONE AND POSTAGE | 0.00 | 0.00 | 90.00 | 90.00 | _____ |
| 543000 RENTAL - EQUIPMENT | 0.00 | 0.00 | 100.00 | 100.00 | _____ |
| 544005 CONTRACTED SERV - SUPPORT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 02558810 FAMILY CAREGIVER SUPPORT PROG | | | | | |
| 544008 CONT SERVICES - RESPITE ADHC | 0.00 | 0.00 | 1,500.00 | 1,500.00 | _____ |
| 545000 INSURANCE AND BONDS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 549100 DUES AND SUBSCRIPTIONS | 0.00 | 0.00 | 236.00 | 236.00 | _____ |
| Total FAMILY CAREGIVER SUPPORT PROG | 0.00 | 0.00 | 28,000.00 | 28,000.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 02558810 FAMILY CAREGIVER SUPPORT PROG | | | | | |
| Fund Total | 1,764,208.00 | 1,305,976.57 | 1,890,124.00 | 1,870,124.00 | |

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2023 - 2024**

| <u>Department of Aging Job Title</u> | <u>Position</u> | <u>Grade</u> | <u>Current Salary</u> | <u>Recommended Salary</u> | <u>Approved Salary</u> |
|--|-----------------|--------------|---------------------------|-------------------------------|----------------------------|
| In-Home Svcs Supervisor (RN) | 56148 | 70 | 46,512 | 46,512 | _____ |
| CAP/DA Case Manager (RN) | 56165 | 70 | 61,656 | 61,656 | _____ |
| ADHC Program Asst. | 56163 | 61 | 29,184 | 29,184 | _____ |
| Senior Ctr Manager | 56137 | 63 | 32,184 | 32,184 | _____ |
| Community Care & Svcs Supervisor | 56010 | 72 | 52,872 | 52,872 | _____ |
| CAP/DA Case Mgr | 56172 | 69 | 45,384 | 45,384 | _____ |
| Info/Options Counsel | 56174 | 67 | 46,896 | 46,896 | _____ |
| Parks & Rec Director | 61200 | 78 | 27,025 | 27,025 | _____ |
| CAP/DA Case Mgr (Soc Worker) | 56019 | 69 | 43,116 | 43,116 | _____ |
| ADC Program Mgr | 56162 | 69 | 50,448 | 50,448 | _____ |
| Senior Adm Supp Spec | 56139 | 66 | 39,228 | 39,228 | _____ |
| Admin Supp Spec II | 61201 | 64 | 19,386 | 19,386 | _____ |
| Nutrition Prog Mgr | 56185 | 69 | 45,384 | 45,384 | _____ |
| Home Improve Spec | 56149 | 69 | 51,600 | 51,600 | _____ |
| ADHC Health Care Coor (LPN) | 56120 | 64 | 35,556 | 35,556 | _____ |
| | | | 626,431 | 626,431 | |
| Permanent Positions | | | 12.8 | 12.8 | |

Budgeted salary amounts are subject to review and may be adjusted.

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2023 - 2024**

| | | |
|-------------------------------|--------|---------|
| 512100-Salaries | | 626,431 |
| 512101-Salary Adj | | - |
| 512120-Supplement | | - |
| 512200-Overtime | | - |
| 512300-Shift Deferential Pay | | - |
| 512400-On-Call Pay | | - |
| 512600-Part-Time | | 116,701 |
| 512700-Longevity | | 10,959 |
| 531700-Travel/Phone allowance | | 720 |
| 518100-FICA | 6.20% | 46,799 |
| 518120-Medicare FICA | 1.45% | 10,945 |
| 518200-Retirement | 12.89% | 82,160 |
| 518300-Group Insurance | 950 | 180,120 |
| 518400-Dental Insurance | 32 | 4,920 |
| 518901-401K Reg EE | 5.00% | 31,870 |

Budgeted salary amounts are subject to review and may be adjusted.

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Aging

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|--|--|---------------|
| Parttime Staff 512600 | ADHC: 19hr/wk \$15.00 Senior Center: 19hr/wk \$10.75 Nutrition: (3) 19hr/wk \$11.29, (1) 19hr/wk \$10.75, (1) 12hr/wk \$11.29, (1) 12hr/wk \$11.29 CAP/In Home: (1) 19hr/wk \$18.40 Family Caregiver: (1) 14hr/wk \$10.75 | \$ 116,701.00 |
| Uniforms 521300 | 21 Staff: (2 per staff) \$8 Tee Shirts, (2 per staff) \$10 Long Sleeve, | \$ 756.00 |
| Food Provision 522100 | ADHC: (1) Lunch (2) Snacks: Total Per Client \$7.18 (13 clients) Home Delivered Meals: Total Per Client \$6.25 (32,500 meals) Congregate: Total Per Client \$6.25 (14,400 meals) | \$ 316,367.00 |
| Building Materials 524100 | To pay for the cost of building materials to repair homes and build wheelchair ramps. After salary line items and operating costs this is the amount left to use for materials. | \$ 59,200.00 |
| Construction Repair/ United Way 525000 | Home Repairs/wheelchair ramp program for people under the age of 60. Materials & contracted labor is paid from this line item & admin costs which include a mileage rate, goes back to gas, oil & tires, This is 100% United Way Funding. | \$ 6,500.00 |
| Gas, Oil & Tires 525100 | For Home Repairs Program and Urgent Repair Program: Estimated gas is \$500 per month X 12 = \$6000 | \$ 6,000.00 |
| Departmental Supplies 526200 | 18 Cases of Paper \$40 per case, 2 Cases of Legal Paper \$104 case Nutrition: Cleaning Products \$1000, Tiolet Paper/Paper Towels \$2000 Office Supplies: Pens/Pencils/Envelopes/Labels/Etc \$500 Craft Supplies/Games/Fitness Eq \$1000, Bulletin Board Paper \$500 Door Closures \$75per, TV Stands \$100per Senior Center: Replace Broken lights \$86 per fixture, Bulletin Board Paper \$100 Games: \$100 ADHC: Coffee Items \$150, Crafts \$500, Office Supplies \$150, Games \$500 Cleaning Supplies \$700 | |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Aging

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|-------------------------------|--|--------------|
| | Family Caregiver: Office Supplies \$500, Support Group Supplies \$5000 Grandparents Raising Grandchildren \$1574 Home Repairs: Replacement Tools if needed \$1000, Office Supplies \$250 Trailer Repair Items \$750 | \$ 26,163.00 |
| Travel 531100 | CAP/DA In-Person Visits \$5000, Travel for Training \$1000 In Home-Aide CNA Observations \$1000 Home Repairs: Per Diem for Workshops \$100 Senior Center: Senior Games Meetings/Conference/Workshops \$750 ADHCC: Per Diem for Trainings/Workshops (4) Staff Info/Refferal: Per Diem Trainings Nutrition: HDM Delivery/Supplies Pick Up/Delivery/ (2) Site Visits Per Client Per Year Per Diem Workshops Conferences Family Caregiver: \$1000 Travel Reim for Speaking Engagements/Conferences | \$ 13,850.00 |
| Telephone & Postage 532100 | CAP/DA: \$35mth, In Home Aide: \$32mth, Home Repair \$16mth Senior Center: \$142mth, ADHC: \$232, Nutrition: \$604, Info/Refferal: \$32 | \$ 13,073.00 |
| Telephone Stipend 531700 | Home Repairs Coordinator gets a telephone stipend because of the number of calls made to his cell phone throughout the day from office, clients, contractors, and supply stores. \$60 X 12 months = \$720.00 | \$720 |
| Utilities 533000 | ADHC Water bill \$100 X 12 months = \$1200; Duke Energy \$500 X 12 = \$6,000 Fuel cost \$828 X 7 = \$5800 | \$13,000 |
| M/R - Bldgs/Grounds 535100 | Fire Extinguisher Inspections for Turkey, Harrells Nutrition, Roseboro, Garland SC 4 X \$70 = \$280; Building Inspection \$50, Light Repair GSC: \$970 ADHC: \$500 repiars as needed, Nutrition: Handwashing sink repairs/installs \$250 | \$ 2,050.00 |
| M/R - Equipment 535200 | Funds budgeted for unexpected repairs that may come up for Home Repairs equipment | \$ 250.00 |
| M/R Vehicle 535300 | Funds budgeted for unexpected repairs that may come up for Home Repairs vehicle/trailers | \$ 250.00 |

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Aging

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|--------------------------------|--|---------------|
| Employee Training 539500 | CAP - qrtly training for case managers - \$600, IHA Prg Training \$250; First Aide 5 people X\$20 = \$100, ADHC:\$400, Home Repairs Certifications \$150 Senior Center Cert Training: \$150, Nutrition Site Staff Training: \$750 Information & Referral Options Counseling training for recertification \$450.00 | \$ 2,850.00 |
| Rental Equipment 543000 | Main Office: \$2053, Senior Center: \$240, ADHC: \$238, Nutrition Sites: \$425 | \$ 2,232.00 |
| Contracted Services 544000 | Contract with Ambassador contracted worker: Personal Care: CNA's & RN Contracted Supervisor \$194,700; Roseboro SC: \$24,801 Contractors for Home Repairs: \$29,543, ADHC LPN Fill In: \$1,440 | \$ 250,484.00 |
| Insurance & Bonds 545000 | Professional Liability for employees \$9486 Other Insurance Buildings/Vehicles \$2971 | \$ 12,457.00 |
| Dues & Subscriptions 549100 | \$12,567 dues paid to Mid-Carolina for the following: planning, administration, regional LTC Ombudsman Program, Elder Abuse Prevention & Health Promotion. In-Home Aide Licensure Fee renewal \$510.00 ADHC association dues \$256/yr; NCAOA and Senior Alliance \$120.00 Information & Referral AIRS membership dues \$75.00 | \$ 13,528.00 |
| Dues - Senior Games 569300 | Allocation to Mid-Carolina for Senior Games. Mid-Carolina requested this amount because they lost their funding to pay for the annual Senior Games Events. The BOC has approved this annual amount to be paid to Mid-Carolina. | \$5,000 |
| Transfer to SAT 596000 | Cost to transport nutrition clients to and from sites. \$24,000 | \$24,000 |

**SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - EQUIPMENT REQUEST
(Use for items that cost between \$1,000 and \$2,499)**

Fiscal Year: 2023-2024

Department: Aging

| Account Number | Requested | | | Recommended | | Approved | |
|---------------------------------|-----------|-----------|----------|-------------|----------|----------|--------|
| | Quantity | Cost Each | Amount | Quantity | Amount | Quantity | Amount |
| Dell Latitude 3520 15.6" Laptop | 1 | 1087 | 1,087.00 | 1 | 1,087.00 | | |

N.C. Cooperative Extension
Sampson County Center
sampson.ces.ncsu.edu



55 Agriculture Place
Clinton, NC 28328
P: 910 592 7161
brad_hardison@ncsu.edu

David Clack
Sampson County Finance Officer
406 County Complex Rd
Clinton NC 28328

I am submitting the **Fund 04 budget proposal for FY 2023-2024 that is generated by extension staff members. The proposal will decrease in the amount of \$6,050. No general funds will be used to support this program.**

The Fund 04 includes:

- 4H
- Horticulture Project
- Lagoon Management
- Seminars
- 4H Prevention
- EDF

Funding streams generated by extension staff:

- UW Grants
 - 4H grants decrease \$2,300; Lagoon Management decrease \$2,350; Seminars decrease \$1,400
- Eastpoint Human Health Services
- Registration fees
- Donations
- Sponsorships

Please see the attached document entitled "FY 2023-2024 Fund 04" that provides further justifications of these programs and their needs.

Regards,

A handwritten signature in black ink that reads "James B. Hardison". The signature is written in a cursive style and is positioned above the typed name.

James B Hardison
County Extension Director
Agriculture Agent – Horticulture
Sampson County Center
Clinton NC 28328



SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 04034950 4-H PROGRAMS REVENUES | | | | | |
| 403601 4-H JUNTOS NCSU GRANT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 403602 GRANT - UNITED WAY | -20,000.00 | -18,750.00 | -15,000.00 | -15,000.00 | _____ |
| 408900 MISCELLANEOUS REVENUE | -4,000.00 | -3,093.00 | -6,700.00 | -6,700.00 | _____ |
| 409900 FUND BALANCE APPROPRIATED | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total 4-H PROGRAMS REVENUES | -24,000.00 | -21,843.00 | -21,700.00 | -21,700.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 04034952 4-H PREVENTION PROGRAM REVENUE | | | | | |
| 403601 GRANT-EASTPOINTE HUMAN SVCS | -35,606.00 | -32,876.14 | -35,606.00 | -35,606.00 | _____ |
| 404100 SERVICE FEES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total 4-H PREVENTION PROGRAM REVENUE | -35,606.00 | -32,876.14 | -35,606.00 | -35,606.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 04034953 HORTICULTURE PROJECT REVENUE | | | | | |
| 404010 LOCAL FEES | -3,000.00 | 0.00 | -3,000.00 | -3,000.00 | _____ |
| 409624 TRANSFER FR - GENERAL FUND | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 409900 FUND BALANCE APPROPRIATED | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total HORTICULTURE PROJECT REVENUE | -3,000.00 | 0.00 | -3,000.00 | -3,000.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 04034956 LAGOON MANAGEMENT REVENUES | | | | | |
| 404010 LOCAL FEES-LAGOON MGT | -8,750.00 | -15,165.00 | -6,400.00 | -6,400.00 | <hr/> |
| 409624 TRANSFER FR - GEN FUND | 0.00 | 0.00 | 0.00 | 0.00 | <hr/> |
| 409900 FUND BALANCE APPROPRIATED | 0.00 | 0.00 | 0.00 | 0.00 | <hr/> |
| Total LAGOON MANAGEMENT REVENUES | -8,750.00 | -15,165.00 | -6,400.00 | -6,400.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 04034957 COOPERATIVE EXT SEMINARS | | | | | |
| 404012 COOPERATIVE EXT SEMINARS | -7,000.00 | -6,189.54 | -5,600.00 | -5,600.00 | _____ |
| 409696 TRANSFER FROM GEN FUND MISC | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 409900 FUND BALANCE APPROPRIATED | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total COOPERATIVE EXT SEMINARS | -7,000.00 | -6,189.54 | -5,600.00 | -5,600.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 04434955 EDF-AG INPUTS MGMT REV | | | | | |
| 404012 ENVIRONMENTAL DEFENSE FUND | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 409900 FUND BALANCE APPROPRIATED | -2,500.00 | 0.00 | -2,500.00 | -2,500.00 | _____ |
| Total EDF-AG INPUTS MGMT REV | -2,500.00 | 0.00 | -2,500.00 | -2,500.00 | |

**SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024**

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 04434955 EDF-AG INPUTS MGMT REV | | | | | |
| Fund Total | -80,856.00 | -76,073.68 | -74,806.00 | -74,806.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 04449500 4-H PROGRAMS EXPENDITURES | | | | | |
| 526200 DEPARTMENTAL SUPPLIES | 2,825.00 | 2,157.69 | 2,825.00 | 2,825.00 | _____ |
| 526230 DEPT SUPPLIES UNITED WAY | 4,275.00 | 3,213.93 | 4,275.00 | 4,275.00 | _____ |
| 529900 MISCELLANEOUS EXPENSES | 2,300.00 | 2,048.89 | 2,300.00 | 2,300.00 | _____ |
| 529930 MISCELLANEOUS UNITED WAY | 3,500.00 | 3,380.89 | 3,500.00 | 3,500.00 | _____ |
| 531100 TRAVEL | 500.00 | 0.00 | 500.00 | 500.00 | _____ |
| 531130 TRAVEL UNITED WAY | 8,250.00 | 6,407.64 | 5,950.00 | 5,950.00 | _____ |
| 532130 TELEPHONE & POSTAGE UW | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 533030 UTILITIES UNITED WAY | 250.00 | 249.90 | 250.00 | 250.00 | _____ |
| 534130 PRINTING UNITED WAY | 100.00 | 0.00 | 100.00 | 100.00 | _____ |
| 539530 EMPLOYEE TRAINING UNITED WAY | 600.00 | -25.00 | 600.00 | 600.00 | _____ |
| 545030 INSURANCE UNITED WAY | 800.00 | 238.00 | 800.00 | 800.00 | _____ |
| 549130 DUES & SUBSCRIPTIONS UW | 600.00 | 220.00 | 600.00 | 600.00 | _____ |
| 555000 CAPITAL OUTLAY - OTHER EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total 4-H PROGRAMS EXPENDITURES | 24,000.00 | 17,891.94 | 21,700.00 | 21,700.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 04449530 HORTICULTURE PROJECT | | | | | |
| 526200 DEPARTMENTAL SUPPLIES | 1,000.00 | 960.00 | 1,000.00 | 1,000.00 | _____ |
| 531100 TRAVEL | 2,000.00 | 0.00 | 2,000.00 | 2,000.00 | _____ |
| Total HORTICULTURE PROJECT | 3,000.00 | 960.00 | 3,000.00 | 3,000.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 04449560 LAGOON MANAGEMENT | | | | | |
| 512600 PART-TIME SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 518100 FICA | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 518120 MEDICARE FICA | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 519900 OTHER PROFESSIONAL SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 526200 DEPARTMENTAL SUPPLIES | 6,460.00 | 9,271.24 | 6,400.00 | 6,400.00 | _____ |
| 526201 DEPT SUPPLIES EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 529700 LAB SUPPLIES | 40.00 | 0.00 | 0.00 | 0.00 | _____ |
| 531101 LAGOON-TRAVEL | 900.00 | 0.00 | 0.00 | 0.00 | _____ |
| 532100 TELEPHONE AND POSTAGE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 535100 MAINT/REPAIR - BUILDINGS/GRNDS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 537000 ADVERTISING | 150.00 | 0.00 | 0.00 | 0.00 | _____ |
| 541000 RENTAL FEES - BUILDINGS | 1,200.00 | 0.00 | 0.00 | 0.00 | _____ |
| 551000 CAP OUTLAY-OFFICE FURN & EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 552000 CAPITAL OUTLAY - DATA PROCESS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 555000 CAPITAL OUTLAY - OTHER EQUIP | 0.00 | 3,325.00 | 0.00 | 0.00 | _____ |
| 582096 TRANSFER TO GENERAL FUND | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total LAGOON MANAGEMENT | 8,750.00 | 12,596.24 | 6,400.00 | 6,400.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 04449570 COOPERATIVE EXT SEMINARS | | | | | |
| 526200 DEPARTMENTAL SUPPLIES | 6,850.00 | 4,448.82 | 5,500.00 | 5,500.00 | _____ |
| 526201 DEPT SUPPLIES EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 531100 TRAVEL | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 532100 TELEPHONE AND POSTAGE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 537000 ADVERTISING | 150.00 | 34.88 | 100.00 | 100.00 | _____ |
| 555000 CAPITAL OUTLAY - OTHER EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total COOPERATIVE EXT SEMINARS | 7,000.00 | 4,483.70 | 5,600.00 | 5,600.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 04549520 4-H PREVENTION PROGRAM EXP | | | | | |
| 512600 PART-TIME SALARIES | 18,053.00 | 15,953.33 | 18,053.00 | 18,053.00 | _____ |
| 518100 FICA | 1,120.00 | 952.01 | 1,120.00 | 1,120.00 | _____ |
| 518120 MEDICARE FICA | 262.00 | 222.65 | 262.00 | 262.00 | _____ |
| 518200 RETIREMENT | 4,351.00 | 3,908.55 | 4,351.00 | 4,351.00 | _____ |
| 518300 GROUP INSURANCE | 3,888.00 | 3,276.42 | 3,888.00 | 3,888.00 | _____ |
| 518500 UNEMPLOYMENT INSURANCE | 17.00 | 0.00 | 17.00 | 17.00 | _____ |
| 518600 WORKMEN'S COMPENSATION INS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 518901 401K COUNTY CONTRIBUTION | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 526100 OFFICE SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 526200 DEPARTMENTAL SUPPLIES | 2,665.00 | 3,557.29 | 2,665.00 | 2,665.00 | _____ |
| 526201 DEPT SUPPLIES EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 531100 TRAVEL | 4,000.00 | 6,005.66 | 4,000.00 | 4,000.00 | _____ |
| 532100 TELEPHONE AND POSTAGE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 534100 PRINTING | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 537000 ADVERTISING | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 539500 EMPLOYEE TRAINING | 1,250.00 | 508.16 | 1,250.00 | 1,250.00 | _____ |
| 545000 INSURANCE AND BONDS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 555000 CAPITAL OUTLAY - OTHER EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 04549520 4-H PREVENTION PROGRAM EXP | | | | | |
| Total 4-H PREVENTION PROGRAM EXP | 35,606.00 | 34,384.07 | 35,606.00 | 35,606.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 04549550 EDF-AG INPUTS MGMT EXP | | | | | |
| 512600 PART-TIME SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 518100 FICA | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 518120 MEDICARE FICA | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 525100 GAS, OIL AND TIRES | 500.00 | 0.00 | 500.00 | 500.00 | _____ |
| 526200 DEPARTMENTAL SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 526201 DEPT SUPPLIES EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 529100 DATA PROCESSING SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 529700 LAB SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 529900 MISCELLANEOUS EXPENSES | 1,000.00 | 0.00 | 1,000.00 | 1,000.00 | _____ |
| 531100 TRAVEL | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 532100 TELEPHONE AND POSTAGE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 535200 MAINT/REPAIR - EQUIPMENT | 1,000.00 | 0.00 | 1,000.00 | 1,000.00 | _____ |
| 543000 RENTAL - EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 545000 INSURANCE AND BONDS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 554000 CAPITAL OUTLAY - VEHICLES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 555000 CAPITAL OUTLAY - OTHER EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 558100 CONSTRUCTION COSTS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total EDF-AG INPUTS MGMT EXP | 2,500.00 | 0.00 | 2,500.00 | 2,500.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 04549550 EDF-AG INPUTS MGMT EXP | | | | | |
| Fund Total | 80,856.00 | 70,315.95 | 74,806.00 | 74,806.00 | |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Cooperative Ext. Seminars

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---------------------|--|----------|
| 04449500-526200 | Departmental Supplies - Supplies to support 4-H program events, such as: livestock show awards, summer workshops, and general office supplies. | 2,825.00 |
| 04449500-526230 | Departmental Supplies United Way - Supplies to support 4-H programming, including the following: shooting sports at \$800, livestock programming at \$800, summer workshops at \$2000, and program promotional/event supplies at \$675. | 4,275.00 |
| 04449500-529900 | Misellaneous - programmatic expenses-including livestock show premiums | 2,300.00 |
| 04449500-529930 | Miscellaneous United Way - awards and incentives for 4-H achievements; county competitions (\$3400) Background Checks for volunteers \$100 | 3,500.00 |
| 04449500-531100 | Travel - Judges fees for livestock events at \$500 | 500.00 |
| 04449500-531130 | Travel United Way - staff programmatic travel at \$1000, 4-H Congress at \$2000, camp at \$2500, district and state events and competitions at \$450. | 5,950.00 |
| 04449500-533030 | Utilities United Way - Greenhouse garden project fuel | 250.00 |
| 04449500-534130 | Printing United Way - Program promotional materials | 100.00 |
| 04449500-539530 | Employee Training United Way - professional development for 4-H staff | 600.00 |
| 04449500-545030 | Insurance United Way - 4-H participant and spectator insurance coverage | 800.00 |
| 04449500-549130 | Dues & Subscriptions United Way - Livestock circuit show dues at \$300; volunteer leader dues at \$300 | 600.00 |
| | 04449500 4-H PROGRAMS | |
| 04449530-526200 | Departmental Supplies-- Miscellaneous supplies needed for crop testing and research by the Extension Research Associate. | 1,000 |
| 04449530-531100 | Travel-- Travel expenses incurred in conjunction with programming efforts of the Extension Research Associate. | 2,000 |
| | 04449530 HORTICULTURE PROJECT | |
| 04449560-526200 | Departmental Supplies-- Miscellaneous supplies used in conducting agricultural related programs/projects: meals and refreshments for livestock programs at \$400, printed agricultural materials at \$2400, horticultural materials at \$3600 | 6400 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Cooperative Ext. Seminars

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---------------------|---|--------|
| 04449560-529700 | Lab Supplies --Miscellaneous laboratory supplies and fees charged for testing/research purposes, such as soil, waste, forage, or plant tissue testing. | 0 |
| 04449560-531101 | Travel --Travel expenses incurred in conjunction with Horticulture programming efforts | 0 |
| 04449560-537000 | Advertising - Horticulture promotion | 0 |
| 04449560-541000 | Rental Fees - Buildings - Rental fees for facilities utilized in conducting Agricultural program meetings at the Sampson County Agri-Exposition Center | 0 |
| | 04449560 LAGOON MANAGEMENT | |
| 04449570-526200 | Departmental Supplies --Food preservation classes \$250; One time cooking workshops \$820; Med Instead of Meds \$500; Cook Smart Eat Smart \$500; LIFT \$500, EMFV's \$1400, At The Table \$1000; Community Projects \$530 | 5500 |
| 04449570-537000 | Advertising - Advertisement of programming | 100 |
| | 04449570 COOPERATIVE EXT SEMIMARS | |
| 04549520-526200 | Departmental Supplies - Miscellaneous office/departmental supplies | 2665 |
| 04549520-531100 | Travel - Expenses incurred through programming | 4000 |
| 04549520-539500 | Employee Training - Professional Development and training opportunities | 1250 |
| | 04549520 4-H PREVENTION PROGRAM | |
| 04549550-525100 | Gas, oil, and tires - Supplies and fuel for tractor, trailers, and other agricultural equipment obtained through EDF grant. | 500 |
| 04549550-529900 | Miscellaneous Expenses --expenses incurred as a result of research and agricultural programming where EDF equipment is needed. | 1000 |
| 04549550-535200 | Maintenance and repair of equipment - Maintenance of agricultural equipment obtained through EDF grant. | 1000 |
| | 04549550 EDF-AG INPUTS MGMT | |

N.C. Cooperative Extension
Sampson County Center
sampson.ces.ncsu.edu



55 Agriculture Place
Clinton, NC 28328
P: 910 592 7161
brad_hardison@ncsu.edu

David Clack
Sampson County Finance Officer
406 County Complex Rd
Clinton NC 28328

I am submitting the **Fund 05 budget proposal for FY 2023-2024. The proposal will not change for this fiscal year. No general funds will be used to support this program**

The Fund 05 includes:

- 4H Teen Court/Restitution
- 4H Youth Needs Task Force
- Youth Inspire Program

Funding streams are fully funded by grants for the Department of Public Safety, entrusted to the Sampson County Juvenile Crime Prevention Council (JCPC).

Please see the attached document entitled "FY 2023-2024 Fund 05" that provides a basic explanation of the DPS funded programs.

Regards,

A handwritten signature in black ink that reads "James B. Hardison". The signature is written in a cursive style and is positioned above a horizontal line that extends across the page.

James B Hardison
County Extension Director
Agriculture Agent – Horticulture
Sampson County Center
Clinton NC 28328
910 592 7161



SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 05035832 4-H TEEN COURT AND RESTITUTION | | | | | |
| 303612 DIV HUMAN RES - CBA DIVISION | -89,264.00 | -81,826.00 | -90,336.00 | -90,336.00 | <hr/> |
| 408401 DONATIONS | 0.00 | 0.00 | 0.00 | 0.00 | <hr/> |
| 409900 FUND BALANCE APPROPRIATED | 0.00 | 0.00 | 0.00 | 0.00 | <hr/> |
| Total 4-H TEEN COURT AND RESTITUTION | -89,264.00 | -81,826.00 | -90,336.00 | -90,336.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

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|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 05035833 REV - JUVENILE INNOVATIONS | | | | | |
| 303612 DIV HUMAN RES - CBA DIVISION | -46,019.00 | 0.00 | -46,019.00 | -46,019.00 | <hr/> |
| Total REV - JUVENILE INNOVATIONS | -46,019.00 | 0.00 | -46,019.00 | -46,019.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

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|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 05435831 YOUTH NEEDS TASK FORCE REVENUE | | | | | |
| 303612 DIV HUMAN RES - CBA DIVISION | -72,532.00 | -108,673.00 | -71,460.00 | -71,460.00 | _____ |
| 303615 JCPC JUVENILE PSYCHOLOGICAL | -7,000.00 | -6,417.00 | -7,000.00 | -7,000.00 | _____ |
| 303621 GENERATION UPRIGHT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 408900 MISCELLANEOUS REVENUE | 0.00 | -194.00 | 0.00 | 0.00 | _____ |
| 409900 FUND BAL APPROP-ADMINISTRATION | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 409903 FBA YOUTH INSPIRE GROUP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 409905 FUND BAL APPROP-PSYCHOLOGICAL | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 409906 FUND BAL APPROP-YOUTH SHELTER | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 409908 FUND BALANCE APPROP-PARENT RES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 409909 FUND BALANCE APPROPRIATED | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total YOUTH NEEDS TASK FORCE REVENL | -79,532.00 | -115,284.00 | -78,460.00 | -78,460.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 05435831 YOUTH NEEDS TASK FORCE REVENUE | | | | | |
| Fund Total | -214,815.00 | -197,110.00 | -214,815.00 | -214,815.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 05558310 YOUTH NEEDS TASK FORCE | | | | | |
| 502500 UNALLOCATED FUNDS | 0.00 | 0.00 | 71,460.00 | 71,460.00 | _____ |
| 510000 ADMINISTRATIVE EXPENSES | 10,000.00 | 8,407.34 | 0.00 | 0.00 | _____ |
| 561002 CONFLICT RESOLUTION | 62,532.00 | 52,110.00 | 0.00 | 0.00 | _____ |
| 561008 JUV TREATMENT INTERVENT. PROG | 7,000.00 | 4,200.00 | 7,000.00 | 7,000.00 | _____ |
| 561011 TEMPORARY SHELTER PROGRAM | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 581000 TRANSFER TO STATE AGENCY | 0.00 | 13,153.49 | 0.00 | 0.00 | _____ |
| Total YOUTH NEEDS TASK FORCE | 79,532.00 | 77,870.83 | 78,460.00 | 78,460.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 05558320 4-H TEEN COURT AND RESTITUTION | | | | | |
| 512100 SALARIES | 37,968.00 | 31,956.00 | 38,916.00 | 38,916.00 | _____ |
| 518100 FICA | 2,355.00 | 1,906.70 | 2,413.00 | 2,413.00 | _____ |
| 518120 MEDICARE FICA | 551.00 | 445.90 | 565.00 | 565.00 | _____ |
| 518200 RETIREMENT | 4,610.00 | 3,879.46 | 5,017.00 | 5,017.00 | _____ |
| 518300 GROUP INSURANCE | 10,620.00 | 8,820.00 | 11,400.00 | 11,400.00 | _____ |
| 518400 DENTAL INSURANCE | 384.00 | 300.00 | 384.00 | 384.00 | _____ |
| 518600 WORKMEN'S COMPENSATION INS | 1,602.00 | 0.00 | 1,602.00 | 1,602.00 | _____ |
| 518700 CAFETERIA FEES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 518901 401K COUNTY CONTRIBUTION | 1,900.00 | 1,597.84 | 1,946.00 | 1,946.00 | _____ |
| 519900 OTHER PROFESSIONAL SERVICES | 48.00 | 0.00 | 0.00 | 0.00 | _____ |
| 521100 JANITORIAL SUPPLIES | 400.00 | 288.25 | 200.00 | 200.00 | _____ |
| 522100 FOOD AND PROVISIONS | 1,478.00 | 1,358.16 | 1,198.00 | 1,198.00 | _____ |
| 522105 LOCAL FUNDS- FOOD & PROVISIONS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 523900 EDUCATION & MEDICAL SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 525100 GAS, OIL AND TIRES | 500.00 | 246.99 | 560.00 | 560.00 | _____ |
| 526100 OFFICE SUPPLIES | 1,000.00 | 1,306.09 | 768.00 | 768.00 | _____ |
| 526200 DEPARTMENTAL SUPPLIES | 1,683.00 | 532.45 | 765.00 | 765.00 | _____ |
| 531100 TRAVEL | 1,850.00 | 1,601.67 | 1,687.00 | 1,687.00 | _____ |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

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|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 05558320 4-H TEEN COURT AND RESTITUTION | | | | | |
| 532100 TELEPHONE AND POSTAGE | 1,520.00 | 1,028.67 | 1,300.00 | 1,300.00 | _____ |
| 533000 UTILITIES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 534100 PRINTING AND BINDING | 150.00 | 0.00 | 0.00 | 0.00 | _____ |
| 535100 MAINT/REPAIR - BUILDINGS/GRNDS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 535300 MAINT/REPAIR - VEHICLES | 300.00 | 541.18 | 300.00 | 300.00 | _____ |
| 537000 ADVERTISING | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 539500 EMPLOYEE TRAINING | 1,918.00 | 1,092.25 | 1,918.00 | 1,918.00 | _____ |
| 539900 RESTITUTION BANK | 3,000.00 | 2,452.79 | 3,000.00 | 3,000.00 | _____ |
| 544000 CONTRACTED SERVICES | 13,650.00 | 9,847.75 | 15,535.00 | 15,535.00 | _____ |
| 545000 INSURANCE AND BONDS | 1,652.00 | 327.20 | 737.00 | 737.00 | _____ |
| 549100 DUES AND SUBSCRIPTIONS | 125.00 | 115.00 | 125.00 | 125.00 | _____ |
| 552000 CAPITAL OUTLAY - DATA PROCESS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 554000 CAPITAL OUTLAY - VEHICLES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 558000 ROOFS/IMPROVEMENTS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total 4-H TEEN COURT AND RESTITUTION | 89,264.00 | 69,644.35 | 90,336.00 | 90,336.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|-------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 05558330 YOUTH INSPIRE | | | | | |
| 512600 PART-TIME SALARIES | 18,053.00 | 14,147.99 | 18,053.00 | 18,053.00 | _____ |
| 518100 FICA | 1,120.00 | 844.20 | 1,120.00 | 1,120.00 | _____ |
| 518120 MEDICARE FICA | 262.00 | 197.43 | 262.00 | 262.00 | _____ |
| 518200 RETIREMENT | 4,351.00 | 3,466.26 | 4,351.00 | 4,351.00 | _____ |
| 518300 GROUP INSURANCE | 3,888.00 | 2,887.68 | 3,888.00 | 3,888.00 | _____ |
| 518500 UNEMPLOYMENT INSURANCE | 17.00 | 0.00 | 17.00 | 17.00 | _____ |
| 518600 WORKMEN'S COMPENSATION INS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 522100 FOOD AND PROVISIONS | 2,880.00 | 2,367.90 | 2,560.00 | 2,560.00 | _____ |
| 523900 EDUCATION & MEDICAL SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 525100 GAS, OIL AND TIRES | 1,200.00 | 225.07 | 1,019.00 | 1,019.00 | _____ |
| 526200 DEPARTMENTAL SUPPLIES | 4,168.00 | 5,606.69 | 3,314.00 | 3,314.00 | _____ |
| 526201 DEPT SUPPLIES EQUIPMENT | 0.00 | 387.00 | 0.00 | 0.00 | _____ |
| 529900 MISCELLANEOUS EXPENSES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 531100 TRAVEL | 3,700.00 | 2,332.51 | 3,665.00 | 3,665.00 | _____ |
| 532100 TELEPHONE AND POSTAGE | 116.00 | 116.00 | 67.00 | 67.00 | _____ |
| 535300 MAINT/REPAIR - VEHICLES | 300.00 | 0.00 | 300.00 | 300.00 | _____ |
| 539500 EMPLOYEE TRAINING | 800.00 | 313.81 | 800.00 | 800.00 | _____ |
| 544000 CONTRACTED SERVICES | 4,151.00 | 3,809.00 | 5,590.00 | 5,590.00 | _____ |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 05558330 YOUTH INSPIRE | | | | | |
| 545000 INSURANCE AND BONDS | 1,013.00 | 184.00 | 1,013.00 | 1,013.00 | <hr/> |
| Total YOUTH INSPIRE | 46,019.00 | 36,885.54 | 46,019.00 | 46,019.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 05558330 YOUTH INSPIRE | | | | | |
| Fund Total | 214,815.00 | 184,400.72 | 214,815.00 | 214,815.00 | |

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2023 - 2024**

| <u>Teen Court/Restitution Position Description</u> | <u>Position</u> | <u>Grade</u> | <u>Current Salary</u> | <u>Recommended Salary</u> | <u>Approved Salary</u> |
|--|-----------------|--------------|---------------------------|-------------------------------|----------------------------|
| Teen Court/Restitution | 58320 | 64 | 38,916 | 38,916 | |
| | | | 38,916 | 38,916 | |
| Permanent Positions | | | 1 | 1 | |
| 512100-Salaries | | | | 38,916 | |
| 512101-Salary Adj | | | | - | |
| 512120-Supplement | | | | - | |
| 512200-Overtime | | | | - | |
| 512300-Shift Differential Pay | | | | - | |
| 512400-On-Call Pay | | | | - | |
| 512600-Part-Time | | | | - | |
| 512700-Longevity | | | | - | |
| 531700-Travel/Phone allowance | | | | - | |
| 518100-FICA | 6.20% | | | 2,413 | |
| 518120-Medicare FICA | 1.45% | | | 565 | |
| 518200-Retirement | 12.89% | | | 5,017 | |
| 518300-Group Insurance | 950 | | | 11,400 | |
| 518400-Dental Insurance | 32 | | | 384 | |
| 518901-401K Reg EE | 5.00% | | | 1,946 | |

Budgeted salary amounts are subject to review and may be adjusted.

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: JCPC Programs

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---------------------|--|--------|
| | Teen Court | |
| 05558320-519900 | Other Professional Services - Castlebranch background checks | 0 |
| 05558320-521100 | Janitorial Supplies - Supplies and equipment needed for restitution and community service projects. | 200 |
| 05558320-522100 | Food and Provisions - Training sessions 4 youth @ \$7/session x 4/year = \$112 Annual appreciation banquet at \$12.19/person for 30 people \$366 Teen Court meals after trials: \$7.50/meal x 8 participants x 12 sessions/year \$720 | 1198 |
| 05558320-525100 | Gas, Oil and Tires - 854 miles or @ .655/mile | 560 |
| 05558320-526100 | Office Supplies - General office supplies: pens, paper, pencils, file folders, etc. (\$64/mon) | 768 |
| 05558320-526200 | Departmental Supplies - Office Equipment \$540, awards for volunteers \$225 | 765 |
| 05558320-531100 | Travel - (2575 miles @ .655 mile) | 1687 |
| 05558320-532100 | Telephone & Postage - Cell Ph \$108/mon = \$1300 | 1300 |
| 05558320-534100 | Printing and Binding - Promotional materials | 0 |
| 05558320-535300 | Maintenance/Repair - Vehicles - Repair and maintenance of county vehicle used for JCPC programs \$75/qtr | 300 |
| 05558320-539500 | Employee Training - Staff development expenses \$1273; conference registration fees \$645 | 1918 |
| 05558320-539900 | Restitution Bank - 375 hours @ \$8/hour | 3000 |
| 05558320-544000 | Contracted Services - Contracted Restitution Assistants (1195 hours @ \$13/hour) | 15535 |
| 05558320-545000 | Insurance and Bonds - Van insurance @\$225/year; Accident Insurance \$512 | 737 |
| 05558320-549100 | Dues and Subscriptions - Dues to professional associations (restitution and program assistant associations) | 125 |
| | Youth Inspire | |
| 05558330-522100 | Food and Provisions - meal for parent sessions @40 clients @ \$8/meal x 2 sessions \$640; meals for 30 clients @ \$8/meal x 8 sessions \$1920 | 2560 |
| 05558330-525100 | Gas, Oil and Tires - Used for county owned vehicles - Van Fuel: 1555 miles x .655 | 1019 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: JCPC Programs

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---------------------|---|--------|
| 05558330-526200 | Departmental Supplies - Includes program curriculum \$993, participant Motivators \$447, gas cards \$400, Office supplies \$934, Mac Book lease \$540 | 3314 |
| 05558330-531100 | Travel - Coordinator mileage: 3,000 miles @ .655 = \$1965; Conference meals, mileage, hotel for 2 staff @ \$850 = \$1700 | 3665 |
| 05558330-532100 | Telephone and Postage - 1 Roll Postage Stamps | 67 |
| 05558330-535300 | Maintenance/Repair - Vehicles - Repair and maintenance of county vehicle used for JCPC programs | 300 |
| 05558330-539500 | Employee Training - NCJSA SPRING & FALL (2 staff x 2 registration fees @ \$90= \$360) Raise the Age Conf 2 staff x registration fee \$15 = \$30 NCACRP \$100, State of Child \$100, NCAEPAAT [Conf \$115 & Reg \$35 =] \$150, NCACAY \$60) | 800 |
| 05558330-544000 | Contracted Services - 430 hrs/year (6 hrs/wk) for \$13/hr | 5590 |
| 05558330-545000 | Insurance and Bonds - Van insurance @\$225/year;Property Liability Insurance @ \$500/yr; Accident Insurance (32 sessions @\$9= \$288) | 1013 |
| 05558310-561008 | Psychological Services - Psych assessments for youth referred from juvenile court. Estimation of 10 youth assessments @ \$700 each | 7000 |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 10033834 LEASE/RENT REVENUES | | | | | |
| 404500 INVESTMENT EARNINGS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 408600 LEASE/RENTAL FEES | -2,700,000.00 | -3,005,235.09 | -3,100,000.00 | -3,100,000.00 | _____ |
| 409800 FUND BAL APPROP - ENCUMBRANCES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 409900 FUND BALANCE APPROPRIATED | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total LEASE/RENT REVENUES | -2,700,000.00 | -3,005,235.09 | -3,100,000.00 | -3,100,000.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 10142600 PUBLIC BUILDINGS | | | | | |
| 596070 TRANSFER TO FND 31 DBT (FCB) | 142,788.00 | 0.00 | 142,788.00 | 142,788.00 | <hr/> |
| Total PUBLIC BUILDINGS | 142,788.00 | 0.00 | 142,788.00 | 142,788.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 10998110 TRANSFERS OUT | | | | | |
| 596004 TRANSFERS TO GENERAL FD (OPER) | 2,061,212.00 | 0.00 | 2,461,212.00 | 2,461,212.00 | <hr/> |
| 596068 FUND 32 DEBT RESERVE | 496,000.00 | 0.00 | 496,000.00 | 496,000.00 | <hr/> |
| Total TRANSFERS OUT | 2,557,212.00 | 0.00 | 2,957,212.00 | 2,957,212.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 10998110 TRANSFERS OUT | | | | | |
| Fund Total | 2,700,000.00 | 0.00 | 3,100,000.00 | 3,100,000.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11031840 AD VALOREM TAXES | | | | | |
| 412000 AD VALOREM TAXES - CURRENT | -41,092,792.00 | -40,822,763.91 | 42,173,175.00 | 42,173,175.00 | _____ |
| 412001 TAX LEVY FOR DEBT RESERVE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 414000 AD VALOREM TAXES - PRIOR | -825,000.00 | -859,723.17 | -860,000.00 | -860,000.00 | _____ |
| 414100 PRIOR YEAR TAX RESERVE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 415000 50% REVENUE LOSS ELDERLY EXEMP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 418000 PENALTIES AND INTEREST | -300,000.00 | -284,228.29 | -305,000.00 | -305,000.00 | _____ |
| Total AD VALOREM TAXES | -42,217,792.00 | -41,966,715.37 | -43,338,175.00 | -43,338,175.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

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|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11032310 SALES & USE TAX (1%) | | | | | |
| 403200 SALES & USE TAX | -5,341,803.00 | -3,789,662.96 | -5,766,803.00 | -5,766,803.00 | _____ |
| 403202 ST REIMB SALES TAX FOOD STAMPS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total SALES & USE TAX (1%) | -5,341,803.00 | -3,789,662.96 | -5,766,803.00 | -5,766,803.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11032320 1/2 CT SALES TAX REVENUES | | | | | |
| 403240 SALES TAX (ARTICLE 40 1983) | -3,475,000.00 | -2,433,364.09 | -3,650,000.00 | -3,650,000.00 | _____ |
| 403242 SALES TAX (ARTICLE 42 1986) | -1,200,000.00 | -894,545.86 | -1,325,000.00 | -1,325,000.00 | _____ |
| 403244 ARTICLE 44 1/2 CT SALES TAX | -2,000,000.00 | -1,628,474.75 | -2,200,000.00 | -2,200,000.00 | _____ |
| 403246 ARTICLE 46 1/4 CT SALES TAX | -1,600,000.00 | -1,160,159.04 | -1,675,000.00 | -1,675,000.00 | _____ |
| Total 1/2 CT SALES TAX REVENUES | -8,275,000.00 | -6,116,543.74 | -8,850,000.00 | -8,850,000.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11032610 FRANCHISE FEES | | | | | |
| 408701 CABLEVISION | -41,000.00 | -27,191.73 | -35,000.00 | -35,000.00 | <hr/> |
| Total FRANCHISE FEES | -41,000.00 | -27,191.73 | -35,000.00 | -35,000.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11033010 RESTRICTED FEDERAL FUNDS | | | | | |
| 402605 FEDERAL FEMA FUNDS DISASTER | 0.00 | -52,399.77 | 0.00 | 0.00 | <hr/> |
| Total RESTRICTED FEDERAL FUNDS | 0.00 | -52,399.77 | 0.00 | 0.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11033230 COURT RELATED REVENUES | | | | | |
| 404600 COURT FEES - DRUG DEFENDANT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 404601 COURT FACILITY FEES | -105,000.00 | -94,526.85 | -105,000.00 | -105,000.00 | _____ |
| 404602 OFFICER FEES - STATE | -55,000.00 | -53,073.21 | -55,000.00 | -55,000.00 | _____ |
| Total COURT RELATED REVENUES | -160,000.00 | -147,600.06 | -160,000.00 | -160,000.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11033831 INVESTMENT EARNINGS | | | | | |
| 404500 INVESTMENT EARNINGS | 0.00 | -63.74 | 0.00 | 0.00 | _____ |
| 404502 COURTS - INVESTMENT EARNINGS | 0.00 | -303.92 | 0.00 | 0.00 | _____ |
| Total INVESTMENT EARNINGS | 0.00 | -367.66 | 0.00 | 0.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11033834 LEASE/RENT REVENUES | | | | | |
| 408604 AIRPORT HANGER MOORE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 408605 ESC LEASE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 408607 RENT - EASTPOINTE | -40,000.00 | -20,000.00 | -40,000.00 | -40,000.00 | _____ |
| 445000 INVESTMENT EARNINGS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total LEASE/RENT REVENUES | -40,000.00 | -20,000.00 | -40,000.00 | -40,000.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11033839 MISCELLANEOUS REVENUES | | | | | |
| 404125 LEGAL FEES COLLECTED | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 408200 PROCEEDS FROM LAND SALES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 408900 MISCELLANEOUS REVENUE | -536,500.00 | -272,358.54 | -536,500.00 | -536,500.00 | _____ |
| 408902 INSURANCE SETTLEMENT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total MISCELLANEOUS REVENUES | -536,500.00 | -272,358.54 | -536,500.00 | -536,500.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11033910 LOAN PROCEEDS | | | | | |
| 409100 LOAN PROCEEDS | -1,389,089.00 | 0.00 | 0.00 | -1,265,000.00 | <hr/> |
| Total LOAN PROCEEDS | -1,389,089.00 | 0.00 | 0.00 | -1,265,000.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11033981 INTERFUND TRANSFERS | | | | | |
| 409606 HEAD START - BOOKKEEPING FEES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 409619 TRANSFER FROM CAPITAL RESERVE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 409621 TRANSFER FROM COMMUNITY DEV | -2,061,212.00 | 0.00 | -2,461,212.00 | -2,461,212.00 | _____ |
| 409623 TRANSFER FROM YNTF - DARE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 409627 TRANSFER FRM E911 WIRE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total INTERFUND TRANSFERS | -2,061,212.00 | 0.00 | -2,461,212.00 | -2,461,212.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11034125 AIRPORT REVENUES | | | | | |
| 403623 CITY OF CLINTON CONTRIBUTION | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 404000 STATE ASSISTANCE | 0.00 | -74,709.00 | 0.00 | 0.00 | _____ |
| 404011 LOCAL FEES - RESALE FUEL | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 408600 LEASE/RENTAL FEES | 0.00 | -2,500.00 | -2,500.00 | -2,500.00 | _____ |
| 408900 MISCELLANEOUS REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 409100 LOAN PROCEEDS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 409619 TRANSFER FROM CAPITAL RESERVE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total AIRPORT REVENUES | 0.00 | -77,209.00 | -2,500.00 | -2,500.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|---|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 11034140 TAX DEPARTMENT REVENUES | | | | | |
| 403618 STATE - MAPPING | 0.00 | 0.00 | 0.00 | 0.00 | |
| 403619 MID CAROLINA RPO GRANT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 404120 COLLECTION FEE - CLINTON | -65,000.00 | -65,365.78 | -65,000.00 | -65,000.00 | |
| 404121 COLLECTION FEE - GARLAND | 0.00 | 0.00 | 0.00 | 0.00 | |
| 404122 COLLECTION FEE - HARRELLS | -700.00 | -711.82 | -700.00 | -700.00 | |
| 404123 COLLECTION FEE - TURKEY | -400.00 | -707.28 | -700.00 | -700.00 | |
| 404124 TAX COLLECTION CHARGES | -48,000.00 | -43,319.79 | -48,000.00 | -48,000.00 | |
| 404125 LEGAL FEES COLLECTED | -120,000.00 | -76,996.22 | -102,000.00 | -102,000.00 | |
| 404126 REVENUE FEE - TURKEY | 0.00 | -3.31 | 0.00 | 0.00 | |
| 404127 REVENUE FEE - SALEMBURG | 0.00 | -4.06 | 0.00 | 0.00 | |
| 404128 REVENUE FEE - ROSEBORO | 0.00 | -17.96 | 0.00 | 0.00 | |
| 404129 REVENUE FEE - NEWTON GROVE | 0.00 | -5,036.13 | -5,000.00 | -5,000.00 | |
| 404138 REVENUE FEE - GARLAND | -3,600.00 | -3,804.65 | -3,750.00 | -3,750.00 | |
| 404139 REVENUE FEE - AUTRYVILLE | 0.00 | -1.36 | 0.00 | 0.00 | |
| 404140 REVENUE FEE - ROSEBORO | 0.00 | 0.00 | 0.00 | 0.00 | |
| 409600 TR FR CAPITAL RESERVE | 0.00 | 0.00 | 0.00 | 0.00 | |
| 413000 SHORT TERM LEASE VEHICLE | -11,000.00 | -16,480.11 | -16,000.00 | -16,000.00 | |
| Total TAX DEPARTMENT REVENUES | -248,700.00 | -212,448.47 | -241,150.00 | -241,150.00 | |

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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11034150 LEGAL DEPARTMENT | | | | | |
| 408900 MISCELLANEOUS REVENUE | -39,500.00 | -240.00 | 0.00 | 0.00 | <hr/> |
| Total LEGAL DEPARTMENT | -39,500.00 | -240.00 | 0.00 | 0.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11034170 BOARD OF ELECTIONS REVENUES | | | | | |
| 332020 STATE ASSISTANCE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 332021 EARLY VOTING SATELLITE GRANT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 402600 HAVA GRANT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 403677 ST TECH GRANT - BOARD OF ELECT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 403680 STATE OF NC LIST MAINT GRANT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 403681 PUBLIC WORKSTATION GRANT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 404106 BOARD OF ELECTIONS FEES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 408900 MISCELLANEOUS REVENUE | 0.00 | 0.00 | -22,600.00 | -22,600.00 | _____ |
| Total BOARD OF ELECTIONS REVENUES | 0.00 | 0.00 | -22,600.00 | -22,600.00 | |

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|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11034180 REGISTER OF DEEDS REVENUES | | | | | |
| 404101 REGISTER OF DEEDS FEES | -43,000.00 | -31,016.75 | -36,000.00 | -36,000.00 | _____ |
| 404150 REG DEEDS - EXCISE STAMP | -325,000.00 | -353,344.00 | -375,000.00 | -375,000.00 | _____ |
| Total REGISTER OF DEEDS REVENUES | -368,000.00 | -384,360.75 | -411,000.00 | -411,000.00 | |

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|--|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 11034310 SHERIFF DEPARTMENT REVENUE | | | | | |
| 402601 FEDERAL - COP'S GRANT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 402602 USDOJ-BPV GRANT | 0.00 | -1,495.65 | 0.00 | 0.00 | |
| 402603 FEDERAL ASSET FUNDS (NARC) | 0.00 | -20,843.35 | 0.00 | 0.00 | |
| 402604 USDOJ-GRANTS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 402605 SHERIFF ASSOC ICAC GRANT | 0.00 | -58,493.00 | 0.00 | 0.00 | |
| 402606 GRANT STIMULUS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 402607 US DEPT JUSTICE-LOC LAW ENF GT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 402609 US DEPT OF JUSTICE OVERTIME GR | -36,300.00 | -30,481.88 | -36,300.00 | -36,300.00 | |
| 403601 VICTIMS ASSIT GRANT-EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 403612 STATE GRANT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 403623 COUNTY SCHOOL - SRO CONTRIBUT. | -460,330.00 | -875,330.00 | -875,330.00 | -875,330.00 | |
| 403626 TOWN OF ROSEBORO DEPUTIES | -267,372.00 | -222,810.00 | -293,568.00 | -293,568.00 | |
| 403631 STATE SUBSTANCE ABUSE TAX(NARC | 0.00 | -49,011.37 | 0.00 | 0.00 | |
| 403659 TOWN OF GARLAND DEPUTIES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 403670 GOVERNOR'S CRIME CONTROL GRANT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 403678 GOV CC SCHOLASTIC CRIME STOPPR | 0.00 | 0.00 | 0.00 | 0.00 | |
| 403679 DONATIONS-SCHOLASTIC CRIME STP | 0.00 | 0.00 | 0.00 | 0.00 | |
| 404107 SHERIFF FEES | -20,000.00 | -34,200.50 | -20,000.00 | -20,000.00 | |

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|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11034310 SHERIFF DEPARTMENT REVENUE | | | | | |
| 404115 CONCEALED WEAPONS FEE | -85,000.00 | -55,955.00 | -70,000.00 | -70,000.00 | _____ |
| 404143 OFFICER FEES - SERVING PAPERS | -45,000.00 | -45,456.15 | -45,000.00 | -45,000.00 | _____ |
| 408401 DONATIONS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 408900 MISC REVENUE - INSURANCE SET. | 0.00 | -6,046.40 | 0.00 | 0.00 | _____ |
| 408904 COURT ORDERED DRUG REVENUES | -4,000.00 | -2,180.00 | -4,000.00 | -4,000.00 | _____ |
| 409600 TRANS FRM FUND 15 | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 409624 TRANSFER FR - SOCIAL SERVICES | -224,778.00 | -199,572.00 | -235,000.00 | -235,000.00 | _____ |
| Total SHERIFF DEPARTMENT REVENUE | -1,142,780.00 | -1,601,875.30 | -1,579,198.00 | -1,579,198.00 | |

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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11034320 DETENTION CENTER REVENUES | | | | | |
| 404210 JAIL FEES | -50,000.00 | -26,089.39 | -35,500.00 | -35,500.00 | _____ |
| 404211 STATE-JAIL/DWI/CIVIL/LIC REV | -5,000.00 | -4,463.19 | -5,300.00 | -5,300.00 | _____ |
| 404212 HOUSING OUT OF COUNTY | 0.00 | -6,350.00 | 0.00 | 0.00 | _____ |
| 404213 HOUSING FEDERAL PRISONERS | -1,500,000.00 | -1,169,536.38 | -1,500,000.00 | -1,500,000.00 | _____ |
| 404214 SCAAP GRANT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 404215 HOUSING STATE PRISONERS | -450,000.00 | -344,112.33 | -450,000.00 | -450,000.00 | _____ |
| 404216 HOUSE ARREST FEE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 408900 CALLING CARDS/PAYTEL | -100,000.00 | -124,879.94 | -125,000.00 | -125,000.00 | _____ |
| 408901 CANTEEN COMMISSIONS | -75,000.00 | -67,619.84 | -80,000.00 | -80,000.00 | _____ |
| 408902 MISCELLANEOUS REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 408951 MISC REV - MEDICAL | -4,000.00 | -1,669.45 | -4,000.00 | -4,000.00 | _____ |
| 408952 MISC REV - HYGIENE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 408953 MISC REV - ROOM & BOARD | -4,000.00 | -5,600.00 | -4,500.00 | -4,500.00 | _____ |
| 409600 TRANS FRM DETENTION CTR | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total DETENTION CENTER REVENUES | -2,188,000.00 | -1,750,320.52 | -2,204,300.00 | -2,204,300.00 | |

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|---|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 11034330 EMERGENCY MANAGEMENT REVENUES | | | | | |
| 403617 STATE - EMERGENCY MANAGEMENT | -39,000.00 | -39,031.77 | -39,000.00 | -39,000.00 | |
| 403647 STATE YR-END EMERG MGMT GRANT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 403651 HAZ MATERIAL EMERG PLAN GRANT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 403666 STATE GRANT EOC EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 403671 STATE-LOCAL EMERG PLAN COMM | 0.00 | 0.00 | 0.00 | 0.00 | |
| 403672 ST/FED EMERG OPER PLAN GRANT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 403673 DEPT OF JUSTICE DOM PREP GRANT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 403674 ST HOMELAND SEC GRANT EQUIPMNT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 403675 ST HOMELAND SEC GRANT EXERCISE | 0.00 | 0.00 | 0.00 | 0.00 | |
| 403676 ST HOMELAND SEC GRANT TRAINING | 0.00 | 0.00 | 0.00 | 0.00 | |
| 403683 EM SUPPLEMENTAL GRANT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 404144 FIRE INSPECTION FEE | -15,000.00 | -32,741.36 | -40,000.00 | -40,000.00 | |
| 408402 DONATIONS-EMERGENCY MGT | 0.00 | -31,515.14 | 0.00 | 0.00 | |
| 408406 OTHER GRANTS | 0.00 | -28,691.00 | 0.00 | 0.00 | |
| Total EMERGENCY MANAGEMENT REVENL | -54,000.00 | -131,979.27 | -79,000.00 | -79,000.00 | |

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|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11034350 INSPECTIONS & PLANNING | | | | | |
| 404081 PLANNING FEES | -30,000.00 | -33,725.00 | -35,000.00 | -35,000.00 | _____ |
| 404130 ELECTRICAL INSPECTIONS | -110,000.00 | -113,380.41 | -125,000.00 | -125,000.00 | _____ |
| 404131 MECHANICAL INSPECTIONS | -77,500.00 | -87,261.52 | -90,000.00 | -90,000.00 | _____ |
| 404132 INSULATION INSPECTIONS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 404133 BUILDING INSPECTIONS | -112,000.00 | -125,581.92 | -125,000.00 | -170,000.00 | _____ |
| 404134 PLUMBING INSPECTIONS | -47,000.00 | -49,607.28 | -57,000.00 | -57,000.00 | _____ |
| 404135 BLOCKING & TIE DOWN INSPECTION | -23,500.00 | -20,050.00 | -28,000.00 | -28,000.00 | _____ |
| 404136 EDUCATION/INSTITUTE OCCUPANCY | -500.00 | -475.00 | -500.00 | -500.00 | _____ |
| 404137 WATER INSPECTIONS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total INSPECTIONS & PLANNING | -400,500.00 | -430,081.13 | -460,500.00 | -505,500.00 | |

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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11034370 AMBULANCE FEES | | | | | |
| 402600 FEMA GRANT EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 403601 STATE GRANT - MID CAROLINA | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 404107 AMBULANCE FEES MILEAGE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 404108 AMBULANCE FEES | -2,350,000.00 | -1,961,194.95 | -2,350,000.00 | -2,350,000.00 | _____ |
| 408401 DONATIONS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 408900 MISC REV - INS SETTLEMENT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 409627 TRANSFER FRM E911 WIRE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total AMBULANCE FEES | -2,350,000.00 | -1,961,194.95 | -2,350,000.00 | -2,350,000.00 | |

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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11034380 ANIMAL SHELTER REVENUES | | | | | |
| 403400 PET ADOPTION FEES | -4,000.00 | -6,065.00 | -5,100.00 | -5,100.00 | _____ |
| 403401 PET BOARDING FEES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 403402 SPAY & NEUTER FEES | -8,000.00 | -15,220.00 | -11,500.00 | -11,500.00 | _____ |
| 403403 SURRENDER/PICKUP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 403601 GRANT HUMANE SOCIETY | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 403602 GRANT PETFINDER | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 408401 DONATIONS | 0.00 | -6,641.01 | 0.00 | 0.00 | _____ |
| 409600 MISC. REIMB FOR SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 409696 TRANSFER FROM HEALTH DEPT. | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total ANIMAL SHELTER REVENUES | -12,000.00 | -27,926.01 | -16,600.00 | -16,600.00 | |

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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11034720 SOLID WASTE REVENUES | | | | | |
| 403621 STATE - TIRE TAX | -90,000.00 | -83,001.78 | -95,000.00 | -95,000.00 | _____ |
| 403622 STATE - WHITE GOODS | -2,500.00 | 0.00 | -2,500.00 | -2,500.00 | _____ |
| 403623 STATE ELECTRONICS MGMT PROG | -2,800.00 | 0.00 | 0.00 | 0.00 | _____ |
| 403633 STATE - SPECIAL GRANT TIRES | -48,000.00 | -38,307.17 | -48,000.00 | -48,000.00 | _____ |
| 403635 STATE SOLID WASTE TAX | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 404081 LOCAL - OTHER FEES | 0.00 | 0.00 | 0.00 | -1,055,000.00 | _____ |
| 404111 TIRE DISPOSAL FEES - LOCAL | -600.00 | -2,738.40 | -1,300.00 | -1,300.00 | _____ |
| 408900 LIQUIDATED DAMAGES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total SOLID WASTE REVENUES | -143,900.00 | -124,047.35 | -146,800.00 | -1,201,800.00 | |

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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11034910 LAND USE PLAN GRANT | | | | | |
| 403601 RURAL CENTER-WTR FEASIBILITY | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 403649 RURAL CENTER GRANT-LAND USE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 404081 LOCAL - SUBDIVISION PLAN FEES | 0.00 | -1,065.77 | 0.00 | 0.00 | _____ |
| Total LAND USE PLAN GRANT | 0.00 | -1,065.77 | 0.00 | 0.00 | |

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| 11034920 ECONOMIC DEVELOPMENT REVENUES | | | | | |
| 356801 DONATIONS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 356804 DONATIONS - SIGNS AT PARK | 0.00 | 0.00 | 0.00 | 0.00 | |
| 356805 EXISTING INDUSTRY PROJECT | -4,250.00 | -3,250.00 | -4,250.00 | -4,250.00 | |
| 356806 DONATIONS - GOLF TOURNAMENT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 402600 EDA GRANT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 403601 ONE NC GRANT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 403602 STATE BUILDING REUSE GRANT | 0.00 | -1,282,573.81 | 0.00 | 0.00 | |
| 403603 MUNICIPAL CONTRIBUTIONS | -22,600.00 | -22,611.00 | -22,600.00 | -22,600.00 | |
| 403614 GRANT - NC DEPT OF COMMERCE | 0.00 | 0.00 | 0.00 | 0.00 | |
| 403649 RURAL CTR-ECON GRANT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 408200 PROCEEDS FROM LAND SALES | 0.00 | -375,000.00 | 0.00 | 0.00 | |
| 408401 DONATIONS | -3,000.00 | 0.00 | 0.00 | 0.00 | |
| 408402 GRANT INDUSTRY RECRUITMENT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 408900 MISCELLANEOUS REVENUE | 0.00 | -937.50 | -20,000.00 | -20,000.00 | |
| 408920 N C SOUTHEAST ECONOMIC COMM | -262,000.00 | 0.00 | 0.00 | 0.00 | |
| 408921 PARK SIGNAGE - CITY OF CLINTON | 0.00 | 0.00 | 0.00 | 0.00 | |
| 408922 GOLDEN LEAF FUNDING | 0.00 | 0.00 | 0.00 | 0.00 | |
| Total ECONOMIC DEVELOPMENT REVENUE | -291,850.00 | -1,684,372.31 | -46,850.00 | -46,850.00 | |

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|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11034950 COOPERATIVE EXTENSION REVENUES | | | | | |
| 404081 LOCAL - OTHER FEES RESALE SIGN | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 408900 MISCELLANEOUS REVENUE | 0.00 | -1,561.30 | 0.00 | 0.00 | _____ |
| 409600 TRANS FRM LIVESTOCK CAP PROJ | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 409601 TRANSFER FRM LIVESTOCK CAP RES | -2,000.00 | 0.00 | -2,000.00 | -2,000.00 | _____ |
| Total COOPERATIVE EXTENSION REVENUE | -2,000.00 | -1,561.30 | -2,000.00 | -2,000.00 | |

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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11034960 SOIL CONSERVATION REVENUE | | | | | |
| 403616 NC DIV SOIL/WTR - NCACSP | -30,000.00 | -30,000.00 | -30,000.00 | -30,000.00 | <hr/> |
| Total SOIL CONSERVATION REVENUE | -30,000.00 | -30,000.00 | -30,000.00 | -30,000.00 | |

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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11035820 VETERANS REVENUES | | | | | |
| 403615 GRANT - VETERANS | 0.00 | -2,083.33 | 0.00 | 0.00 | _____ |
| 408401 DONATIONS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total VETERANS REVENUES | 0.00 | -2,083.33 | 0.00 | 0.00 | |

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|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11035831 COVID 19 CARES ACT REVENUE | | | | | |
| 402600 CARES ACT GRANT | 0.00 | 0.00 | -2,000,000.00 | -2,000,000.00 | <hr/> |
| Total COVID 19 CARES ACT REVENUE | 0.00 | 0.00 | -2,000,000.00 | -2,000,000.00 | |

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|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11035911 CLINTON CITY SCHOOLS REVENUE | | | | | |
| 403640 STATE-SCHOOL BOND FUND | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 409608 TRANSFER FROM SCHOOL DEBT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 409612 TRANS FR 1/2 CT SALES TAX RES | -385,890.00 | 0.00 | -412,274.00 | -412,274.00 | _____ |
| Total CLINTON CITY SCHOOLS REVENUE | -385,890.00 | 0.00 | -412,274.00 | -412,274.00 | |

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|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11035914 SAMPSON CO SCHOOLS REVENUE | | | | | |
| 409608 TRANSFER FROM SCHOOL DEBT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 409612 TRANS FR 1/2 CT SALES TAX RES | -1,039,110.00 | 0.00 | -1,112,476.00 | -1,112,476.00 | _____ |
| 409619 TRANSFER FROM CAPITAL RESERVE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total SAMPSON CO SCHOOLS REVENUE | -1,039,110.00 | 0.00 | -1,112,476.00 | -1,112,476.00 | |

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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11036110 LIBRARY REVENUES | | | | | |
| 403623 CITY OF CLINTON CONTRIBUTION | -4,000.00 | -4,000.00 | -4,000.00 | -4,000.00 | _____ |
| 403624 STATE - BASE GRANT | -115,764.00 | -112,909.00 | -115,764.00 | -115,764.00 | _____ |
| 403625 STATE - ENRICHMENT GRANT | 0.00 | -13,292.58 | 0.00 | 0.00 | _____ |
| 403632 STATE AID - ONE TIME GRANT | 0.00 | -69,049.00 | 0.00 | 0.00 | _____ |
| 403646 LSTA GRANT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 403677 ST TECH PLAN GRANT - CONT SER | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 404110 LIBRARY FINES AND FEES | -5,000.00 | -6,310.75 | -5,000.00 | -5,000.00 | _____ |
| 404111 COPIER FEES | -5,000.00 | -6,939.62 | -6,000.00 | -6,000.00 | _____ |
| 408401 DONATIONS | 0.00 | -1,328.18 | 0.00 | 0.00 | _____ |
| 408404 BILL & MELINDA GATES FOUNDATN | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 408900 MISCELLANEOUS REVENUE | 0.00 | -3,917.09 | 0.00 | 0.00 | _____ |
| 408930 DISCARD SALES | 0.00 | -215.75 | 0.00 | 0.00 | _____ |
| 409900 FUND BALANCE APPROPRIATED | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total LIBRARY REVENUES | -129,764.00 | -217,961.97 | -130,764.00 | -130,764.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11036120 RECREATION REVENUES | | | | | |
| 349010 INSURANCE FEES | -100.00 | -426.00 | -300.00 | -300.00 | _____ |
| 383400 RENT - PARK FACILITIES | -5,500.00 | -1,307.00 | -5,000.00 | -5,000.00 | _____ |
| 403657 TOWN OF NEWTON GROVE | -10,000.00 | -9,600.00 | -9,600.00 | -9,600.00 | _____ |
| 408401 DONATIONS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 408900 MISCELLANEOUS REVENUE | -500.00 | 0.00 | 0.00 | 0.00 | _____ |
| 409619 TRANSFER FROM CAPITAL RESERVE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 442001 BASEBALL FEES | -9,000.00 | -10,870.00 | -10,000.00 | -10,000.00 | _____ |
| 442002 BASKETBALL FEES | -7,500.00 | -10,364.00 | -12,000.00 | -12,000.00 | _____ |
| 442003 FOOTBALL FEES | -4,800.00 | -8,060.00 | -8,000.00 | -8,000.00 | _____ |
| 442004 SOCCER FEES | -3,500.00 | -30.00 | -3,000.00 | -3,000.00 | _____ |
| 442005 SOFTBALL FEES | -3,000.00 | -4,553.68 | -3,600.00 | -3,600.00 | _____ |
| 442006 VOLLEYBALL FEES | -3,200.00 | -3,543.00 | -3,400.00 | -3,400.00 | _____ |
| Total RECREATION REVENUES | -47,100.00 | -48,753.68 | -54,900.00 | -54,900.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11039999 FUND BALANCE APPROPRIATED | | | | | |
| 409800 FUND BAL APPROP - ENCUMBRANCES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 409900 FUND BALANCE APPROPRIATED | -2,031,849.00 | 0.00 | -5,031,849.00 | -4,458,257.00 | _____ |
| 409901 FUND BAL APPROP-WHITE GOODS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total FUND BALANCE APPROPRIATED | -2,031,849.00 | 0.00 | -5,031,849.00 | -4,458,257.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11039999 FUND BALANCE APPROPRIATED | | | | | |
| Fund Total | -70,967,339.00 | -61,080,320.94 | -77,522,451.00 | -79,313,859.00 | |

NORTH CAROLINA'S
SAMPSON COUNTY
OFFICE of the COUNTY MANAGER

MEMORANDUM

TO: Board of Commissioners
Edwin W. Causey, County Manager

FROM: Stephanie P. Shannon, Clerk to the Board

RE: **FY 2023-2024 Requested Budget (Governing Body)**

Attached is the proposed budget for the Governing Body. As instructed per the budget manual, only those line items not related to salary have been completed.

As with previous years, we have requested an increase in the Dues and Subscriptions line item as well as the Dues - Institute of Government line item to cover standard annual increases. We have also increased the Travel line item due to price increases for conferences and hotel accommodations. The Departmental Supplies and Miscellaneous line items have both been decreased in an attempt to offset a portion of these increases.

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|---------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 11141100 GOVERNING BODY | | | | | |
| 512100 SALARIES | 63,888.00 | 53,240.00 | 63,888.00 | 63,888.00 | _____ |
| 512110 SALARIES - EXTRA MEETINGS | 5,000.00 | 2,700.00 | 5,000.00 | 5,000.00 | _____ |
| 518100 FICA | 5,202.00 | 3,903.95 | 5,202.00 | 5,202.00 | _____ |
| 518120 MEDICARE FICA | 1,217.00 | 913.02 | 1,217.00 | 1,217.00 | _____ |
| 518300 GROUP INSURANCE | 53,100.00 | 29,837.93 | 34,200.00 | 34,200.00 | _____ |
| 518400 DENTAL INSURANCE | 1,920.00 | 300.00 | 1,920.00 | 1,920.00 | _____ |
| 518700 CAFETERIA FEES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 526100 OFFICE SUPPLIES | 500.00 | 0.00 | 500.00 | 500.00 | _____ |
| 526200 DEPARTMENTAL SUPPLIES | 1,320.00 | 325.00 | 1,000.00 | 1,000.00 | _____ |
| 526201 DEPT SUPPLIES EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 529900 MISCELLANEOUS EXPENSES | 750.00 | 341.64 | 500.00 | 500.00 | _____ |
| 531100 TRAVEL | 2,500.00 | 1,079.56 | 5,000.00 | 5,000.00 | _____ |
| 531700 TRAVEL ALLOWANCE | 15,000.00 | 12,500.00 | 15,000.00 | 15,000.00 | _____ |
| 532100 TELEPHONE AND POSTAGE | 600.00 | 342.09 | 600.00 | 600.00 | _____ |
| 545000 INSURANCE AND BONDS | 321.00 | 0.00 | 321.00 | 321.00 | _____ |
| 549100 DUES AND SUBSCRIPTIONS | 9,988.00 | 8,585.00 | 10,987.00 | 10,987.00 | _____ |
| 549200 DUES - INSTITUTE OF GOVERNMENT | 8,202.00 | 8,202.00 | 9,022.00 | 9,022.00 | _____ |
| 551000 CAP OUTLAY-OFFICE FURN & EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11141100 GOVERNING BODY | | | | | |
| 552000 CAPITAL OUTLAY - DATA PROCESS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 554000 CAPITAL OUTLAY - VEHICLES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 555000 CAPITAL OUTLAY - OTHER EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 569300 DUES - MIDCAROLINA COG | 4,561.00 | 4,561.00 | 4,561.00 | 4,561.00 | _____ |
| Total GOVERNING BODY | 174,069.00 | 126,831.19 | 158,918.00 | 158,918.00 | |

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2023 - 2024**

| <u>Governing Body Job Title</u> | <u>Position Grade</u> | <u>Current Salary</u> | <u>Recommended Salary</u> | <u>Approved Salary</u> |
|-------------------------------------|-----------------------|---------------------------|-------------------------------|----------------------------|
| County Commissioner | 41102 | 12,060 | 12,060 | _____ |
| Vice Chair County Commissioner | 41103 | 13,152 | 13,152 | _____ |
| County Commissioner | 41101 | 12,060 | 12,060 | _____ |
| Chair County Commissioner | 41100 | 14,556 | 14,556 | _____ |
| County Commissioner | 41104 | 12,060 | 12,060 | _____ |
| | | 63,888 | 63,888 | |
| Permanent positions | | 5 | 5 | |
| 512100-Salaries | | | 63,888 | |
| 512101-Salary Adj | | | - | |
| 512110-Extra Meetings | | | 5,000 | |
| 531700-Travel/Phone allowance | | | 15,000 | |
| 518100-FICA | 6.20% | | 5,202 | |
| 518120-Medicare FICA | 1.45% | | 1,217 | |
| 518300-Group Insurance | 950 | | 34,200 | |
| 518400-Dental Insurance | 32 | | 1,920 | |

Budgeted salary amounts are subject to review and may be adjusted.

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Governing Body

FISCAL YEAR: 2023-2024

| <u>Org & Object Number</u> | <u>Description</u> | <u>Amount</u> |
|--------------------------------|---|---------------|
| 11141100-549100 | Dues and Subscriptions - Standard Annual Dues Increase | 10,987 |
| 11141100-549200 | Dues - School of Government - Standard Annual Dues Increase | 9,022 |

NORTH CAROLINA'S
SAMPSON COUNTY
OFFICE of the COUNTY MANAGER

MEMORANDUM

TO: Board of Commissioners
Edwin W. Causey, County Manager

FROM: Stephanie P. Shannon, Clerk to the Board

RE: **FY 2023-2024 Requested Budget (Administration)**

Attached is the proposed budget for the Administration department. As instructed per the budget manual, only those line items not related to salary have been completed. The majority of the non-salary portions of the Administration budget remain relatively the same as last fiscal year, however, there have been significant changes in our department over the past year which necessitate changes in funds allocation. Special care has been taken to ensure that funds are used in the most efficient way possible and accommodations have been made in an attempt to keep our funding request equal to that of last year's. Please note:

Employee Training and Travel We are very appreciative of the Board's willingness to budget funds in previous years for Clerk Certification Training. This has been instrumental in the seamless transition from our previous Clerk to the current Clerk. With the addition of our new Projects and Communications Specialist/Public Information Officer comes an increased need for additional training. It has been requested by staff that both the Projects and Communications Specialist and the Clerk to the Board complete the County Administration Course at the UNC School of Government. Due to staggering schedules, the Projects and Communications Specialist would like to attend this training in-person over the coming fiscal year, and the Clerk would like to attend this training virtually over the next fiscal year. Care has been taken to adjust funds in line items which have not been utilized this year to cover the cost of this course and the associated travel costs.

Contracted Services Our new Projects and Communications Specialist is working diligently with County staff and third parties to re-design and upgrade our website as well as re-brand the County as a whole. Therefore, the requested funds in the Contracted Services line item remain the same to cover the costs of these updates.

As always, we appreciate the Board's consideration of our needs.

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|---------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 11141200 ADMINISTRATION | | | | | |
| 512100 SALARIES | 363,948.00 | 261,499.35 | 394,248.00 | 394,248.00 | |
| 512110 SALARIES - EXTRA MEETINGS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 512200 OVERTIME SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 512600 PART-TIME SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 512700 LONGEVITY | 5,133.00 | 5,132.70 | 0.00 | 0.00 | |
| 518100 FICA | 23,218.00 | 15,513.24 | 24,667.00 | 24,667.00 | |
| 518120 MEDICARE FICA | 5,430.00 | 3,751.46 | 5,769.00 | 5,769.00 | |
| 518200 RETIREMENT | 46,505.00 | 32,369.11 | 50,819.00 | 50,819.00 | |
| 518300 GROUP INSURANCE | 42,480.00 | 28,200.00 | 67,450.00 | 67,450.00 | |
| 518400 DENTAL INSURANCE | 1,536.00 | 840.00 | 1,920.00 | 1,920.00 | |
| 518700 CAFETERIA FEES | 144.00 | 120.00 | 144.00 | 144.00 | |
| 518901 401K COUNTY CONTRIBUTION | 47,331.00 | 38,102.86 | 52,432.00 | 52,432.00 | |
| 519200 LEGAL PROFESSIONAL SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 519900 CONSULTANT - CRIM JUSTICE GRNT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 521300 UNIFORMS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 525100 GAS, OIL AND TIRES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 526100 OFFICE SUPPLIES | 4,800.00 | 1,210.30 | 2,000.00 | 2,000.00 | |
| 526200 DEPARTMENTAL SUPPLIES | 8,400.00 | 5,001.72 | 5,000.00 | 5,000.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|---------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 11141200 ADMINISTRATION | | | | | |
| 526201 DEPT SUPPLIES EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 526261 CENSUS SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 529900 MISCELLANEOUS EXPENSES | 500.00 | 0.00 | 500.00 | 500.00 | |
| 529901 PRELIMINARY EXPENSE | 0.00 | 0.00 | 0.00 | 0.00 | |
| 531100 TRAVEL | 4,700.00 | 174.72 | 12,500.00 | 12,500.00 | |
| 531500 MEETINGS | 2,400.00 | 578.49 | 2,400.00 | 2,400.00 | |
| 531700 TRAVEL ALLOWANCE | 5,400.00 | 3,900.00 | 3,600.00 | 3,600.00 | |
| 532100 TELEPHONE AND POSTAGE | 6,000.00 | 3,338.25 | 5,000.00 | 5,000.00 | |
| 535100 MAINT/REPAIR - BUILDINGS/GRNDS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 535200 MAINT/REPAIR - EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 535300 MAINT/REPAIR - VEHICLES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 537000 ADVERTISING | 6,000.00 | 4,996.41 | 5,000.00 | 5,000.00 | |
| 539300 CONTRACTED TEMPORARY HELP | 0.00 | 2,967.56 | 0.00 | 0.00 | |
| 539500 EMPLOYEE TRAINING | 3,000.00 | 635.00 | 6,000.00 | 6,000.00 | |
| 539600 SPECIAL PURPOSE COMMITTEE | 0.00 | 0.00 | 0.00 | 0.00 | |
| 541000 RENTAL FEES - EXPO CENTER | 3,000.00 | 0.00 | 2,500.00 | 2,500.00 | |
| 541001 RENT-CLAUDE MOORE MUSEUM | 0.00 | 0.00 | 0.00 | 0.00 | |
| 544000 CONTRACTED SERVICES | 32,600.00 | 9,070.78 | 75,000.00 | 81,400.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11141200 ADMINISTRATION | | | | | |
| 544001 CONT SVCS-PERSONNEL STUDY | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 544002 CONTRACT SERVICES SPECIAL | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 545000 INSURANCE AND BONDS | 416.00 | 0.00 | 416.00 | 416.00 | _____ |
| 549100 DUES AND SUBSCRIPTIONS | 1,165.00 | 720.00 | 1,300.00 | 1,300.00 | _____ |
| 549900 MOVING EXPENSES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 551000 CAP OUTLAY-OFFICE FURN & EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 552000 CAPITAL OUTLAY - DATA PROCESS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 555000 CAPITAL OUTLAY - OTHER EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 561010 STRATEGIC PLANNING PROJECT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total ADMINISTRATION | 614,106.00 | 418,121.95 | 718,665.00 | 725,065.00 | |

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2023 - 2024**

| <u>Administration Job Title</u> | <u>Position</u> | <u>Grade</u> | <u>Current Salary</u> | <u>Recommended Salary</u> | <u>Approved Salary</u> |
|-------------------------------------|-----------------|--------------|---------------------------|-------------------------------|----------------------------|
| County Manager | 41200 | | 165,912 | 165,912 | _____ |
| Comm & Spec Projects Admin/PIO | 41202 | 75 | 56,376 | 56,376 | _____ |
| Ex. Assistant/Clerk to the Board | 41205 | 67 | 45,744 | 45,744 | _____ |
| Administrative Assistant I | 41204 | 65 | 34,596 | 34,596 | _____ |
| GIS Coordinator | 43309 | 73 | 55,176 | 55,176 | _____ |
| GIS Technician | | 65 | 36,444 | 36,444 | _____ |
| | | | 394,248 | 394,248 | |

Budgeted salary amounts are subject to review and may be adjusted.

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2023 - 2024**

| | | |
|-------------------------------|---|---------|
| Permanent Positions | 5 | 5 |
| 512100-Salaries | | 394,248 |
| 512101-Salary Adj | | - |
| 512120-Supplement | | - |
| 512200-Overtime | | - |
| 512300-Shift Deferential Pay | | - |
| 512400-On-Call Pay | | - |
| 512600-Part-Time | | - |
| 512700-Longevity | | - |
| 531700-Travel/Phone allowance | | 3,600 |
| 518100-FICA 6.20% | | 24,667 |
| 518120-Medicare FICA 1.45% | | 5,769 |
| 518200-Retirement 12.89% | | 50,819 |
| 518300-Group Insurance 950 | | 67,450 |
| 518400-Dental Insurance 32 | | 1,920 |
| 518901-401K Reg EE 5.00% | | 52,432 |

Budgeted salary amounts are subject to review and may be adjusted.

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: County Administration

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---------------------|---|-------------|
| 11141200-526100 | Misc. office supplies (pens, filing supplies, etc.) as needed. | \$2,000.00 |
| 11141200-526200 | Funds for various department needs (presentation supplies, plaques, awards) | \$5,000.00 |
| 11141200-529900 | Misc. Expenses | \$500.00 |
| 11141200-531100 | Travel - Funds will be used to cover travel costs associated with the employee training and various departmental travel | \$9,000.00 |
| 11141200-531500 | Meeting supplies and meals for meetings | \$2,400.00 |
| 11141200-531700 | County Manager's travel allowance | \$3,600.00 |
| 11141200-532100 | Telephone and Postage for Admin and County Attorney | \$5,000.00 |
| 11141200-537000 | Advertising costs for public hearings | \$5,000.00 |
| 11141200-539500 | County Administration course at UNC SOG for PIO and various employee trainings | \$6,000.00 |
| 11141200-541000 | Rental Fees for various trainings and events | \$2,500.00 |
| 11141200-544000 | Contracted services for website redesign/rebranding | \$30,000.00 |
| 11141200-549100 | Various subscriptions and association dues (+10% estimate increase to accommodate for annual cost increase) | \$1,300.00 |

NORTH CAROLINA'S
SAMPSON COUNTY
HUMAN RESOURCES DEPARTMENT
Nancy Dillman, Director

March 14, 2023

Mr. Ed Causey, Sampson County Manager
406 County Complex Road
Clinton, NC 28328

Dear Mr. Causey:

As the County embarks on its annual budget process, we understand the significance of striking a balance between our short-term and long-term objectives while devising innovative solutions to tackle the challenges posed by the pandemic and other economic factors. Recognizing that our employees are our most precious resource, we are committed to investing in them by providing competitive compensation to keep pace with market conditions, exploring contemporary benefit offerings, and supporting them with the latest technology and training. The Board's recent approval of multiple pay raises, along with the forthcoming market salary study, signify your commitment to all employees and our pursuit to attract and retain exceptional talent. We take pride in the unwavering efforts of our county leadership and their professionalism, open-mindedness, and responsiveness to our recommendations.

The Human Resources Team is proactively seeking innovative ways to meet the recruitment challenges we are currently facing. Our recent pay raises ensure that our salaries are competitive, and we are committed to further adjusting our compensation strategies to stay competitive based on insights gained from our market salary study. Additionally, we are investing in our future workforce through innovative approaches such as the deputy cadet program and EMS apprenticeships, which will provide a pipeline of new talent and ensure that we have a strong, diverse workforce that is well-equipped to meet the evolving needs of our community. By investing in these initiatives, we are not only creating a skilled and motivated workforce, but we are also demonstrating our commitment to providing quality services to the residents of Sampson County.

Strategic investments in digital infrastructure will allow for automated processes, enhanced customer service delivery, and provide a more streamlined experience for our employees and customers. These investments will not only save time and reduce costs associated with manual processes, but will also provide increased security, efficiency, and accuracy in our operations. We understand that the initial costs of implementing such infrastructure can be high, but the long-term benefits will outweigh these costs. With intelligently designed digital infrastructure, we can implement flexible work schedules while simultaneously increasing customer service outcomes

by offering 24/7 on-demand availability, which will benefit both our employees and our residents. Certainly, any successful initiatives are incumbent upon a shared vision and collaborative effort with departments and our IT resources.

As salaries are being addressed with the current market study, we must take the opportunity to further expand employee benefits which will appeal to all employees and especially assist in recruiting tech-savvy applicants who are passionate about transforming government to better serve taxpayers. Our goal is to infuse energy into our workplace and attract a diverse pool of talent that can help drive this fundamental transformation.

We currently have 56 vacancies, and 50 of those are in our five departments which continually experience the greatest turnover: DSS, Sheriff, Detention, Health, and EMS/Communications. In 2022, 71 of 91 full-time new hires; 68 of 86 departures; and 13 of 18 retirements were for these departments. Since 2017, we have lost 74 employees to retirement and reduced our longevity payouts from 182 to 125 employees. To attract and retain a quality workforce, we must consider the competing opportunities and respond proactively. We offer for your consideration, the following possibilities:

- Yearly Opportunity to “Cash-In” Vacation Days (Must have 80 Hours + 40 Sick Hours in Accruals) This is a future obligation, so there is some cost-savings.
- Flex Work Week Options Where Positions/Allow (Requires IT Support)
- Shorter Work Week
- Expanded Benefits (ie. Wellness Stipend, Pet Insurance, Financial Counselor Services, Mental Health Counselor)
- Employee Discount Program
- Paid “Me Time” (4 Hours/Month, 16 Hours/ Year, Something Flexible)
- Defined Career Ladders with Associated Compensation
- Employee Recognition (Newsletter Shout-Outs, Celebrate Successes)
- Sick Leave Accrual Increases With Years Of Service (Replaces Lost Longevity)

Incremental steps to improve pay and benefits demonstrates an ongoing commitment to support employee wellbeing and job satisfaction, thus positioning the county to take substantive leaps forward in providing services more effectively and efficiently. An investment in our most valuable resource is really an investment in the future success of Sampson County.

We are delighted with the addition of a Safety Officer to our HR Team and the opportunity this provides to move forward with a thoughtful employee training program. This hybrid position also allows another avenue for responding proactively to the varied departmental needs as they arise. We fully realize the critical role we play in cultivating **Healthy Relationships** between employees, departments, public partners, and our citizens and understand we are held

Mr. Ed Causey
March 14, 2023
Page 3

accountable for providing measurable outcomes. While our budget is an accurate reflection of our identified needs focused on continual improvement and the current associated costs, the required focus on overall County operations clearly supersedes individual departmental goals. We will continue to be transparent in sharing our goals and the requisite support required; however, we truly believe that our long-term future will be quite positive if we work together to maximize all available resources to best serve all citizens while providing a rewarding employee experience.

Best regards,

A handwritten signature in cursive script that reads "Nancy Dillman".

Nancy Dillman
Human Resources Director

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|---------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 11141210 HUMAN RESOURCES | | | | | |
| 512100 SALARIES | 257,772.00 | 229,547.92 | 312,912.00 | 312,912.00 | |
| 512200 OVERTIME SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 512600 PART-TIME SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 512700 LONGEVITY | 1,099.00 | 1,099.17 | 1,627.00 | 1,627.00 | |
| 518100 FICA | 16,051.00 | 13,543.69 | 19,502.00 | 19,502.00 | |
| 518120 MEDICARE FICA | 3,754.00 | 3,167.51 | 4,561.00 | 4,561.00 | |
| 518200 RETIREMENT | 32,618.00 | 28,000.55 | 40,545.00 | 40,545.00 | |
| 518300 GROUP INSURANCE | 42,480.00 | 37,935.00 | 45,600.00 | 45,600.00 | |
| 518400 DENTAL INSURANCE | 1,536.00 | 1,200.00 | 1,536.00 | 1,536.00 | |
| 518700 CAFETERIA FEES | 216.00 | 180.00 | 270.00 | 270.00 | |
| 518901 401K COUNTY CONTRIBUTION | 12,944.00 | 10,415.73 | 15,727.00 | 15,727.00 | |
| 526200 DEPARTMENTAL SUPPLIES | 5,000.00 | 2,368.39 | 4,500.00 | 4,500.00 | |
| 526201 DEPT SUPPLIES EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 529900 MISCELLANEOUS EXPENSES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 531100 TRAVEL | 1,000.00 | 787.84 | 1,000.00 | 1,000.00 | |
| 531700 TRAVEL/PHONE ALLOWANCE | 0.00 | 0.00 | 0.00 | 0.00 | |
| 532100 TELEPHONE AND POSTAGE | 900.00 | 949.44 | 1,200.00 | 1,200.00 | |
| 535200 MAINT/REPAIR - EQUIPMENT | 500.00 | 0.00 | 500.00 | 500.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11141210 HUMAN RESOURCES | | | | | |
| 537000 ADVERTISING | 2,500.00 | 0.00 | 2,500.00 | 2,500.00 | _____ |
| 538100 DATA PROCESSING - PROGRAMMING | 20,881.00 | 20,050.64 | 23,072.00 | 23,072.00 | _____ |
| 539500 EMPLOYEE TRAINING | 14,240.00 | 2,919.00 | 20,000.00 | 20,000.00 | _____ |
| 544000 CONTRACTED SERVICES | 3,000.00 | 2,301.10 | 3,600.00 | 3,600.00 | _____ |
| 545000 INSURANCE AND BONDS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 549100 DUES AND SUBSCRIPTIONS | 540.00 | 377.88 | 535.00 | 535.00 | _____ |
| 551000 CAP OUTLAY-OFFICE FURN & EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 552000 CAPITAL OUTLAY - DATA PROCESS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total HUMAN RESOURCES | 417,031.00 | 354,843.86 | 499,187.00 | 499,187.00 | |

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2023 - 2024**

| Human Resources Job Title | Position | Grade | Current Salary | Recommended Salary | Approved Salary |
|---------------------------------------|-----------------|--------------|---------------------------|-------------------------------|----------------------------|
| Human Resources Analyst | 41215 | 72 | 48,684 | 48,684 | _____ |
| Human Resources Director | 41210 | 80 | 103,692 | 103,692 | _____ |
| Human Resources Specialist | 41213 | 74 | 57,924 | 57,924 | _____ |
| Human Resources Payroll Administrator | 41211 | 70 | 50,076 | 50,076 | _____ |
| Human Resources Analyst | 41212 | 72 | 52,536 | 52,536 | _____ |
| | | | 312,912 | 312,912 | |
| Permanent Positions | | | 4 | 4 | |
| 512100-Salaries | | | | 312,912 | |
| 512101-Salary Adj | | | | - | |
| 512120-Supplement | | | | - | |
| 512200-Overtime | | | | - | |
| 512300-Shift Deferential Pay | | | | - | |
| 512400-On-Call Pay | | | | - | |
| 512600-Part-Time | | | | - | |
| 512700-Longevity | | | | 1,627 | |
| 531700-Travel/Phone allowance | | | | - | |
| 518100-FICA | 6.20% | | | 19,502 | |
| 518120-Medicare FICA | 1.45% | | | 4,561 | |
| 518200-Retirement | 12.89% | | | 40,545 | |
| 518300-Group Insurance | 950 | | | 45,600 | |
| 518400-Dental Insurance | 32 | | | 1,536 | |
| 518901-401K Reg EE | 5.00% | | | 15,727 | |

Budgeted salary amounts are subject to review and may be adjusted.

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Human Resources

| Org & Object Number | Description | FISCAL YEAR: 2023-2024 | |
|---------------------|---|-------------------------------|-------------|
| | | Amount | |
| 11141210 526200 | Office Supplies Paper/Printer Cartridges/Personnel Files/Folders | | \$4,500.00 |
| | | TOTAL | \$4,500.00 |
| 11141210 531100 | Travel Estimated Mileage & Expenses to Out-of-County Training/Meetings | | \$1,000.00 |
| | | TOTAL | \$1,000.00 |
| 11141210 532100 | Telephone & Postage Cell Phone Expense for Director Postage/Telephone Usage | | \$600.00 |
| | | | \$600.00 |
| | | TOTAL | \$1,200.00 |
| 11141210 535200 | Maintenance/Repair Equipment Miscellaneous Repair Expenses | | \$500.00 |
| | | TOTAL | \$500.00 |
| 11141210 537000 | Advertising Online and Professional Platforms for Key Vacancies | | \$2,500.00 |
| | | TOTAL | \$2,500.00 |
| 11141210 538100 | Data Processing - Programming Applicant Pro Processing Tyler Technologies Self-Service One-Time Installation & Implementation Fee Tyler Technologies Yearly Employee Self-Service Maintenance Fee | | \$5,400.00 |
| | | | \$4,700.00 |
| | | | \$12,972.00 |
| | | TOTAL | \$23,072.00 |
| 11141210 539500 | Employee Training School of government Updates, Safety, Professional Development Activities Leadership Development | | \$15,000.00 |
| | | | \$5,000.00 |
| | | TOTAL | \$20,000.00 |
| 11147210 544000 | Contracted Services Absolute Background Checks | | \$3,600.00 |
| | | TOTAL | \$3,600.00 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Human Resources

| Org & Object Number | Description | FISCAL YEAR: 2023-2024 Amount |
|---------------------|---------------------------------|----------------------------------|
| 11141210 549100 | Dues & Subscriptions | |
| | PSHRA Yearly Memberships | \$275.00 |
| | SHRM Yearly Membership | \$260.00 |
| | TOTAL | \$535.00 |
| | TOTAL EXPENDITURES | \$63,357.00 |

COUNTY OF SAMPSON

DEPARTMENT OF PUBLIC WORKS

827 S.E. Blvd. • P.O. Box 1280 • Clinton, North Carolina 28328 (910)
592-0188 • Fax No. (910) 592-7242

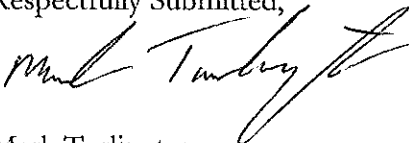
TO: EDWIN W. CAUSEY, COUNTY MANAGER
FROM: MARK TURLINGTON, INTERIM PUBLIC WORKS DIRECTOR
SUBJECT: 2023 – 2024 BUDGET - AIRPORT
DATE: MARCH 13, 2023
CC:

The 2023/2024 proposed budget includes an increase of \$15,000 for the following line item:

Contracted Services-An increase of \$15,000 is needed for the additional mowing of the 34+ acres of newly purchased and cleared land at Runway 24 end.

This concludes the airport budget showing the requested items that have changed from the previous budget.

Respectfully Submitted,



Mark Turlington
Interim Public Works Director

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|---------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 11141250 AIRPORT | | | | | |
| 519200 LEGAL PROFESSIONAL SERVICES | 4,500.00 | 0.00 | 4,500.00 | 4,500.00 | |
| 519201 LEGAL-NAYLOR SETTLEMENT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 521300 UNIFORMS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 525100 GAS, OIL AND TIRES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 526200 DEPARTMENTAL SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 526201 DEPT SUPPLIES EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 529900 MISCELLANEOUS EXPENSES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 531100 TRAVEL | 1,000.00 | 0.00 | 1,000.00 | 1,000.00 | |
| 532100 TELEPHONE AND POSTAGE | 5,100.00 | 4,092.65 | 5,100.00 | 5,100.00 | |
| 533000 UTILITIES | 3,500.00 | 2,097.39 | 3,500.00 | 3,500.00 | |
| 535100 MAINT/REPAIR - BUILDINGS/GRNDS | 17,000.00 | 1,141.03 | 17,000.00 | 12,000.00 | |
| 535200 MAINT/REPAIR - EQUIPMENT | 7,000.00 | 0.00 | 7,000.00 | 5,000.00 | |
| 535300 MAINT/REPAIR - VEHICLES | 500.00 | 145.35 | 500.00 | 500.00 | |
| 537000 ADVERTISING | 0.00 | 0.00 | 0.00 | 0.00 | |
| 539500 EMPLOYEE TRAINING | 0.00 | 0.00 | 0.00 | 0.00 | |
| 539900 BANKING SERVICE CHARGE | 0.00 | 0.00 | 0.00 | 0.00 | |
| 544000 CONTRACTED SERVICES | 58,438.00 | 30,378.63 | 73,438.00 | 73,438.00 | |
| 544001 CONT SVCS AIRPORT ENGINEER | 0.00 | 0.00 | 0.00 | 0.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|---------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 11141250 AIRPORT | | | | | |
| 544002 CONTRACT SER AVIATION EASEMNTS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 544003 CONTRACTED SERVICES-MANAGER | 0.00 | 0.00 | 0.00 | 0.00 | |
| 545000 INSURANCE AND BONDS | 3,474.00 | 0.00 | 3,474.00 | 5,500.00 | |
| 549100 DUES AND SUBSCRIPTIONS | 0.00 | 40.00 | 0.00 | 0.00 | |
| 549990 SALES & USE TAX | 0.00 | 0.00 | 0.00 | 0.00 | |
| 551000 CAP OUTLAY-OFFICE FURN & EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | |
| 552000 CAPITAL OUTLAY - DATA PROCESS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 554000 CAPITAL OUTLAY - VEHICLES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 555000 CAPITAL OUTLAY OTHER | 0.00 | 0.00 | 0.00 | 0.00 | |
| 557000 LAND PURCHASES | 0.00 | 177,765.30 | 0.00 | 0.00 | |
| 559100 CAPITAL OUTLAY - PAVING | 0.00 | 0.00 | 0.00 | 0.00 | |
| 588100 PURCHASE FUEL FOR RESALE | 0.00 | 0.00 | 0.00 | 0.00 | |
| 596051 CONT TO AIRPORT CAPITAL RES | 10,000.00 | 0.00 | 10,000.00 | 10,000.00 | |
| Total AIRPORT | 110,512.00 | 215,660.35 | 125,512.00 | 120,538.00 | |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: AIRPORT

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|--|---|-------------|
| 11141250-519200 LEGAL PROF. SVC | Proposed amount for potential legal services. | \$4,500.00 |
| 11141250-531100 TRAVEL | Travel to NCAA Conferences/Classes | \$1,000.00 |
| 11141250-532100 TELEPHONE & POSTAGE | Century Link \$150 X 12 MTHS = \$1,800 | \$1,800.00 |
| | Star Telephone \$205 x 12 = \$2,460 | \$2,460.00 |
| | Information Technology \$70 X 12 MTHS = \$840 | \$840.00 |
| | | \$5,100.00 |
| 11141250-533000 UTILITIES | Duke Progress Energy Localizer, Terminal & Beacon \$292 x 12 = \$3,500 | \$3,500.00 |
| 11141250-535100 MAINT/REPAIR BLDGS | Routine and unforeseen maintenance repairs to buildings and grounds. | \$17,000.00 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: AIRPORT

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|--|--|--------------------|
| 11141250-535200 MAINT/REPAIR EQUIP. | Routine and unforeseen maintenance repairs to equipment. | \$7,000.00 |
| 11141250-535300 MAINT/REPAIR VEHICLES | Routine and unforeseen maintenance to courtesy car at the airport. | \$500.00 |
| 11141250-544000 CONTRACTED SVCS. | Pat Dixon - Routine inspections on radio beacon | \$2,840.00 |
| | RIVENBARK - MOWING -added 34+ acres of newly cleared land | \$62,450.00 |
| | ILS - Monthly inspections for runway approach equip | \$4,440.00 |
| | WSI - Quarterly inspections of radar equipment | \$2,868.00 |
| | NCDENR - Annual Storage Tank Permit | \$840.00 |
| | | \$73,438.00 |
| 11141250-545000 INSURANCE & BONDS | | \$3,474.00 |



Sampson County Finance Department
David K. Clack, Finance Officer

MEMORANDUM

TO: Board of Commissioners

FROM: David K. Clack, Finance Officer

DATE: March 15, 2023

SUBJECT: FY 2023-2024 Requested Budget Finance

The budget request for the 23-24 fiscal year is more than the budget for the 22-23 fiscal year. We are requesting an overall increase of \$32,360.

The increase is due to the salary increase granted by the Board in January, an increase in professional services for the annual audit, and the largest increase is requested in banking service charges due to more people paying by credit card.

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|-------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 11141300 FINANCE | | | | | |
| 512100 SALARIES | 429,459.00 | 363,054.53 | 432,818.00 | 432,818.00 | |
| 512101 SALARY ADJUSTMENTS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 512120 SUPPLEMENT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 512200 OVERTIME SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 512600 PART-TIME SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 512700 LONGEVITY | 6,744.00 | 5,748.88 | 6,744.00 | 6,744.00 | |
| 518100 FICA | 27,045.00 | 21,403.93 | 27,811.00 | 27,811.00 | |
| 518120 MEDICARE FICA | 6,325.00 | 5,005.90 | 6,505.00 | 6,505.00 | |
| 518200 RETIREMENT | 54,962.00 | 44,772.84 | 57,820.00 | 57,820.00 | |
| 518278 LAW ENFORCEMENT RETIREMENT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 518300 GROUP INSURANCE | 123,936.00 | 113,512.42 | 134,944.00 | 134,944.00 | |
| 518400 DENTAL INSURANCE | 3,336.00 | 2,241.80 | 3,336.00 | 3,336.00 | |
| 518500 UNEMPLOYMENT INSURANCE | 38,000.00 | 13,573.12 | 29,000.00 | 29,000.00 | |
| 518600 WORKMEN'S COMPENSATION INS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 518700 CAFETERIA FEES | 252.00 | 204.00 | 252.00 | 252.00 | |
| 518800 LIFE INSURANCE | 18,500.00 | 13,478.13 | 18,500.00 | 18,500.00 | |
| 518900 SUPPLEMENTAL RETIREMENT FUND | 0.00 | 0.00 | 0.00 | 0.00 | |
| 518901 401K COUNTY CONTRIBUTION | 21,811.00 | 12,252.24 | 20,000.00 | 20,000.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|---------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 11141300 FINANCE | | | | | |
| 519100 PROFESSIONAL SERVICES | 72,450.00 | 7,875.00 | 82,450.00 | 82,450.00 | |
| 519200 LEGAL PROFESSIONAL SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 525100 GAS, OIL AND TIRES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 526100 OFFICE SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 526200 DEPARTMENTAL SUPPLIES | 17,500.00 | 6,903.63 | 17,500.00 | 17,500.00 | |
| 526201 DEPT SUPPLIES EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 529900 MISCELLANEOUS EXPENSES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 531100 TRAVEL | 3,000.00 | 349.27 | 3,000.00 | 3,000.00 | |
| 532100 TELEPHONE AND POSTAGE | 22,372.00 | 6,644.44 | 22,372.00 | 22,372.00 | |
| 532187 TELEPHONE - FAX MACHINE | 0.00 | 0.00 | 0.00 | 0.00 | |
| 533000 UTILITIES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 535100 MAINT/REPAIR - BUILDINGS/GRNDS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 535200 MAINT/REPAIR - EQUIPMENT | 4,800.00 | 3,000.00 | 4,800.00 | 4,800.00 | |
| 537000 ADVERTISING | 2,500.00 | 2,902.10 | 3,500.00 | 3,500.00 | |
| 537001 ADVERTISING - ACCTS. REC. | 0.00 | 0.00 | 0.00 | 0.00 | |
| 538100 DATA PROCESSING - PROGRAMMING | 0.00 | 0.00 | 0.00 | 0.00 | |
| 539500 EMPLOYEE TRAINING | 4,000.00 | 1,125.52 | 3,000.00 | 3,000.00 | |
| 539900 BANKING SERVICE CHARGE | 83,000.00 | 82,794.02 | 100,000.00 | 100,000.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|---------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 11141300 FINANCE | | | | | |
| 541000 RENTAL FEES - BUILDING | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 543000 RENTAL - EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 544000 CONTRACTED SERVICES | 12,000.00 | 6,235.16 | 10,000.00 | 10,000.00 | _____ |
| 544005 CONTRACTED SERV - TEMP HELP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 545000 INSURANCE AND BONDS | 200,400.00 | 12,351.00 | 200,400.00 | 200,400.00 | _____ |
| 549100 DUES AND SUBSCRIPTIONS | 1,500.00 | 895.00 | 1,500.00 | 1,500.00 | _____ |
| 551000 CAP OUTLAY-OFFICE FURN & EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 552000 CAPITAL OUTLAY - DATA PROCESS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 554000 CAPITAL OUTLAY - VEHICLES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 555000 CAPITAL OUTLAY - OTHER EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 557000 LAND PURCHASES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 558000 CAPITAL OUTLAY-FCB BUILDING | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 581000 TRANSFER TO STATE AGENCY | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 599900 DISASTER RELIEF | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 599910 CRISIS HOUSING ASSISTANCE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total FINANCE | 1,153,892.00 | 726,322.93 | 1,186,252.00 | 1,186,252.00 | |

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2023 - 2024**

| <u>Finance Job Title</u> | <u>Position</u> | <u>Grade</u> | <u>Current Salary</u> | <u>Recommended Salary</u> | <u>Approved Salary</u> |
|------------------------------|-----------------|--------------|---------------------------|-------------------------------|----------------------------|
| Purch & Contract Officer | 41310 | 71 | 55,032 | 55,032 | _____ |
| Deputy Finance Director | 41308 | 77 | 35,982 | 35,982 | _____ |
| Finance Director | 41300 | 84 | 75,992 | 75,992 | _____ |
| Senior Finance Tech | 41303 | 66 | 41,628 | 41,628 | _____ |
| Senior Finance Tech | 41307 | 66 | 39,228 | 39,228 | _____ |
| Senior Finance Tech | 41312 | 66 | 41,028 | 41,028 | _____ |
| Senior Finance Tech | 41304 | 66 | 42,348 | 42,348 | _____ |
| Senior Finance Tech | 41301 | 66 | 42,192 | 42,192 | _____ |
| Senior Finance Tech | 41309 | 66 | 39,228 | 39,228 | _____ |
| Internal Auditor | 41311 | 73 | 29,160 | 29,160 | _____ |
| | | | 441,818 | 441,818 | |
| Permanent Positions | | | 8.67 | 8.67 | |

Budgeted salary amounts are subject to review and may be adjusted.

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2023 - 2024**

| | | |
|-------------------------------|--------|---------|
| 512100-Salaries | | 441,818 |
| 512101-Salary Adj | | - |
| 512120-Supplement | | - |
| 512200-Overtime | | - |
| 512300-Shift Differential Pay | | - |
| 512400-On-Call Pay | | - |
| 512600-Part-Time | | - |
| 512700-Longevity | | 6,744 |
| 531700-Travel/Phone allowance | | - |
| 518100-FICA | 6.20% | 27,811 |
| 518120-Medicare FICA | 1.45% | 6,505 |
| 518200-Retirement | 12.89% | 57,820 |
| 518300-Group Insurance | 950 | 134,944 |
| 518400-Dental Insurance | 32 | 3,336 |
| 518901-401K Reg EE | 5.00% | 22,429 |

Budgeted salary amounts are subject to review and may be adjusted.

Justification of Non-Salary Costs

DEPARTMENT: Finance

Fiscal Year 2023-2024

| Org & Object | Description | Amount |
|---|--|---------------|
| Longevity 11141300-512700 | David Clack (4.5%) hired 8/1/1994, Melissa Burton (3.25%) hired 10/11/2000, Juanita Brewington (2.25%) hired 12/1/2004 | 6,744 |
| Unemployment Insurance 11141300-518500 | Estimated unemployment cost. Equates to approximately 1 percent of non excluded salaries | 29,000 |
| Life Insurance 11141600-518800 | Payment for a \$10,000 policy for each permanent employee | 18,500 |
| Professional Services 11141300-519100 | Audit \$60,000 -- Indirect Cost Plan \$4,800 -- EMS Cost Report \$2,150, Actuarial cost study for post employment health benefit plan \$9,000, Special Separation Allowance plan \$325 Other \$6175 | 82,450 |
| Departmental Supplies 11141300-526200 | Printing receipts books all departments \$3,000, copier paper 20 cases x \$35=\$700, Ribbons for printers & calculators \$600, Pocket file folders \$400, envelopes 7 cases x \$165=\$1,155, 1099 forms \$250, Purchase order forms \$2,500, office letterhead \$200, replacement calculators 2 x \$200=\$400, 8 boxes end tab file folders x \$26=208, central copier charges for budget and audits and other copies 150,000 x .015=\$2,250, Misc envelopes \$500, perforated paper \$300, other supplies, desk calendars, legal pads, rubber stamps, 11x17 and 8.5x14 paper, first aid supplies, etc. \$5,000, | 17,500 |
| Travel 11141300-531100 | Bank 4 miles round trip @ .52 per mile 250 days \$520 -- Finance Officer Conferences, Employee training etc. \$4,480, | 3,000 |
| Telephone & Postage 11141300-532100 | Postage 15,200 checks mailed per year x .46 each \$6,992, 10,500 ambulance invoices and statements x .46 each \$4,830, 9,000 accounts receivable statements and invoices x .46 each \$4,140 other packages, correspondence\$4,310 -- Phone \$175 per month x 12 \$2,100 | 22,372 |
| Maint/Repair Equipment 11141300-535200 | Calculators & other office items \$400 Copier maintenance \$1,400--Jail grit chamber maintenance \$3,000 | 4,800 |
| Advertising 11141300-537000 | Requests for Proposals and bids | 3,500 |

Justification of Non-Salary Costs

DEPARTMENT: Finance

Fiscal Year 2023-2024

| Org & Object | Description | Amount |
|---|--|---------|
| Employee Training 11141300-539500 | Classes and training offered during year and updates | 3,000 |
| Banking Service Charge 11141300-539900 | check printing 12,500 checks \$3,200 -- Bank service charges \$6,200 -- Estimated cost to accept credit cards at Tax, Inspections, Register of Deeds, Finance, Health, Recreation, Water Department, Social Services, etc \$90,600 | 100,000 |
| Contracted Services 11141300-544000 | Other services \$750 -- Online searches for Accts Receivable \$3,000 -- Printers maintenance contract \$3,500-- Document shredding services \$2,700--Software maintenance \$4,528 | 10,000 |
| Insurance 11141300-545000 | Finance Officer bond \$500 -- Worker's Comp \$142,812 -- General liability, Commercial auto, Public officials liability \$162,088 | 200,400 |
| Dues and Subscriptions 11141300-549100 | NCGFOA Membership \$25 -- NACTFO Membership \$120 --Government Finance Officers Assoc \$595 -- Managers Legal Bulletin \$88 -- Kiplinger \$38 -- Ingenix Publishing Group Rescue billing guides insurance directory \$379 -- | 1,500 |



Sampson County Finance Department
David K. Clack, Finance Officer

MEMORANDUM

TO: Board of Commissioners

FROM: David K. Clack, Finance Officer

DATE: March 15, 2023

SUBJECT: FY 2023-2024 Requested Budget Finance Data Processing

The budget request for the 23-24 fiscal year is more than the budget for the 22-23 fiscal year. We are requesting an overall increase of \$7,174.

We are requesting additional funds due to an increase in costs for the finance and tax collection software.

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11141340 FINANCE DATA PROCESSING | | | | | |
| 526200 DEPARTMENTAL SUPPLIES | 1,500.00 | 0.00 | 1,500.00 | 1,500.00 | _____ |
| 526201 DEPT SUPPLIES-EQUIPMENT | 2,972.00 | 3,792.00 | 2,972.00 | 2,972.00 | _____ |
| 532100 TELEPHONE AND POSTAGE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 535200 MAINT/REPAIR - EQUIPMENT | 3,000.00 | 0.00 | 3,000.00 | 3,000.00 | _____ |
| 538100 DATA PROCESSING - PROGRAMMING | 3,000.00 | 0.00 | 3,000.00 | 3,000.00 | _____ |
| 538101 INTER-NET ACCESS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 543000 RENTAL - EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 544000 CONTRACTED SERVICES | 133,012.00 | 128,012.86 | 140,186.00 | 140,186.00 | _____ |
| 544001 CONTRACTED SVCS-GIS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 551000 CAP OUTLAY-OFFICE FURN & EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 552000 CAPITAL OUTLAY - DATA PROCESS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total FINANCE DATA PROCESSING | 143,484.00 | 131,804.86 | 150,658.00 | 150,658.00 | |

JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Finance Data Processing

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|--|--|---|
| 11141340-526200 Departmental Supplies | Keyboard and Mouse replacements Credit card readers Monitor replacements | 1,500 300 800 400 |
| 11141340-535200 Maintenance/Repair Equip | Maintenance on check scanner Printer maintenance Miscellaneous Repairs to PC's | 3,000 700 1,600 700 |
| 11141340-538100 Data Processing Programming | Software customization, updates and enhancements & reports | 3,000 3,000 |
| 11141340-544000 Contracted Services | MUNIS Finance ASP contract Fixed asset program annual maintenance The Computer Manager Accouts Receivable Software Support MUNIS Tax ASP contract | 140,186 72,453 2,921 2,528 62,284 |

**SAMPSON COUNTY, NORTH CAROLINA
 ANNUAL BUDGET ESTIMATE - DEPARTMENTAL EQUIPMENT REQUEST
 (Items costing between \$1,000 and \$2,499 each)**

Fiscal Year: 2023-2024

Organization Code 11141340

Department: Finance Data Processing

| Item Remarks | Account Number | Requested | | Recommended | | Approved | |
|-----------------------------------|----------------|-------------|-------------|-------------|-------------|----------|--------|
| | | Quantity | | Quantity | | Quantity | |
| | | \$ Each | Amount | \$ Each | Amount | \$ Each | Amount |
| Computer workstation replacements | 526201 | 3 \$ 991 | \$ 2,972.00 | 3 | \$ 2,972.00 | | |
| Total | | | 2,972.00 | | 2,972.00 | | - |

NORTH CAROLINA'S
SAMPSON COUNTY
OFFICE OF EMERGENCY SERVICES

TO: Mr. Edwin Causey, County Manager
FROM: Cliff Brown, Communications Manager
DATE: March 15, 2023
SUBJECT: Proposed 2023-2024 Tower Budget

The requested 2023-2024 tower budget remains the same requested budget as last year.
The requested amount is \$23,675.

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11141350 TOWER EXPENDITURES | | | | | |
| 519500 PROF SERVICES - LEGAL/ENGINEER | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 525100 FUEL-DIESEL GENERATOR | 300.00 | 244.40 | 500.00 | 500.00 | _____ |
| 526200 DEPARTMENTAL SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 532100 TELEPHONE AND POSTAGE | 8,004.00 | 6,933.88 | 8,004.00 | 8,004.00 | _____ |
| 533000 UTILITIES | 5,532.00 | 5,074.46 | 6,960.00 | 6,960.00 | _____ |
| 535100 MAINT/REPAIR - BUILDINGS/GRNDS | 3,559.00 | 0.00 | 3,559.00 | 3,559.00 | _____ |
| 535200 MAINT/REPAIR - EQUIPMENT | 2,500.00 | 0.00 | 3,000.00 | 2,500.00 | _____ |
| 535201 MAINT/REPAIR-TOWER DEMO | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 537000 ADVERTISING | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 544000 CONTRACTED SERVICES | 500.00 | 0.00 | 500.00 | 500.00 | _____ |
| 545000 INSURANCE (COUNTY FUNDED) | 1,500.00 | 0.00 | 1,500.00 | 1,500.00 | _____ |
| 555000 CAPITAL OUTLAY - OTHER EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 557000 LAND PURCHASES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 558100 CONSTRUCTION COSTS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 581000 TRANSFER TO FIRE ASSOCIATION | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total TOWER EXPENDITURES | 21,895.00 | 12,252.74 | 24,023.00 | 23,523.00 | |

Sampson County
Office of Tax Assessor
PO Box 1082
Clinton, NC 28329

Phone 910-592-8146

Fax 910-592-1227

Date: March 8, 2023

Subject: 2023-2024 Tax Administration Proposed Budget

The proposed 2023-2024 Tax Administration budget includes an overall increase in non-salary related expenditures of \$13,460 due to rising costs relative to inflation and supply chain issues. The total amount is \$477,700 up from \$464,240. The individual line items changes are listed below.

- 11141400-519100 Professional Services-This line item covers attorney fees for tax foreclosure services and is reduced by \$18,000. These expenditures are offset by legal fees collected.
- 11141400-525100 Gas, Oil and Tires-This line item is increased by \$300 due to rising fuel costs.
- 11141400-526200 Departmental Supplies-This line item is increased by \$9,500 due to increased costs of items such as paper, binders, envelopes, valuation guides, and ink cartridges/toner. This item also includes a request to replace 18 office chairs that are aged and worn at an estimated total cost of \$4,500.
- 11141400-531100 Travel-This line item includes an increase of \$2,400 for certification for property mapper (every two years) and increased cost of food, room and board, and mileage reimbursement for required continuing education courses.
- 11141400-532100 Telephone and Postage-This line item includes an increase of \$3,500 due to an increase cost of daily postage and certified mail postage.

- 11141400-537000 Advertising-This line item contains an increase of \$1,000 due to an increase in advertising costs for required tax administration ads.
- 11141400-538100 Data Processing-Programming-This line item reflects an increase of \$3,160 for tax office collection software, Remit Plus Lockbox Solution. This is not a new service. It was inadvertently omitted from the previous fiscal year budget.
- 11141400-539500 Employee Training- This line item includes an increase of \$600 for recertification of property mapper which occurs every two years and other miscellaneous required continuation education courses.
- 11141400-544001 Contracted Services Billing-This line item reflects an increase of \$10,600 due to an increase cost of services from print vendor for property tax bills, property tax bill second notices, personal property abstracts and business personal property abstracts.

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 11141400 TAX ADMINISTRATION | | | | | |
| 512100 SALARIES | 781,344.00 | 637,700.50 | 766,584.00 | 766,584.00 | |
| 512101 SALARY ADJUSTMENTS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 512200 OVERTIME SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 512600 PART-TIME SALARIES | 2,500.00 | 0.00 | 2,500.00 | 2,500.00 | |
| 512700 LONGEVITY | 12,500.00 | 12,498.27 | 12,500.00 | 12,500.00 | |
| 518100 FICA | 49,374.00 | 37,112.82 | 48,459.00 | 48,459.00 | |
| 518120 MEDICARE FICA | 11,547.00 | 8,679.52 | 11,333.00 | 11,333.00 | |
| 518200 RETIREMENT | 100,025.00 | 78,934.01 | 100,424.00 | 100,424.00 | |
| 518300 GROUP INSURANCE | 216,825.00 | 174,185.55 | 216,600.00 | 216,600.00 | |
| 518400 DENTAL INSURANCE | 6,912.00 | 4,939.00 | 6,528.00 | 6,528.00 | |
| 518700 CAFETERIA FEES | 72.00 | 180.00 | 72.00 | 72.00 | |
| 518901 401K COUNTY CONTRIBUTION | 34,000.00 | 25,994.37 | 38,955.00 | 38,955.00 | |
| 519100 PROFESSIONAL SERVICES | 120,000.00 | 76,573.13 | 102,000.00 | 102,000.00 | |
| 525100 GAS, OIL AND TIRES | 700.00 | 415.31 | 1,000.00 | 1,000.00 | |
| 526100 OFFICE SUPPLIES | 200.00 | 129.00 | 300.00 | 300.00 | |
| 526200 DEPARTMENTAL SUPPLIES | 11,000.00 | 13,373.02 | 20,500.00 | 20,500.00 | |
| 526201 DEPT SUPPLIES EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 531100 TRAVEL | 5,000.00 | 2,408.92 | 7,400.00 | 7,400.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|---------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 11141400 TAX ADMINISTRATION | | | | | |
| 531700 TRAVEL ALLOWANCE | 2,400.00 | 2,000.00 | 2,400.00 | 2,400.00 | |
| 532100 TELEPHONE AND POSTAGE | 30,000.00 | 38,489.06 | 33,500.00 | 33,500.00 | |
| 534200 BOARD MEMBERS EXPENSE | 0.00 | 0.00 | 0.00 | 0.00 | |
| 535200 MAINT/REPAIR - EQUIPMENT | 2,700.00 | 2,299.65 | 2,700.00 | 2,700.00 | |
| 535300 MAINT/REPAIR - VEHICLES | 700.00 | 54.57 | 700.00 | 700.00 | |
| 537000 ADVERTISING | 24,200.00 | 23,882.00 | 25,200.00 | 25,200.00 | |
| 538100 DATA PROCESSING - PROGRAMMING | 121,140.00 | 124,179.97 | 124,300.00 | 124,300.00 | |
| 539300 CONTRACTED TEMPORARY HELP | 0.00 | 0.00 | 0.00 | 0.00 | |
| 539500 EMPLOYEE TRAINING | 2,700.00 | 3,469.62 | 3,300.00 | 3,300.00 | |
| 539700 LEVY EXPENSES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 539900 LOCKBOX BANK CHARGES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 543000 RENTAL - EQUIPMENT | 6,100.00 | 4,199.73 | 6,100.00 | 6,100.00 | |
| 544000 CONTRACTED SERVICES | 33,000.00 | 25,014.82 | 33,000.00 | 38,000.00 | |
| 544001 CONTRACT SVCS-BILLING | 48,400.00 | 57,598.74 | 59,000.00 | 59,000.00 | |
| 545000 INSURANCE AND BONDS | 3,800.00 | 469.00 | 3,800.00 | 3,800.00 | |
| 549100 DUES AND SUBSCRIPTIONS | 7,200.00 | 6,393.05 | 7,500.00 | 7,500.00 | |
| 551000 CAP OUTLAY-OFFICE FURN & EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | |
| 552000 CAPITAL OUTLAY - DATA PROCESS | 0.00 | 0.00 | 0.00 | 0.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11141400 TAX ADMINISTRATION | | | | | |
| 554000 CAPITAL OUTLAY - VEHICLES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 555000 CAPITAL OUTLAY - OTHER EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 557000 LAND PURCHASES | 1,000.00 | 0.00 | 1,000.00 | 1,000.00 | _____ |
| 584100 TAX REFUNDS | 44,000.00 | 24,273.28 | 44,000.00 | 44,000.00 | _____ |
| Total TAX ADMINISTRATION | 1,679,339.00 | 1,385,446.91 | 1,681,655.00 | 1,686,655.00 | |

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2023 - 2024**

| <u>Tax Administration Job Title</u> | <u>Position</u> | <u>Grade</u> | <u>Current Salary</u> | <u>Recommended Salary</u> | <u>Approved Salary</u> |
|---|-----------------|--------------|---------------------------|-------------------------------|----------------------------|
| Tax Office Assistant | 41413 | 62 | 33,372 | 33,372 | _____ |
| Land Records Assistant | 41417 | 63 | 39,120 | 39,120 | _____ |
| Tax Collections Supervisor | 41414 | 72 | 55,128 | 55,128 | _____ |
| Tax Office Assistant | 41402 | 62 | 30,636 | 30,636 | _____ |
| Asst Tax Administrator | 41403 | 74 | 63,612 | 63,612 | _____ |
| Real Estate Appraiser II | 41412 | 69 | 47,664 | 47,664 | _____ |
| Tax Office Assistant | 41416 | 62 | 32,268 | 32,268 | _____ |
| Tax Office Assistant | 41415 | 62 | 33,264 | 33,264 | _____ |
| Tax Office Assistant | 41409 | 62 | 32,268 | 32,268 | _____ |
| Tax Administrator | 41400 | 80 | 94,380 | 94,380 | _____ |
| Real Estate Appraiser I | 41419 | 67 | 41,172 | 41,172 | _____ |
| Business Property Appraiser | 41420 | 66 | 41,208 | 41,208 | _____ |
| Tax Listing Supervisor | 41404 | 72 | 55,548 | 55,548 | _____ |
| Bus Personal Prop Appraiser | 41411 | 66 | 38,268 | 38,268 | _____ |
| Business Listing Supervisor | 41408 | 72 | 55,044 | 55,044 | _____ |
| Tax Office Assistant | 41401 | 62 | 35,220 | 35,220 | _____ |
| Revenue Collector | 41410 | 64 | 37,728 | 37,728 | _____ |
| Tax Office Assistant | 41407 | 62 | 34,056 | 34,056 | _____ |
| | | | 766,584 | 766,584 | |
| Permanent Positions | | | 17 | 17 | |

Budgeted salary amounts are subject to review and may be adjusted.

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2023 - 2024**

| | | |
|-------------------------------|--------|---------|
| 512100-Salaries | | 766,584 |
| 512101-Salary Adj | | - |
| 512120-Supplement | | - |
| 512200-Overtime | | - |
| 512300-Shift Deferential Pay | | - |
| 512400-On-Call Pay | | - |
| 512600-Part-Time | | 2,500 |
| 512700-Longevity | | 12,500 |
| 531700-Travel/Phone allowance | | - |
| 518100-FICA | 6.20% | 48,459 |
| 518120-Medicare FICA | 1.45% | 11,333 |
| 518200-Retirement | 12.89% | 100,424 |
| 518300-Group Insurance | 950 | 216,600 |
| 518400-Dental Insurance | 32 | 6,528 |
| 518901-401K Reg EE | 5.00% | 38,955 |

Budgeted salary amounts are subject to review and may be adjusted.

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Tax Administration

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---|---|---------|
| PROFESSIONAL SERV 11141400-519100 | WARRICK AND BRADSHAW PA TAX FORECLOSURES \$8,500 PER MONTH X 12 MONTHS= \$102,000 | 102,000 |
| GAS, OIL AND TIRES 11141400-525100 | FUEL FOR 2007 CHEV TAHOE 300 GALLONS X \$3.00= \$900 2 OIL CHANGES X \$50= \$100 | 1,000 |
| OFFICE SUPPLIES 11141400-526100 | INK CARTRIDGES FOR POSTAGE MACHINE 2 X \$150= \$300 | 300 |
| DEPARTMENTAL SUPPLIES 11141400-526200 | 25 CASES X \$52= \$1,300 TAX OFFICE LETTERHEADS AND ENVELOPES \$2,500 TEC MOTOR VEHICLE AND MOBILE HOME VALUATION MANUALS \$250 VESSEL VALUATION SERVICE\$2,100 DESK CALENDARS \$300 RECEIPT PRINTER PAPER 5 X \$165= \$825 BATTERIES 8 PACKS X \$40= \$320 3 INCH BINDERS 60 X \$12= \$720 UNIFIRST FIRST AID SUPPLIES 4 X \$115= \$460 GENICOM PRINTER PAPER 6 CASES X \$200= \$1,200 TAX REFUND WORKSHEETS \$500 TONERS FOR LASER JET PRINTERS 2 X \$200= \$400 TAX RELEASE BOOKS \$500 ADDING MACHINE PAPER 1 CASE X \$200= \$200 INK CARTRIDGES CHECK SCANNER 2 X \$100= \$200 | 20,500 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Tax Administration

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|--------------------------|---|--------|
| | WIRELESS KEYBOARD/MOUSE COMBO 2 X \$50= \$100 | |
| | AIRCRAFT LIST \$60 | |
| | SMALL MISC SUPPLIES \$4,065 | |
| | DESK CHAIRS TO REPLACE WORN AND BROKEN CHAIRS 18 X \$250= \$4,500 | |
| TRAVEL | | |
| 11141400-531100 | CONFERENCES, TRAINING AND MAINTAINING CERTIFICATIONS | 7,400 |
| | TAX ASSESSOR CONFERENCE \$1,000 | |
| | TAX COLLECTOR CONFERENCE \$1,000 | |
| | AMANDA ROBINSON CERTIFICATION REQUIREMENT \$1,000 | |
| | DENISE MARSHALL CONTINUING EDUCATION \$1,000 | |
| | BRITTANY LEVY CERTIFICATION REQUIREMENT \$1,000 | |
| | TYLER TECHNOLOGIES USER MEETINGS FALL AND SPRING \$1,000 | |
| | QUARTERLY LOWER CAPE FEAR TAX ASSOC MEETINGS \$400 | |
| | CYNTHIA COTTLE PROPERTY MAPPERS CONTINUING EDUCATION \$1,000 | |
| TRAVEL ALLOWANCE | USE OF PERSONAL VEHICLE FOR WORK FUNCTIONS | 2,400 |
| 11141400-531700 | TAX ADMINISTRATOR \$200 X 12 MONTHS= \$2,400 | |
| TELEPHONE AND POSTAGE | PHONE BILL \$315 PER MONTH X 12 MONTHS= \$3,780 | 33,500 |
| 11141400-532100 | TRANSUNION SEARCHES TO LOCATE TAXPAYERS \$280 PER MONTH X 12 MONTHS= \$3,360 | |
| | DEBT SET OFF AND TRANSFER LETTERS \$1,700 | |
| | PACER BANKRUPTCY INQUIRIES \$100 | |
| | ANNUAL POST OFFICE BOX DUES FOR 207 AND 1082 \$500 | |
| | STAMPS FOR SALES RATIO LETTERS 3 ROLLS X .60= \$180 | |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Tax Administration

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---|--|---------|
| | DAILY AND CERTIFIED MAIL \$23,880 | |
| MAIN/REPAIR EQUIPMENT 11141400-535200 | GENICOM PRINTER MAINTENANCE CONTRACT \$2,300 PRINTERS NOT UNDER CONTRACT \$400 | 2,700 |
| MAIN/REPAIR VEHICLE | VEHICLE REPAIR AS NEEDED FOR 2007 CHEV TAHOE | 700 |
| ADVERTISING 11141400-537000 | ADVERTISING TAX LIENS AND OTHER BLOCK ADS TAX LIEN AD \$18,500 BOARD OF E&R AD \$560 NOTICE OF PUBLISHING OF TAX LIEN AD \$570 NOTICE OF MAILING TAX BILLS AD \$570 TAX LISTING AD \$3,800 DEADLINE TO PAY TAX BILL AD \$1,200 | 25,200 |
| DATA PROCESSING PROGRAMMING 11141400- | IASWORLD CAMA SOFTWARE \$121,040 REMIT PLUS LOCKBOX PAYMENT SOLUTION \$3,260 | 124,300 |
| EMPLOYEE TRAINING | THIS LINE ITEM COVERS TRAINING NEEDED FOR CONTINUING EDUCATION, CERTIFICATIONS, CONFERENCE FEES AND REQUIRED COURSES | 3,300 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Tax Administration

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---|--|--------|
| 11141400-539500 | TAX ASSESSOR CONFERENCE \$275 TAX COLLECTOR CONFERENCE \$275 CERTIFICATION REQUIREMENT COURSE FOR AMANDA ROBINSON \$500 CONTINUING EDUCATION COURSE FOR DENISE MARSHALL \$500 CERTIFICATION REQUIREMENT COURSE FOR BRITTANY LEVY \$500 LOWER CAPE FEAR TAX ASSOC MEETINGS \$500 NC DOR SEMINARS \$500 CONTINUING EDUCATION REQUIREMENT CONFERENCE FOR CYNTHIA COTTLE \$250 | |
| RENTAL EQUIPMENT 11141400-543000 | PITNEY BOWES POSTAGE MACHINE ANNUAL LEASE \$2,200 OFFICE VALUE COPIERS AND PRINTERS \$325 PER MONTH X 12 MONTHS \$3,900 | 6,100 |
| CONTRACTED SERVICES 11141400-544000 | ESRI ARCGIS WEB MAINTENANCE \$3,000 COUNTY TAX SERVICES APPROXIMATELY 40 BUSINESS AUDITS \$30,000 | 33,000 |
| CONTRACTED SERVICES-BILLING 11141400-544001 | SOUTHDATA FIRST AND SECOND NOTICES \$48,000 SOUTHDATA PERSONAL PROPERTY LISTINGS \$4,600 SOUTHDATA BUSINESS PERSONAL PROPERTY LISTINGS \$2,600 SOUTHDATA DISCOVERY BILLING \$2,000 SOUTHDATA MOTOR VEHICLE GAP BILLING \$1,800 | 59,000 |
| | | 3,800 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Tax Administration

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|--|---|--------|
| INSURANCE AND BONDS 11141400-545000 | BOND RENEWAL JIM JOHNSON \$675 BOND RENEWAL AMANDA BEATTY \$1,000 BOND RENEWAL CYNTHIA COTTLE \$475 PROFESSIONAL LIABILITY \$1,200 VEHICLE INSURANCE 450 | |
| DUES AND SUBSCRIPTIONS 11141400-549100 | NC PROPERTY MAPPERS ASSOCIATION \$35 NC TAX COLLECTOR'S ASSOCIATION \$100 NC ASSOCIATION OF ASSESSING OFFICERS \$100 AIRCRAFT BLUEBOOK ONLINE \$600 MARINE BLUEBOOK ONLINE \$295 SAMPSON INDEPENDENT ANNUAL SUBSCRIPTION \$150 INTERNATIONAL ASSOCIATION OF ASSESSING OFFICERS \$200 JD POWER APPRAISAL GUIDES \$620 INOUTBOARD EMPLOYEE STATUS ONLINE SUBSCRIPTION \$400 SOUTHDATA ONLINE BUSINESS LISTING SERVICE \$3,500 CITIZENSERVE USER FEE FOR ACCESS TO ZONING AND BUILDING PERMITS \$1,500 | 7,500 |
| LAND PURCHASES 11141400-557000 | AS NEEDED FOR TAX FORECLOSURES (NO BID) | 1,000 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Tax Administration

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---------------------|---|--------|
| TAX REFUNDS | AS REQUESTED AND BASED ON VERIFICATION, JUSTIFICATION AND | 44,000 |
| 11141400-584100 | APPROVAL | |

NORTH CAROLINA'S
SAMPSON COUNTY
OFFICE *of the* COUNTY MANAGER

MEMORANDUM

TO: Board of Commissioners
Edwin W. Causey, County Manager

FROM: Stephanie P. Shannon, Clerk to the Board

RE: **FY 2023-2024 Requested Budget (Legal)**

Attached is the proposed budget for the Legal department. All expenses have been moved to the Contracted Services line item due to the change in the County Attorney's employment status. \$200,000 is allocated for the County Attorney and \$50,000 is allocated for Outside Legal Counsel.

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|---------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 11141500 LEGAL | | | | | |
| 512100 SALARIES | 146,352.00 | 77,867.10 | 0.00 | 0.00 | _____ |
| 518100 FICA | 9,074.00 | 4,475.16 | 0.00 | 0.00 | _____ |
| 518120 MEDICARE FICA | 2,123.00 | 1,097.41 | 0.00 | 0.00 | _____ |
| 518200 RETIREMENT | 18,441.00 | 9,453.04 | 0.00 | 0.00 | _____ |
| 518300 GROUP INSURANCE | 10,620.00 | 2,625.00 | 0.00 | 0.00 | _____ |
| 518400 DENTAL INSURANCE | 384.00 | 90.00 | 0.00 | 0.00 | _____ |
| 518600 WORKMEN'S COMPENSATION INS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 518601 PROFESSIONAL LIABILITY INS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 518700 CAFETERIA FEES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 518901 401K COUNTY CONTRIBUTION | 7,318.00 | 3,302.31 | 0.00 | 0.00 | _____ |
| 519200 LEGAL PROFESSIONAL SERVICES | 0.00 | 38,655.00 | 0.00 | 0.00 | _____ |
| 519201 LEGAL SVCS-SPECIAL | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 519900 OTHER PROF SVCS-PIPE TEST | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 526200 DEPARTMENTAL SUPPLIES | 2,000.00 | 683.92 | 0.00 | 0.00 | _____ |
| 526201 DEPT SUPPLIES EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 531100 TRAVEL | 1,000.00 | 0.00 | 0.00 | 0.00 | _____ |
| 532100 TELEPHONE AND POSTAGE | 1,500.00 | 661.16 | 0.00 | 0.00 | _____ |
| 535100 MAINT/REPAIR - BUILDINGS/GRNDS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11141500 LEGAL | | | | | |
| 537000 ADVERTISING | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 538100 DATA PROCESSING - PROGRAMMING | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 539500 EMPLOYEE TRAINING | 1,000.00 | 350.00 | 0.00 | 0.00 | _____ |
| 544000 CONTRACTED SERVICES | 100,000.00 | 0.00 | 250,000.00 | 250,000.00 | _____ |
| 545000 INSURANCE AND BONDS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 549100 DUES AND SUBSCRIPTIONS | 1,000.00 | 0.00 | 0.00 | 0.00 | _____ |
| 551000 CAP OUTLAY-OFFICE FURN & EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 552000 CAPITAL OUTLAY - DATA PROCESS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total LEGAL | 300,812.00 | 139,260.10 | 250,000.00 | 250,000.00 | |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Legal

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---------------------|--|--------|
| 11141500-544000 | Contracted Services - Reallocation of funds due to the change in employment status of the County Attorney (\$200,000); \$50,000 for outside legal services | 250000 |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|---------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 11141600 COURTS | | | | | |
| 519900 OTHER PROFESSIONAL SERVICES | 0.00 | 0.00 | 1,200.00 | 1,200.00 | _____ |
| 526200 DEPARTMENTAL SUPPLIES | 5,500.00 | 858.99 | 5,500.00 | 5,500.00 | _____ |
| 526201 DEPARTMENTAL SUPPLIES - CD | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 526248 DIST ATTY - DEPT SUPPLIES | 1,500.00 | 0.00 | 1,500.00 | 1,500.00 | _____ |
| 529900 MISCELLANEOUS EXPENSES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 529948 MISC ESPENSE - DIST ATTY | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 531100 TRAVEL-STATE CRIMINAL JUSTICE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 532100 TELEPHONE AND POSTAGE | 16,072.00 | 13,850.50 | 16,100.00 | 16,100.00 | _____ |
| 535100 MAINT/REPAIR - BUILDINGS/GRNDS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 535200 MAINT/REPAIR - EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 541000 RENTAL FEES - BUILDINGS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 541048 RENT - DIST ATTY | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 544000 CONTRACTED SERVICES | 3,266.00 | 41,566.00 | 3,890.00 | 32,490.00 | _____ |
| 544010 GUN VIOLENCE PROSECUTOR GRANT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 549100 DUES AND SUBSCRIPTIONS | 1,200.00 | 977.10 | 1,200.00 | 1,200.00 | _____ |
| 551000 CAP OUTLAY-OFFICE FURN & EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 551048 DIST ATTY - CO-OFFICE EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 555000 CAPITAL OUTLAY - OTHER EQUIP | 30,000.00 | 0.00 | 0.00 | 0.00 | _____ |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11141600 COURTS | | | | | |
| 558000 ROOFS/IMPROVEMENTS | 0.00 | 0.00 | 0.00 | 0.00 | |
| Total COURTS | 57,538.00 | 57,252.59 | 29,390.00 | 57,990.00 | |

March 17, 2023
Elections Department
FY 2023-2024 Requested Budget

Dear Mr. Clack,

Please find attached the Elections Department Budget Preparation for FY 2023-2024. As you will see, we are in preparation for the Municipal Election, Primary Election, and a possible Second Primary Election. In the justification are specific items, maintenance, workers, and software needed to carry out an election.

Something new, is increasing precinct officials pay. Since 2020, it has been difficult finding and keeping precinct officials. Increasing worker pay will help attract and keep current precinct officials. Also, my board has voted to have the Agri-Exposition Center be the central voting location, on Election Day, for Clinton Precincts. We are asking for an increase in postage funds. If this is approved by the NCBOE Executive Director, we are required to mail out card notices to voters affected by the location change. We are also hoping our Temporary Help budget line is increased. This allows our office to have more help during peak of the election and election night to assist with increase of volume, supply delivery and drop off. Regarding photo identification, the court will hold argument on April 15, 2023, on whether the court's prior decision should be changed. There is a chance photo identification will be required again for voting. The election office will issue voter identification cards.

Normally, one-stop is held in our office. Due to COVID, and the volume from presidential elections, the Board of Elections wants to thank the Commissioners and

Administration Office for allowing one-stop voting for 2024 Primary to be held at the Agri-Exposition Center. The office has received excellent feed back for having one-stop at the Agri-Exposition Center during Presidential Elections.

I thank you in advance for your time and consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Niya Rayner". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Niya Rayner
Director of Elections

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 11141700 BOARD OF ELECTIONS | | | | | |
| 512100 SALARIES | 96,000.00 | 75,646.90 | 98,400.00 | 98,400.00 | |
| 512101 SALARY ADJUSTMENTS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 512200 OVERTIME SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 512600 PART-TIME SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 512700 LONGEVITY | 0.00 | 0.00 | 0.00 | 0.00 | |
| 518100 FICA | 5,952.00 | 4,597.96 | 6,101.00 | 6,101.00 | |
| 518120 MEDICARE FICA | 1,392.00 | 1,075.31 | 1,427.00 | 1,427.00 | |
| 518200 RETIREMENT | 12,096.00 | 9,183.53 | 12,684.00 | 12,684.00 | |
| 518300 GROUP INSURANCE | 21,240.00 | 8,820.00 | 22,800.00 | 22,800.00 | |
| 518400 DENTAL INSURANCE | 768.00 | 600.00 | 768.00 | 768.00 | |
| 518500 UNEMPLOYMENT INSURANCE | 0.00 | 0.00 | 0.00 | 0.00 | |
| 518700 CAFETERIA FEES | 72.00 | 60.00 | 72.00 | 72.00 | |
| 518901 401K COUNTY CONTRIBUTION | 4,800.00 | 3,327.28 | 4,920.00 | 4,920.00 | |
| 526200 DEPARTMENTAL SUPPLIES | 14,550.00 | 4,462.56 | 16,250.00 | 16,250.00 | |
| 526201 DEPT SUPPLIES EQUIPMENT | 0.00 | 0.00 | 2,000.00 | 2,000.00 | |
| 526202 ELECTION EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 526203 PUBLIC WORKSTATION GRANT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 529900 MISCELLANEOUS EXPENSES | 0.00 | 0.00 | 0.00 | 0.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|---------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 11141700 BOARD OF ELECTIONS | | | | | |
| 531100 TRAVEL | 16,000.00 | 1,230.44 | 19,000.00 | 16,000.00 | |
| 532100 TELEPHONE AND POSTAGE | 12,500.00 | 4,518.58 | 17,500.00 | 12,500.00 | |
| 534100 PRINTING | 32,000.00 | 17,196.88 | 37,500.00 | 33,300.00 | |
| 534200 BOARD MEMBERS EXPENSE | 10,500.00 | 9,625.00 | 10,500.00 | 10,500.00 | |
| 534300 ELECTIONS EXPENSE | 129,320.00 | 110,068.55 | 215,815.00 | 166,430.00 | |
| 535100 MAINT/REPAIR - BUILDINGS/GRNDS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 535200 MAINT/REPAIR - EQUIPMENT | 28,000.00 | 25,693.24 | 30,000.00 | 30,000.00 | |
| 537000 ADVERTISING | 6,500.00 | 2,614.00 | 8,000.00 | 6,500.00 | |
| 538100 DATA PROCESSING - PROGRAMMING | 20,000.00 | 11,680.75 | 30,700.00 | 30,700.00 | |
| 539300 CONTRACTED TEMPORARY HELP | 5,000.00 | 9,210.00 | 8,000.00 | 8,000.00 | |
| 539500 EMPLOYEE TRAINING | 3,000.00 | 897.82 | 3,000.00 | 3,000.00 | |
| 543000 RENTAL - EQUIPMENT | 2,500.00 | 2,319.43 | 3,000.00 | 3,000.00 | |
| 544000 CONTRACTED SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 545000 INSURANCE AND BONDS | 300.00 | 0.00 | 300.00 | 300.00 | |
| 549100 DUES AND SUBSCRIPTIONS | 670.00 | 45.00 | 670.00 | 670.00 | |
| 551000 CAP OUTLAY-OFFICE FURN & EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | |
| 552000 CAPITAL OUTLAY - DATA PROCESS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 596000 TRANSFER TO STATE AGENCY | 0.00 | 0.00 | 0.00 | 0.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11141700 BOARD OF ELECTIONS | | | | | |
| 596074 TRANS TO ELEC MACHINE CR | 0.00 | 0.00 | 0.00 | 0.00 | |
| Total BOARD OF ELECTIONS | 423,160.00 | 302,873.23 | 549,407.00 | 486,322.00 | |

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2023 - 2024**

| <u>Tax Administration</u> <u>Job Title</u> | <u>Position</u> | <u>Grade</u> | <u>Current Salary</u> | <u>Recommended Salary</u> | <u>Approved Salary</u> |
|---|-----------------|--------------|-----------------------|---------------------------|------------------------|
| Elections Director | 41700 | 73 | 55,176 | 55,176 | |
| Elections Deputy Director | 41703 | 68 | 43,224 | 43,224 | |
| | | | 98,400 | 98,400 | |
| Permanent Positions | | | 2 | 2 | |
| 512100-Salaries | | | | 98,400 | |
| 512101-Salary Adj | | | | - | |
| 512120-Supplement | | | | - | |
| 512200-Overtime | | | | - | |
| 512300-Shift Differential Pay | | | | - | |
| 512400-On-Call Pay | | | | - | |
| 512600-Part-Time | | | | - | |
| 512700-Longevity | | | | - | |
| 531700-Travel/Phone allowance | | | | - | |
| 518100-FICA | 6.20% | | | 6,101 | |
| 518120-Medicare FICA | 1.45% | | | 1,427 | |
| 518200-Retirement | 12.89% | | | 12,684 | |
| 518300-Group Insurance | 950 | | | 22,800 | |
| 518400-Dental Insurance | 32 | | | 768 | |
| 518901-401K Reg EE | 5.00% | | | 4,920 | |

Budgeted salary amounts are subject to review and may be adjusted.

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Board of Elections

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|--|--|--------------------|
| Departmental Supplies 11141700 526200 | Copier paper (for copier and laser printers) | \$3,000.00 |
| | Toner cartridges | \$3,000.00 |
| | Computer supplies including but not limited to: CDs, USBs, etc. | \$2,000.00 |
| | Fax cartridge | \$500.00 |
| | Voting equipment supplies including but not limited to: | |
| | DS200 thermal paper | \$2,000.00 |
| | Ballot marking pens | \$750.00 |
| | Miscellaneous office supplies including to not limited to: file folders, hanging file folders, legal pads, message pads, receipt books, paper clips, staplers, manila envelopes, storage boxes, binder clips, desk calendars, tape for sealing ballot boxes, scotch tape, appointment books, 3-ring binders, etc. | \$3,000.00 |
| | Le Bleu water for office | \$1,000.00 |
| | Office Value | \$1,000.00 |
| | Departmental Supplies Total | \$16,250.00 |
| | Departmental Supplies Equipment Total | \$0.00 |
| Travel: 11141700 531100 | Seminars for 5 Board members and staff as follows: | |
| | A. Federal election seminars to obtain and/or maintain national certification in the elections field (5 board members and two staff) | \$7,000.00 |
| | B. State Board of Elections seminars (G.S. 163-82.24 requires that board members, director, and staff be certified requiring attendance at specific seminars to obtain and maintain said certification) | \$7,000.00 |
| | C. Miscellaneous mileage (district meetings, visit polling sites, post office, and for occasional delivery of registration forms to specific locations) | \$5,000.00 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Board of Elections

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---|---|---|
| | Travel Total | \$19,000.00 |
| Telephone & Postage: 11141700 532100 | Phone: Fax and phone lines Director's cell phone | \$1,500.00 \$2,000.00 |
| | Postage: Daily mailings; absentee related mailings; NVRA required mailings for list maintenance Business Reply Mail fees (return postage paid on required mailings) | \$5,000.00 \$4,000.00 |
| | Change of polling location notice cards for Clinton Precincts | \$5,000.00 |
| | Telephone & Postage Total | \$17,500.00 |
| Printing: 11141700 534100 | Ballots(Municipal) Ballots(Primary) Ballots(Second Primary) Envelopes and Stationery Absentee and Provisional Envelopes Confirmation/Verification Cards ATV (Authorization to vote) forms Maps | \$8,000.00 \$15,000.00 \$5,000.00 \$1,500.00 \$3,000.00 \$3,000.00 \$1,500.00 \$500.00 |
| | Printing Total | \$37,500.00 |

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Board of Elections

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|--|--|--------------------|
| Board Mem. Expense: 11141700 534300 | 5 Board members at \$175.00 per month | \$10,500.00 |
| | Board Member Expense Total | \$10,500.00 |
| Election Expense: 11141700 534300 | Municipal (8) | |
| | Chief Judges (8) | |
| | Election Day - \$250.00 x 8 | \$2,000.00 |
| | Instructional Meeting - \$45 x 8 | \$360.00 |
| | Supply Pickup & dropoff - \$30.00 x 8 | \$240.00 |
| | Pre-Election Day Set Up - \$25.00 x 8 | \$200.00 |
| | Phone Stipend - \$10.00 x 8 | \$80.00 |
| | Judges (16) | |
| | Election Day - \$235.00 x 16 | \$3,760.00 |
| | Instructional Meeting - \$45 x 16 | \$720.00 |
| | Pre-Election Day Set Up - \$25.00 x 16 | \$400.00 |
| | Election Assistants (24) | |
| | Election Day - \$215 x 24 | \$5,160.00 |
| | Instructional Meeting - \$45 x 24 | \$1,080.00 |
| | Pre-Election Day Set Up - \$25.00 x 24 | \$600.00 |
| | Primary Election | |
| | Chief Judges (23) | |
| | Election Day - \$250.00 x 23 | \$5,750.00 |
| | Instructional Meeting - \$45 x 23 | \$1,035.00 |
| | Supply Pickup & Dropoff- \$30.00 x 23 | \$690.00 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Board of Elections

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---------------------|--|-------------|
| | Pre-Election Day Set Up - \$25.00 x 23 | \$575.00 |
| | Phone Stipend - \$10.00 x 23 | \$230.00 |
| | Judges (46) | |
| | Election Day - \$235.00 x 46 | \$10,810.00 |
| | Instructional Meeting - \$45 x 46 | \$2,070.00 |
| | Pre-Election Day Set Up - \$25.00 x 46 | \$1,150.00 |
| | Election Assistants (95) | |
| | Election Day - \$215 x 95 | \$20,425.00 |
| | Instructional Meeting - \$45 x 95 | \$4,275.00 |
| | Pre-Election Day Set Up - \$25.00 x 95 | \$2,375.00 |
| | Second Primary Election | |
| | Chief Judges (23) | |
| | Election Day - \$250.00 x 23 | \$5,750.00 |
| | Instructional Meeting - \$45 x 23 | \$1,035.00 |
| | Supply Pickup & Dropoff- \$30.00 x 23 | \$690.00 |
| | Pre-Election Day Set Up - \$25.00 x 23 | \$575.00 |
| | Phone Stipend - \$10.00 x 23 | \$230.00 |
| | Judges (46) | |
| | Election Day - \$235.00 x 46 | \$10,810.00 |
| | Instructional Meeting - \$45 x 46 | \$2,070.00 |
| | Pre-Election Day Set Up - \$25.00 x 46 | \$1,150.00 |
| | Election Assistants (95) | |
| | Election Day - \$215 x 95 | \$20,425.00 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Board of Elections

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---------------------|--|-------------|
| | Instructional Meeting - \$45 x 95 | \$4,275.00 |
| | Pre-Election Day Set Up - \$25.00 x 95 | \$2,375.00 |
| | Equipment Team | |
| | Conduct Mock Election and equipment prep for elections including mileage | \$10,000.00 |
| | One-Stops | |
| | Operating expenses for One-Stop Voting sites (3 sites for Primary Elections) (1 site for Municipal Election) Primary Election (May have extended voting hours requiring more staff and two shifts) (1 site for for Secondary Primary) | |
| | One-Stop is open for 17 Days | |
| | Monday - Friday Poll worker hours 7:30am - 8 pm = 12.5hours(12 Weekdays) | |
| | Saturday Poll woker hours 7:30am - 3:30 pm = 8 hours(3 Saturdays) | |
| | Sunday Poll worker hours 12:30 pm - 4:30pm = 4 hours(2 Sundays) | |
| | Site Manager at \$12.00 per hour x 182 hours | |
| | \$2,184.00 x 5 One-Stops | \$10,920.00 |
| | Assistants at \$10.00 per hour x 182 hours (7 assistants per site) | |
| | \$10.00 x 182 hours x 7 workers = \$12,740.00 | |
| | \$12,740.00 x 5 One-Stops | \$63,700.00 |
| | Instructional Meeting - \$45 x 40 | \$1,800.00 |
| | Supply Pickup - \$20.00 x 5 | \$100.00 |
| | Pre-Election Day Set Up - \$25.00 x 40 | \$1,800.00 |
| | Phone Stipend - \$25.00 x 5 | \$125.00 |
| | Toner for EViD printers | \$3,000.00 |
| | Rental of Ryder truck for delivery of equipment | \$5,000.00 |
| | Mileage for Election Day (General Election and One-Stop Voting) | \$5,000.00 |
| | Miscellaneous expenses for election officials and polling sites | \$1,000.00 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Board of Elections

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---|--|--|
| Election Expense Total | | \$215,815.00 |
| Maint/Repair Equipment 11141700 535200 | Maintenance contract on DS200 Scanners AutoMark Maintenance Annual Software maintenance and support fees Annual Firmware maintenance and support fees | \$15,000.00 \$8,000.00 \$4,000.00 \$3,000.00 |
| Maintenance/Repair Equipment Total | | \$30,000.00 |
| Advertising: 11141700 537000 | Municipal Election Primary Election Second Primary Election Miscellaneous Advertising Photo ID Notices | \$2,000.00 \$3,000.00 \$1,000.00 \$1,000.00 \$1,000.00 |
| Advertising Total | | \$8,000.00 |
| Data Processing 11141700 538100 | Us of EViD Electronic Pollbooks (muni at \$2300, two primary at \$4,200.00/election) Programming for 3 Election(\$4,000 Muni, \$8,000 Primary, \$8,000 Second Primary) | \$10,700.00 \$20,000.00 |
| Data Processing Total | | \$30,700.00 |
| Contracted Temp 11141700 539300 | Contracted temporary workers during peak election times | \$8,000.00 |
| Contracted Temporary Help Total | | \$8,000.00 |
| Employee Training: | Registration fees for core courses necessary in obtaining/maintaining State and | \$3,000.00 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Board of Elections

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|--|--|-------------------|
| 11141700 539500 | National certification for board members and staff (Certification is required by the State.) | |
| | Employee Training Total | \$3,000.00 |
| Rental Equipment: 11141700 534300 | Postage Machine | \$3,000.00 |
| | Rental Equipment Total | \$3,000.00 |
| Insurance and Bonds: 11141700 545000 | Insuarance Bond | \$300.00 |
| | Insurance and Bonds Total | \$300.00 |
| Dues and Subscriptions: 11141700 549100 | NCADE Dues | \$45.00 |
| | Board Members Association dues | \$625.00 |
| | Dues and Subscriptions Total | \$670.00 |

**SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - EQUIPMENT REQUEST
(Use for items that cost between \$1,000 and \$2,499)**

Fiscal Year: 2023-2024

Department: Board of Elections

| Account Number Item Description | Requested | | | Recommended | | Approved | |
|--|-----------|-----------|----------|-------------|----------|----------|--------|
| | Quantity | Cost Each | Amount | Quantity | Amount | Quantity | Amount |
| 11141700-526201 Equipment for Photo ID Implementation (not supplied by NCSBE) Card Printer/Cables \$2000 at BOE | 1 | 2000 | 2,000.00 | 1 | 2,000.00 | | |



Sampson County Register of Deeds



Anita H. Lane
Register of Deeds
910-592-8026 Phone
910-592-1803 Fax

Sampson County Register of Deeds
126-A West Elizabeth Street
Clinton, North Carolina 28328

February 21, 2023

To: Sampson County Board of Commissioners

From: Anita H. Lane, Sampson County Register of Deeds

RE: 2023/2024 Budget

Attached please find the proposed budget for 2023/2024. The Register of Deeds budget needs have not changed much for this upcoming year. I have been able to hold it to a minimum.

I am happy to say that our annual contract price from Logan Systems, Inc. will not increase for this upcoming year. Logan Systems, Inc. has honored this same contract price for several years in a row, and for that I am extremely thankful. Logan Systems, Inc. is a company located in Greenville, NC. They support our website, provide our office with the most current and up to date computer hardware and software, technical support, professional services for automated indexing, public retrieval, receipting, scanning and remote access. This service is vital to our office due to the electronic services that we provide in land and vital records, in addition to our local attorney's and walk-in customers.

I am requesting a small increase in office/ departmental supplies, while I am showing a decrease on line items such as, telephone/postage, & maintenance repair. Our office supplies such as toner cartridges, certified security paper for births, deaths and marriages has had an increase in price. I am requesting travel stay the same. There are two conferences that I will need to attend, as well as a couple of staff that will be attending educational classes on new legislative updates. These classes and workshops are vital to our office so that we stay in compliance with the new changes in indexing and recording standards set forth by the State of North Carolina.

If you have any questions, please do not hesitate to call me. I have worked hard and tried to hold our budget as close to last years as possible, while keeping in mind the needs of our office and the service that we provide so that we may continue to operate our office effectively & professionally.

Respectfully,
Anita H. Lane, Registrar

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|-------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 11141800 REGISTER OF DEEDS | | | | | |
| 512100 SALARIES | 250,728.00 | 212,406.04 | 257,016.00 | 257,016.00 | _____ |
| 512600 PART-TIME SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 512700 LONGEVITY | 4,245.00 | 4,243.86 | 4,244.00 | 4,244.00 | _____ |
| 518100 FICA | 16,021.00 | 12,928.97 | 16,411.00 | 16,411.00 | _____ |
| 518120 MEDICARE FICA | 3,747.00 | 3,023.74 | 3,838.00 | 3,838.00 | _____ |
| 518200 RETIREMENT | 32,127.00 | 26,301.30 | 33,677.00 | 33,677.00 | _____ |
| 518300 GROUP INSURANCE | 63,720.00 | 51,150.00 | 68,400.00 | 68,400.00 | _____ |
| 518400 DENTAL INSURANCE | 2,304.00 | 1,740.00 | 2,304.00 | 2,304.00 | _____ |
| 518700 CAFETERIA FEES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 518900 SUPPLEMENTAL RETIREMENT FUND | 4,500.00 | 3,357.50 | 4,500.00 | 4,500.00 | _____ |
| 518901 401K COUNTY CONTRIBUTION | 12,749.00 | 8,728.64 | 13,064.00 | 13,064.00 | _____ |
| 526100 OFFICE SUPPLIES | 4,250.00 | 2,373.33 | 4,300.00 | 4,300.00 | _____ |
| 526200 DEPARTMENTAL SUPPLIES | 4,150.00 | 2,263.18 | 4,200.00 | 4,200.00 | _____ |
| 526201 DEPT SUPPLIES EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 531100 TRAVEL | 2,500.00 | 169.33 | 2,500.00 | 2,500.00 | _____ |
| 531700 TRAVEL ALLOWANCE | 3,420.00 | 2,850.00 | 3,420.00 | 3,420.00 | _____ |
| 532100 TELEPHONE AND POSTAGE | 3,000.00 | 2,028.71 | 2,500.00 | 2,500.00 | _____ |
| 535200 MAINT/REPAIR - EQUIPMENT | 2,000.00 | 350.00 | 1,500.00 | 1,500.00 | _____ |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11141800 REGISTER OF DEEDS | | | | | |
| 539500 EMPLOYEE TRAINING | 2,500.00 | 185.00 | 2,500.00 | 2,500.00 | _____ |
| 543000 RENTAL - EQUIPMENT | 1,000.00 | 247.50 | 1,000.00 | 1,000.00 | _____ |
| 544000 CONTRACTED SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 544005 CONTRACTED SERV - TEMP HELP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 545000 INSURANCE AND BONDS | 800.00 | 0.00 | 800.00 | 800.00 | _____ |
| 545300 OFFICIAL BOND | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 549100 DUES AND SUBSCRIPTIONS | 750.00 | 725.00 | 750.00 | 750.00 | _____ |
| 551000 CAP OUTLAY-OFFICE FURN & EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 556100 CAPITAL OUTLAY - BOOKS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total REGISTER OF DEEDS | 414,511.00 | 335,072.10 | 426,924.00 | 426,924.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11141801 REG DEEDS TECHNOLOGY | | | | | |
| 544000 CONTRACTED SERVICES | 61,251.00 | 48,932.90 | 61,251.00 | 61,251.00 | <hr/> |
| Total REG DEEDS TECHNOLOGY | 61,251.00 | 48,932.90 | 61,251.00 | 61,251.00 | |

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2023 - 2024**

| <u>Register of Deeds Job Title</u> | <u>Position</u> | <u>Grade</u> | <u>Current Salary</u> | <u>Recommended Salary</u> | <u>Approved Salary</u> |
|--|-----------------|--------------|---------------------------|-------------------------------|----------------------------|
| Deputy Reg Of Deeds | 41803 | 63 | 35,220 | 35,220 | _____ |
| Deputy Reg Of Deeds | 41804 | 63 | 36,264 | 36,264 | _____ |
| Assistant Reg Of Deeds | 41806 | 65 | 38,892 | 38,892 | _____ |
| Register Of Deeds | 41800 | 76 | 71,100 | 71,100 | _____ |
| Deputy Reg Of Deeds | 41807 | 63 | 33,864 | 33,864 | _____ |
| Assistant Reg Of Deeds | 41805 | 65 | 41,676 | 41,676 | _____ |
| | | | 257,016 | 257,016 | |
| Permanent Positions | | | 6 | 6 | |
| 512100-Salaries | | | | 257,016 | |
| 512101-Salary Adj | | | | - | |
| 512120-Supplement | | | | - | |
| 512200-Overtime | | | | - | |
| 512300-Shift Deferential Pay | | | | - | |
| 512400-On-Call Pay | | | | - | |
| 512600-Part-Time | | | | - | |
| 512700-Longevity | | | | 4,245 | |
| 531700-Travel/Phone allowance | | | | 3,420 | |
| 518100-FICA | 6.20% | | | 16,411 | |
| 518120-Medicare FICA | 1.45% | | | 3,838 | |
| 518200-Retirement | 12.89% | | | 33,677 | |
| 518300-Group Insurance | 950 | | | 68,400 | |
| 518400-Dental Insurance | 32 | | | 2,304 | |
| 518901-401K Reg EE | 5.00% | | | 13,064 | |

Budgeted salary amounts are subject to review and may be adjusted.

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Register of Deeds

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|--|---|--------|
| 11141800-526100 Office Supplies | General Office Supplies: Ink Pens, Ink Cartridges/Toners, Copy Paper, Folders, Legal Pads, Envelopes, Binders for Vital Certificates, Ledgers, Post it Notes, Binder Clips, Gel Pens for Survey Maps, Counterfeit Pen Detectors, | 4300 |
| 11141800-526200 Departmental Supplies | Cartiridges/Toners for Deed Vault Printers & Map Scanner, Birth, Death & Marriage Binders, Marriage License Paper, Birth, Death & Marriage Safely Security Paper for Certified Copies, Regular and Legal Size Envelopes, Heavy Mil Paper for Notary Oathe Certificates, Lables, Water for Office Cooler | 4200 |
| 11141800-53110 Travel | Travel to and from Conferences, Gas Mileage, Food, Hotel, Workshop Fees | 2500 |
| 11141800-531700 Travel Allowance | Travel Allowance @ \$285.00 per month for use of personal vehicle and cell phone. | 3420 |
| 11141800-532100 Telephone & Postage | Ink Cartridges for Postage Machine, Postage, Star Telephone Internet, Information Technoloy Services | 2500 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Register of Deeds

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|--|---|--------|
| 11141800-535200 Main/Repair-Equipment | Maintenance of Office Equipment: Typewriter, Plat Scanner/Copier | 1500 |
| 11141800-539500 Employee Training | NCARD-(North Carolina Association for Register of Deeds) Conferences & Workshops Educational Training for Staff | 2500 |
| 11141800-543000 Rental Equipment | Pitney Bowes Postage Machine | 1000 |
| 11141800-544000 Contracted Services | Logan Systems, Inc.-Vendor Services for Register of Deeds Website, Computers, Printers, Scanners, Dymo Printers for Recording & Receipting, Storage & Protection of Records, Redaction, Scanning for Real Estate and Vital Records, Technology Support. | 61251 |
| 11141800-545000 Insurance & Bonds | Insurance & Bonds (Required by the County) | 800 |
| 11141800-549100 Dues & Subscriptions | NCARD Dues, District V Dues, IGO & PIRA Subscriptions | 750 |

NORTH CAROLINA'S
SAMPSON COUNTY
INFORMATION TECHNOLOGY DEPARTMENT

March 30, 2023

Chris Rayner
Sampson County IT Department
120 County Complex Road, Building F
Clinton, NC 28328

Edwin Causey, County Manager

Dear Mr. Causey,

Fiscal year 2022-2023 created new challenges for IT service delivery. Security remains paramount as remote access and greater mobility open additional threats and vulnerabilities within the organization.

The Sampson County IT Department budget non-salary items request of \$767,385 for fiscal year 2023-2024, reflects hardware and software changes needed to accomplish information technology continuity in the county. The non-salary line-item increases reflect the need for increased capacity and data requirements caused by increasing remote access and security demands. Additionally, with the opening of the new EMS/911 facility, increases in hardware maintenance are necessary to maintain the organization. The increase is directly tied to increasing the county's security posture.

A line-item review of all non-salary account numbers illustrates the IT Department's willingness to do more with less and ensure continuity of service for each department. Three non-salary line items reflect an increase in funding from the 2022- 2023 approved budget. The line-item changes are:

- Maintenance/Repair Equipment
 - The increase in maintenance and repair of equipment is directly related to new hardware added to the EMS/911 facility. The new switches and servers have increased maintenance fees to support high availability. The increase is \$18,100 more than the previous year.
- Data Processing -Programming:
 - The increase requested in the data processing line item is because of increases in security software. The firewall and associated software to maintain it has increased. The net increase is \$14,170. The data processing line item request does not include the cost of emails for the Department of Social Services.
- Contracted Services

POST OFFICE BOX 960 ■ CLINTON, NORTH CAROLINA 28329
(910) 299-0971 ■ (910) 299-0965 FAX
WWW.SAMPSONNC.COM

NORTH CAROLINA'S SAMPSON COUNTY

INFORMATION TECHNOLOGY DEPARTMENT

- Security monitoring and patching has become an ongoing need for government entities to keep data and employees safe from cyber-attacks. Our current monitoring rate increased by \$26,000 to ensure compliance with Cyber Security insurance requests.

All other requested budget line items remain the same for fiscal year 2023-2024.

GIS Contract Information:

The following information is a synopsis of the County's GIS contract with WithersRavenel. Sampson County continues to contract with WithersRavenel for 2022-2023. WithersRavenel has been working closely with the new addressing coordinator throughout this year.

During the months of July through December, the company assisted in fire district rezoning, parcels for natural gas lines, and parcel updates within the I-40 buffering. The new Arc GIS online site went live in July. Withers continues to make the requested improvements.

From January to the current time, WithersRavenel has continued supporting 911 addressing, performing parcel and zoning edits, and working on making changes to the new connect GIS. They have continued to tweak the ArcGIS online platform by collaborating with the addressing coordinator to create guides on how to use the new site. They continue helping to ensure tax mapping parcels are up to date and work within the specified timeline to keep the parcel editing flowing smoothly.

The county's reliance on hosted application services has helped to lower capital outlay costs within the department. The attached budget keeps in mind the current economic situation and tries to minimize the burden the IT Department places on the county. The IT Department has found ways to do more with less and continues to look for ways to trim costs in our daily operation. If you have further questions, I look forward to meeting with you or the county commissioners.

Respectfully,

Chris Rayner, IT Director, MPA, CGCIO
Sampson County Government

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11142100 INFORMATION TECHNOLOGY | | | | | |
| 512100 SALARIES | 290,676.00 | 244,650.00 | 297,936.00 | 297,936.00 | _____ |
| 512200 OVERTIME SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 512400 ON-CALL PAY | 6,630.00 | 5,405.00 | 6,630.00 | 6,630.00 | _____ |
| 512700 LONGEVITY | 5,610.00 | 5,609.16 | 5,610.00 | 5,610.00 | _____ |
| 518100 FICA | 19,079.00 | 15,547.71 | 19,529.00 | 19,529.00 | _____ |
| 518120 MEDICARE FICA | 4,462.00 | 3,636.12 | 4,568.00 | 4,568.00 | _____ |
| 518200 RETIREMENT | 38,168.00 | 31,037.56 | 39,982.00 | 39,982.00 | _____ |
| 518300 GROUP INSURANCE | 53,100.00 | 44,100.00 | 57,000.00 | 57,000.00 | _____ |
| 518400 DENTAL INSURANCE | 1,920.00 | 1,500.00 | 1,920.00 | 1,920.00 | _____ |
| 518700 CAFETERIA FEES | 72.00 | 60.00 | 72.00 | 72.00 | _____ |
| 518901 401K COUNTY CONTRIBUTION | 15,146.00 | 10,567.33 | 15,509.00 | 15,509.00 | _____ |
| 521300 UNIFORMS | 750.00 | 773.75 | 750.00 | 750.00 | _____ |
| 526200 DEPARTMENTAL SUPPLIES | 2,000.00 | 1,924.26 | 2,000.00 | 2,000.00 | _____ |
| 526201 DEPT SUPPLIES EQUIPMENT | 0.00 | 3,279.10 | 0.00 | 0.00 | _____ |
| 526202 SPEC PROJ ELECTIONS EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 531100 TRAVEL | 2,200.00 | 1,037.85 | 2,200.00 | 2,200.00 | _____ |
| 531700 TRAVEL ALLOWANCE | 4,800.00 | 4,000.00 | 4,800.00 | 4,800.00 | _____ |
| 532100 TELEPHONE AND POSTAGE | 8,760.00 | 7,435.26 | 8,760.00 | 8,760.00 | _____ |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11142100 INFORMATION TECHNOLOGY | | | | | |
| 535200 MAINT/REPAIR - EQUIPMENT | 1,900.00 | 111.00 | 20,000.00 | 20,000.00 | _____ |
| 538100 DATA PROCESSING - PROGRAMMING | 541,310.00 | 517,194.18 | 555,480.00 | 555,480.00 | _____ |
| 539500 EMPLOYEE TRAINING | 2,200.00 | 0.00 | 2,200.00 | 2,200.00 | _____ |
| 543000 RENTAL - EQUIPMENT | 3,300.00 | 3,040.29 | 3,300.00 | 3,300.00 | _____ |
| 544000 CONTRACTED SERVICES | 140,645.00 | 69,944.27 | 166,645.00 | 166,645.00 | _____ |
| 544001 CONTRACT SVCS-ONLINE PAYMENTS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 545000 INSURANCE AND BONDS | 700.00 | 0.00 | 700.00 | 700.00 | _____ |
| 549100 DUES AND SUBSCRIPTIONS | 550.00 | 374.71 | 550.00 | 550.00 | _____ |
| 551000 CAP OUTLAY-OFFICE FURN & EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 552000 CAPITAL OUTLAY - DATA PROCESS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total INFORMATION TECHNOLOGY | 1,143,978.00 | 971,227.55 | 1,216,141.00 | 1,216,141.00 | |

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2023 - 2024**

| Information Technology | | | | | |
|-------------------------------|-----------------|--------------|-----------------------|---------------------------|------------------------|
| <u>Job Title</u> | <u>Position</u> | <u>Grade</u> | <u>Current Salary</u> | <u>Recommended Salary</u> | <u>Approved Salary</u> |
| IT Specialist I | 42103 | 71 | 51,588 | 51,588 | _____ |
| Admin Supp Spec I | 42104 | 62 | 35,604 | 35,604 | _____ |
| IT Specialist I | 42102 | 71 | 50,052 | 50,052 | _____ |
| IT Director | 42100 | 79 | 97,632 | 97,632 | _____ |
| IT Specialist IV | 42101 | 73 | 63,060 | 63,060 | _____ |
| | | | 297,936 | 297,936 | |
| Permanent Positions | | | 5 | 5 | |
| 512100-Salaries | | | | 297,936 | |
| 512101-Salary Adj | | | | - | |
| 512120-Supplement | | | | - | |
| 512200-Overtime | | | | - | |
| 512300-Shift Deferential Pay | | | | - | |
| 512400-On-Call Pay | | | | 6,630 | |
| 512600-Part-Time | | | | - | |
| 512700-Longevity | | | | 5,610 | |
| 531700-Travel/Phone allowance | | | | 4,800 | |
| 518100-FICA | 6.20% | | | 19,529 | |
| 518120-Medicare FICA | 1.45% | | | 4,568 | |
| 518200-Retirement | 12.89% | | | 39,982 | |
| 518300-Group Insurance | 950 | | | 57,000 | |
| 518400-Dental Insurance | 32 | | | 1,920 | |
| 518901-401K Reg EE | 5.00% | | | 15,509 | |

Budgeted salary amounts are subject to review and may be adjusted.

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Information Technology

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---------------------|--|--------|
| 11142100 521300 | Uniform replacement for 5 employees x 150 | 750 |
| 11142100 526200 | Pens, Paper, ink and toner | 2000 |
| 11142100-526201 | 4 Surface Pro laptops | |
| 11142100 531100 | Travel Reimbursement for employees \$1200 | |
| | NCLGISA conference accomodation 2*500=1000 | 2200 |
| 11142100 531700 | Travel Allowance 400*12 | 4800 |
| 11142100 532100 | Verizon payment 12*250=3000; AT&T payment 12*395=4740; ITS 12*24=288 | |
| | Star 12*60=720 | 8760 |
| 11142100 535200 | Maintenance on switches (\$2500) and servers (\$17,500) | 20000 |
| 11142100 538100 | County Internet and Hosted servers \$150,000; Palo Alto Security \$57,150 | |
| | County Email Office 365 630*650.39= \$409,745.70; Adobe 15900 | |
| | VMWare \$30,000 | 555480 |
| 11142100 539500 | Conference attendance 2*250=500, IT Training Seminars 1700 | 2200 |
| 11142100 543000 | Smartboard Rental | 3300 |
| 11142100 544000 | GIS Hosting and Maintenences \$101800; Web Hosting and Content Management \$10,000 | |
| | Helpdesk software \$9200; Security Monitoring\$45,645 | 166645 |
| 11142100 54500 | Insurance and Bonds | 700 |
| 11142100 549100 | Newspaper and water subscriptions | 550 |
| | | 767385 |

COUNTY OF SAMPSON

DEPARTMENT OF PUBLIC WORKS

827 S.E. Blvd. • P.O. Box 1280 • Clinton, North Carolina 28328 (910)
592-0188 • Fax No. (910) 592-7242

TO: EDWIN W. CAUSEY, COUNTY MANAGER
FROM: MARK TURLINGTON, INTERIM PUBLIC WORKS DIRECTOR
SUBJECT: 2023 – 2024 BUDGET - BUILDINGS
DATE: MARCH 13, 2023
CC:

The 2023/2024 proposed budget includes an increase of \$516,951 for the following line items:

Gas Oil and Tires have increased in price which results in an increase of \$2,250 for a total of \$17,250. This is considering the current price of fuel. An increase or decrease of fuel will affect this amount and is indeterminant under current market conditions.

Departmental Supplies have increased in price and demand which has resulted in an increase to \$21,200 for a total of \$61,200. With the addition of the new EMS facility as well as the Garland EMS building, we will see increased demand for supplies for these facilities such as, filters, light bulbs, ceiling tiles etc.

Utilities - The projected budget is \$530,864 from the current \$285,000 for an increase of \$245,864. We will be adding the new EMS facility and it will be fully operational in the new fiscal year. Currently, the utility bill is \$4,000+ per month with it sitting empty. We anticipate the utility bill to be well over \$8,000 per month when it is fully staffed. We will also be adding the Garland EMS building to this budget. The increase requested is also taking into consideration projected increases in power and gas rates.

Maintenance/Repair of Buildings needs to be increased from \$135,000 to \$164,700 to keep up with the 22% price increases that we are facing for parts due to the economic conditions.

Maintenance/Repair of Equipment -The repair of equipment request is \$65,000 for an increase of \$5,000 from the previous years due to an increase in materials due to the economic conditions.

Contracted Services-An increase of \$12,937 is needed for the additional cleaning/mowing for the Garland EMS building. This increase also includes price adjustments for the existing cleaning/mowing contracts due to inflation.

Capital Outlay- Public Works proposes \$200,000 be added to this line item for:

| | |
|---|-----------|
| Painting and carpeting upgrades to county buildings | \$100,000 |
| Recoating roof at Public Works | \$100,000 |

This concludes the buildings budget showing the requested items that have changed from the previous budget.

Respectfully Submitted,



Mark Turlington
Interim Public Works Director

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 11142600 PUBLIC BUILDINGS | | | | | |
| 512100 SALARIES | 283,728.00 | 290,043.34 | 344,364.00 | 344,364.00 | _____ |
| 512101 SALARY ADJUSTMENTS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 512200 OVERTIME SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 512400 ON-CALL PAY | 2,600.00 | 1,850.50 | 2,600.00 | 2,600.00 | _____ |
| 512700 LONGEVITY | 2,098.00 | 2,097.63 | 2,098.00 | 2,098.00 | _____ |
| 518100 FICA | 18,009.00 | 17,693.02 | 21,769.00 | 21,769.00 | _____ |
| 518120 MEDICARE FICA | 4,212.00 | 4,137.96 | 5,091.00 | 5,091.00 | _____ |
| 518200 RETIREMENT | 36,342.00 | 35,690.65 | 44,995.00 | 44,995.00 | _____ |
| 518300 GROUP INSURANCE | 98,769.00 | 75,231.76 | 96,900.00 | 96,900.00 | _____ |
| 518400 DENTAL INSURANCE | 2,496.00 | 1,788.91 | 2,496.00 | 2,496.00 | _____ |
| 518600 WORKMEN'S COMPENSATION INS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 518700 CAFETERIA FEES | 72.00 | 117.77 | 144.00 | 144.00 | _____ |
| 518901 401K COUNTY CONTRIBUTION | 14,000.00 | 11,420.43 | 17,454.00 | 17,454.00 | _____ |
| 519200 LEGAL PROFESSIONAL SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 519500 PROF SER - JAIL CONSULTANT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 521300 UNIFORMS | 6,354.00 | 4,651.31 | 6,354.00 | 6,354.00 | _____ |
| 525100 GAS, OIL AND TIRES | 15,000.00 | 11,965.98 | 17,250.00 | 17,250.00 | _____ |
| 526100 OFFICE SUPPLIES | 1,000.00 | 480.02 | 1,000.00 | 1,000.00 | _____ |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|---------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 11142600 PUBLIC BUILDINGS | | | | | |
| 526200 DEPARTMENTAL SUPPLIES | 40,000.00 | 41,241.72 | 61,200.00 | 51,000.00 | |
| 526201 DEPT SUPPLIES EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 526261 ROAD SIGNS SUPPLIES | 30,000.00 | 0.00 | 30,000.00 | 30,000.00 | |
| 529900 MISCELLANEOUS EXPENSES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 531100 TRAVEL | 6,500.00 | 5,417.71 | 6,500.00 | 6,500.00 | |
| 531700 TRAVEL ALLOWANCE | 2,040.00 | 1,530.00 | 2,040.00 | 2,040.00 | |
| 532100 TELEPHONE AND POSTAGE | 8,500.00 | 5,949.80 | 8,500.00 | 8,500.00 | |
| 533000 UTILITIES | 285,000.00 | 308,349.01 | 530,864.00 | 530,864.00 | |
| 533029 UTILITIES-INDUSTRIAL PARK | 1,000.00 | 687.84 | 1,000.00 | 1,000.00 | |
| 535100 MAINT/REPAIR - BUILDINGS/GRNDS | 135,000.00 | 69,104.84 | 164,700.00 | 150,000.00 | |
| 535101 MAINT/REPAIR LIVESTOCK ARENA | 14,000.00 | 9,508.63 | 14,000.00 | 14,000.00 | |
| 535121 REPAIRS - SMALL HOUSE | 0.00 | 0.00 | 0.00 | 0.00 | |
| 535123 REPAIRS - SPECIAL PROJECTS | 155,000.00 | 36,985.00 | 200,000.00 | 150,000.00 | |
| 535124 FLOOR REPAIR - CTHOUSE ANNEX | 0.00 | 0.00 | 0.00 | 0.00 | |
| 535128 REPAIRS - ANIMAL SHELTER | 0.00 | 0.00 | 0.00 | 0.00 | |
| 535133 REPAIRS - COURTHOUSE | 0.00 | 0.00 | 0.00 | 0.00 | |
| 535134 REPAIRS - UNDERGROUND STORAGE | 0.00 | 0.00 | 0.00 | 0.00 | |
| 535135 SPECIAL REPAIRS - EP | 0.00 | 0.00 | 0.00 | 0.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|---------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 11142600 PUBLIC BUILDINGS | | | | | |
| 535200 MAINT/REPAIR - EQUIPMENT | 60,000.00 | 30,768.33 | 65,000.00 | 65,000.00 | |
| 535300 MAINT/REPAIR - VEHICLES | 5,000.00 | 3,802.15 | 5,000.00 | 5,000.00 | |
| 539500 EMPLOYEE TRAINING | 0.00 | 0.00 | 0.00 | 0.00 | |
| 541000 RENTAL FEES - BUILDINGS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 543000 RENTAL - EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 544000 CONTRACTED SERVICES | 382,127.00 | 292,415.61 | 395,064.00 | 395,064.00 | |
| 544001 CONT SVCS-USDA PPROJECTS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 545000 INSURANCE AND BONDS | 97,556.00 | 0.00 | 97,556.00 | 97,556.00 | |
| 549100 DUES AND SUBSCRIPTIONS | 150.00 | 0.00 | 150.00 | 150.00 | |
| 551000 CAP OUTLAY-OFFICE FURN & EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | |
| 554000 CAPITAL OUTLAY - VEHICLES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 554008 CAP OUTLAY-VEHICLES FINANCED | 0.00 | 0.00 | 0.00 | 0.00 | |
| 555000 CAPITAL OUTLAY - OTHER EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | |
| 557000 LAND PURCHASES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 558000 PURCHASE OF BUILDING | 0.00 | 0.00 | 0.00 | 0.00 | |
| 558003 T.A. LOVING - CONTRACT III | 0.00 | 0.00 | 0.00 | 0.00 | |
| 558018 LANDSCAPING | 0.00 | 0.00 | 0.00 | 0.00 | |
| 558100 CONSTRUCTION COSTS | 0.00 | 0.00 | 0.00 | 0.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11142600 PUBLIC BUILDINGS | | | | | |
| 558200 CAP OUTLAY-BLDG IMPROVEMENTS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 559100 CAPITAL OUTLAY - PAVING | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 559900 CONSTRUCTION OF WATER LINES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total PUBLIC BUILDINGS | 1,706,553.00 | 1,262,929.92 | 2,144,089.00 | 2,069,189.00 | |

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2023 - 2024**

| Public Buildings | | | | | |
|-------------------------------|-----------------|--------------|-----------------------|---------------------------|------------------------|
| <u>Job Title</u> | <u>Position</u> | <u>Grade</u> | <u>Current Salary</u> | <u>Recommended Salary</u> | <u>Approved Salary</u> |
| Director Public Works | 42600 | 81 | 107,088 | 107,088 | _____ |
| Fac Maint Mechanic I | 42607 | 64 | 38,928 | 38,928 | _____ |
| Fac Maint Superintendent | 42604 | 72 | 56,628 | 56,628 | _____ |
| Fac Maint Mechanic I | 42606 | 64 | 36,780 | 36,780 | _____ |
| Fac Maint Mechanic I | 42601 | 64 | 35,556 | 35,556 | _____ |
| Adm Supp Spec I | 42603 | 62 | 33,828 | 33,828 | _____ |
| Fac Maint Mechanic I | 42609 | 64 | 35,556 | 35,556 | _____ |
| | | | 344,364 | 344,364 | |
| Permanent Positions | | | 7 | 7 | |
| 512100-Salaries | | | | 344,364 | |
| 512101-Salary Adj | | | | - | |
| 512120-Supplement | | | | - | |
| 512200-Overtime | | | | - | |
| 512300-Shift Deferential Pay | | | | - | |
| 512400-On-Call Pay | | | | 2,600 | |
| 512600-Part-Time | | | | - | |
| 512700-Longevity | | | | 2,098 | |
| 531700-Travel/Phone allowance | | | | 2,040 | |
| 518100-FICA | 6.20% | | | 21,769 | |
| 518120-Medicare FICA | 1.45% | | | 5,091 | |
| 518200-Retirement | 12.89% | | | 44,995 | |
| 518300-Group Insurance | 950 | | | 96,900 | |
| 518400-Dental Insurance | 32 | | | 2,496 | |
| 518901-401K Reg EE | 5.00% | | | 17,454 | |

Budgeted salary amounts are subject to review and may be adjusted.

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Public Buildings

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|--|---|--|
| 11142600-521300 UNIFORMS | Uniforms for 5 staff Cost are \$20 per person per week. \$102 x 52 weeks = \$5,304 Safety work boots for maintenance. 175.00 x 6=\$1,050 | 5,304.00 1,050.00 6,354.00 |
| 11142600-525100 GAS, OIL & TIRES | 5 staff will average approx. \$1145.83 x 12 = \$13750 Tires | 13,750.00 3,500.00 17,250.00 |
| 11142600-526100 OFFICE SUPPLIES | Stationery, letterhead and envelopes, ribbons, misc. office supplies Copier paper | 700.00 300.00 1,000.00 |
| 11142600-526200 DEPARTMENTAL SUPPLIES | Cintas - Paper Products, Toilet Tissue, Roll Towels, Soap for county buildings Light bulbs, florescent lights and ballast for the county bldgs. Filters for all county buildings Continental Research & American Industries-chemicals for plumbing/ac/disinfectant | 40,000.00 10,000.00 6,000.00 5,200.00 61,200.00 |
| 11142600-526261 ROAD SIGN SUPPLIES | Letters, brackets, blades, posts, screws and various supplies. Avg 220 signs down per year x \$150 per sign | 30,000.00 |
| 11142600-531100 TRAVEL | Staff travel for attendance at trade classes Mileage reimbursement | 6,500.00 |
| 11142600-531700 TRAVEL ALLOWANCE | Phone stipend for Lin and Ashley. | 2,040.00 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Public Buildings

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---------------------------------|--|-------------------|
| 11142600-532100 | Information Tech. \$47X12=\$564 | 564.00 |
| TELEPHONE AND POSTAGE | Verizon \$600X12=\$7200 | 7,200.00 |
| | True IP \$50X12=\$600 | 600.00 |
| | Postage | 136.00 |
| | | 8,500.00 |
| 11142600-533000 | Duke Progress \$37,822 x 12=\$453,864 | 453,864.00 |
| UTILITIES | Water - City of Clinton 2200 x 12=\$26,400 | 26,400.00 |
| | Natural Gas - Piedmont Gas \$3,200 x 12=\$38,400 | 38,400.00 |
| | Parker Gas 1000 x 5=\$5,000 | 5,000.00 |
| | County water - Coop & Animal Shelter \$600 x 12=\$7,200 | 7,200.00 |
| | | 530,864.00 |
| 11142600-533029 | CP&L Industrial Dr street lights. CP&L North Blvd, 421 N Entrance | 1,000.00 |
| INDUSTRIAL PARK | | |
| 11142600-535100 | \$5,000.00 per building x 27 buildings for routine maintenance & repair.+ 22% inflation | 164,700.00 |
| MAINTENANCE | | |
| 11142600-535123 | Painting and carpeting upgrades for county buildings \$100,000 | 200,000.00 |
| SPECIAL PROJECTS | Recoating roof at public works \$100,000 | |
| | | 200,000.00 |
| 11142600-535200 | Repair for heating, air conditioning, plumbing and electrical systems due to aging equipment | 65,000.00 |
| MAINT/REPAIR - EQUIPMENT | | |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Public Buildings

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|--|--|-------------------|
| 11142600-535300 MAINT/REPAIR - VEHICLES | Requested for routine maintenance on county vehicles. | 5,000.00 |
| 11142600-539500 EMPLOYEE TRAINING | | |
| 11142600-544000 CONTRACTED SERVICES | 24 mowings x \$2,200 = \$52,800.00 | 52,800.00 |
| | K&A Morrisey Cleaning \$9377 x 12= \$112,524 Just Rite Cleaning \$6,210 x 12 = \$74,520 | 187,044.00 |
| | Highland Roofing - Annual Service Contract | 13,500.00 |
| | Bass Heating & Air Conditioning - Annual Service Contract | 42,000.00 |
| | Johnson Controls - Sprinkler Inspections | 2,800.00 |
| | Thyssenkrupp Elevator 1300 x 12=\$15,600 | 15,600.00 |
| | Cintas- Mats for county buildings \$535x52=\$27,820 | 27,820.00 |
| | GFL- dumpster 2,500 x 12 =\$30,000 | 30,000.00 |
| | Burglar Alarm monitoring - \$500.00 x 12=\$6000 | 6,000.00 |
| | Clegg's Termite - Exterminating 1000 x 12=\$12,000 | 12,000.00 |
| | Kings & Carolina Fire Protection | 3,500.00 |
| | NC Dept of Labor - Inspections | 2,000.00 |
| | | 395,064.00 |
| 11142600-545000 INSURANCE AND BONDS | Commercial package policy - hospital, Auto insurance, Property & casualty, professional liability for employees | 97,556.00 |
| 11142600-549100 DUES AND SUBSCRIPTIONS | Subscriptions | 150.00 |



OFFICE OF THE SHERIFF

County of Sampson, NC

112 Fontana Street, Clinton, NC 28328

SHERIFF JIMMY THORNTON



February 24, 2023

To: Edwin W. Causey
County Manager

From: Jimmy Thornton
Sheriff

Re: Sheriff's Office FY 23/24 Budget

As we prepare for the upcoming FY 23/24 budget, I want to highlight the challenges faced by the Sampson County Sheriff's Office in providing essential services to our citizens. Our top priority is the safety and security of our community, which was recognized in the NC Constitution in 1776 with the establishment of the Office of the Sheriff as the chief law enforcement officer of each county.

The responsibilities and liability of the Sheriff have increased over the years with the addition of unfunded mandates, forcing us to wear many hats. However, staffing shortages and lack of proper funding for recruitment and retention of officers have made it increasingly difficult to fulfill our obligations.

Despite these challenges, the citizens of Sampson County expect us to be ready when called upon as essential first responders. To meet this expectation, we require a dedicated, knowledgeable, and experienced staff, as well as the necessary resources to fulfill our obligations. Inflation has affected our operational costs, including gasoline, vehicle emergency equipment, safety equipment, and ammunition, making them harder to access and more expensive. Its important to also note that related items increased with the addition of seven new school resource officers in 2023.

Therefore, I am requesting a reasonable increase in our FY 23/24 budget to ensure we can continue to provide high-level protection and service to our citizens.

Retention, Recruitment and Salary

Competitive pay, a strong retention plan, and effective recruitment efforts are crucial for law enforcement agencies to attract, retain, and motivate qualified and dedicated personnel. These factors are particularly important for ensuring officer safety, public safety and maintaining community trust in law enforcement. For nearly two years, I have made pleas to address these concerns. While I recognize some raises have been given to all county employees, these efforts have still fallen short of what is needed to place law enforcement in Sampson County at par or above other law enforcement agencies.

Without competitive pay, we will continue to struggle to attract and retain qualified and experienced officers. In addition, inadequate pay can lead to low morale, poor performance, and high turnover rates, which can undermine the effectiveness and efficiency of law enforcement operations. This high turnover rate will also lead to more inexperienced officers leading the ranks of the agency.

A strong retention plan can help address these challenges by providing incentives, benefits, and opportunities for career advancement and professional development. This can help build a culture of loyalty, commitment, and excellence within the agency, and can help retain talented officers who might otherwise leave for higher-paying jobs elsewhere which offer such incentives and recognition.

Effective recruitment efforts begin with a strong salary and retention plan that can be utilized to attract potential qualified and professional applicants.

The \$4,000-\$6,000 shortfall in salary compared to surrounding agencies is a significant obstacle for the sheriff's office to overcome. This shortfall has led to serious shortfalls in staffing, which continues to place officer and public safety at risk. It is important to recognize the importance of competitive pay, retention, and recruitment efforts for law enforcement and take immediate action to address this issue. While I understand a pay study has been requested, I also recognize failure take immediate action will continue to have serious consequences for the safety and well-being of our officers and community.

Part-time Salaries

We have increased this line item slightly to accommodate the new sex offender deputy as agreed upon previously. It is important that we follow state guidelines for checking sex offenders and maintain the safety of our community. Last year, this line item was not increased as previously agreed upon, which resulted in less frequent sex offender checks.

Overtime Salaries

Previously, per your direction, we have used lapse salary monies to fund all overtime payments. However, if positions are filled, we would not have lapse salaries available, and the overtime line-item would remain in a deficit. Lapse salary money has also been used to fund other non-budgeted unexpected expenses such as; new SRO equipment, major equipment failure, etc. Therefore, I am requesting a reasonable amount of overtime funds to be designated for the overtime line-item to prevent any potential deficit. This is in line with other county departments, such as EMS who received \$900,000 last budget.

Vehicles

For FY 23/24, we are requesting a total of 18 vehicles to replace the current fleet vehicles that meet agreed-upon county guidelines for replacement. Our request is divided into the purchase of 15 SUVs and 3 pickup trucks. We predict that ongoing supply chain issues with law enforcement vehicle manufacturers will continue into the FY 23/24 budget. Vehicle costs have also increase substantially and there are fewer law enforcement vehicle options now that Dodge has discontinued the Dodge Charger. Furthermore, with the addition of 7 new School Resource Officers, we used hold-over vehicles to equip these officers and will need to begin to cycle these vehicles out as previously discussed.

NOTE: Capital Outlay Other Equipment has been appropriately adjusted to upfit the requested vehicles. In the past, we have been able to save some money on equipment upfit cost by transferring some equipment from an older dodge charger to a new one. This year, we will not be able to do that since some of the equipment is no longer compatible with the different vehicle model now that the Charger has been discontinued.

Replacement Canines

Canine "Kane" and "Peggy" has both reached the recommended life cycle of a law enforcement canine. I am requesting replace both canines in this year's budget. Since we currently have an equipped canine vehicle in our fleet for both, no vehicle upfit costs are projected.

Money Counter

The Special Investigations Division often counts large sums of currency for case related work. Manually doing this is time consuming and can lead to human errors. They are requesting an automated counter which will allow the currency to be counted and logged by serial number to a specific criminal case.

Tru Narc

As you know, officers often encounter dangerous lethal drugs, such as fentanyl. Often times, officers must open containers and manually test narcotics in “roadside” testing vials to see if a substance is in-fact an illegal narcotic or not. Doing so, places the officer at risk of touching or inhaling the narcotic which can lead to the officer overdosing or becoming hospitalized. Tru Narc allows an officer to scan a substance or package without touching the substance and identifies the chemical makeup of the substance for the officer. This device is truly a life saving device for law enforcement and would be beneficial in the fight against fentanyl and other lethal substances. This does come with a maintenance plan and the cost for 5 years has been included in the overall purchase price.

Gas, Oil and Tires

Fuel, oil changes, inspections, and tire replacement are some of our biggest expenses. Unfortunately, fuel and equipment costs have drastically inflated during the past two years. Therefore, we have adjusted this line item to meet current needs and maintain fuel and maintenance requirements.

Departmental Supplies-Non-Depreciable Assets

We currently have over 60 Tasers issued to deputies within the Sheriff’s Office, most of which were purchased over ten years ago. Taser Inc. no longer supports the devices currently in inventory, and these devices are beginning to end or have exceeded their life cycle. In this year’s budget, we have requested additional Tasers to continue our replacement plan for those currently in circulation. This will enable us to slowly bring our Tasers up to standard while lessening the burden that would be caused by a full-scale one-time replacement. It is important to note that the Taser is utilized by officers as a less lethal option, and without a Taser in good working order, officers have one less option to utilize in the use of force continuum.

Additionally, two of our current canine officers are not equipped with a Thermal Imaging Device. These devices are utilized in searching for missing/wanted persons at night and allow officers to safely conduct a night search mission with the canine without their location being compromised to the suspect by use of a flashlight. Thermal imaging also allows for the detection of body heat, which is very beneficial when searching for missing/wanted persons in a wooded or high-density brush area.

Furthermore, Windows no longer supports some versions of its software. Currently, according to IT, 12 desktop computers need upgrading. There is also a need to upgrade 18 vehicle laptops and 2 office laptops that have exceeded their service capabilities and/or are no longer

supported. NOTE: No computers were not approved for purchase in last year's budget, placing us further behind in the replacement cycle.

Contracted Services

We would like to include a vehicle fleet wash service in this line item. Like other county agencies, the Sheriff's Office finds it beneficial to provide a paid service to upkeep all issued vehicles within its fleet. Employees are required to maintain their issued vehicle and equipment, which often comes. This is very similar to the program other county agencies currently use to maintain their vehicle fleet.

Maintenance Repair and Equipment

In 2022, the Internet Crimes Against Children grant provided access to several investigative tools related to crimes against children. However, grant funding for this upcoming budget year has not been allocated by the State at this time. To continue using these tools, the related maintenance license fees will need to be included in this year's budget.

Personnel Adds

The Patrol Operations division of the Sheriff's Office is responsible for responding to calls for service and warrant service, and its deputies serve as the primary defense for citizens 24/7. The division currently consists of 28 deputies, divided into four rotating shifts. Unfortunately, due to the large rural land mass and inadequate staffing, only seven deputies are available on average to answer calls during weeknights and weekends, resulting in much longer response times to citizens in need. The shortage of deputies also means that they often respond to violent situations alone, creating a potential safety hazard. It has been over 14 years since an increase in the number of deputies assigned to Patrol Operations was requested. In today's volatile environment, with each deputy handling approximately 1,000 calls for service per year, the Sheriff's Office deems it necessary to request two additional deputies.

Juvenile Investigations also require additional staffing due to the time-consuming and challenging nature of these cases. There are currently only two Juvenile Investigators within the Sheriff's Office, responsible for 123 DSS referrals, 11 Internet Crimes Against Children Complaints, and 34 Non-DSS Complaints in 2020, resulting in 48 arrests.

In last year's budget I had requested new positions and it was left open for discussion should current vacancies be filled. We will continue to struggle in filling vacant and/or new positions until such time the salary, retention and recruitment issues are resolved and properly funded.

cc: file

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|---------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 11243100 SHERIFF | | | | | |
| 512100 SALARIES | 4,647,744.00 | 3,700,386.97 | 4,835,976.00 | 4,710,828.00 | |
| 512101 SALARY ADJUSTMENTS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 512120 SUPPLEMENT | 16,020.00 | 0.00 | 16,020.00 | 16,020.00 | |
| 512200 OVERTIME SALARIES | 0.00 | 232,007.79 | 200,000.00 | 0.00 | |
| 512205 OVERTIME - US DEPT JUSTICE GRN | 30,000.00 | 86,944.68 | 30,000.00 | 30,000.00 | |
| 512300 SHIFT DEFERENTIAL PAY | 25,500.00 | 27,214.02 | 25,500.00 | 25,500.00 | |
| 512400 ON-CALL PAY | 22,500.00 | 19,325.25 | 22,500.00 | 22,500.00 | |
| 512600 PART-TIME SALARIES | 20,000.00 | 14,218.58 | 30,000.00 | 26,000.00 | |
| 512700 LONGEVITY | 48,253.00 | 46,247.79 | 48,253.00 | 48,253.00 | |
| 512800 SPECIAL SEPARATION ALLOWANCE | 30,000.00 | 0.00 | 40,000.00 | 40,000.00 | |
| 518100 FICA | 298,222.00 | 240,741.94 | 322,912.00 | 302,505.00 | |
| 518120 MEDICARE FICA | 69,745.00 | 56,158.04 | 75,520.00 | 70,747.00 | |
| 518200 RETIREMENT | 17,553.00 | 14,880.28 | 19,105.00 | 19,105.00 | |
| 518278 LAW ENFORCEMENT RETIREMENT | 605,764.00 | 520,013.14 | 706,218.00 | 660,567.00 | |
| 518300 GROUP INSURANCE | 1,043,415.00 | 715,771.53 | 1,117,200.00 | 1,105,800.00 | |
| 518400 DENTAL INSURANCE | 36,480.00 | 24,109.93 | 36,864.00 | 36,480.00 | |
| 518600 WORKMEN'S COMPENSATION INS | 89,696.00 | 0.00 | 89,696.00 | 89,696.00 | |
| 518700 CAFETERIA FEES | 600.00 | 906.00 | 1,200.00 | 1,200.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|---------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 11243100 SHERIFF | | | | | |
| 518900 401K SUPPLEMENTAL RETIRE. FUND | 232,272.00 | 199,388.65 | 251,502.00 | 235,245.00 | _____ |
| 518901 401K COUNTY CONTRIBUTION | 7,230.00 | 5,795.69 | 7,411.00 | 7,411.00 | _____ |
| 518902 SHERIFF SUPPLEMENTAL RET FUND | 9,500.00 | 3,527.83 | 9,500.00 | 9,500.00 | _____ |
| 519200 LEGAL PROFESSIONAL SERVICES | 2,500.00 | 0.00 | 10,000.00 | 10,000.00 | _____ |
| 519300 MEDICAL SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 521300 UNIFORMS | 111,950.00 | 117,234.34 | 141,309.00 | 141,309.00 | _____ |
| 521301 UNIFORMS - SPECIAL OPERATIONS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 521312 UNIFORMS - PART-TIME BAILIFFS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 521379 UNIFORMS - NARCOTICS SQUAD | 10,170.00 | 10,170.00 | 10,170.00 | 10,170.00 | _____ |
| 523879 DRUG ALLOWANCE | 20,000.00 | 10,000.00 | 20,000.00 | 20,000.00 | _____ |
| 525100 GAS, OIL AND TIRES | 498,100.00 | 430,414.80 | 550,000.00 | 550,000.00 | _____ |
| 526100 OFFICE SUPPLIES | 15,000.00 | 7,889.35 | 16,000.00 | 15,000.00 | _____ |
| 526200 DEPARTMENTAL SUPPLIES | 92,000.00 | 88,381.12 | 101,597.00 | 101,597.00 | _____ |
| 526201 DEPARTMENTAL SUPPLIES - CD | 0.00 | 0.00 | 81,800.00 | 81,800.00 | _____ |
| 526202 DEPT SUPPLIES GRANT | 0.00 | 9,989.70 | 0.00 | 0.00 | _____ |
| 526203 NARC-NON DEPR EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 526220 GRANT - BICYCLE HELMENTS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 526229 HEPATITIS SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|---------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 11243100 SHERIFF | | | | | |
| 526230 EQUIPMENT GRANT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 526235 DEPT SUPPLIES - SRO OFFICERS | 500.00 | 0.00 | 500.00 | 500.00 | |
| 526279 DEPT SUPPLIES-NARCOTICS SQUAD | 52,000.00 | 32,738.60 | 65,975.00 | 55,000.00 | |
| 529900 MISCELLANEOUS EXPENSES | 8,000.00 | 2,064.30 | 12,400.00 | 10,000.00 | |
| 529979 MISC EXPENSE - NARCOTICS SQD | 4,000.00 | 3,878.00 | 6,000.00 | 4,000.00 | |
| 531100 TRAVEL | 17,000.00 | 11,500.15 | 26,800.00 | 21,000.00 | |
| 531700 ALLOWANCES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 532100 TELEPHONE AND POSTAGE | 105,000.00 | 82,031.99 | 109,000.00 | 109,000.00 | |
| 532800 INFORMANT ALLOWANCE | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 | |
| 532879 INFORMANT ALLOW-NARC SQUAD | 20,000.00 | 10,000.00 | 20,000.00 | 20,000.00 | |
| 535200 MAINT/REPAIR - EQUIPMENT | 96,300.00 | 59,573.00 | 145,400.00 | 145,400.00 | |
| 535300 MAINT/REPAIR - VEHICLES | 135,000.00 | 68,749.43 | 140,000.00 | 135,000.00 | |
| 538100 DATA PROCESSING - PROGRAMMING | 3,500.00 | 1,790.00 | 3,500.00 | 3,500.00 | |
| 539500 EMPLOYEE TRAINING | 9,000.00 | 17,844.42 | 14,640.00 | 12,000.00 | |
| 539579 TRAINING - NARCOTICS SQUAD | 0.00 | 0.00 | 0.00 | 0.00 | |
| 543000 RENTAL - EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 543079 RENTAL EQUIP - NARCOTICS SQUAD | 0.00 | 0.00 | 0.00 | 0.00 | |
| 543900 RENT - PIN EQUIPMENT | 17,720.00 | 16,044.00 | 17,720.00 | 16,500.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|---------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 11243100 SHERIFF | | | | | |
| 544000 CONTRACTED SERVICES | 117,911.00 | 85,125.43 | 149,870.00 | 124,570.00 | _____ |
| 544008 CONTRACTED SERVICES - OTHER | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 545000 INSURANCE AND BONDS | 61,654.00 | 407.00 | 61,654.00 | 61,654.00 | _____ |
| 549100 DUES AND SUBSCRIPTIONS | 14,500.00 | 37,047.77 | 17,650.00 | 17,650.00 | _____ |
| 551000 CAP OUTLAY-OFFICE FURN & EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 551079 CO-OFFICE EQUIP NARCOTICS SQD | 32,800.00 | 33,273.79 | 0.00 | 0.00 | _____ |
| 552000 CAPITAL OUTLAY - DATA PROCESS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 554000 CAPITAL OUTLAY - VEHICLES | 579,200.00 | 484,205.41 | 846,591.00 | 596,112.00 | _____ |
| 554008 CAP OUTLAY-VEHICLES FINANCED | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 554070 C.O. - VEHICLES FED ASSETS FND | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 554079 C.O. VEHICLES - NARC | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 555000 CAPITAL OUTLAY - OTHER EQUIP | 115,200.00 | 106,320.70 | 363,584.00 | 216,700.00 | _____ |
| 555001 CAPITAL OUTLAY OTHER GRANT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 555008 CAP OUTLAY-OTHER FINANCED | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 555079 CO-OTHER EQUIP-NARCOTICS SQD | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 581000 TRANS TO STATE AGENCY (WEAPON) | 45,050.00 | 40,885.00 | 45,050.00 | 45,050.00 | _____ |
| 581001 TRANSFER TO FEDERAL AGENCY | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total SHERIFF | 9,437,549.00 | 7,678,196.41 | 10,865,587.00 | 9,983,869.00 | |

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2023 - 2024**

| <u>Sheriff Job Title</u> | <u>Position</u> | <u>Grade</u> | <u>Current Salary</u> | <u>Recommended Salary</u> | <u>Approved Salary</u> |
|------------------------------------|-----------------|--------------|---------------------------|-------------------------------|----------------------------|
| Deputy III (SRO) | 43401 | 69 | 45,384 | 45,384 | |
| Deputy II (SRO) | 43402 | 68 | 44,136 | 44,136 | |
| Deputy I (SRO) | 43403 | 67 | 42,432 | 42,432 | |
| Deputy III (SRO) | 43404 | 69 | 44,280 | 44,280 | |
| Deputy I (SRO) | 43405 | 67 | 41,172 | 41,172 | |
| Deputy I (SRO) | 43406 | 67 | 41,172 | 41,172 | |
| Deputy I (SRO) | 43407 | 67 | 41,172 | 41,172 | |
| Deputy Sheriff III (Civil) | 43116 | 69 | 47,856 | 47,856 | |
| Deputy Sheriff I (Courts) | 43195 | 67 | 41,544 | 41,544 | |
| Deputy Sheriff I (Patrol) | 43141 | 67 | 42,972 | 42,972 | |
| Deputy Sheriff III (Courts) | 43196 | 69 | 44,280 | 44,280 | |
| Deputy Sheriff II (Animal Control) | 43193 | 68 | 44,136 | 44,136 | |
| Deputy Sheriff III | 43115 | 69 | 45,384 | 45,384 | |
| Deputy Sheriff I | 43128 | 67 | 42,432 | 42,432 | |
| Deputy Sheriff III (CID) | 43181 | 69 | 47,400 | 47,400 | |
| Chief Deputy | 43145 | 79 | 78,948 | 78,948 | |
| Deputy Sheriff III | 43178 | 69 | 49,752 | 49,752 | |
| Deputy Sheriff - Sgt | 43130 | 71 | 52,944 | 52,944 | |
| Deputy Sheriff - Lt (Patrol Ops) | 43169 | 74 | 57,924 | 57,924 | |
| Deputy Sheriff II (SRO) | 43133 | 68 | 47,772 | 47,772 | |
| Admin Support Spec II (Gangs) | 43184 | 64 | 39,828 | 39,828 | |
| Detective (SID) | 43182 | 71 | 50,052 | 50,052 | |
| Deputy Sheriff I (Civil) | 43104 | 67 | 42,972 | 42,972 | |
| Deputy Sheriff - Sgt (Courts) | 43176 | 71 | 50,208 | 50,208 | |
| Detective (CID) | 43113 | 71 | 52,200 | 52,200 | |
| Deputy Sheriff II (SRO) | 43155 | 68 | 43,224 | 43,224 | |
| Deputy Sheriff I | 43189 | 67 | 41,172 | 41,172 | |

Budgeted salary amounts are subject to review and may be adjusted.

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2023 - 2024**

| Sheriff Job Title | Position | Grade | Current Salary | Recommended Salary | Approved Salary |
|--|-----------------|--------------|---------------------------|-------------------------------|----------------------------|
| Deputy Sheriff - Sgt (Animal Control) | 43192 | 71 | 53,616 | 53,616 | |
| Deputy Sheriff - Sgt | 43157 | 71 | 50,052 | 50,052 | |
| Deputy Sheriff - 1st Sgt | 43108 | 72 | 53,304 | 53,304 | |
| Deputy Sheriff - Sgt (Desk) | 43162 | 71 | 54,552 | 54,552 | |
| Deputy Sheriff III (Civil Child Support) | 43166 | 69 | 47,628 | 47,628 | |
| Deputy Sheriff I | 43180 | 67 | 41,172 | 41,172 | |
| Deputy Sheriff I | 43126 | 67 | 41,172 | 41,172 | |
| Deputy Sheriff - Sgt (Civil) | 43110 | 71 | 52,200 | 52,200 | |
| Deputy Sheriff - 1st Sgt (Trans Officer) | 43229 | 72 | 53,448 | 53,448 | |
| Deputy Sheriff - Capt. CID | 43111 | 76 | 65,580 | 65,580 | |
| Deputy Sheriff- Sgt (SRO) | 43160 | 71 | 52,488 | 52,488 | |
| Deputy Sheriff I | 43190 | 67 | 41,172 | 41,172 | |
| Admin Support Spec I | 43103 | 62 | 34,716 | 34,716 | |
| Detective (SID) | 43144 | 71 | 53,808 | 53,808 | |
| Deputy Sheriff II (Courts) | 43197 | 68 | 46,416 | 46,416 | |
| Deputy Sheriff II (Hwy Safety) | 43172 | 68 | 45,204 | 45,204 | |
| Deputy Sheriff III (SRO) | 43158 | 69 | 49,992 | 49,992 | |
| Deputy Sheriff - Captain (SID) | 43118 | 76 | 69,276 | 69,276 | |
| Deputy Sheriff II | 43150 | 68 | 42,168 | 42,168 | |
| Lead Detective (CID) | 43139 | 72 | 57,948 | 57,948 | |
| Lead Detective (SID) | 43198 | 72 | 57,744 | 57,744 | |
| Deputy Sheriff - Captain (Civil) | 43132 | 76 | 70,056 | 70,056 | |
| Deputy Sheriff - Lt CID) | 43131 | 74 | 57,924 | 57,924 | |
| Deputy Sheriff I | 43179 | 67 | 41,172 | 41,172 | |
| Deputy Sheriff III (SRO) | 43112 | 69 | 48,108 | 48,108 | |
| Deputy Sheriff I | 43122 | 67 | 41,172 | 41,172 | |
| Deputy Sheriff I | 43117 | 67 | 41,172 | 41,172 | |
| Deputy Sheriff II | 43173 | 68 | 44,544 | 44,544 | |

Budgeted salary amounts are subject to review and may be adjusted.

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2023 - 2024**

| Sheriff Job Title | Position | Grade | Current Salary | Recommended Salary | Approved Salary |
|--|-----------------|--------------|---------------------------|-------------------------------|----------------------------|
| Evidence Technician | 43170 | 71 | 51,756 | 51,756 | |
| Deputy Sheriff - Lt (Special Services) | 43159 | 74 | 57,924 | 57,924 | |
| Deputy Sheriff - Lt (Courts) | 43174 | 74 | 63,600 | 63,600 | |
| Lead Detective (CID) | 43167 | 72 | 58,164 | 58,164 | |
| Deputy Sheriff I (Roseboro Patrol) | 43188 | 67 | 45,216 | 45,216 | |
| Deputy Sheriff - 1st Sgt (Dom Viol) | 43163 | 72 | 53,472 | 53,472 | |
| Deputy Sheriff II (SRO) | 43124 | 68 | 43,224 | 43,224 | |
| Deputy Sheriff II (SRO) | 43138 | 68 | 44,544 | 44,544 | |
| Admin Support Spec I | 43140 | 62 | 33,264 | 33,264 | |
| Deputy Sheriff III (SRO) | 43136 | 69 | 47,400 | 47,400 | |
| Detective (SID) | 43207 | 71 | 50,052 | 50,052 | |
| Deputy Sheriff I | 43148 | 67 | 41,172 | 41,172 | |
| Deputy Sheriff III | 43177 | 69 | 46,920 | 46,920 | |
| Senior Admin Supp Spec | 43154 | 66 | 40,404 | 40,404 | |
| Detective (CID) | 43152 | 71 | 50,052 | 50,052 | |
| Deputy Sheriff - Lt (SID) | 43123 | 74 | 62,928 | 62,928 | |
| Deputy Sheriff III (SRO) | 43156 | 69 | 45,384 | 45,384 | |
| Lead Detective (SID) | 43125 | 72 | 57,948 | 57,948 | |
| Detective (SID) | 43183 | 71 | 54,216 | 54,216 | |
| Dep Sheriff - Captain (Training Spec) | 43151 | 76 | 70,824 | 70,824 | |
| Detective (CID) | 43149 | 71 | 51,576 | 51,576 | |
| Deputy Sheriff III (Animal Control) | 43191 | 69 | 45,384 | 45,384 | |
| Deputy Sheriff - 1st Sgt | 43147 | 72 | 55,512 | 55,512 | |
| Deputy Sheriff II (Courts) | 43198 | 68 | 44,136 | 44,136 | |
| Deputy Sheriff I Gangs) | 43153 | 67 | 41,172 | 41,172 | |
| Detective (SID) | 43106 | 71 | 54,216 | 54,216 | |
| Deputy Sheriff II | 43121 | 68 | 45,396 | 45,396 | |
| Detective (CID) | 43119 | 71 | 53,196 | 53,196 | |

Budgeted salary amounts are subject to review and may be adjusted.

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2023 - 2024**

| Sheriff Job Title | Position | Grade | Current Salary | Recommended Salary | Approved Salary |
|--|---------------------|--------------|---------------------------|-------------------------------|----------------------------|
| Deputy Sheriff II | 43107 | 68 | 45,048 | 45,048 | |
| Deputy Sheriff III | 43129 | 69 | 47,988 | 47,988 | |
| Deputy Sheriff - Lt | 43134 | 74 | 61,992 | 61,992 | |
| Deputy Sheriff II (Hwy Safety) | 43168 | 68 | 43,884 | 43,884 | |
| Deputy Sheriff I | 43137 | 67 | 42,432 | 42,432 | |
| Deputy Sheriff I | 43109 | 67 | 41,172 | 41,172 | |
| Deputy Sheriff III (Civil) | 43165 | 69 | 43,224 | 43,224 | |
| Deputy Sheriff - Sgt | 43127 | 71 | 54,036 | 54,036 | |
| Deputy Sheriff III (Courts) | 43175 | 69 | 47,856 | 47,856 | |
| Deputy Sheriff-Captain (Uniform) | 43143 | 76 | 66,036 | 66,036 | |
| Deputy Sheriff I (SRO) | 43199 | 67 | 41,172 | 41,172 | |
| Sheriff | 43200 | 84 | 102,516 | 102,516 | |
| Detective (CID) | 43201 | 71 | 53,484 | 53,484 | |
| Deputy Sheriff I (Gang) | 43202 | 67 | 41,172 | 41,172 | |
| Deputy Sheriff - Sgt (Roseboro Patrol) | 43203 | 71 | 54,636 | 54,636 | |
| Deputy Sheriff III (SRO) | 43204 | 69 | 47,148 | 47,148 | |
| Deputy Sheriff - Sgt | 43205 | 71 | 50,052 | 50,052 | |
| Detective (CID) | 43206 | 71 | 53,808 | 53,808 | |
| Deputy Sheriff I | 43120 | 67 | 41,172 | 41,172 | |
| | | | 4,710,828 | 4,710,828 | |
| | Permanent Positions | | 95 | 95 | |

Budgeted salary amounts are subject to review and may be adjusted.

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2023 - 2024**

| <u>Sheriff Job Title</u> | <u>Position</u> | <u>Grade</u> | <u>Current Salary</u> | <u>Recommended Salary</u> | <u>Approved Salary</u> |
|-------------------------------|-----------------|--------------|---------------------------|-------------------------------|----------------------------|
| 512100-Salaries Law Enf | | | | 4,562,616 | |
| 512100-Salaries Reg | | | | 148,212 | |
| 512101-Salary Adj | | | | - | |
| 512120-Supplement | | | | 16,020 | |
| 512200-Overtime | | | | - | |
| 512205-Overtime - US DOJ | | | | 30,000 | |
| 512300-Shift Differential Pay | | | | 25,500 | |
| 512400-On-Call Pay | | | | 22,500 | |
| 512600-Part-Time | | | | 26,000 | |
| 512700-Longevity | | | | 48,253 | |
| 518100-FICA | 6.20% | | | 302,505 | |
| 518120-Medicare FICA | 1.45% | | | 70,747 | |
| 518200-Retirement | 12.89% | | | 19,105 | |
| 518278-Law Enf Retirement | 14.04% | | | 660,567 | |
| 518300-Group Insurance | 950 | | | 1,105,800 | |
| 518400-Dental Insurance | 32 | | | 36,480 | |
| 518900-401K Law Enf | 5.00% | | | 235,245 | |
| 518901-401K Reg EE | 5.00% | | | 7,411 | |

Budgeted salary amounts are subject to review and may be adjusted.

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Sheriff

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount Req |
|--------------------------------------|---|------------|
| 11243100-512200 OVERTIME SALARIES | <p>Lapse salary monies within the Sheriff's budget have been used to pay overtime. This money has been used to compensate officers who are required to come in on scheduled days off to work special events within the county, such as parades and other non-profit work where security and/or safety require law enforcement presence or to participate in state mandated training. Additionally, it has also been instrumental in utilizing officers to work overtime on days off in the Detention Center where it has been hard to fill vacancies and staffing issues have generated safety concerns.</p> <p>If you would like to continue to use lapse salary monies to fund overtime amount, we can continue with the use of lapse salary money. However, without designated overtime funds, in the event limited lapse salary money is available, I have no way within my budget to fund the deficit.</p> | 200,000 |
| 11243100-512600 PART-TIME SALAIRES | <p>Monies necessary to fund part-time sex offender deputy and administrative office assistant.</p> <p>NOTE: This line item was increased to accomidate the part-time sex offender deputy as previously agreed upon by the county manager. This deputy's hours were cut last budget cycle because previously agreed upon funding for their position was decreased. This decrease meant proper checks of sex offenders were not conducted as frequently as recommended by state officals. We are asking this funding be increased to the agreed amount to accomidate proper verifications of sex offenders.</p> | 30,000 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Sheriff

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount Req |
|---|--|------------|
| 11243100-519200 LEGAL PROFESSIONAL SERVICES | Legal fees for County Attorney Services necessary for potential litigation outside the scope of the County Attorney or in the event of a conflict of interest on the part of the County Attorney. With the County Attorney now being part-time, work will be on a contract basis and funding is necessary to cover related expenses. | 10,000 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Sheriff

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount Req |
|-----------------------------|---|------------|
| 11243100-521300 UNIFORMS | <p>Funding used to replace uniforms for existing uniformed personnel and to purchase uniforms for new hires. Uniforms are worn by uniformed officers approx. 16 times per month or 192 times per year. Due to the extreme conditions of the job function, frequent use for job duties and during training exercises, uniforms often become worn or torn. Sometimes the uniforms also become soiled during the performing of job duties and the contaminated uniform has to be replaced. Currently, we provide all personnel with Class A uniforms which consist of: 3 Long and 3 Short sleeve shirts/3 Pants/2 pairs of shoes, which is a breakdown of approx. \$868 x 98 sworn uniform deputies per year = \$85,064</p> <p>Additionally we provide each uniformed officer one set of Class B Uniforms, which are necessary for special assignments, such as high risk-search warrants, inclement weather, etc. Class B uniforms include: 1 tactical Long sleeve, 1 tactical Short sleeve and one pair of tactical uniform pants, which is has a breakdown cost of approx. \$170 x 98 sworn uniformed officers = \$16,660. We also provide part-time employees with one uniform each \$170 x 9 = \$1,500.</p> <p>Also included in this line item is funding to provide clothing for Criminal Investigators. In the past Criminal Investigators were given \$830 per year for a clothing allowance. However, the clothing allowance was terminated and all clothing is purchased through a uniform vendor. The allocated cost for clothing for Criminal Investigators is \$830 x 10 Criminal Investigators, which totals \$8,300. We would ask that an additional \$300 per Criminal (\$3,000 total) be allotted for the purchase of suits through a retail store for use in court trials and proceedings where such formal dress is mandated.</p> <p>Body armor for new employees and replacement armor for vests that expire are supported in this line-item, which is necessary to protect the life of the officer. This armor is custom fit to each employee and therefor is not reused. The shelf life of the body armor is 5 years and then it has to be replaced. Body armor costs have increased within the past year to around \$1,100 per officer and we are scheduled to replace an average of 18 bullet proof vests this budget per year due to expiration of armor and replacement through new hires, which totals \$19,800</p> <p>Additionally, other equipment related uniform accessories have to be replaced within the budget cycle due to normal wear or damages received during job related functions. Other clothing/uniform equipment items that have to be replaced due to age and wear are items such as: (15) duty belts, (10) magazine holders, (5) weapon holsters, (30) ties, (5) hats, (30) collar stars, (10) name plates,</p> | 141,309 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Sheriff

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount Req |
|---|---|------------|
| 11243100-521300 UNIFORMS | (5) whistles, (20) tie tacs, (5) oc holders, (5) Taser holsters, (5) asp holsters, (5) winter coats, (5) rain coats, (5) reflective vests and (10) badges, these replacement totals are projected at \$6,585. The amounts used in these replacement items may vary and are hard to project, but this formula has proven to work for the past several years in supplying and replacing equipment needs adequately. Replacement Muck Boots for K9 Officers \$400 NOTE: This line item increase is due to an increase in cost of ballistic vests and the addition of seven school resource officers. | |
| 11243100-521379 UNIFORMS - NARCOTICS SQUAD | Funding used to provide clothing allowance for Special Investigations Personnel. (9 x \$830 = \$7,470). We would ask that an additional \$300 per Special Investigator (\$3,000 total) be allotted for the purchase of suits through a retail store for use in court trials and proceedings where such formal dress is mandated, just like for our Criminal Investigators. | 10,470 |
| 11243100-523879 DRUG ALLOWANCE | Special Investigations personnel use funds to purchase controlled substances in "controlled buys" which are used to establish probable cause for search warrants and in-depth investigations. This funding is vital in our proactive drug enforcement efforts and is essential in combating the drug problems in Sampson County. | 20,000 |
| 11243100-525100 GAS, OIL AND TIRES | Vehicles are a necessary tool used by our officers to perform their duties. Fuel, oil changes, inspections and tire replacement are one of our biggest expenses. Gas prices and maintenance cost have increased drastically in recent years. Additional funding is needed to accommodate the increases related to these uncontrollable prices and the addition of new school resource staff vehicles. | 550,000 |
| 11243100-526100 OFFICE SUPPLIES | Office supplies essential for daily operation: Copy paper, binders, file folders, toner/ink cartridge replacement, envelopes, storage boxes, batteries, stationary, forms and letterhead printing, labels, etc. | 16,000 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Sheriff

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount Req |
|---------------------|---|------------|
| 11243100-526200 | Supplies and equipment for general law enforcement operations: | 101,597 |
| DEPARTMENTAL | Evidence Supplies (Collection Kits; Packaging; Fuming, etc. | 15,000.00 |
| SUPPLIES | 12 - Digital Camera Replacement - necessary for preliminary crime scene invs. | 7,700.00 |
| | 10 - Tru Catch cat taps - replace worn/damaged traps | 470.00 |
| | 10 - Tru Catch dog taps - replace worn/damaged traps | 1,300.00 |
| | 2 - Cat Grabber to replace worn pole. | 152.00 |
| | Latex/Vinyl Nitrile Gloves for field use by enforcement perso | 4,000.00 |
| | Ammunition - Required for annual qualifications required by | 34,000.00 |
| | Taser Cartridge Replacement - yearly qualifications - require | 4,500.00 |
| | Taser Battery Replacement - normal life cycle replacement | 1,200.00 |
| | Radio Battery Replacements - normal life cycle replacement | 6,000.00 |
| | Targets and backings for firearms qualifications required by | 3,200.00 |
| | Flashlight and misc. equipment batteries | 1,800.00 |
| | Fire extinguisher replacement/refills - required for OSHA | 1,200.00 |
| | Less Lethal Munitions replacement/qualifications required fo | 3,000.00 |
| | Distraction Device replacement (used for high-risk search w | 1,000.00 |
| | 20 - Replacement office chairs that are worn/broken and ove | 5,000.00 |
| | Replacement leg irons/handcuffs due to normal wear/tear. | 800.00 |
| | 8 - Replacement Slings | 600.00 |
| | 8 - 2 drawer file cabinets for supervisor's cubicles | 1,800.00 |
| | Investigative Devices | 2,200.00 |
| | Panic Alarms for Courthouse Extension (3) | 200.00 |
| | Radio Lapel Mics | 2,000.00 |
| | (16) Cut/Puncture resistant gloves | 625.00 |
| | Spit Hoods | 100.00 |
| | (4) Garmin GPS for K9s | 1,400.00 |
| | Window Tint Meters | 300.00 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Sheriff

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount Req |
|--|--|------------------------------|
| 11243100-526200 DEPARTMENTAL SUPPLIES | Telescoping Measuring Wheel for Crime Scene and Vehicle 200ft Measuring tape for Crime Scene and Vehicle Collision Residential Canine Kennel for Replacement Canine | 300.00 250.00 1,500.00 |
| 11243100-526201 DEPARTMENTAL SUPPLIES- CD | Funding to purchase 12 desktop computers (\$1,900 each) which are no longer supported by Windows and are in need of upgrading per the IT department. To also purchase 18 laptops for new vehicles and 2 laptops for office staff, which will replace older laptops which have exceeded their service capabilities (\$1,800 each). Some current issued tasers are no longer supported by their manufacture and their shelf life has expired. We have been replacing these tasers in increments of 10 per year for the past couple of years (\$1,250 each). Night vision goggles are needed for K9 handlers who conduct lost/missing or fugitive searches in low light conditions (2 x \$4,250= \$8,500) | 81,800 |
| 11243100-526235 DEPARTMENTAL SUPPLIES - SRO | Funding used to obtain and distribute educational materials by School Resource Officers in the County School System. | 500 |
| 11243100-526279 DEPARTMENTAL SUPPLIES - NARCOTICS SQUAD | This funding is required to purchase drug testing kits and evidence supplies necessary to conduct daily narcotics operations and investigations. These supplies are hard to gauge, but a fair average cost of around \$3,500. Understand these supply costs could fluctuate up or down, depending on the cases investigated yearly. | 65,975 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Sheriff

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount Req |
|--|---|------------|
| <p>11243100-526279 DEPARTMENTAL SUPPLIES - NARCOTICS SQUAD</p> | <p>This funding is also used to replenish departmental supplies, such as paper, pens/pencils, tape, staples, binder notebooks, ink cartridges, and other general office supplies used to perform daily operations (\$3,500). Funding for cleaning supplies for the narcotics building (\$500)</p> <p>Since there is not a separate line item for the Sheriff's Emergency Response Team, funding for replacement SERT equipment is included in this line item. SERT also falls under the direction of the special investigations commander. This equipment is vital to keeping the emergency response team in proper operation and at a level in which it is able to effectively respond to and deal with hostage situations, active shooter incidents (school or workplace), barricaded suspects, high risk warrant service, and any other law enforcement related matter where loss of life or serious risk of injury is eminent. To keep this response team operating at above standard performance, we implemented a five year equipment replacement plan three years ago.</p> <p>The goal was to reduce having large one time purchase and to allow for the equipment and operational costs to be spread out over a period of time that would be sustainable. Ballistic vests have a five year shelf life and nine SERT vests are scheduled for replacement this year (\$2,900 x 9= \$26,100). Ballistic helmets also have a five year shelf life and nine are scheduled for replacement this year. (\$950x9=\$8,850). Replacement of Communication Headsets for Helmets (9 x \$725=\$6,525). SERT uniforms and supplies are needed for new members and/or</p> <p>Some gas masks were purchased in the FY21/22 budget, but 15 team members have not been issued a gas mask. Gas masks are required for deploying chemical agents during high risk warrant service and/or riot control missions \$13,500 (\$900 x 15 team members). Mask include amplified voice box for communication equipment and specialized MSA Millennium low profile filters.</p> | |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Sheriff

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount Req |
|---|---|------------|
| 11243100-529900 MISCELLANEOUS EXPENSES | K-9 Veterinary Care (\$3,500) - necessary for the treatment and preventative health maintenance of three department canines; Misc. K-9 supplies needed in housing and caring for law enforcement K-9's (\$1,500); Law enforcement K-9 food, which is necessary to provide proper nourishment for department K-9s (\$3,000); Necropsy Expense/Rabies Courier (\$1,000); Animal Control food necessary for setting traps and/or feeding animals/livestock under the care of Animal Control Officers (\$2,000); Hay for feeding livestock (\$800); State Exam Drone Fees (\$600). | 12,400 |
| 11243100-529979 Misc. Expense Narcotic Squad | Funding necessary to comply with subpoena requests during criminal and special investigations which are required to obtain access to phone records and other electronic surveillance. Pen Registry is court ordered for advanced investigations. | 6,000 |
| 11243100-531100 TRAVEL | Funding to provide travel/lodging/sustenance for personnel attending out of county training and for travel associated with criminal investigations (in/out state). Travel and hotel expenses associated with: National Criminal Interdiction Conference for 5 employees (\$2,500); SRO Conference for 18 employees (\$8,800); NC Homicide Investigator's Conference for 10 employees (\$3,000); Special Investigations OCDEFT Conference for 9 employees (\$4,800); Pen Link Training (\$500); Southern User's Conference (\$1200); and travel associated with criminal investigations and re-certification training (\$6,000) | 26,800 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Sheriff

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount Req |
|---|--|------------|
| 11243100-532100 TELEPHONE & POSTAGE | <p>Funds necessary to pay for: AT&T Cellular and data service which is used by personnel for communication and for mobile data connectivity = \$125,000.</p> <p>NOTE: The additional increase due to 7 new SRO's</p> <p>NC Information Technology Phone Lines = \$7,700; NC Dept. Admin Phone Service= \$1,100; Century-Link phone lines = \$2,000; US Mail = \$8,500; Star Communication for internet service and internal phone maintenance = \$7,600</p> <p>NOTE: Increase due to Internet line needed for Court House Security; TrueIP Solutions= \$13,200.</p> <p>NOTE: Previously, television services were free through Star. However, this was eliminated and this service is now a billable service of \$1,700 annually for both Sheriff and Detention.</p> | 109,000 |
| 11243100-538200 INFORMANT ALLOWANCE - CID | <p>Funds used to pay for information obtained from informants and to make purchases of stolen property from suspects in an effort to solve crimes and present evidence in court.</p> | 3,000 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Sheriff

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount Req |
|---|--|------------|
| 11243100-532879 INFORMANT ALLOWANCE - SID | Funds used to pay for information from confidential informants to enable narcotics investigators to collect evidence for prosecution purposes in court, which allows the Sheriff's Office to continue a proactive and successful effort in combating drug sales in Sampson County. | 20,000 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Sheriff

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount Req |
|--|--|------------|
| 11243100-535200 MAINT/REPAIR EQUIPMENT | Funds necessary to pay maintenance contracts on the following: Southern Software Records Mgt. and Mobile = \$36,500; (NOTE: SRO Increase) Seamless (Net motion VPN) \$11,600; (NOTE: SRO Increase) Morphotrak (Fingerprint machines, IAFIS and AFIX) = \$29,700 SARTOPO search and rescue mapping= \$4,300; Cellebrite = \$6,500; Pen Link = \$2,200; Covert Track Mapping = \$3,000: maintenance prices have increased; Radio/Warning Equip/Misc Emerg. Equip. Maint/Repair = \$15,000; (Increase to cover cost of radio equipment and sirens) Miscellaneous equipment repairs = \$3,000; Radar Calibrations/Tuning = \$2500; Radar Repairs= \$1,000; In-Car Video Camera Repairs= \$2,000 Courthouse video camera repairs= \$7,000 The following items were covered by an ICAC Grant in 2022 and at this point, the grant funding has not been renewed. Funding is necessary to continue investigating crimes against children and other serious felony investigations. Cellebrite SID= \$3,800 Grayshift Graykey= \$10,000 Griffeye Analyzer= \$1,800 Magnet Forensics= \$5,500 | 145,400 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Sheriff

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount Req |
|---|---|------------|
| 11243100-535300 MAINT/REPAIR VEHICLES | Funding required to perform repairs to vehicles to include: Brakes, manifolds, water pumps, wheel alignments, window repair/replacement, engine repairs, damaged vehicle bodies and propane conversion installation/transfer. Repair costs are hard to project and are estimated on a historical perspective. (NOTE: SRO Vehicle Increase) | 140,000 |
| 11243100-538100 DATA PROCESSING PROGRAMMING | Hardware/software repair/replacement (\$3,500). | 3,500 |
| 11243100-539500 EMPLOYEE TRAINING | Funding used to cover registration/course fees for training offered outside of Sampson County. COVID has limited training in the past two years, however training is expected to back to normal this year. Training is necessary to keep up with current laws and trends and to reduce agency/county liability. Additionally, more SRO are employed now than in years past, which requires an increase in training cost as well. OCEDEF or NARC Conference (9 Investigators) \$2,340 Homicide Conference (10 Criminal Investigators) \$2,200 Pen Link Training \$500 Meth Re-cert \$1,500 SRO Conference (for 18 School Resource Officers) \$4,100 (NOTE: SRO Increase) Criminal Interdiction Conference (5 Officers) \$2,500 Other Misc. required state training \$1,500 | 14,640 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Sheriff

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount Req |
|---|--|------------|
| 11243100-543900 RENTAL/PIN EQUIPMENT | Funding which is necessary to pay NC Division of Criminal Information rental fees. | 17,720 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Sheriff

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount Req |
|--|---|------------|
| 11243100-544000 CONTRACTED SERVICES | <p>Funding necessary to provide for the following: Security screening service at Courthouse implemented by BOC = (\$70,720)</p> <p>The current security bill rates are: G1 -\$16.14 at 40 HPW = \$645.60 G2 - \$16.92 at 40 HPW = \$676.80 ACA = \$0.47 at 80 HPW = 37.60 Total Weekly Cost = \$1,360 (\$70,720 annually)</p> <p>Virtual server hosting by STAR coordinated by County IT = (\$36,000); First Aid Kit service for Sheriff's Office and SID - \$1,200; Alarm monitoring = (\$1,500); Copier lease for Sheriff and SID = \$6,250; Tow service for seized vehicles - \$3,000; and Old vehicle equipment removal and stripping (\$300 x 18) = \$5,400</p> <p>The animal shelter now requires injured or sick animals to be treated by a Veterinarian prior to admission to the shelter. Estimated cost for Veterinarian services are \$8,000.</p> <p>Lawn Maintenance at the live stock arena for evidence storage and per County Maintenance request is \$1,500</p> <p>CallTone Manning- \$4,300 Vehicle Fleet Wash Service= \$12,000- Necessary for care and upkeep of county owned vehicles. Employees are required to maintain their issued vehicle and equipment. Often this comes at a personal cost to employees through a hired service or is done by employees on their own time. Similar to other county agencies, the Sheriff's Office finds it would be beneficial to provide a paid service to upkeep all issued vehicles within its Fleet.</p> | 149,870 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Sheriff

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount Req |
|--|---|------------|
| 11243100-545000 INSURANCE AND BONDS | Necessary funding to furnish bond and vehicle insurance within our fleet. <u>*Prices are negotiated by Finance, therefore line item may change during budget process.</u> | 61,654 |
| 11243100-549100 DUES AND SUBSCRIPTIONS | Necessary funding for: NC Sheriff's Association Dues = \$1,200; Inter. Police Working Dog Association Certification Dues = \$370; ROCIC Dues = \$600; Trans-Union for criminal background information searches used by investigators = (\$340 x 12 = \$4,080); LEEDS Online Subscription which is used by criminal investigators for searching Pawn Shop records for stolen property (\$7,000); Investigations Confidential Software (\$3,000); TrueIP Solutions Court House Software Maintenance= \$1,500- Software used to keep court house door accesses operational. | 17,650 |
| 11243100-581000 TRANS TO STATE AGENCY - WEAPON | Necessary funding required to handle state mandated concealed weapons permits. | 42,000 |

**SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - EQUIPMENT REQUEST
(Use for items that cost between \$1,000 and \$2,499)**

Fiscal Year: 2023-2024

Department: Sheriff

| Account Number Item Description | Requested | | | Recommended | | Approved | |
|---|-----------|-----------|-----------|-------------|-----------|----------|--------|
| | Quantity | Cost Each | Amount | Quantity | Amount | Quantity | Amount |
| 11243100-526201 DEPARTMENTAL SUPPLIES CD | | | | | | | |
| Desktop Computers | 12 | 1900 | 22,800 | 12 | 22,800 | | |
| Laptop Computers | 20 | 1800 | 36,000 | 20 | 36,000 | | |
| Taser | 10 | 1,300 | 13,000 | 10 | 13,000 | | |
| Night Vision for K9 Handlers | 2 | 5,000 | 10,000 | 2 | 10,000 | | |
| | | | 81,800.00 | | 81,800.00 | | |

**SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - CAPITAL OUTLAY REQUEST**

Fiscal Year: 2023-2024

Department: Sheriff

| Account Number Item Description | Requested | | | Recommended | | Approved | |
|---|-----------|-----------|---------|-------------|------------|----------|--------|
| | Quantity | Cost Each | Amount | Quantity | Amount | Quantity | Amount |
| 11243100-554000 CAPITAL OUTLAY VEHICLES | | | | | | | |
| Dodge AWD Durango | 15 | 46,593 | 698,895 | 0 | | | |
| Ford F150 4x4 | 3 | 49,323 | 147,969 | 0 | | | |
| Dodge Charger | | 37,257 | | 16 | 596,112.00 | | |
| 11243100-555000 CAPITAL OUTLAY OTHER EQUIPMENT | | | | | | | |
| Dodge AWD Durango | 15 | 15,576 | 233,640 | 0 | | | |
| Ford F150 4x4 | 3 | 16,948 | 50,844 | 0 | | | |
| Dodge Charger equipment | | 8,600 | | 16 | 137,600.00 | | |
| Canines (Replacing Kane and Peggy) | 2 | 14,500 | 29,000 | 2 | 29,000.00 | | |
| Currency Counter | 1 | 8,000 | 8,000 | 1 | 8,000.00 | | |
| Tru Narc | 1 | 34,300 | 34,300 | 1 | 34,300.00 | | |
| Radar Units- SID | 3 | 2,600 | 7,800 | 3 | 7,800.00 | | |
| | | | | | 216,700.00 | | |



OFFICE OF THE SHERIFF

County of Sampson, NC

112 Fontana Street, Clinton, NC 28328

SHERIFF JIMMY THORNTON



February 28, 2023

To: Edwin W. Causey
County Manager

From: Jimmy Thornton
Sheriff

Re: Detention FY 22/24 Budget

Since its establishment in 2007, the Sampson County Detention Center has demonstrated an exceptional ability to generate substantial revenue, totaling roughly \$22 million to date. This achievement has not only served as a valuable supplement to the county's budgetary requirements, but also provided a business model for other detention facilities across the state to follow.

In May 2021, I chose to house federal inmates in our facility to increase revenue for the county. Despite facing numerous staffing challenges, my team has persevered and met our commitment to increase revenue for the county. This, in turn, enabled county administration to enhance the salaries for all county employees. While recognizing these efforts, I must emphasize that these steps have not been sufficient to remain competitive in the current law enforcement and detention recruiting environment.

For almost two years, I have been advocating for improved salary, retention, and recruitment strategies. The failure to take appropriate and immediate action in this regard has resulted in safety concerns for my staff, citizens, and inmates. As the ultimate responsibility for staff's safety and well-being rests on our shoulders, I cannot stress enough the need for swift action to remedy this situation.

Additionally, given the rising costs of inflation and service-related items, we have requested appropriate budgetary increases. We remain committed to identifying better ways to serve the citizens of Sampson County and look forward to working with you moving forward. Since I covered salary, retention, and recruitment issues in the Sheriff's budget letter, there's no need to continue the same discussion here, as the needs are the same. Unexpected and non-budgeted medical and equipment related expenses are our biggest issue in the detention center. The requirement to fund medical expenses for all inmates makes it difficult to project a budget for an ever-changing inmate population. Inmates are often faced with a host of medical issues which are costly. While we make every attempt to exhaust avenues to offset or lessen

medical costs, often times we are faced with obstacles which are beyond control. When medical care is beyond the means of contracted staff and our facility, inmates must be transferred to safe keeping to for proper medical care. In FY 22/23, two inmates, over two months cost \$55,000, which exhausted this line item almost completely. These types of expenses deplete a budget and are impossible to plan for. I will elaborate on a few specific budget items in greater detail below.

Overtime Salaries

Detention overtime faces the same obstacles as mentioned for Sheriff overtime where lapse salary money has been utilized to offset the overtime cost. Lapse salary money has also been used to offset unexpected emergency costs such as; a Kettle replacement for the kitchen, inmate safekeeping overages, medical expense overages, etc. Therefore, I am requesting additional funds to be designated for the overtime line-item to prevent any potential deficit. The amount requested is reasonable and well below the amount allocated in other county agencies who operate with less employees, such as EMS which received \$900,000 in last year's budget.

Part-time Salaries

This line item was increased to include payment for part-time federal transport officers, which is fully reimbursed by the USMS.

Medical Services

NC Law and Sheriff's Administrative Code now requires ALL new hire Detention and Sheriff employees to undergo a psychological evaluation prior to employment. This service cost on average \$500 per test. We are estimating to perform approximately 15 tests during FY 23/24. (15 x \$500= \$7,500). Employee new hire drug screening is also mandated by the state for employment and costs on average \$300 per test. (15x\$300=\$4,500)

We have also seen an increase in medical service needs over the past several years which has required movement of funds from other budgeted line items to compensate for these overages.

Therefore, we are requested a slight increase in the medical services line item.

Juvenile Housing

The NC Juvenile Justice Department recently sent all counties a projection chart showing the projected funding amounts needed for 2023. With the recent raise the age law, more juveniles are now being held in juvenile confinement. They project juvenile cost for FY23/24 to be \$101,500. The line item was adjusted to reflect their projection.

Safe Keeping

A request to increase Safe Keeping was included in this year's budget due to ongoing issues we have regarding inmates with medical issues that prevent them from being housed in our facility. In FY 22/23, two inmates, over two months cost \$55,000, which exhausted this line item almost completely. These types of expenses deplete a budget and are impossible to plan for.

Capital Outlay Vehicles

I am requesting a replacement transport van. One was requested in last year's budget but denied. A dependable means of transportation is needed to transport inmates safely to and from appropriate destinations.

Note: Capital Outlay Other Equipment will be necessary for outfitting the requested vehicle.

Capital Outlay Building Improvements

This request is made in agreement with previous years budgets to finish security fencing for all pods in the detention center. The last remaining pod required to receive such fencing is B pod and it is our hope through approval this can be completed in the FY22/23 budget cycle.

I look forward to working with you moving forward and as always, we continue to look for better ways to serve the citizens of Sampson County.

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|-------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 11243200 DETENTION CENTER | | | | | |
| 512100 SALARIES | 1,917,288.00 | 1,354,972.34 | 1,968,996.00 | 1,968,996.00 | |
| 512101 SALARY ADJUSTMENTS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 512200 OVERTIME SALARIES | 0.00 | 155,543.84 | 170,000.00 | 0.00 | |
| 512300 SHIFT DEFERENTIAL PAY | 20,000.00 | 22,049.93 | 20,000.00 | 20,000.00 | |
| 512400 ON-CALL PAY | 3,000.00 | 2,007.00 | 3,000.00 | 3,000.00 | |
| 512600 PART-TIME SALARIES | 180,000.00 | 91,292.48 | 180,000.00 | 180,000.00 | |
| 512700 LONGEVITY | 6,203.00 | 6,202.59 | 6,203.00 | 6,203.00 | |
| 512800 SPECIAL SEPARATION ALLOWANCE | 7,500.00 | 0.00 | 10,500.00 | 14,500.00 | |
| 518100 FICA | 131,458.00 | 97,080.77 | 145,204.00 | 134,664.00 | |
| 518120 MEDICARE FICA | 30,745.00 | 22,704.38 | 33,959.00 | 31,494.00 | |
| 518200 RETIREMENT | 189,251.00 | 155,243.60 | 199,868.00 | 199,838.00 | |
| 518278 LAW ENFORCEMENT RETIREMENT | 58,852.00 | 34,319.66 | 86,750.00 | 62,882.00 | |
| 518300 GROUP INSURANCE | 531,000.00 | 310,258.41 | 570,000.00 | 570,000.00 | |
| 518400 DENTAL INSURANCE | 19,200.00 | 10,523.84 | 19,200.00 | 19,200.00 | |
| 518600 WORKMEN'S COMPENSATION INS | 45,310.00 | 0.00 | 45,310.00 | 45,310.00 | |
| 518700 CAFETERIA FEES | 200.00 | 156.00 | 200.00 | 200.00 | |
| 518900 SUPPLEMENTAL RETIREMENT FUND | 22,225.00 | 13,159.44 | 30,894.00 | 22,394.00 | |
| 518901 401K COUNTY CONTRIBUTION | 60,000.00 | 36,141.27 | 77,517.00 | 77,517.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|---------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 11243200 DETENTION CENTER | | | | | |
| 519300 MEDICAL SERVICES | 97,500.00 | 119,352.88 | 115,000.00 | 115,000.00 | |
| 521300 UNIFORMS | 45,000.00 | 22,448.97 | 49,200.00 | 48,000.00 | |
| 521320 UNIFORMS - JUMPSUITS | 15,000.00 | 6,714.54 | 15,000.00 | 13,000.00 | |
| 522100 FOOD AND PROVISIONS | 440,000.00 | 350,171.32 | 475,000.00 | 475,000.00 | |
| 523800 MEDICAL SUPPLIES - DRUGS | 80,000.00 | 108,092.34 | 132,000.00 | 122,000.00 | |
| 526100 OFFICE SUPPLIES | 15,000.00 | 3,622.71 | 15,000.00 | 13,000.00 | |
| 526200 DEPARTMENTAL SUPPLIES | 93,000.00 | 101,588.35 | 116,800.00 | 113,000.00 | |
| 526201 DEPT SUPPLIES-EQUIPMENT | 12,500.00 | 9,088.65 | 26,000.00 | 26,000.00 | |
| 531100 TRAVEL | 1,500.00 | 1,135.26 | 3,500.00 | 2,500.00 | |
| 532100 TELEPHONE AND POSTAGE | 1,200.00 | 0.00 | 2,000.00 | 1,200.00 | |
| 533000 UTILITIES | 189,500.00 | 138,807.08 | 189,500.00 | 189,500.00 | |
| 535100 MAINT/REPAIR - BUILDINGS/GRNDS | 42,500.00 | 55,404.79 | 76,995.00 | 75,000.00 | |
| 535200 MAINT/REPAIR - EQUIPMENT | 109,300.00 | 96,953.11 | 113,000.00 | 109,300.00 | |
| 538100 DATA PROCESSING - PROGRAMMING | 0.00 | 0.00 | 0.00 | 0.00 | |
| 539500 EMPLOYEE TRAINING | 1,300.00 | 860.17 | 3,500.00 | 3,500.00 | |
| 539900 BANKING SERVICE CHARGE | 200.00 | 0.00 | 200.00 | 200.00 | |
| 539901 JUVENILE DETENTION | 80,000.00 | 60,885.00 | 101,500.00 | 101,500.00 | |
| 539910 JAIL-SAFEKEEPER | 75,000.00 | 96,439.94 | 90,000.00 | 90,000.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|---------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 11243200 DETENTION CENTER | | | | | |
| 543000 RENTAL - EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 543900 RENT - PIN EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 544000 CONTRACTED SERVICES | 21,000.00 | 13,867.48 | 43,482.00 | 43,482.00 | |
| 544001 CONT SVCS-HOUSE ARREST | 1,500.00 | 0.00 | 2,000.00 | 2,000.00 | |
| 544003 CONT SERV - PHYSICIAN/NURSE | 250,000.00 | 229,166.63 | 250,000.00 | 250,000.00 | |
| 545000 INSURANCE AND BONDS | 32,573.00 | 0.00 | 32,573.00 | 32,573.00 | |
| 549100 DUES AND SUBSCRIPTIONS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 551000 CAP OUTLAY-OFFICE FURN & EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | |
| 552000 CAPITAL OUTLAY - DATA PROCESS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 553000 CAPITAL OUTLAY-MEDICAL/EDUCATE | 0.00 | 0.00 | 0.00 | 0.00 | |
| 554000 CAPITAL OUTLAY - VEHICLES | 0.00 | 0.00 | 44,500.00 | 0.00 | |
| 554008 CAP OUTLAY-VEHICLES FINANCED | 0.00 | 0.00 | 0.00 | 0.00 | |
| 555000 CAPITAL OUTLAY - OTHER EQUIP | 0.00 | 0.00 | 36,852.00 | 15,000.00 | |
| 555001 CAPITAL OUTLAY SECURITY SYS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 555008 CAP OUTLAY-OTHER FINANCED | 0.00 | 0.00 | 0.00 | 0.00 | |
| 558100 CONSTRUCTION COSTS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 558200 CAP OUTLAY-BLDG IMPROVEMENTS | 0.00 | 0.00 | 45,000.00 | 45,000.00 | |
| Total DETENTION CENTER | 4,825,805.00 | 3,726,254.77 | 5,546,203.00 | 5,241,953.00 | |

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2023 - 2024**

| Detention Center Job Title | Position | Grade | Current Salary | Recommended Salary | Approved Salary |
|---------------------------------------|-----------------|--------------|---------------------------|-------------------------------|----------------------------|
| Detention Officer I | 43230 | 63 | 32,892 | 32,892 | |
| Detention Officer I | 43245 | 63 | 34,608 | 34,608 | |
| Detention Officer I | 43241 | 63 | 34,608 | 34,608 | |
| Detention Officer I | 43235 | 63 | 32,892 | 32,892 | |
| Detention Officer I | 43239 | 63 | 35,424 | 35,424 | |
| Detention Officer I | 43223 | 63 | 32,892 | 32,892 | |
| Detention Officer I | 43238 | 63 | 34,608 | 34,608 | |
| Detention Officer I | 43247 | 63 | 35,472 | 35,472 | |
| Detention Officer - Sgt. | 43243 | 67 | 43,140 | 43,140 | |
| Adm Supp Spc I | 43253 | 62 | 33,264 | 33,264 | |
| Detention Officer I | 43250 | 63 | 35,472 | 35,472 | |
| Deputy Sheriff - Sgt. | 43204 | 71 | 51,732 | 51,732 | |
| Detention Officer I | 43236 | 63 | 32,892 | 32,892 | |
| Detention Officer II | 43226 | 64 | 39,192 | 39,192 | |
| Detention Officer II | 43206 | 64 | 38,892 | 38,892 | |
| Detention Officer I | 43217 | 63 | 35,472 | 35,472 | |
| Detention Officer I | 43211 | 63 | 35,472 | 35,472 | |
| Detention Officer I | 43222 | 63 | 35,472 | 35,472 | |
| Deputy Sheriff I | 43210 | 67 | 40,980 | 40,980 | |
| Detention Officer II | 43205 | 64 | 39,000 | 39,000 | |
| Detention Officer I | 43212 | 63 | 32,892 | 32,892 | |
| Detention Officer - 1st Sgt | 43224 | 68 | 45,384 | 45,384 | |
| Asst Detention Adm - Captain | 43203 | 76 | 71,784 | 71,784 | |
| Detention Officer I | 43201 | 63 | 35,472 | 35,472 | |
| Detention Officer III | 43227 | 65 | 40,596 | 40,596 | |
| Detention Officer - Sgt | 43209 | 67 | 44,460 | 44,460 | |
| Detention Officer III | 43231 | 65 | 42,828 | 42,828 | |

Budgeted salary amounts are subject to review and may be adjusted.

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2023 - 2024**

| Detention Center Job Title | Position | Grade | Current Salary | Recommended Salary | Approved Salary |
|---------------------------------------|-----------------|--------------|---------------------------|-------------------------------|----------------------------|
| Deputy Sheriff III | 43233 | 69 | 46,380 | 46,380 | |
| Detention Officer I | 43252 | 63 | 32,892 | 32,892 | |
| Detention Officer I | 43213 | 63 | 35,472 | 35,472 | |
| Deputy Sheriff II | 43248 | 68 | 46,236 | 46,236 | |
| Detention Officer II | 43251 | 64 | 39,348 | 39,348 | |
| Detention Officer I | 43249 | 63 | 35,472 | 35,472 | |
| Detention Officer I | 43207 | 63 | 35,472 | 35,472 | |
| Detention Officer - Sgt | 43242 | 67 | 44,148 | 44,148 | |
| Detention Officer I | 43246 | 63 | 36,312 | 36,312 | |
| Detention Officer I | 43225 | 63 | 34,608 | 34,608 | |
| Detention Officer - 1st Sgt | 43234 | 68 | 45,864 | 45,864 | |
| Detention Officer I | 43215 | 63 | 36,312 | 36,312 | |
| Detention Officer II | 43220 | 64 | 38,556 | 38,556 | |
| Detention Officer III | 43202 | 65 | 43,380 | 43,380 | |
| Detention Officer I | 43232 | 63 | 35,472 | 35,472 | |
| Deputy Sheriff I | 43218 | 67 | 47,544 | 47,544 | |
| Detention Officer I | 43219 | 63 | 35,472 | 35,472 | |
| Deputy Sheriff - Lt | 43200 | 74 | 62,772 | 62,772 | |
| Detention Officer I | 43244 | 63 | 35,472 | 35,472 | |
| Detention Officer I | 43237 | 63 | 32,892 | 32,892 | |
| Detention Officer - Sgt | 43208 | 67 | 43,140 | 43,140 | |
| Detention Officer III | 43240 | 65 | 42,516 | 42,516 | |
| Detention Officer I | 43221 | 63 | 35,472 | 35,472 | |
| | | | 1,968,996 | 1,968,996 | |
| | | | 50 | 50 | |
| Permanent Positions | | | | | |

Budgeted salary amounts are subject to review and may be adjusted.

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2023 - 2024**

| Detention Center Job Title | Position | Grade | Current Salary | Recommended Salary | Approved Salary |
|---------------------------------------|-----------------|--------------|---------------------------|-------------------------------|----------------------------|
| 512100-Salaries Law Enf | | | | 418,668 | |
| 512100-Salaries Reg | | | | 1,550,328 | |
| 512101-Salary Adj | | | | - | |
| 512120-Supplement | | | | - | |
| 512200-Overtime | | | | - | |
| 512205-Overtime - US DOJ | | | | - | |
| 512300-Shift Differential Pay | | | | 20,000 | |
| 512400-On-Call Pay | | | | 3,000 | |
| 512600-Part-Time | | | | 180,000 | |
| 512700-Longevity | | | | 6,203 | |
| 518100-FICA | 6.20% | | | 134,664 | |
| 518120-Medicare FICA | 1.45% | | | 31,494 | |
| 518200-Retirement | 12.89% | | | 199,838 | |
| 518278-Law Enf Retirement | 14.04% | | | 62,882 | |
| 518300-Group Insurance | 950 | | | 570,000 | |
| 518400-Dental Insurance | 32 | | | 19,200 | |
| 518900-401K Law Enf | 5.00% | | | 22,394 | |
| 518901-401K Reg EE | 5.00% | | | 77,517 | |

Budgeted salary amounts are subject to review and may be adjusted.

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Detention Center

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|------------------------------------|--|-----------|
| 11243200-512200 OVERTIME | <p>Salaries needed to compensate officers who work on their scheduled days off so that staff shortages due to vacant positions are covered and to provide payment for hours worked over 160hrs per 28 day cycle.</p> <p>Note: We can continue to utilize lapse salary monies to fund the overtime line time, but understand if positions are filled, monies may not be available to cover an overtime deficit without proper funding in this line item. According to the budget report from July 2022-January 2023 over \$84,000 had been expending in overtime pay. At this rate, \$170,000 would be needed to fullfil a full FY.</p> | \$170,000 |
| 11243200-512600 PART-TIME SALARIES | <p>This line item accomidates both part-time detention staff (\$30,000) and part-time federal transport staff.</p> <p>NOTE: All federal transport expenditures are fully reimburst by the USMS.</p> | \$180,000 |

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Detention Center

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|----------------------------------|---|-----------|
| 11243200-519300 MEDICAL SERVICES | <p>Medical needs of inmates, which are required by law. The services are, but not limited to: Diagnostic services, lab work, dental, hospitalization, outside medical services, emergency room visits, etc. Without necessary funding, we would be unable to comply with the constitutional, state and federal mandates set forth to provide medical care for persons in custody/care. It is difficult to forecast projected medical costs/needs per year, and needs may fluctuate.</p> <p>NOTE: NC Law and Sheriff's Administrative Code now requires ALL new hire detention and sheriff employees to undergo a psychological evaluation prior to employment. This service cost on average \$500 per test. We are estimating to perform approximately 15 tests during FY 23/24. (15 x \$500= \$7,500). Employee new hire drug screening is also mandated by the state for employment and costs on average \$300 per test. (15x\$300=\$4,500)</p> <p>We have also seen an increase in medical service needs over the past several years.</p> | \$115,000 |

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Detention Center

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|-------------------------------------|--|-----------|
| 11243200-521300 UNIFORMS | <p>Officers are issued 3 uniforms for duty. These uniforms are worn by officers on an average of 16 days per month or 192 times a year. This funding provides the ability to renew employee uniforms as necessary because of the continuous wear on the employees equipment/uniforms, and damage caused by inmate assaults/disorder. The line item is also used to purchase new employee uniforms and equipment. The increase in funding is requested to offset the purchases required by the turnover rate for detention officers. We have experienced a slight increase in uniform prices during the pandemic and current economy.</p> <p>Uniforms also have to be purchased for part-time staff. 1 uniform \$300 x 14 employees = \$4,200</p> | \$49,200 |
| 11243200-521320 UNIFORMS JUMPSUITS | <p>Administrative code requires that we provide clothing to inmates in custody. The issuance of inmate uniforms assists in identifying inmates custody level and housing assignment. Clothing must be replaced due to normal wear and tear, in addition to inmate contamination or destruction. (Uniforms = \$15,000, Shoes \$1,500, Socks \$200 and t-shirts \$500)</p> | \$15,000 |
| 11243200-522100 FOOD AND PROVISIONS | <p>Funding allows the detention facility to provide inmate meals three times a day as required by administrative code. Our current contract provider has moved to a "sliding scale" for providing inmate meals based upon inmate population. The projection for FY24/25 based upon daily average populations is \$475,000</p> | \$475,000 |

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Detention Center

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|--|--|-----------|
| 11243200-523800 MEDICAL SUPPLIES - DRUGS | Funding necessary to purchase over the counter pharmaceuticals, prescription pharmaceuticals, bandages, and other medical supplies, etc., to provide care to inmates in our custody. This line item is difficult to project do to fluctuates from year to year. Staff are constantly exploring ways to identify cost savings in this area. Based on current trends and to-date FY 23/24 usage an increase is requested for FY 24/25 budget. | \$132,000 |
| 11243200-526100 OFFICE SUPPLIES | Necessary office supplies for 24 hour operation of the facility: Toner cartridge replacement - \$2,900; Copy paper - \$4,000; Coin envelopes used to dispense meds - \$1,100; Envelopes, folders, pads, etc. - \$670; Printed file shucks for inmate records - \$3,000; Duplicate jail fee sheets - \$5,000; Cardboard storage boxes - \$180; Post-it notes, labels, tape - \$1,050; Pens, pencils, markers, high-lighters, staples, paperclips and binder clips - \$700; Flash drives/memory cards - \$150; and 3 ring binders - \$250. | \$15,000 |

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Detention Center

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|--|---|---------|
| 11243200-526200 DEPARTMENTAL SUPPLIES | Supplies and equipment for 24/7 facility operations: | 116,800 |
| | Replacement of 150 fire retardant mattresses to comply with 10NCAC14J.0702 which requires 4" thick mattresses. (150 x | 18,000 |
| | Toilet Paper | 17,000 |
| | Trash Bags | 12,000 |
| | Paper Towels | 9,500 |
| | Disposable Cups | 3,000 |
| | Disinfectant and cleaning chemicals for daily | 10,000 |
| | Vinyl Nitrile Gloves for searching and dealing with inmates. | 8,000 |
| | Laundry chemicals | 9,500 |
| | Janitorial Supplies (Floor stripper, waxing pads, floor wax, replacement mops, brooms, etc.) | 10,000 |
| | Light bulbs for facility | 6,000 |
| | Alco-Sensor Straw replacement (Inmate | 2,000 |
| | Replacement lawn maintenance equipment (Wheel barrow, chainsaw, leaf, blower, hedge trimmer, weed eater and push mower) | 1,300 |

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Detention Center

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount | Amount |
|-----------------------------------|--|-----------|--------|
| | Replacement kitchen supplies (Pans, serving utensils, etc.) | 2,000 | |
| | 40 - replacement personal issue flashlights to replace damaged rechargeable lights. (40 x 25) | 1,000 | |
| | Feminine Hygiene Products (Pads, tampons, and disposable underwear) | 5,000 | |
| | Inmate plastic storage bins (\$20 x 50) | 1,000 | |
| | General Inmate Hygiene (Clippers, Lice Shampoo, etc.) | 1,500 | |
| 11243200-526201 | Replacement Desktop Computers (5x1900). This replacement is necessary to upgrade older computers to new operating systems. The older computers are utilizing an operating system no longer supported by the manufacture. | 9,500.00 | 26,000 |
| DEPARTMENTAL SUPPLIES - EQUIPMENT | Replacement Tazers (10 x 1250) - Tazer no longer supports the X-26 model, therefore we are in the process a replacement cycle on the older models to phase in a new model. Parts for our existing model are no longer available. | 12,500.00 | |

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Detention Center

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|--|---|---------|
| | Replacement Blood Pressure Monitor Stand | 4,000 |
| 11243200-531100 TRAVEL | Funding needed to allow travel by detention employees for training. This travel includes but is not limited to: Statewide Misdemeanant Annual Training, and Jail Administrator's Conference/Training. | 3,500 |
| 11243200-532100 TELEPHONE AND POSTAGE | Cover the cost of phone and stamp services for the Detention Center. Note: Stamp prices recently increased. | 2,000 |
| 11243200-533000 UTILITIES | Utility services for the law enforcement center to include electricity, gas and water. Please note that the estimate is based off of 7 months average of current billing. | 189,500 |

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Detention Center

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|--|--|--------|
| 11243200-535100 MAINT/REPAIR BUILDINGS/GROUNDS | Necessary to facilitate the following building repairs: General plumbing repairs \$20,900 General electrical repairs \$2,200 Cell door lock maintenance and upkeep \$6,600 All of the these services are now contracted out by public works and the estimates are provided by them. Heating/HVAC repairs \$35,000 Backflow water testing \$95.00 Generator Service Contract \$2,200 Roof Repairs \$10,000 | 76,995 |

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Detention Center

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---|--|---------|
| 11243200-535200 MAINT/REPAIR EQUIPMENT | Necessary to facilitate the following maintenance agreements and repairs: Norment preventative maintenance contract for surveillance/lock controls - \$50,000 Norment emergency pre-sold hours - \$4,800 Norment equipment replacement outside scope of contract - \$6,000 Johnson controls preventative maintenance contract - \$8,000 Morphotrak maintenance contract for fingerprint machine - \$6,500 Southern Jail Management/DCN/Biometric Records System maintenance - \$6,500 Fire/sprinkler system testing and repairs - \$3,000 Portable radio repair - \$4,200 General equipment repairs - \$20,000 Fire extinguisher inspection/refill - \$4,000 | 113,000 |
| 11243200-539500 EMPLOYEE TRAINING | Necessary to pay for fees associated with the NC Jail Director's Conference and employee basic training manuals. More funds are requested to enhance the level of training necessary to increase officer safety and decrease liability. | 3,500 |
| 11243200-539900 BANKING SERVICE CHARGE | Necessary funding to pay bank fees associated with inmate trust funds. | 200 |

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Detention Center

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---------------------------------------|--|---------|
| 11243200-539901 JUVENILE DETENTION | <p>Necessary funding required to incarcerate juvenile offenders ordered by the State courts. (This line item fluctuates based upon the amount of offenders.</p> <p><i>(Note: Recent state legislation has changed the juvenile age to include 16 and 17 year olds, which started impacting juvenile detention 12/1/2019. These changes are projected to increase juvenile detention cost.)</i></p> | 101,500 |
| 11243200-539910 JAIL SAFE- KEEPING | <p>Necessary funding required to house inmates at the State Prison Hospital for psychological and medical services, in addition to inmates that have to be housed based upon extreme assaultive behavior or special needs.</p> <p>(Please note that there has been a significant increase in inmates requiring mental health treatment through Central Prison Hospital.)</p> | 90,000 |

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Detention Center

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|--|---|--------|
| 11243200-544000 CONTRACTED SERVICES | Necessary funding required to pay contract services for the following: Copier lease for intake and medical - \$4,000; Grease trap pumping - \$6,000; Biohazard waste disposal - \$5,500; Pest Control - \$1,800; Contract First Aid Kit for Detention Facility - \$2,200; Waste Disposal (Dumpsters) - \$3000; All of the these services are now contracted out by public works and the estimates are provided by them. Annual Roof Maint. Service \$1,500 Heat/Air Condition Contract \$19,482 | 43,482 |
| 11243200-544003 CONTRACTED SERVICES HOUSE ARREST | To provide inmate house arrest service | 2,500 |

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Detention Center

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|--|---|---------|
| 11243200-544003 CONTRACTED SERVICES PHYSICAN/NURSE | Funding needed to provide medical treatment and examination to inmates and officer applicants. In accordance with federal and state guidelines/laws, the detention center is required to provide medical screening and treatment of all persons in custody. | 250,000 |
| 11243200-545000 INSURANCE AND BONDS | Covers the cost for insurance and bonds to operate the Detention Center. <i>(Contracts negotiated through County Finance.)</i> | 32,573 |
| 11243200-554000 - CAPITAL OUTLAY VEHICLES | The requested amount is for the replacement of a van assigned to the Detention Center for prisoner transport. This item was cut from last years budget and the vehicle has far exceeded its usage. | 44,500 |
| 11243200-555000 CAPTIAL OUTLAY- OTHER | Prisoner transport cell and emergency equipment for replacement van | 38,000 |
| 11243200-558200 CAPITAL OUTLAY - BUILDING IMPROVEMENTS | Security barrier fence needed to finish providing all cell Pod's with proper security fencing which is to prevent inmates from jumping over rail. This was recommendation by the State Jail Inspector to outfit all cell pods with this protective fencing, but was cut from last years budget. | 60,000 |

**SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - EQUIPMENT REQUEST
(Use for items that cost between \$1,000 and \$2,499)**

Fiscal Year: 2023-2024

Department: Detention

| Account Number Item Description | Requested | | | Recommended | | Approved | |
|--|-----------|-----------|-----------|-------------|-----------|----------|--------|
| | Quantity | Cost Each | Amount | Quantity | Amount | Quantity | Amount |
| 11243200-526201 DEPARTMENTAL SUPPLIES - EQUIPMENT | | | | | | | |
| Desktop Computers | 5 | 1900 | 9,500.00 | 5 | 9,500.00 | | |
| Tasers | 10 | 1250 | 12,500.00 | 10 | 12,500.00 | | |
| Blood Pressure Monitor Stand | 1 | 4000 | 4,000.00 | 1 | 4,000.00 | | |

**SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - CAPITAL OUTLAY REQUEST**

Fiscal Year: 2023-2024

Department: Detention

| Account Number Item Description | Requested | | | Recommended | | Approved | |
|---|-----------|-----------|--------|-------------|-----------|----------|--------|
| | Quantity | Cost Each | Amount | Quantity | Amount | Quantity | Amount |
| 11243200-554000 CAPITAL OUTLAY VEHICLES | | | | | | | |
| Ford E350 Transport Van | 1 | 44,500 | 44,500 | 0 | - | | |
| 11243200-555000 CAPITAL OUTLAY OTHER EQUIPMENT | | | | | | | |
| Ford E350 Transport Van | 1 | 21,852 | 21,852 | 0 | - | | |
| Industrial Replacement Lawnmower | 1 | 15,000 | 15,000 | 1 | 15,000.00 | | |
| 11243200-558200 CAPITAL OUTLAY - BUILDING IMPROVEMENTS | | | | | | | |
| Security Fence | 1 | \$45,000 | 45,000 | 1 | 45,000.00 | | |

NORTH CAROLINA'S
SAMPSON COUNTY
OFFICE OF EMERGENCY SERVICES

TO: Mr. Edwin Causey, County Manager
FROM: Cliff Brown, Communications Manager
DATE: March 15, 2023
SUBJECT: Proposed 2023-2024 Communications Budget

First and foremost, we would like to thank County Administration and our Board of Commissioners for their continued support of our Communications Center. Thank you in advance for your time and efforts in making every attempt to meet our requests.

Communications has been in dire need of a training officer for quite some time now. Currently the EMS training officer looks after Communications and EMS personnel training. He can't sufficiently look after both department's training information and needs. Having our own training officer would better prepare our new hires and keep our current staff up to date on the most current training tools, guidelines, and policies. Also, this position would be responsible for quality assurance of our EMD calls that we currently contract out at a price of \$17,316 where only a small percentage of our calls are reviewed. With the training officer position, we would eliminate this contract and perform QA in house. Our EMD Quality Assurance scores are just the above the 29% mark of being compliant. This must be at the 90% mark to become accredited. This position would also play a very key role in helping our agency become accredited.

With the addition of hiring a training officer to the Communications staff there will be adjustments needed for the Assistant Manager and Manager's salaries. These adjustments would reflect the hiring of the training officer to put the Assistant Manager at a pay grade just above the training officer and the Manager above the pay grade of the Assistant Manager.

We would like to reclassify four (4) telecommunicator positions to senior telecommunicator positions. These positions would serve in the absence of the shift supervisor when out on vacation or sickness. Currently we have no recognized positions to serve in the absence of the shift supervisor. The cost of these reclassifications would be approximately \$13,920.

Currently only the two (2) management positions are on call on a bi-weekly schedule for major problems or disruptions in the center. We are proposing to add all full-time telecommunicators to on call status at \$1 an hour to be called in when someone calls out due to sickness, childcare or whatever the case may be. This would give us better structure with scheduling when someone is scheduled on call instead of calling around to see if someone is available to come in and cover the shift. The total cost for adding telecommunicator on call pay is approximately \$8,760.

Communications is currently assigned a 2004 Chevrolet 2500 truck with 256,000 miles; it has some non-feasible repair issues. We are proposing a new 2023 Chevrolet Tahoe for Communications. There are quarterly meetings management must attend all over the state as well as conferences every year where additional staff attends with management personnel. 911 would be served better with a larger SUV to travel to meetings and conferences with multiple personnel and luggage. This vehicle would also be used to pull trailers, message boards or light towers during disasters. Constantly having to drive to tower sites to check on or fix equipment and responds out after hours with EM and FM personnel for large scale incidents. The cost of a new Tahoe would be approximately \$49,366.12; the cost of tags, taxes and upfit vehicle with graphics, radio and emergency lighting would be approximately \$10,776.

If the new vehicle is not approved this year, funding will still be needed for the existing vehicle assigned to Communications for oil, gas and tires. The cost would be \$6,450 for oil, gas and tires.

A couple of years ago we migrated over to cloud-based radio console system through Motorola. Radio consolettes are still hard wired in the radio room of the 911 center for backup. In case of a fiber connectivity failure would occur, we would still have operable radio capabilities. We are short three (3) radio consolettes that would match our everyday radio capabilities. Three radio consolettes would cost \$34,800.32.

Our total request for training from Communications budget is approximately \$21,444.00. This includes both the Southern Software and NC 911 conference. Also, National NENA and APCO conferences for networking with PSAP managers across the world and learning new and evolving technology of NEXTGEN 911. This also includes sending a telecommunicator to get their EMD instructor so we can have staff take EMD in house instead of it costing \$375 per person to take the EMD certification course. This will save us money due to the turnover rate and new hires. It also includes DCI (mandatory) and any other training not covered by 911 funds.

The Communications Manager needs a new desktop to use. The current desktop is over 5 years old. Cost of desktop is approximately \$1900.

The Communications Manager needs a hot spot device when attending training, meetings, conferences, situations outside of the office and disasters. Cost of a hot spot device is \$540 annually.

Thank you for your time and consideration of our requests. We look forward to the future and making our center and the service we provide the best possible.

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|-----------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 11243250 COMMUNICATIONS | | | | | |
| 512100 SALARIES | 742,692.00 | 574,507.60 | 890,418.00 | 804,366.00 | |
| 512200 OVERTIME SALARIES | 0.00 | 86,232.71 | 0.00 | 0.00 | |
| 512300 SHIFT DEFERENTIAL PAY | 12,500.00 | 11,908.50 | 12,500.00 | 12,500.00 | |
| 512400 ON-CALL PAY | 6,484.00 | 5,280.00 | 6,484.00 | 6,484.00 | |
| 512600 PART-TIME SALARIES | 100,000.00 | 20,172.21 | 100,000.00 | 100,000.00 | |
| 512700 LONGEVITY | 828.00 | 827.82 | 828.00 | 828.00 | |
| 518100 FICA | 53,974.00 | 42,199.79 | 62,761.00 | 57,426.00 | |
| 518120 MEDICARE FICA | 12,623.00 | 9,869.33 | 14,678.00 | 13,431.00 | |
| 518200 RETIREMENT | 93,297.00 | 82,074.09 | 117,329.00 | 106,237.00 | |
| 518300 GROUP INSURANCE | 233,640.00 | 166,318.64 | 252,360.00 | 229,560.00 | |
| 518400 DENTAL INSURANCE | 7,680.00 | 4,996.23 | 8,064.00 | 7,296.00 | |
| 518600 WORKMEN'S COMPENSATION INS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 518700 CAFETERIA FEES | 144.00 | 0.00 | 0.00 | 0.00 | |
| 518901 401K COUNTY CONTRIBUTION | 35,000.00 | 20,871.79 | 45,512.00 | 41,209.00 | |
| 519300 MEDICAL SERVICES | 0.00 | 0.00 | 600.00 | 600.00 | |
| 521300 UNIFORMS | 4,503.00 | 0.00 | 5,548.00 | 5,548.00 | |
| 526100 OFFICE SUPPLIES | 750.00 | 154.48 | 1,000.00 | 1,000.00 | |
| 526200 DEPARTMENTAL SUPPLIES | 3,000.00 | 4,783.41 | 13,672.00 | 8,000.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|---------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 11243250 COMMUNICATIONS | | | | | |
| 526201 DEPT SUPPLIES EQUIPMENT | 1,900.00 | 0.00 | 1,900.00 | 1,900.00 | |
| 529900 MISCELLANEOUS EXPENSES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 531100 TRAVEL | 710.00 | 0.00 | 1,000.00 | 1,000.00 | |
| 531700 TRAVEL ALLOWANCE | 2,040.00 | 1,700.00 | 2,040.00 | 2,040.00 | |
| 532100 TELEPHONE AND POSTAGE | 3,360.00 | 1,225.90 | 4,236.00 | 4,236.00 | |
| 535100 MAINT/REPAIR - BUILDINGS/GRNDS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 535200 MAINT/REPAIR - EQUIPMENT | 630.00 | 0.00 | 0.00 | 0.00 | |
| 538100 DATA PROCESSING - PROGRAMMING | 1,771.00 | 0.00 | 1,772.00 | 1,772.00 | |
| 539500 EMPLOYEE TRAINING | 10,000.00 | 0.00 | 21,444.00 | 21,444.00 | |
| 543000 LEASE - CONSOLE | 1,428.00 | 66.19 | 1,428.00 | 1,428.00 | |
| 543900 RENT - PIN EQUIPMENT | 4,500.00 | 4,200.00 | 4,500.00 | 4,500.00 | |
| 544000 CONTRACTED SERVICES | 125,146.00 | 101,280.97 | 143,447.00 | 143,447.00 | |
| 545000 INSURANCE AND BONDS | 5,000.00 | 0.00 | 5,000.00 | 5,000.00 | |
| 549100 DUES AND SUBSCRIPTIONS | 476.00 | 247.00 | 530.00 | 530.00 | |
| 551000 CAP OUTLAY-OFFICE FURN & EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | |
| 552000 CAPITAL OUTLAY - DATA PROCESS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 554000 CAPITAL OUTLAY - VEHICLES | 0.00 | 0.00 | 60,948.00 | 0.00 | |
| 555000 CAPITAL OUTLAY - OTHER EQUIP | 0.00 | 0.00 | 34,801.00 | 0.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11243250 COMMUNICATIONS | | | | | |
| 596000 TRANSFER TO WIRELESS 911 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Total COMMUNICATIONS | 1,464,076.00 | 1,138,916.66 | 1,814,800.00 | 1,581,782.00 | |

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2023 - 2024**

| <u>Communications Job Title</u> | <u>Position</u> | <u>Grade</u> | <u>Current Salary</u> | <u>Recommended Salary</u> | <u>Approved Salary</u> |
|--------------------------------------|-----------------|--------------|---------------------------|-------------------------------|----------------------------|
| Telecommunicator | 43332 | 64 | 17,346 | 17,346 | _____ |
| Telecommunications Shift Supervisor | 43324 | 66 | 41,940 | 41,940 | _____ |
| Telecommunicator | 43313 | 64 | 32,964 | 32,964 | _____ |
| Telecommunications Shift Supervisor | 43320 | 66 | 39,276 | 39,276 | _____ |
| Telecommunications Shift Supervisor | 43316 | 66 | 41,208 | 41,208 | _____ |
| Telecommunicator | 43319 | 64 | 35,556 | 35,556 | _____ |
| Telecommunications Manager | 43310 | 73 | 55,176 | 55,176 | _____ |
| Telecommunicator | 43311 | 64 | 38,316 | 38,316 | _____ |
| Telecommunicator | 43331 | 64 | 34,692 | 34,692 | _____ |
| Telecommunicator | 43329 | 64 | 35,556 | 35,556 | _____ |
| Telecommunicator | 43330 | 64 | 33,792 | 33,792 | _____ |
| Telecommunicator | 43322 | 64 | 35,556 | 35,556 | _____ |
| Telecommunicator | 43321 | 64 | 33,792 | 33,792 | _____ |
| Telecommunicator | 43317 | 64 | 34,692 | 34,692 | _____ |
| Telecommunications Shift Supervisor | 43326 | 66 | 39,228 | 39,228 | _____ |
| Telecommunicator | 43325 | 64 | 33,792 | 33,792 | _____ |
| Assistant Telecommunications Manager | 43314 | 68 | 43,224 | 43,224 | _____ |
| Telecommunicator | 43327 | 64 | 35,556 | 35,556 | _____ |
| Telecommunicator | 43328 | 64 | 37,404 | 37,404 | _____ |
| Telecommunicator | 43323 | 64 | 33,792 | 33,792 | _____ |
| Telecommunicator | 43318 | 64 | 33,792 | 33,792 | _____ |
| Telecommunicator | 43312 | 64 | 37,716 | 37,716 | _____ |
| | | | 804,366 | 804,366 | |
| Permanent Positions | | | 21 | 21 | |

Budgeted salary amounts are subject to review and may be adjusted.

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2023 - 2024**

| | | |
|-------------------------------|--------|---------|
| 512100-Salaries | | 804,366 |
| 512101-Salary Adj | | - |
| 512120-Supplement | | - |
| 512200-Overtime | | - |
| 512300-Shift Deferral Pay | | 12,500 |
| 512400-On-Call Pay | | 6,484 |
| 512600-Part-Time | | 100,000 |
| 512700-Longevity | | 828 |
| 531700-Travel/Phone allowance | | 2,040 |
| 518100-FICA | 6.20% | 57,426 |
| 518120-Medicare FICA | 1.45% | 13,431 |
| 518200-Retirement | 12.89% | 106,237 |
| 518300-Group Insurance | 950 | 229,560 |
| 518400-Dental Insurance | 32 | 7,296 |
| 518901-401K Reg EE | 5.00% | 41,209 |

Budgeted salary amounts are subject to review and may be adjusted.

**SAMPSON COUNTY, NORTH CAROLINA
PERSONNEL - REQUESTED ADDITION**

Department: Communications
Account Number: 11243250 512100

Job Title/Classification: 911 Training Officer

Program Area: Communications

Describe Duties: See attached word document.

| Grade | Requested Pay | |
|-------|---------------------------|----------------|
| | Monthly or Hourly Rate | Annual Rate |
| 74 | 25.82 | 53,700.00 |

Justification: _____

**SAMPSON COUNTY, NORTH CAROLINA
PERSONNEL - MERIT REQUEST**

Fund: _____ Employee Name: **John Brown** Date Hired: 12/15/2020 (Manager)

Classification: **Comm Manager** Department: **Communications** Account Number: 11243250 512100

| Date of Last Increase | Present Grade | Present Monthly Salary | Present Annual Salary | Request ed Grade | Request ed Monthly | Request ed Annual |
|-----------------------|---------------|------------------------|-----------------------|------------------|--------------------|-------------------|
| 1/1/2023 | 73 | \$ 4,598.00 | \$ 55,176.00 | 77 | 5,452 | 65,424 |

1. Describe the major job activities of this position.

See attached word documents.

2. Describe how this employee has displayed initiative beyond normal job requirements.

3. Have the duties of this position changed sufficiently to justify reclassification? (Describe)

NORTH CAROLINA'S
SAMPSON COUNTY
OFFICE OF EMERGENCY SERVICES

911 TRAINING OFFICER POSITION

DUTIES AND RESPONSIBILITIES:

The duties listed below are not inclusive, but characteristic of the type and level of work associated with this class. Individual positions may do all or some combination of the duties as well as other related duties:

- Conduct needs assessments to determine what types of training should be provided to employees.
- Designs and develops internal and external training programs.
- Implements training programs, creates, or selects assessment tools, and evaluates instructional effectiveness.
- Produces training material for Sampson County 911.
- Develops a calendar that details training opportunities being offered.
- Assesses and reports on training effectiveness to upper management.
- Establishes a training and QA/QC budget.
- Manages equipment used for training purposes.
- Manages training records for all employees.
- Initiates recognition for exceptional performance.
- Plans, develops, implements, and maintains QA standards and programs that align with national 9-1-1 Center certification programs such as an NAED's Accredited Center of Excellence (ACE) and others. This includes developing and revising policies, procedures, and protocols as necessary to maintain standards.
- Analyzes QA needs and develops new programs or modifies and improves existing standards. Evaluates QA programs, processes, and standards to ensure they are consistent with "best practices" and are appropriate in all situations. Makes change recommendations and ensures recommended changes comply with NENA and APCO operating standards.
- Manages the Quality Assurance Program with AQUA (Advanced Quality Assurance) computer software based on the Medical Priority Dispatch System utilizing expert system logic and quality assurance data analysis to ensure that communications personnel are meeting the optimal requirements for protocol compliance and customer service.
- Monitors and evaluates QA staff performance and provides coaching and feedback regarding how they can improve their performance. Conducts additional training to ensure QA staff exhibit the necessary skills and techniques to improve their performance.

- Attends monthly meetings with EMS, Fire and Law Enforcement officials to discuss and evaluate Sampson County 911 performance and enhancement ideas
- Other duties as assigned by chain of command.

JUSTIFICATION

Currently the EMS training officer looks over both 911 and EMS training, that is around 85 personnel that he is responsible for. The EMS training officer has very little experience in dispatching so that makes it hard for him to teach new telecommunicators how to sufficiently do the job they are tasked to do. It is nearly impossible for him to keep up with the evolving updates and changes with policies and procedures in both EMS and 911. The position would be an administrative position responsible for planning, organizing, and implementing training and Quality Assurance (QA) and Quality Continuity (QC) processes for Sampson County 911. This position would be responsible for monitoring performance quality of the operations staff through performance audits conducted by QA/QC Specialists. This position would have overall responsibility for accreditation. This position would work with the Manager on issues related to the performance of the operations staff, overall center performance, and progress made towards quality related 9-1-1 center certifications. It would also collaborate with other administrative and management staff to further the operations and goals of the organization.

NORTH CAROLINA'S
SAMPSON COUNTY
OFFICE OF EMERGENCY SERVICES

MANAGER & ASSISTANT MANAGER PAY

With the implementation of a training officer position at the recommended salary by our Human Resources department, that salary would put that position making more than the Manager and Assistant Manager. Also, Human Resources made the recommendation to make all three of these salaries in line with our EMS agency to coincide with the EMS Operations Chief, Assistant EMS Operations Chief, and EMS Training Officer. The last pay study was completed in 2014 and the current salaries for Manager and Assistant Manager is not adequate with other agencies offering these same positions. The workload for these positions has increased since the pay study was completed in 2014. For example, request for 911 tapes, radio traffic, and CAD reports from attorney's offices, district attorney's offices, law enforcement agencies, and the public have increased nearly 60% over the last 2 years. On an average we are now receiving 5-7 request per day. Human Resources will have us update the PAQ's for these positions.

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Communications

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|--|---|--------------------|
| 11243250 521300 UNIFORMS | Shirts for full-time employees. 50 polo shirts x 42.00 each = 2,100.00 Shirts for full-time employees. 50 T-shirts x 20.00 each = 1,000.00 Fleece Jackets for full-time employees. 24 Jackets x 40.00 each = 960.00 Shirts for part-time employees. 24 polo shirts x 42.00 each = 1,008.00 Shirts for part-time employees. 24 T-shirts x 20.00 each = 480.00 | \$5,548.00 |
| 11243250 519300 MEDICAL SERVICES | Quarterly drug testing of all employees and new hire employees = 600.00 | \$600.00 |
| 11243250 526100 OFFICE SUPPLIES | Pens, notebooks, and other miscellaneous items = 1,000.00 | \$1,000.00 |
| 11243250 526200 DEPARTMENTAL SUPPLIES | Copier paper for printing Vehicle Registration records, Driver License records, Criminal History records and CAD user data, updates, reports, etc. 12 cases of paper x 70.00 per case = 840.00 Toners (M501 HP Laserjet, M452DW) for printing Vehicle Registration records, Driver License records, Criminal History records and CAD user data, updates, reports, etc. = M501 - 193.00 each x 5 toners = 965.00 M452DW - 80.00 x 5 toners = 400.00 Toner cartridges for the fax machine - 95.00 x 3 toners = 285.00 Polk City Directory. 1 Directory x 215.00 each = 215.00 Plastic Binding Combs Black 22.99 per pack x 3 packs= 68.97 Thermal Pouches 60.00 per pack x 14 packs = 840.00 4 pocket mesh letter wall file = 57.98 Miscellaneous items for new building - One time expense (Stationary, organizing material, shelving, patio furniture, mats) = 10,000.00 | \$13,671.95 |
| 11243250 531100 TRAVEL | Travel Expenses= 1,000.00 | \$1,000.00 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Communications

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|--|---|-------------------|
| 11243250 531700 TRAVEL ALLOWANCE | Smart Phone Reimbursement for the Communications Mgr and the Asst Mgr for the use of their personal phones for text with employees regarding work, County emails. 2 Smart Phone's x 85.00 each = 170.00 per month x 12 months = 2,040.00 | \$2,040.00 |
| 11243250 532100 TELEPHONE AND POSTAGE | Information Technology 100.00 per month x 12 months = 1,200.00 Information Technology E911 100.00 per month x 12 months= 1,200.00 Postage = 300.00 Cell phone for Supervisors to use to make long distance calls, and/or to provide another phone line during peak times. 55.00 per month x 12 months = 660.00 Current monthly recurring fee for 911 and line services for 5 lines (No longer covered under 911 funds) = 28.00 x 12 months = \$336.00 Recurring monthly costs for new phone line and night switches at backup center Carteret County 45.00 x 12 months= 540.00 | \$4,236.00 |
| 11243250 535200 MAINT/REPAIR EQUIPMENT | Funds requested for Generator Maintenance per Contract (current costs) = 630.00 | \$630.00 |
| 11243250 538100 DATA PROCESSING AND PROGRAMMING | Hard drive storage through Star Communications = 1,372.00 Adobe for 911 spare laptop for command post- 400.00 | \$1,772.00 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Communications

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---|--|--------------------|
| 11243250 539500 EMPLOYEE TRAINING | Funds requested for training 30 employees = 4,000.00 Training for DCI = 700.00 APCO National Conference- 475.00 registration \$2800 hotel (5 nights) x 1 employee ; Airfare= 400.00= 3,675.00 Funds for Manager and Assistant Manager to attend NC 911 Conference - \$300 per room x 2 rooms x 5 nights = 3,000.00 NENA National Conference = 450.00 registration \$2750 hotel x 1 employee x 5 nights Airfare= 500.00= 3,700.00 Per diem for NENA Conference - 55.00 x 2 employees x 5 nights (hotel fee) = 550.00 Funds for employees to attend the Southern Software Conference, 330.00 per employee x 4 employees = 1,320.00 EMD Instructor class airfare, registration and hotel = 4,000.00 Public Safety Group = 499.00 | \$21,444.00 |
| 11243250 543000 RENTAL/LEASE EQUIPMENT | Funds requested for cost-per-copy printing in the Communications Office copier 44.00 x 12 months = 528.00 . Funds requested for cost-per-copy printing for the copier 75.00 x 12 months = 900.00 | \$1,428.00 |
| 11243250 543900 DCI SERVICES | DCI Interface. 350.00 per month x 12 months = 4,200.00 Additional DCI terminal at Backup Center. 25.00 per month x 12 months = 300.00 | \$4,500.00 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Communications

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---|--|---------------------|
| 11243250 544000 CONTRACTED SERVICES | Monthly Maintenance for Consoles at Backup Center= 2,513.92 X 12 months= 30,167.13 Monthly Maintenance for Consoles at 911 Center= 3,834 per month x 12 months = 46,008.00 Q Plus for EMD 12 months = 17,316.00 MCNC Fiber Connectivity - 14,982.00 Aladtec Scheduling Software annual fee= 2520.00 Monthly maintenance for 911 radio contracts 2550 x 12 = 30,600.00 (MCA) Renewal Support fee NCIC- CAD= 1,313.00 (No longer covered under 911 funds) Monthly service charge for hotspot device= 45.00 month x 12= 540.00 | \$143,446.16 |
| 11243250 545000 INSURANCE AND BONDS | Funds requested to pay insurance and bonds for the upcoming year. 5,000.00 per year x 1 year = 5,000.00 | \$5,000.00 |
| 11243250 549100 DUES AND SUBSCRIPTIONS | APCO Membership for the Communications Manager and Assistant Manager - 110.00 x 2 = 220.00 NENA Membership for the Communications Manager and Assistant Manager - 155.00 x 2 = 310.00 | \$530.00 |
| 11243250 525100 GAS, OIL & TIRES | 1 set of tires = 1,200.00 Oil change = \$50 x 5= 250.00 Gas= 5,000.00 (due to rising gas prices and anticipated drives to conferences, meetings, search and rescues etc.) **This amount is still needed if new vehicle is not approved for current 911 vehicle. Fuel cost for 911 generator= 2,000 | \$8,450.00 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Communications

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|--|--|-------------------|
| 11243250 535300 MAINT/ REPAIR VEHICLE | Any maintenance or repairs to vehicle not under warranty due to wear and tear. | \$1,000.00 |

**SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - EQUIPMENT REQUEST
(Use for items that cost between \$1,000 and \$2,499)**

Fiscal Year: 2023-2024

Department: Communications

| Account Number Item Description | Requested | | | Recommended | | Approved | |
|---|-----------|-----------|----------|-------------|----------|----------|--------|
| | Quantity | Cost Each | Amount | Quantity | Amount | Quantity | Amount |
| 11243250-526201 Desktop Computer w/large monitor for 911 Manager. | 1 | 1600 | 1,900.00 | 1 | 1,900.00 | | |

**SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - CAPITAL OUTLAY REQUEST**

Fiscal Year: 2023-2024

Department: Communications

| Account Number Item Description | Requested | | | Recommended | | Approved | |
|---------------------------------------|-----------|-----------|-----------|-------------|--------|----------|--------|
| | Quantity | Cost Each | Amount | Quantity | Amount | Quantity | Amount |
| 11243250 554000 CAPITAL OUTLAY | | | | | | | |
| VEHICLES | | | | | | | |
| 2024 Chevrolet Tahoe | 1 | 49,366.12 | 49,366.12 | 0 | - | | |
| Tags and Taxes | | | 1,580.99 | 0 | - | | |
| Upfit | | | 10,000.00 | 0 | - | | |
| | | | | | | | |
| 11243250 555000 CAPITAL OUTLAY | | | | | | | |
| OTHER EQUIP | | | | | | | |
| Motorola Consolettes | 3 | | 34,800.32 | 0 | - | | |
| | | | 95,747.43 | | | | |

NORTH CAROLINA'S
SAMPSON COUNTY
OFFICE OF EMERGENCY SERVICES

MEMORANDUM

TO: Mr. Edwin Causey, County Manager

FROM: Prentice Madgar, Fire Marshal

DATE: March 15, 2023

SUBJECT: Proposed 2023-2024 Fire Marshal's/Emergency Management Budget

This memo will address the line items in the requested 2023-2024 Fire Marshal's/Emergency Management budget. Each area in the budget has been carefully reviewed and updated to better address the ongoing operational and maintenance costs as we continue to maintain our emergency resources and equipment. In 2022, our Division responded to more incidents and conducted more inspections than ever before. We responded to a total of 188 incidents, an increase of 42% from 2021 and 88% from 2020. We also conducted 792 inspections in 2022, an increase of 70% from 2021. With this increase in inspections completed we nearly meet the North Carolina Fire Code mandated inspection schedule with less than 100 inspections currently past due.

Some of our line items have remained the same as requested last year while a couple have been reduced. We are requesting an increase in several line items. Many of these requested increases are due to the increased cost of goods and services as inflation rises. There are also several requested items that will serve as force multipliers, improving our efficiency in order to continue to meet the increased demand for services without the addition of new positions. I would like to highlight the following line items included in this year's budget.

We are again asking for an increase in our uniform line item. This increase is needed due to an increase in costs associated with uniforms and an increase in wear-and-tear on issued uniforms due to an increase in responses. Our four uniformed employees are required to wear these issued uniforms both during regular business hours and when responding to emergencies after business hours. These uniforms are routinely worn in fire scenes and other hazardous environments that lead to an increase in wear-and-tear on the clothing items. We are also requesting a one-time funding for the purchase of dress uniforms for our Emergency Services Director and Emergency Management Coordinator. These uniforms are typically worn to special events such as awards ceremonies and funeral services for first responders.

In our Departmental Supplies Equipment line item, we are requesting several one-time purchases to replace outdated, damaged, or otherwise unserviceable equipment. Equipment in need of replacement includes one Mobile Printer, One Desktop Computer, and one camera for fire investigations. We are also requesting funding for the addition of a search light for one of our drones. This searchlight is essential during night-time searches for lost or missing persons. We are again asking for funding to purchase six jump boxes to be kept in Emergency Services vehicles. These jump boxes are needed to occasionally jump start vehicles which are prone to dead batteries due to the large amount of electrical equipment in the vehicles (lights, siren, computer, power inverters). Traditional jumper cables are not recommended for newer vehicles due

to the potential to damage electrical equipment when jumping power from one battery to another. Funding is also being requested to purchase four pagers to be issued to on-call Fire Marshal/Emergency Management personnel. These pagers will assist in more timely notification of emergencies and will allow personnel to monitor active incidents without the need to carry expensive radios when not at work. Finally, we are requesting funding for the purchase and installation of two vehicle mounted mobile routers in the vehicles currently used by the Fire Marshals. These mobile routers will replace the portable “hot spot” type Wi-Fi devices currently in use. These mobile routers are necessary to enable live streaming of drone footage from remote areas of the county to the EOC or Incident Command Post.

We are requesting an increase in our Travel line item to enable staff to attend conferences and training related to their job responsibilities. Much of this training is required to maintain state and national certifications necessary to perform the employees assigned job function. Much of this training is also often not able to be obtained locally and requires travel to other parts of the state and even other states in our region.

We are requesting an increase in our Contract Services line item for a couple different items. One of those items is ImageTrend CAD integration which is used by all fire departments in the county. This software allows our office to collect statistical information on fire department responses in our county. We are again requesting funding for our contract fire inspector position in this year’s budget. Much of our progress towards meeting the state-mandated inspection schedule is attributed to the last year’s addition of a contract fire inspector. This addition was a revenue positive change that generates more revenue than it costs.

Sampson County has made historic investments in our physical infrastructure with the completion of our new Emergency Operations Center (EOC). Emergency Management (EM) along with our other County departments have matched that physical investment by investing the time and efforts of our employees into training and exercising our EOC positions in order to become more prepared and better equipped to handle the next disaster that we will face. EM Staff believe the next logical step in our mission towards becoming the best small county emergency management agency in eastern NC is by increasing our investment in software and programming related to our EOC operations. WebEOC is a comprehensive web-based incident management system that provides a central hub for collaboration and information sharing. The implementation of this program would allow not only EM staff but also our county partners and community stakeholders unmatched interoperability and situational awareness. The program would streamline our information gathering and sharing related to our shelter operations, road conditions, resource requests, and search and rescue efforts. The addition of this program would streamline processes and reduce the paperwork and data entry burden related to our EOC processes. These reductions in paperwork and process improvements would allow all of our EOC staff and support staff in the field more time and attention to their respective missions and service to citizens.

Finally, we are requesting funds to purchase one Capital Outlay item, a forklift for use in our new warehouse. This forklift would be utilized on a weekly basis for the receiving of EMS supplies and the organization of disaster supplies in our warehouse. The forklift would also be capable of being loaded onto a trailer and used at offsite locations such as Emergency Shelters and Distribution Points during disasters. During the planning of our new Emergency Services Building, a loading dock option was removed in order to reduce cost. It was determined a forklift would cost about 50% less than the cost of the loading dock. We are requesting this forklift be purchased to replace the loading dock.

Thank you for all your hard work and dedication to the citizens and employees of Sampson County. We look forward to working with you to navigate these unprecedented times.

NORTH CAROLINA'S
SAMPSON COUNTY
OFFICE OF EMERGENCY SERVICES

MEMORANDUM

TO: Mr. Edwin Causey, County Manager

FROM: Rick Sauer, Emergency Services Director

DATE: March 15, 2023

SUBJECT: Proposed 2023-2024 Emergency Services Budget

Thank you for providing me the opportunity to serve the citizens of Sampson County as your Director of Emergency Services. In the summer of 2021, we looked at the services that we provide to the citizens and visitors of Sampson County, and we developed a five-year improvement plan for Emergency Services. I feel we have made significant progress, but there is more work to do, especially in EMS and 911.

Emergency Medical Services (EMS) – The need for an Assistant EMS Chief is one of the highest priorities for Emergency Services and Emergency Medical Services (EMS). Our span of control is not in line with best practices for emergency services. EMS staff continue to ask for more supervision. Currently, our supervisors are spending a significant amount of time conducting administrative duties and not enough time in the field supervising and mentoring staff. Currently, supervisors are supervising 15 paramedics / EMTs when the recommended number is no more than seven. An Assistant EMS Chief would relieve the supervisors of some of their administrative and logistics duties and provide a succession plan for EMS.

One of our largest challenges is the number of repeat callers our EMS ambulances respond to. In 2022, EMS responded to calls where patients called 10 times or more for a total of 1322 calls. This was 31% of the requests for ambulances. A Community Paramedicine program would reduce the number of repeat callers. We have applied or inquired with three different organizations for grant funding with negative results. We continue to explore other options.

911 Communications Center – The need for a 911 Training Officer is Emergency Services second priority. Both 911 and administrative calls continue to increase. We are thankful that the Board of Commissioners approved the hiring of four new telecommunicators, and they started work in mid-February. Training of new dispatchers normally takes six months. We currently do not meet national and state standards in answering and dispatching emergency calls in a timely manner. About 71% of our Emergency Medical Dispatch (EMD) calls are partially-, low-, or non-compliant (29% being high-compliant or complaint). Approximately 45% of our staff have less than 1 ½ years' experience and 60% have less than 3 years. A recent survey of staff indicated their biggest desire is for more training

to better themselves and improve the service we provide. A training officer would be critical in the training of new staff and bringing the current staff within acceptable standards.

Radio Tower Communications – Radio tower and paging redundancy for first responders continues to be a concern. Much of our equipment has outlived its life expectancy. It is costly to build and maintain a communications system for a county as large as Sampson as technology costs continue to increase exponentially. We continue to work with our partners to identify potential solutions, identify estimated costs, and identify funding opportunities.

Fire Marshal’s Office and Emergency Management – The reclassification of a vacant Deputy Fire Marshal position to Emergency Management Coordinator has been successful. The use of a contract fire inspector has also been successful where we have made significant progress by completing fire inspections that were not completed during the COVID pandemic when the fire marshals were assigned other duties. We were also successful in obtaining a \$25,000 grant to purchase a higher quality drone and we now have four certified pilots. The fire marshals and the EM coordinator responded to 188 calls in 2022, a 42% increase from 2021 and 88% increase from 2020.

Emergency Services New Facility – I am pleased to report we have transitioned Emergency Management (EM), Emergency Medical Services (EMS), and the Fire Marshal’s Office (FM) to our new facility. The transition went very smoothly with no interruption in emergency response or day-to-day operations. The 911 Center is still operating at our old building, and we hope they will be able to join us in the following months. I have requested in the budget funds for items that we had to cut because of cost increases during the building process or were not originally budgeted for. Maintenance costs for this new facility will increase exponentially from previous budgets. We have provided a conservative estimate and the real costs of the operation of the building will be monitored in the coming months and years.

We were notified by Star Communications that all internet and/or cable services for fire departments and EMS buildings will be increasing and the increase is reflected in our budget.

Enclosed are the cover letters from Emergency Medical Services (EMS) Chief of Operations Erick Herring, 911 Communications Manager Cliff Brown, and Fire Marshal Prentice Madgar. I concur with their assessment of their needs.

If time allows, I would like to meet with you and your staff regarding our budgetary needs and provide further explanation. If you or your staff have any questions or concerns regarding the proposed budget for any of the departments within Emergency Services, please do not hesitate to contact me or my staff so that we can explain and justify our needs.

It was stated to me when I first started in Sampson County that the County has invested in the infrastructure for Emergency Services, but now we want to invest in our people, and we would like to be the best small county emergency services department in Eastern North Carolina. That is the focus that we have had while keeping in mind the fiscal conditions and restraints that exist today.

This is an exciting time for Emergency Services as we move into our new facility and continue to provide Emergency Services to the citizens and visitors of Sampson County. We thank you and the Board of Commissioners for your leadership and continued support.

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11243300 EMERGENCY MANAGEMENT | | | | | |
| 512100 SALARIES | 382,068.00 | 310,386.36 | 379,812.00 | 366,804.00 | _____ |
| 512200 OVERTIME SALARIES | 0.00 | 9,249.51 | 0.00 | 0.00 | _____ |
| 512300 SHIFT DEFERENTIAL PAY | 0.00 | 26.45 | 0.00 | 0.00 | _____ |
| 512400 ON-CALL PAY | 6,484.00 | 5,300.00 | 6,484.00 | 6,484.00 | _____ |
| 512700 LONGEVITY | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 518100 FICA | 24,091.00 | 18,837.90 | 23,951.00 | 23,144.00 | _____ |
| 518120 MEDICARE FICA | 5,635.00 | 4,405.67 | 5,602.00 | 5,413.00 | _____ |
| 518200 RETIREMENT | 48,958.00 | 39,450.39 | 49,794.00 | 48,117.00 | _____ |
| 518300 GROUP INSURANCE | 100,005.00 | 65,160.00 | 91,200.00 | 91,200.00 | _____ |
| 518400 DENTAL INSURANCE | 2,304.00 | 2,100.00 | 2,304.00 | 2,304.00 | _____ |
| 518700 CAFETERIA FEES | 72.00 | 240.00 | 288.00 | 288.00 | _____ |
| 518901 401K COUNTY CONTRIBUTION | 19,428.00 | 23,574.09 | 19,315.00 | 18,665.00 | _____ |
| 521300 UNIFORMS | 2,500.00 | 5,781.97 | 5,800.00 | 5,800.00 | _____ |
| 525100 GAS, OIL AND TIRES | 19,000.00 | 14,862.99 | 33,500.00 | 25,000.00 | _____ |
| 525120 GAS/OIL/TIRES-COMMAND VEHICLE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 526100 OFFICE SUPPLIES | 3,500.00 | 2,206.84 | 7,509.00 | 5,500.00 | _____ |
| 526200 DEPARTMENTAL SUPPLIES | 12,891.00 | 9,540.99 | 28,141.00 | 22,000.00 | _____ |
| 526201 DEPT SUPPLIES-EQUIPMENT | 360.00 | 4,042.70 | 16,450.00 | 10,000.00 | _____ |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|---------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 11243300 EMERGENCY MANAGEMENT | | | | | |
| 529900 MISCELLANEOUS EXPENSES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 529901 LOCAL EMERG PLANNING COMMITTEE | 0.00 | 0.00 | 0.00 | 0.00 | |
| 531100 TRAVEL | 1,250.00 | 310.50 | 5,460.00 | 4,000.00 | |
| 531700 TRAVEL ALLOWANCE | 2,040.00 | 1,700.00 | 2,040.00 | 2,040.00 | |
| 532100 TELEPHONE AND POSTAGE | 7,072.00 | 9,309.88 | 12,724.00 | 12,724.00 | |
| 534100 PRINTING | 0.00 | 447.95 | 1,681.00 | 1,681.00 | |
| 535100 MAINT/REPAIR - BUILDINGS/GRNDS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 535200 MAINT/REPAIR - EQUIPMENT | 5,000.00 | 779.55 | 13,610.00 | 10,000.00 | |
| 535300 MAINT/REPAIR - VEHICLES | 3,500.00 | -8,312.03 | 5,200.00 | 5,200.00 | |
| 535320 MAINT/REPAIR-COMMAND VEHICLE | 0.00 | 0.00 | 0.00 | 0.00 | |
| 537000 ADVERTISING | 0.00 | 0.00 | 0.00 | 0.00 | |
| 538100 DATA PROCESSING - PROGRAMMING | 800.00 | 0.00 | 4,900.00 | 4,900.00 | |
| 539500 EMPLOYEE TRAINING | 3,160.00 | 1,108.28 | 8,035.00 | 7,000.00 | |
| 539510 ST HOMELAND SEC GRANT EXERCISE | 0.00 | 0.00 | 0.00 | 0.00 | |
| 539520 ST HOMELAND SEC GRANT TRAINING | 0.00 | 0.00 | 0.00 | 0.00 | |
| 539530 DEPT OF JUSTICE EXERCISE GRANT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 543000 RENTAL - EQUIPMENT | 1,008.00 | 339.36 | 1,008.00 | 1,008.00 | |
| 544000 CONTRACTED SERVICES | 62,348.00 | 47,585.70 | 186,393.00 | 186,393.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11243300 EMERGENCY MANAGEMENT | | | | | |
| 544008 CONT SERV EMERG OP PLAN | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 545000 INSURANCE AND BONDS | 5,838.00 | 0.00 | 5,838.00 | 5,838.00 | _____ |
| 549100 DUES AND SUBSCRIPTIONS | 3,913.00 | 978.49 | 2,218.00 | 2,218.00 | _____ |
| 551000 CAP OUTLAY-OFFICE FURN & EQUIP | 3,670.00 | 28,005.00 | 0.00 | 0.00 | _____ |
| 552000 CAPITAL OUTLAY - DATA PROCESS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 554000 CAPITAL OUTLAY - VEHICLES | 0.00 | 0.00 | 59,000.00 | 0.00 | _____ |
| 554001 C O VEHICLE SHELTEE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 554008 CAP OUTLAY-VEHICLES FINANCED | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 555000 C O OTHER EQUIP ST HMLAND SEC | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 599910 SEARCH AND RESCUE PROJECTS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total EMERGENCY MANAGEMENT | 726,895.00 | 597,418.54 | 978,257.00 | 873,721.00 | |

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2023 - 2024**

| <u>Emergency Management Job Title</u> | <u>Position</u> | <u>Grade</u> | <u>Current Salary</u> | <u>Recommended Salary</u> | <u>Approved Salary</u> |
|---|-----------------|--------------|---------------------------|-------------------------------|----------------------------|
| Admin Office Assistant | 43306 | 60 | 30,720 | 30,720 | _____ |
| Deputy Fire Marshal/Fire Inspector | 43307 | 71 | 52,440 | 52,440 | _____ |
| Fire Marshal | 43302 | 75 | 60,816 | 60,816 | _____ |
| Admin Support Specialist II | 43301 | 64 | 36,636 | 36,636 | _____ |
| Emergency Management Coordinator | 43303 | 72 | 52,536 | 52,536 | _____ |
| Emergency Services Director | 43300 | 80 | 91,488 | 91,488 | _____ |
| field training officer | | 68 | 42,168 | 42,168 | _____ |
| | | | 366,804 | 366,804 | |
| Permanent Positions | | | 6 | 6 | |

Budgeted salary amounts are subject to review and may be adjusted.

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2023 - 2024**

| | | |
|-------------------------------|--------|---------|
| 512100-Salaries | | 366,804 |
| 512101-Salary Adj | | - |
| 512120-Supplement | | - |
| 512200-Overtime | | - |
| 512300-Shift Deferential Pay | | - |
| 512400-On-Call Pay | | 6,484 |
| 512600-Part-Time | | - |
| 512700-Longevity | | - |
| 531700-Travel/Phone allowance | | - |
| 518100-FICA | 6.20% | 23,144 |
| 518120-Medicare FICA | 1.45% | 5,413 |
| 518200-Retirement | 12.89% | 48,117 |
| 518300-Group Insurance | 950 | 91,200 |
| 518400-Dental Insurance | 32 | 2,304 |
| 518901-401K Reg EE | 5.00% | 18,665 |

Budgeted salary amounts are subject to review and may be adjusted.

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Emergency Management

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|--|--|--------------------|
| 11243300 521300 UNIFORMS | 4 Uniformed Emergency Services employees (800.00 allotment for daily uniform) (pants, shirts, jacket, boots) 800.00 x 4 employees = 3,200 3 Emergency Services employees (300.00 uniform allotment for assigned field operations, training and deployments) 300.00 x 3 employees = 900 Dress Blues for EM Director and EM Coordinator= 850 x 2= 1,700 | \$5,800.00 |
| 11243300 525100 OIL & TIRES | Emergency Management Vehicles Fuel cost is 2,000.00 x 12 months = 24,000 3 oil changes and lubes x 120.00 each x 6 vehicles = 2,160 6 vehicles & 17 trailers estimating replacement of 12 tires x 320.00 = 3,840 Fuel cost for Adult Day Care Center generator = 500 Fuel for EM building generator = 2,000 Comand Post - one annual service (oil change & lube) of the engine and drivetrain as well as servicing the generator. Also includes a minimal allowance for estimated fuel cost = 1,000 | \$33,500.00 |
| 11243300 526100 OFFICE SUPPLIES | Ink jet printer cartridges for mobile printers in Fire Marshal's/ EM Coordinator vehicles 50.00 x 3 mobile printers = 150 Fire Marshal's Office Laser Jet Printers (2 cartridges) -(Set of XL capacity toner cartridges) 900.00 x 2 sets = 1,800 Supplies for Emergency Management Office 40 cases of computer paper (for printing fire inspection/ fire prevention documents, 911 addressing documents, EM documents, invoices, CAD reports, maps, IAP's, EMS run reports, etc.) 70.00 per case x 40 cases = 2,800 Command Post Laser Jet printer (Set of XL capacity toner cartridges) 900.00 x 1 set = 900 HP 90A printer cartridges for Admin Office printers (black ink) (for printing fire inspection /fire prevention documents), 911 addressing documents, E documents, EMS run reports, etc.) 3 cartridges x 202.99 = 608.97 | \$7,508.97 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Emergency Management

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|--|--|--------------------|
| 11243300 526200 DEPARTMENTAL SUPPLIES | Fire investigation supplies (SD memory cards, AA batteries, AAA batteries) = 400 Evidence collection supplies (one gallon cans, one quart cans, mylar bags, evidence tape, nitrile gloves, etc) = 525 Laser jet toners for E-911 Addressing printer (for printing road inventory reports, addressing reports for 911 center, MSAG Reports, CAD Reports as well as reports for other county agencies (Tax Office, DSS, Board of Elections, and Health Dept.), 3 x 202.00 = 606 Funding for special operations which may include searches, disasters, etc. where operations will not meet the threshold for state or federal declarations for reimbursement. 2,500 (Special Operations) Supplies for daily operation (pens, pencils, highlighters, whiteout, paper clips, tape, binder clips, staples, clasp envelopes, legal pads, tab dividers, etc) 1,200 HID cards for proximity ID badges - 100 badges x 4.10 each = 410 Refreshments for meetings and training = 500 Grand Opening and Ribbon Cutting for new building for food, decorations, ribbon, supplies and invitations (One time expense) = 7,000 Miscellaneous items for new building: One time expense (warehouse, organizing material, shelving, indoor mats)= 15,000 | \$28,141.00 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Emergency Management

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|----------------------------|--|-----------------------|
| 11243300 526201 | 1 Mobile printer for EM Coordinator vehicle = 500 | \$16,450.00 |
| DEPARTMENTAL | Camera for EM Coordinator investigative purposes to replace damaged one = 1,300 | |
| SUPPLIES | Gimbal searchlight to assist in search and rescues= 1,400 | |
| EQUIPMENT | 6 jump boxes to keep in 6 emergency vehicles = 325 x 6= 1,950 | |
| | Cradlepoint Mobile Cellular Data Router - \$2800ea x 2 = 5,600 | |
| | Purchase and installation of two vehicle mounted mobile routers. These will take the place of portable cellular hotspots currently in use by Fire Marshals. These will improve internet connectivity when in the field which is essential for drone operations as well as emergency response to large incidents. | |
| | G5 Unification Pagers - \$1000 x 4 = 4,000 | |
| | Pagers to be issued to on-call Fire Marshal/Emergency Management personnel. These pagers allow for faster notification of on-call personnel and also allow personnel to monitor incident radio traffic when on-call without the need to carry an expensive radio. | |
| | 1 desktop computer to replace deputy fire marshals= 1,700 | |
| 11243300 531100 | Fire Investigation Fall Training Conference Hotel Rooms = \$110 x 5 nights x 2 employees = 1,100 | \$5,460.00 |
| TRAVEL | Fire Investigation Spring Training Conference Hotel Rooms = \$110 x 3 nights x 2 employees = 660 | |
| | Travel Reimbursement = 500 | |
| | EM Spring conference Hotel Rooms= \$150 x 5 nights x 2 employees = 1,500 | |
| | EM Fall Conference Hotel Rooms= \$150 x 3 nights x 2 employees= 900 | |
| | GIS Conference 2 nights x 2 employees= \$200= \$800.00 | |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Emergency Management

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|----------------------------------|--|--------------------|
| 11243300 531700 | EM Coordinator phone stipend 85.00 x 12 months = 1020.00 | \$2,040.00 |
| TRAVEL ALLOWANCE | EM Director Phone stipend 85.00 x 12 = 1,020.00 | |
| 11243300 532100 | Monthly recurring charge for phone system - 190.00 monthly x 12 months = 2,280 | \$12,724.00 |
| TELEPHONE AND POSTAGE | Verizon Wireless= \$685.00 x 12 months= 8,220 4 Verizon Wireless air cards 152.00 x 12 months (These cards needed for back up internet in the EOC and to access web hosted inspections software while operating in the field.) 1,824 Postage Fee= 400 | |
| 11243300 534100 | Printing for services for CRDP delivery tickets, business cards, inspection request door hangers, etc = 800.00 | \$1,681.00 |
| PRINTING | 3 Boxes of regular (for mailing documents from Communications, Emergency Management, 911 Addressing, and SC EMS.) EM envelopes x 95.00 each = 285.00 5 boxes of window (for mailing documents from Communications, Emergency Management, 911 Addressing, and SC EMS) EM envelopes x 95.00 each = 475.00 1 box of EM Letterhead = 121.00 | |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Emergency Management

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---|---|--------------------|
| 11243300 535200 MAINT/REPAIR EQUIPMENT | Drone Maintenance: To maintain a state of readiness for drones. Replace propellers, batteries, SD cards, antennas and other drone related items. 1,500 Yearly generator maintenance contract for generator at the Adult Day Care Center (Special Needs Shelter)= 660 Light tower and message board maintenance. (funding includes upkeep of circuit boards, screens, LED modules, batteries, annual service of diesel engines on light towers - 1,200 Non- leased office equipment (printers, security & camera system, plotter, smart board, 911 Addressing DMI equipment, Fire investigation equipment, etc). upkeep and maintenance = 3,500 Repairs for Adult Day Care Center generator = 500 Annual maintenance for fire extinguishers in new building = 250 Generator maintenance for Admin building= ?? Repairs for fire sprinklers= 1,500 , Repairs for UPS (DC Group)= ?? Repairs for HVAC= 1,500 , A-3 Card reader repair= 2,000 Cost of moving generator to new building warehouse = ?? Repairs for camera/ camera system = 1,000 | \$13,610.00 |
| 11243300 535300 MAINT/REPAIR VEHICLE | Funds requested for maintenance and upkeep of 6 Emergency Services vehicles, and 17 trailers = 3,500 Funds requested for upkeep of the Command Post. Routine service and repairs on command module components which include lighting, HVAC service and filters, batteries or other mechanical maintenance = 1,200 Annual maintenance for forklift = 500 (Only if forklift approved) | \$5,200.00 |
| 11243300 538100 DP PROGRAMMING | Adobe for EM Director laptop and E911 Addressing Desktop = 400 x 2 = 800 WebEOC implementation one time set up fee= 4,100 | \$4,900.00 |

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Emergency Management

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|--|---|-------------------|
| 11243300 539500 EMPLOYEE TRAINING | Continuing Education classes for Fire and Building Inspector certifications (as required by the NC Code Qualification Board) \$125 per class x 2 classes per inspector x 3 inspectors = 750 Fire Investigation Fall Training Conference \$225 x 3 inspectors = 675 Fire Investigation Spring Training Conference \$225 x 2 inspectors = 450 FAA Part 107 Test Certifications x 1: (Required by FAA for pilots of commercial unmanned aerial systems). \$160.00 each x 1 employees = 160 Semi-annual State EM Conferences (Attendance Required per EMPG Grant) \$250 x 2 employees x 2 conferences = 1,000 911 Addressing/GIS Training and Conferences = 2,000 WebEOC Bootcamp for 2 employees= 3,000 | \$8,035.00 |
| 11243300 543000 RENTAL/ LEASE EQUIPMENT | Funds requested for cost-per-copy printing in the EM Office copier 44.00 x 12 months = 528 Funds requested for cost-per-copy printing the EOC copier - 33.00 per month x 12 months = 396 . Cost-per-copy printing from the Administrative Support Specialist's office printer - 7.00 per month x 12 months = 84 | \$1,008.00 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Emergency Management

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|-----------------------|--|----------------------|
| 1124300 544000 | MobilEyes Software annual maintenance = 8,600 | \$186,392 + ? |
| CONTRACTED | Ice maker rental 60.00 x 12 = 720 (Previous year rental) | |
| SERVICES | Shred-It contract for monthly shredding of documents for Emergency Management 110.00 x 12 months = 1,320 | |
| | Rave (Lyme Computer Systems) mass notification system for community alerts and emergency messaging = 16,200 | |
| | Contract for Fire Inspector (Jerry Cashwell) = 30,000 | |
| | Active 911 subscription 7 subscriptions x 14.00 = 98 | |
| | MDIS Software Annual Maintenance \$150 x 4 = 600 | |
| | ImageTrend CAD Integration - 3,500 annually | |
| | Annual CAD integration subscription to allow data collected by 911 to automatically be placed in fire department call reports. | |
| | WebEOC annual subscription = 12,280 : Comprehensive incident management software that will give us the ability to more effectively communicate with the public, our county employees, municipal partners, first responders, and State EM. | |
| | Citizen serve license = 1,800 | |
| | DGI Flight hub for drones to live stream search and rescues = 260 | |
| | Cradlepoint Net Cloud (Contract Services) - \$250 annually x 2 devices = 500 | |
| | Annual subscription service required for operation of Cradlepoint Mobile Data Routers. | |
| | MCA Annual Support= 1,340 | |
| | ESRI GIS Licenses= 3,660 | |
| | Star Communications TV cable= 30 boxes x \$15.00 month x 12 months= 5,400 | |
| | William Fire sprinkler annual monitoring and maintenance= 5,034 | |
| | Clinton Appliance one time payment to extend warranty to 5 year = 2,700 | |
| | DC Group maintenance for UPS in Admin building= ?? | |
| | HVAC annual maintenance= 10,000 | |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Emergency Management

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|--|---|-------------------|
| 11243300 545000 INSURANCE AND BONDS | Funds requested to pay insurance and bonds for the upcoming year = 5,838 | \$5,838.00 |
| 11243300 549100 DUES AND SUBSCRIPTIONS | Emergency Management EM Association dues for two employees = 400 Fire Marshal NC Fireman's Association dues for seven employees = 175 NFPA Subscription Service (These are standards referenced by the Fire and Building Code) This subscription service will be for up to five users and will be utilized by the Fire Marshal's Office and the Inspections Department. Annual dues = 1,000 NFPA annual membership dues = 175 NC Arson Investigation membership dues 3 investigators x 21.00 = 63 International Association of Arson Investigators dues 3 investigators x 105.00 = 315 NC Fire Marshal's Association annual dues for four employees = 60 Inspection Certifications \$10 x 3 = 30 | \$2,218.00 |
| 11243300 551000 CAPITAL OUTLAY OFFICE EQUIPMENT | Shelving for warehouse at new building= ?? | ?? |

**SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - CAPITAL OUTLAY REQUEST**

Fiscal Year: 2023-2024

Department: Emergency Management

| Account Number Item Description | Requested | | | Recommended | | Approved | |
|------------------------------------|-----------|-----------|--------|-------------|--------|----------|--------|
| | Quantity | Cost Each | Amount | Quantity | Amount | Quantity | Amount |

11243300 554000 CAPITAL OUTLAY

VEHICLES

| | | | | | | | |
|----------|---|--------|-----------|---|---|--|--|
| Forklift | 1 | 59,000 | 59,000.00 | 0 | - | | |
|----------|---|--------|-----------|---|---|--|--|

11243300 551000 CAPITAL OUTLAY

OFFICE EQUIPMENT

Shelving for new warehouse

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|--|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 11243400 VOLUNTEER FIRE DEPARTMENTS | | | | | |
| 501800 FIRE TRUCK RESERVE FUND | 0.00 | 0.00 | 0.00 | 0.00 | |
| 519100 PROFESSIONAL SERVICES | 15,300.00 | 14,800.00 | 15,300.00 | 15,300.00 | |
| 519300 MEDICAL SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 535200 MAINT/REPAIR - EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 538100 DATA PROCESSING - PROGRAMMING | 0.00 | 0.00 | 0.00 | 0.00 | |
| 544000 CONTRACTED SERVICES | 3,900.00 | 3,404.46 | 4,500.00 | 4,500.00 | |
| 552000 CAPITAL OUTLAY - DATA PROCESS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 555000 CAPITAL OUTLAY - OTHER EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | |
| 581010 ROSEBORO (COHARIE) FIRE DEPT | 6,900.00 | 6,325.00 | 6,900.00 | 6,900.00 | |
| 581011 HARRELLS FIRE DEPT (FRANKLIN) | 6,900.00 | 6,325.00 | 6,900.00 | 6,900.00 | |
| 581012 GODWIN-FALCON FIRE DEPT | 2,300.00 | 2,112.00 | 2,300.00 | 2,300.00 | |
| 581013 HALLS FIRE DEPARTMENT | 6,900.00 | 6,325.00 | 6,900.00 | 6,900.00 | |
| 581014 HERRING FIRE DEPARTMENT | 6,900.00 | 6,325.00 | 6,900.00 | 6,900.00 | |
| 581015 SALEMBURG(HONEYCUTT) FIRE DEPT | 6,900.00 | 6,325.00 | 6,900.00 | 6,900.00 | |
| 581016 NEWTON GROVE FIRE DEPARTMENT | 6,900.00 | 6,325.00 | 6,900.00 | 6,900.00 | |
| 581017 PINEY GROVE FIRE DEPARTMENT | 6,900.00 | 6,325.00 | 6,900.00 | 6,900.00 | |
| 581018 PLAIN VIEW FIRE DEPARTMENT | 6,900.00 | 6,325.00 | 6,900.00 | 6,900.00 | |
| 581019 SPIVEY'S CORNER FIRE DEPT | 6,900.00 | 6,325.00 | 6,900.00 | 6,900.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|--|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 11243400 VOLUNTEER FIRE DEPARTMENTS | | | | | |
| 581020 TURKEY FIRE DEPARTMENT | 6,900.00 | 6,325.00 | 6,900.00 | 6,900.00 | _____ |
| 581021 VANNS FIRE DEPARTMENT | 6,900.00 | 6,325.00 | 6,900.00 | 6,900.00 | _____ |
| 581022 CLINTON FIRE DEPARTMENT | 6,900.00 | 6,325.00 | 6,900.00 | 6,900.00 | _____ |
| 581023 CLEMENT FIRE DEPARTMENT | 6,900.00 | 6,325.00 | 6,900.00 | 6,900.00 | _____ |
| 581024 AUTRYVILLE FIRE DEPARTMENT | 6,900.00 | 6,325.00 | 6,900.00 | 6,900.00 | _____ |
| 581025 GARLAND FIRE DEPARTMENT | 6,900.00 | 6,325.00 | 6,900.00 | 6,900.00 | _____ |
| 581026 TAYLOR'S BRIDGE FIRE DEPT | 6,900.00 | 6,325.00 | 6,900.00 | 6,900.00 | _____ |
| 581028 JORDANS CHAPEL FIRE DEPARTMENT | 2,601.00 | 2,387.00 | 2,601.00 | 2,601.00 | _____ |
| 581029 SMITHS CHAPEL FIRE DEPARTMENT | 2,300.00 | 2,112.00 | 2,300.00 | 2,300.00 | _____ |
| 581030 FAISON FIRE DEPARTMENT | 5,700.00 | 5,225.00 | 5,700.00 | 5,700.00 | _____ |
| 581114 FAISON FIRE MEDIC SUPPLEMENT | 5,280.00 | 4,840.00 | 5,280.00 | 5,280.00 | _____ |
| 581115 SALEMBURG FIRE MEDIC SUPPLMNT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 581118 PLAIN VIEW FIRE MEDIC SUPPLMNT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 581120 TURKEY VOL FIRE MEDIC SUPPLMNT | 5,280.00 | 0.00 | 5,280.00 | 5,280.00 | _____ |
| 581121 VANNS XROADS FIRE MEDIC SUPP | 5,280.00 | 4,840.00 | 5,280.00 | 5,280.00 | _____ |
| 581122 SALEMBURG AERIAL PLATFORM SUPP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 581123 CLEMENT FIRE MEDIC SUPPLMNT | 5,280.00 | 4,840.00 | 5,280.00 | 5,280.00 | _____ |
| 581124 HERRING FIRE MEDIC SUPPLEMENT | 5,280.00 | 4,840.00 | 5,280.00 | 5,280.00 | _____ |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|--|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 11243400 VOLUNTEER FIRE DEPARTMENTS | | | | | |
| 581125 PINEY GR FIRE MEDIC SUPP | 0.00 | 0.00 | 0.00 | 0.00 | |
| 581126 HALLS VFD CASCADE SYSTEM | 0.00 | 0.00 | 0.00 | 0.00 | |
| 581127 HARRELLS FD-RT SUPPLEMENT | 6,000.00 | 5,500.00 | 6,000.00 | 6,000.00 | |
| 581128 GARLAND FD-RT SUPPLEMENT | 6,000.00 | 5,500.00 | 6,000.00 | 6,000.00 | |
| 581129 CLINTON-RT SUPPLEMENT | 12,000.00 | 11,000.00 | 12,000.00 | 12,000.00 | |
| 581131 CLEMENT FD-RT SUPPLEMENT | 6,000.00 | 5,500.00 | 6,000.00 | 6,000.00 | |
| 581134 PLAIN VIEW FD-RT SUPPLEMENT | 6,000.00 | 5,500.00 | 6,000.00 | 6,000.00 | |
| 581135 HALLS FD-RT SUPPLEMENT | 6,000.00 | 5,500.00 | 6,000.00 | 6,000.00 | |
| 581136 NEWTON GROVE FD-RT SUPPLEMENT | 6,000.00 | 5,500.00 | 6,000.00 | 6,000.00 | |
| 581137 TAYLORS BR FD-RT SUPPLEMENT | 6,000.00 | 5,500.00 | 6,000.00 | 6,000.00 | |
| 581138 HERRING FD-RT SUPPLEMENT | 6,000.00 | 5,500.00 | 6,000.00 | 6,000.00 | |
| 581139 SPIVEY CORNER FD-RT SUPPLEMENT | 6,000.00 | 5,500.00 | 6,000.00 | 6,000.00 | |
| 581140 FAISON FD-RT SUPPLEMENT | 6,000.00 | 5,500.00 | 6,000.00 | 6,000.00 | |
| 581141 SALEMBURG VFD RT SUPPLEMENT | 6,000.00 | 5,500.00 | 6,000.00 | 6,000.00 | |
| 581142 GODWIN-FALCON RT SUPPLEMENT | 1,200.00 | 1,100.00 | 1,200.00 | 1,200.00 | |
| 581143 VANNS XROADS RT SUPPLEMENT | 6,000.00 | 5,500.00 | 6,000.00 | 6,000.00 | |
| 581144 TURKEY RT SUPPLEMENT | 6,000.00 | 5,500.00 | 6,000.00 | 6,000.00 | |
| 581145 AUTRYVILLE VFD RT SUPPLEMENT | 12,000.00 | 11,000.00 | 12,000.00 | 12,000.00 | |

**SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024**

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11243400 VOLUNTEER FIRE DEPARTMENTS | | | | | |
| Total VOLUNTEER FIRE DEPARTMENTS | 272,101.00 | 245,200.46 | 272,701.00 | 272,701.00 | |

Sampson County

Inspections and Planning Department

**405 County Complex Road
Clinton, North Carolina 28328**

**Myron L. Cashwell
Director of Inspections and Planning/Flood Plain Manager**

**Telephone: (910) 592-0146
Fax: (910) 596-0773**

March 13, 2023

Mr. David Clack
Sampson County Finance Dept.
435 Rowan Road
Clinton, NC 28328

**RE: 2023-2024 Budget
Inspections and Planning Department**

Dear Mr. Clack:

Attached is the proposed Budget for the Sampson County Inspections and Planning Department for 2023-2024.

From the Inspections Department, total revenues are on track for an increase this fiscal year as building continues to be steady in the residential sector of the County with the construction of new houses. We have increased the revenues line items for the department to reflect that information. As in previous years, a salary adjustment has been included for Robbie Libby and or Royce King as they are working toward receiving their Level 2 and Level 3 certificates.

As instructed by the Commissioners, we have requested a fee increase for all services through increased permit fees. Generally, we have increased fees by an average of twenty-five percent. The revenue line items also reflect this increase.

Included in our budget is also a request for a new building inspector as our workload has increased and we have someone eligible for retirement. Candidates for these positions are limited and the training and certification process is lengthy. It is imperative that this position is secured and filled as soon as possible. With that position, we are also requesting a new vehicle that will be used by the new hire. Gas prices continue to fluctuate and securing an additional vehicle will cause increases in the gas, oil, and tires line item.

We have also included a request for software upgrades that would allow the contractors and citizens more access to permits online. This software will greatly enhance our customer service and it will also be used by the Environmental Health Department as well. With the new software upgrades, we are also requesting computer tablets for each inspector to be used in the field as this will allow them to input the inspections in real time from the field. The office is also in need of replacing one desktop computer that is currently not working properly as well as a computer for our new hire.

From the Planning Department, we are requesting an increase in contracted services to have funds to pay the Mid-Carolina Regional Council for training and assistance for the planners.

Our office is dedicated to serving the citizens of Sampson County and we are very thankful for being given the opportunity to do just that.

Should you have any questions or concerns, please do not hesitate to contact me.

Sincerely,

Myron L. Cashwell

Myron L. Cashwell
Inspections and Planning Director

March 29, 2023

Mr. David Clack
Sampson County Finance Dept.
435 Rowan Road
Clinton, NC 28328

**RE: 2023-2024 Budget
Inspections and Planning Department**

Dear Mr. Clack:

Attached is the proposed Budget for the Sampson County Inspections and Planning Department for 2023-2024.

From the Inspections Department, total revenues are on track for an increase this fiscal year as building continues to be steady in the residential sector of the County with the construction of new houses. We have increased the revenues line items for the department to reflect that information. As in previous years, a salary adjustment has been included for Robbie Libby and or Royce King as they are working toward receiving their Level 2 and Level 3 certificates.

As instructed by the Commissioners, we have requested a fee increase for all services through increased permit fees. Generally, we have increased fees by an average of twenty-five percent. The revenue line items also reflect this increase. A Proposed Fee Schedule has been added to show the increased fee amounts along with a comparison chart.

Included in our budget is also a request to fund our fourth building inspector, which has been vacant since 2008 when Cliff Coffee retired after the 2008 housing slow down, as our workload has increased for several years now and, also, we have someone eligible for retirement. Candidates for these positions are limited and the training and certification process is lengthy. It is imperative that this position is secured and filled as soon as possible. With that position, we are also requesting a new vehicle that will be used by the new hire. Gas prices continue to fluctuate and securing an additional vehicle will cause increases in the gas, oil, and tires line item. We have also included a request for software upgrades that would allow the contractors and citizens more access to permits online. This software will greatly enhance our customer service and it will also be used by the Environmental Health Department as well. With the new software upgrades, we are also requesting computer tablets for each inspector to be used in the field as this will allow them to input the inspections in real time from the field. The office is also in need of replacing one desktop computer that is currently not working properly as well as a computer for our new hire.

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Our office is dedicated to serving the citizens of Sampson County and we are very thankful for being given the opportunity to do just that.

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 11243500 INSPECTIONS | | | | | |
| 512100 SALARIES | 428,616.00 | 317,863.61 | 473,772.00 | 473,772.00 | |
| 512101 SALARY ADJUSTMENTS | 1,968.00 | 0.00 | 1,968.00 | 1,968.00 | |
| 512600 PART-TIME SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 512700 LONGEVITY | 8,941.00 | 8,940.36 | 8,941.00 | 8,941.00 | |
| 518100 FICA | 27,314.00 | 19,421.20 | 30,114.00 | 30,114.00 | |
| 518120 MEDICARE FICA | 6,388.00 | 4,542.10 | 7,043.00 | 7,043.00 | |
| 518200 RETIREMENT | 55,381.00 | 39,674.03 | 62,476.00 | 62,476.00 | |
| 518300 GROUP INSURANCE | 84,960.00 | 62,124.45 | 91,200.00 | 91,200.00 | |
| 518400 DENTAL INSURANCE | 3,072.00 | 2,111.00 | 3,072.00 | 3,072.00 | |
| 518700 CAFETERIA FEES | 144.00 | 54.00 | 72.00 | 72.00 | |
| 518901 401K COUNTY CONTRIBUTION | 18,264.00 | 13,046.46 | 24,235.00 | 24,235.00 | |
| 519200 LEGAL PROFESSIONAL SERVICES | 30,000.00 | 0.00 | 30,000.00 | 30,000.00 | |
| 521300 UNIFORMS | 1,400.00 | 475.52 | 1,400.00 | 1,400.00 | |
| 525100 GAS, OIL AND TIRES | 9,000.00 | 7,393.44 | 11,600.00 | 11,600.00 | |
| 526100 OFFICE SUPPLIES | 1,600.00 | 467.42 | 1,600.00 | 1,600.00 | |
| 526200 DEPARTMENTAL SUPPLIES | 4,750.00 | 5,020.90 | 4,750.00 | 4,750.00 | |
| 526201 DEPARTMENTAL SUPPLIES - CD | 5,400.00 | 4,010.00 | 9,440.00 | 9,440.00 | |
| 526300 BOOKS AND SUPPLIES | 1,000.00 | 0.00 | 3,000.00 | 3,000.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|---------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 11243500 INSPECTIONS | | | | | |
| 531100 TRAVEL | 11,000.00 | 9,916.27 | 11,000.00 | 11,000.00 | |
| 531700 TRAVEL ALLOWANCE | 1,020.00 | 850.00 | 1,020.00 | 1,020.00 | |
| 532100 TELEPHONE AND POSTAGE | 4,000.00 | 3,863.08 | 4,000.00 | 4,000.00 | |
| 534100 PRINTING | 900.00 | 803.70 | 900.00 | 900.00 | |
| 534200 BOARD MEMBERS EXPENSE | 2,000.00 | 550.00 | 2,000.00 | 2,000.00 | |
| 535100 MAINT/REPAIR - BUILDINGS/GRNDS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 535200 MAINT/REPAIR - EQUIPMENT | 250.00 | 0.00 | 250.00 | 250.00 | |
| 535300 MAINT/REPAIR - VEHICLES | 1,000.00 | 568.54 | 1,000.00 | 1,000.00 | |
| 537000 ADVERTISING | 4,000.00 | 1,752.04 | 4,000.00 | 4,000.00 | |
| 538100 DATA PROCESSING - PROGRAMMING | 0.00 | 0.00 | 0.00 | 0.00 | |
| 539300 CONTRACTED TEMPORARY HELP | 0.00 | 0.00 | 0.00 | 0.00 | |
| 539500 EMPLOYEE TRAINING | 5,200.00 | 1,638.00 | 5,200.00 | 5,200.00 | |
| 544000 CONTRACTED SERVICES | 14,000.00 | 40,980.88 | 53,600.00 | 53,600.00 | |
| 544500 CONTRACTED SERVICES - MEDICAL | 0.00 | 0.00 | 0.00 | 0.00 | |
| 545000 INSURANCE AND BONDS | 2,200.00 | 0.00 | 2,200.00 | 2,200.00 | |
| 549100 DUES AND SUBSCRIPTIONS | 3,000.00 | 626.00 | 3,200.00 | 3,200.00 | |
| 551000 CAP OUTLAY-OFFICE FURN & EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | |
| 552000 CAPITAL OUTLAY - DATA PROCESS | 0.00 | 0.00 | 0.00 | 0.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11243500 INSPECTIONS | | | | | |
| 554000 CAPITAL OUTLAY - VEHICLES | 37,500.00 | 30,038.32 | 35,000.00 | 35,000.00 | _____ |
| 555000 CAPITAL OUTLAY - OTHER EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total INSPECTIONS | 774,268.00 | 576,731.32 | 888,053.00 | 888,053.00 | |

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2023 - 2024**

| Inspections & Planning Job Title | Position | Grade | Current Salary | Recommended Salary | Approved Salary |
|---|-----------------|--------------|---------------------------|-------------------------------|----------------------------|
| Director Inspections/Planning | 43500 | 78 | 89,316 | 89,316 | _____ |
| Admin Office Assistant | 43507 | 60 | 29,184 | 29,184 | _____ |
| Planner | 43509 | 68 | 42,168 | 42,168 | _____ |
| Bldg Code Inspector II | 43503 | 69 | 61,224 | 61,224 | _____ |
| Senior Planner | 43508 | 74 | 57,924 | 57,924 | _____ |
| Bldg Code Inspector I | 43505 | 67 | 48,228 | 48,228 | _____ |
| Bldg Code Inspector III | 43506 | 71 | 70,116 | 70,116 | _____ |
| Admin Support Specialist I | 43501 | 62 | 35,448 | 35,448 | _____ |
| | | | | 40,164 | _____ |
| | | | 433,608 | 473,772 | |
| Permanent Positions | | | 7 | 8 | |

Budgeted salary amounts are subject to review and may be adjusted.

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2023 - 2024**

| | | |
|-------------------------------|--------|---------|
| 512100-Salaries | | 473,772 |
| 512101-Salary Adj | | 1,968 |
| 512120-Supplement | | - |
| 512200-Overtime | | - |
| 512300-Shift Differential Pay | | - |
| 512400-On-Call Pay | | - |
| 512600-Part-Time | | - |
| 512700-Longevity | | 8,941 |
| 531700-Travel/Phone allowance | | 1,020 |
| 518100-FICA | 6.20% | 30,114 |
| 518120-Medicare FICA | 1.45% | 7,043 |
| 518200-Retirement | 12.89% | 62,476 |
| 518300-Group Insurance | 950 | 91,200 |
| 518400-Dental Insurance | 32 | 3,072 |
| 518901-401K Reg EE | 5.00% | 24,235 |

Budgeted salary amounts are subject to review and may be adjusted.

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Inspections and Planning

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---------------------|---|-----------|
| 11243500-545000 | INSURANCE AND BONDS- Professional liability insurance and workers comp. 87.00 + 413.00 + 1,700.00 | 2,200.00 |
| 11243500-539500 | EMPLOYEE TRAINING- State mandated continuing education classes 60. x 20= 1,200.00 + State exam fees 200.00 x 2 = 400.00 + planning class 1,200.00 +NCAZO conference 1,200.00 + NCAFPM conference 1,200.00 + GIS Classes 3,000.00 | 8,200.00 |
| 11243500-549100 | DUES AND SUBSCRIPTIONS- Membership fees for Electrical Inspectors Association 408.00 + Plumbing Inspectors Association 30.00 + Mechanical Inspectors Association 75.00 + Building Inspectors Association 65.00 + Fire Inspector Association 100.00 + Hearland Publishing 102.00 + Fire Codes Updates 1,500.00 + NFPA Membership 175.00 + Dues for planners APA 700.00 | 3,200.00 |
| 11243500-5321100 | TELEPHONE AND POSTAGE- US Cellular 2,400.00 + Officephone system 2,100.00 + Stamp and Postage + internet access for tablets 5 phones 10.00 per month=600.00 | 5,100.00 |
| 11243500-531700 | TRAVEL ALLOWANCE- Department head cell phone stipend 85.00 x 12 | 1,020.00 |
| 11243500-534200 | PLANNING BOARD EXPENCE- Payments to planning board members 25.00 per meeting per member | 2,000.00 |
| 11243500-53700 | LEGAL ADVERTISING- Required advertising for planning | 4,000.00 |
| 11243500-526300 | BOOKS AND SUPPLIES- New code books 4 sets at 625.00 + Planning Books as needed | 3,000.00 |
| 11243500-531100 | TRAVEL- Reimbursement for travel by department head and planners | 12,000.00 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Inspections and Planning

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---------------------|--|-----------|
| 11243500-534100 | PRINTING- Work tickets, building cards, stickers, permit applications and zoning signs | 900 |
| 11243500-535200 | MAINT/REPAIRS EQUIPMENT- Repairs for test equipment | 250 |
| 11243500-521300 | UNIFORMS- Uniforms for staff 8 members x 175.00 | 1,400.00 |
| 11243500-525100 | GAS, OIL AND TIRES- Gas and tires for Inspections vehicles 2 sets of tires 800.00 + 1000.00 per month for gas = 10,000.00 | 11,600.00 |
| 11243500-526100 | OFFICE SUPPLIES- Copiers paper 700.00 + Labels, file folders and envelopes 400.00 + business cards 350.00 + pens, paperclips, markers, notepads 150.00 | 1,600.00 |
| 11243500-526200 | DEPARTMENTAL SUPPLIES- First aid supplies and water 500.00 + Toner and printer cartridges 2,500.00 + computer equipment 750.00 + tools and safety equipment 1,000.00 | 4,750.00 |
| 11243500-535300 | MAINT/REPAIR VEHICLES- Repair and maintenance for Inspections Department vehicles / Oil changes and service 72.95 x 10 = 729.00 + balance for repairs as needed | 1,000.00 |
| 11243500-544000 | CONTRACTED SERVICES- Annual permitting processing fee 18,400.00 + first year of new permit software(iworQ) 24,000.00 + annual copier lease 1,200.00 + Mid-Carolina Regional Council fees for assistance with Planning 10,000.00 | 53,600.00 |

**SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - EQUIPMENT REQUEST
(Use for items that cost between \$1,000 and \$2,499)**

Fiscal Year: 2023-2024

Department: Inspections and Planning

| Account Number Item Description | Requested | | | Recommended | | Approved | |
|------------------------------------|-----------|-----------|----------|-------------|----------|----------|--------|
| | Quantity | Cost Each | Amount | Quantity | Amount | Quantity | Amount |
| Dell desk top computer | 2 | 1,500.00 | 3,000.00 | 2 | 3,000.00 | | |
| Microsoft Surface Pro | 4 | 1,610.00 | 6,440.00 | 4 | 6,440.00 | | |
| Laptop computer for Planning | 1 | 1,610.00 | 1,610.00 | | | | |

**SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - CAPITAL OUTLAY REQUEST**

Fiscal Year: 2023-2024

Department: Inspections and Planning

| Account Number Item Description | Requested | | | Recommended | | Approved | |
|------------------------------------|-----------|-----------|-----------|-------------|-----------|----------|--------|
| | Quantity | Cost Each | Amount | Quantity | Amount | Quantity | Amount |
| 11243500-554000 Ford Ranger | 1 | 35,000.00 | 35,000.00 | 1 | 35,000.00 | | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11243600 CORONER | | | | | |
| 519900 OTHER PROFESSIONAL SERVICES | 63,600.00 | 54,450.00 | 70,000.00 | 70,000.00 | <hr/> |
| Total CORONER | 63,600.00 | 54,450.00 | 70,000.00 | 70,000.00 | |

NORTH CAROLINA'S SAMPSON COUNTY

OFFICE OF EMERGENCY SERVICES

TO: Mr. Edwin Causey, County Manager
FROM: Erick Herring, EMS Chief of Operations
DATE: March 15, 2023
SUBJECT: Proposed 2023-2024 Emergency Medical Services Budget

We at Sampson County Emergency Medical Services would like to start by expressing our sincere appreciation for the County administration and the BOC for being good stewards and their diligence in preparing and providing Sampson County employees, departments and citizens with a workable budget over the last several years. With that being said, we still face additional challenges that must be met. It is my goal to provide our employees with all the necessary essential tools that provide for a cost efficient, effective and safe working environment.

One major need is for additional staffing in the management/supervisory roles. We have not had any increase in management staff since 2009 and have actually lost a supervisor position. We have increased field staff and increased significantly in our workload since 2009. Likewise, we do not have continuity of services for the Chief position nor the Training Officer position in the event either of those individuals are out for an extended period of time. The ICS span of control of supervision for one person is 3-7 with 5 optimal. Currently our shift supervisors manage 15 personnel per shift. Our shift supervisors handle several logistical duties which take away from their time in the field with our field staff. Some of those duties include but are not limited to scheduling, inventory control of our medical supplies and vehicle maintenance. This year, we are asking for three new positions.

- One Assistant Chief which would assume a large role in logistics such as inventory control of medical supplies and vehicle maintenance which is currently being handled by our shift supervisors. This limits the time our shift supervisors can be in the “field” assisting and supervising our ambulance crews. This position will also provide for continuity of services. Currently, there is no one that’s aware of and can manage all the duties of the Chief. In the extended absence of the Chief, there is no-one to step up and fill that role.
- Two Community Paramedics. We have several citizens that we are having to go to multiple times a month and transport to the ER. Through a community paramedic program, we would be sending one Paramedic on a QRV out to work with these citizens to help better educate them in their health and be an advocate for their healthcare. In doing so, we would reduce the number of times we have to send an ambulance with two Paramedics to transport them to the ER. The goal is to keep these citizens from needing to go to the ER. We are currently pursuing grant funding that would fund the two positions for a minimum of two years but hopefully three years. There would be very minimal impact to our budget if we are awarded the grant. The budget impact would obviously be in the years after the grant has ended if we determine the program is successful. It is our belief and hope that through this program, we would see a cost savings and 911 call reduction and potentially prolong the need for adding an additional ambulance.

Another pressing need is the replacement of two ambulances along. Replacing our fleet is going to be a never-ending cycle that if we do not stay abreast of, we will get behind on and start having major mechanical issues resulting in trucks being out of service. Currently, we have several trucks with mechanical issues and have already exhausted all our repair and maintenance funds for this fiscal year. Several of our ambulances have high mileage. We are also requesting to replace two QRVs, one which is a 2007 model with over 147,000 miles and the other is a 2009 with over 202,000 miles. The EMS vehicles accumulate hard miles by responding lights and sirens emergency calls daily.

We also are asking to replace four cardiac monitors for our EMS units. Replacing our cardiac monitors will be a never-ending issue. We are trying to get on a replacement plan, so we do not have to purchase so many units at one time when they reach the end of their life span. Currently we have four units that are over 11 years old and reaching the end of their life span. Additionally, we have seven more units that will be 11 years old and seven units that will be 10 years old next year.

One item that we are asking for that will greatly assist us in our cardiac arrest patients is the Lucas CPR assist device. This is a device that we would be able to place on a cardiac arrest patient and it will perform mechanical chest compressions for us freeing up our personnel to perform other critical life saving measures. Last year, you graciously gave us the funds to purchase 3 of these devices. We are asking for five more which will allow us to have one in service on each units.

In EMS, we are always striving to be the best EMS agency we can be and provide the best possible pre-hospital care we can to our citizens. Therefore, this year, we are asking for an increase of approximately \$24,000 so we can purchase the needed equipment/supplies to administer blood. A lot of our trauma patient need blood and in a timely manner. If we can give a patient blood immediately in the “field” verses the patient having to wait until they get to a trauma center to get it, surely we will save lives.

Interconnectivity is a big issue with EMS. We are asking for funds to install a better more reliable internet connection in our ambulances. With reliable internet, we are capable of sending a patient’s 12 lead EKG immediately to a cardiologist from the patient’s house.

As is with everyone, we are experiencing higher than ever before costs for all of our commodities. Although we strive to be a frugal as possible with our budget money, we have experienced a drastic increase in medical supplies, vehicle maintenance, oxygen costs and almost everything else. Our budget reflects an increase in rent money that we are having to pay for some our outlying EMS stations as well as it reflects an increase in the stipend for our Medical Director for EMS.

Our budget reflects requested fund to purchase needed furniture for our outlying EMS bases. Several of our outlying EMS stations have furniture that is in desperate need of replacement.

Our volunteer EMS partners remain a vital aspect of our system, one that we hope to retain for years to come. Unfortunately, another of our volunteer partners have verbally stated to us their intentions of ceasing operations due to their lack of membership.

We will continually monitor and evaluate our system and make recommendations that we feel will best benefit our system and our citizens all while being good stewards of our budget. Our goal is to continue to remain the most comprehensive, clinically sophisticated, and compassionate EMS System in the most economically sound manner possible.

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|--|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 11243700 EMERGENCY MEDICAL SERVICES | | | | | |
| 512100 SALARIES | 2,273,916.00 | 1,803,742.38 | 2,297,988.00 | 2,349,120.00 | |
| 512200 OVERTIME SALARIES | 900,000.00 | 789,508.38 | 1,300,000.00 | 1,300,000.00 | |
| 512400 ON-CALL PAY | 6,519.00 | 1,985.00 | 6,519.00 | 6,519.00 | |
| 512600 PART-TIME SALARIES | 100,000.00 | 75,807.77 | 100,000.00 | 100,000.00 | |
| 512700 LONGEVITY | 10,674.00 | 9,048.30 | 10,674.00 | 10,674.00 | |
| 518100 FICA | 204,049.00 | 157,610.70 | 238,477.00 | 233,512.00 | |
| 518120 MEDICARE FICA | 47,722.00 | 36,860.60 | 55,773.00 | 54,612.00 | |
| 518200 RETIREMENT | 402,304.00 | 316,119.68 | 482,912.00 | 472,588.00 | |
| 518300 GROUP INSURANCE | 552,240.00 | 411,000.00 | 581,400.00 | 581,400.00 | |
| 518400 DENTAL INSURANCE | 19,968.00 | 13,500.00 | 19,584.00 | 19,584.00 | |
| 518600 WORKMEN'S COMPENSATION INS | 210,108.00 | 0.00 | 225,000.00 | 225,000.00 | |
| 518700 CAFETERIA FEES | 792.00 | 996.00 | 1,236.00 | 1,236.00 | |
| 518901 401K COUNTY CONTRIBUTION | 148,000.00 | 105,334.33 | 187,321.00 | 183,316.00 | |
| 519100 PROFESSIONAL SERVICES | 0.00 | 5,550.00 | 5,550.00 | 5,550.00 | |
| 521300 UNIFORMS | 40,000.00 | 9,863.57 | 42,731.00 | 42,731.00 | |
| 523800 MEDICAL SUPPLIES - DRUGS | 31,000.00 | 26,442.66 | 50,000.00 | 45,000.00 | |
| 523900 MEDICAL SUPPLIES | 55,000.00 | 16,761.95 | 70,850.00 | 63,000.00 | |
| 525100 GAS, OIL AND TIRES | 160,000.00 | 134,871.92 | 235,665.00 | 235,665.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|--|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 11243700 EMERGENCY MEDICAL SERVICES | | | | | |
| 526100 OFFICE SUPPLIES | 534.00 | 173.06 | 600.00 | 600.00 | |
| 526200 DEPARTMENTAL SUPPLIES | 68,080.00 | 38,439.00 | 106,110.00 | 82,000.00 | |
| 526201 EMT-I DEPT SUPPLIES/EQUIPMENT | 29,950.00 | 20,751.72 | 20,943.00 | 20,943.00 | |
| 526202 EMT-I DEPARTMENTAL SUPPLIES | 200,000.00 | 186,038.58 | 240,104.00 | 240,104.00 | |
| 526205 EQUIPMENT GRANT - CLINTON RES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 529900 MISCELLANEOUS EXPENSES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 532100 TELEPHONE AND POSTAGE | 16,000.00 | 6,559.93 | 8,700.00 | 8,700.00 | |
| 534100 PRINTING | 3,000.00 | 941.40 | 4,500.00 | 4,500.00 | |
| 535100 MAINT/REPAIR - BUILDINGS/GRNDS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 535200 MAINT/REPAIR - EQUIPMENT | 8,300.00 | 0.00 | 8,444.00 | 8,444.00 | |
| 535300 MAINT/REPAIR - VEHICLES | 60,000.00 | 54,983.69 | 121,750.00 | 80,000.00 | |
| 535330 REPAIR VEHICLE-COUNTYWIDE SERV | 5,500.00 | 0.00 | 10,500.00 | 5,500.00 | |
| 538100 DATA PROCESSING - PROGRAMMING | 2,600.00 | 68.00 | 2,975.00 | 2,975.00 | |
| 539300 CONTRACTED TEMPORARY HELP | 0.00 | 0.00 | 0.00 | 0.00 | |
| 539500 EMPLOYEE TRAINING | 6,650.00 | 2,393.70 | 9,650.00 | 9,650.00 | |
| 541000 RENTAL FEES - BUILDINGS | 27,600.00 | 25,300.00 | 51,000.00 | 84,000.00 | |
| 544000 CONTRACTED SERVICES | 75,000.00 | 38,476.41 | 100,888.00 | 100,888.00 | |
| 544001 DEFIBILLATOR MAINT CONTRACT | 43,000.00 | 47,199.25 | 50,000.00 | 50,000.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11243700 EMERGENCY MEDICAL SERVICES | | | | | |
| 544002 CONTRACT SVCS-RES MEMBER INCEN | 20,000.00 | 2,600.00 | 15,000.00 | 15,000.00 | |
| 544003 CONTRACTED SVCS-EMS BILLING | 125,000.00 | 100,526.52 | 125,000.00 | 125,000.00 | |
| 544008 CONTRACTED SERVICES - OTHER | 24,000.00 | 22,000.00 | 30,000.00 | 30,000.00 | |
| 544010 CONVALESCENCE CARE | 0.00 | 0.00 | 0.00 | 0.00 | |
| 545000 INSURANCE AND BONDS | 105,000.00 | 98,865.00 | 105,000.00 | 105,000.00 | |
| 545010 MEDICAL INSURANCE-REIMB SQDS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 549100 DUES AND SUBSCRIPTIONS | 1,960.00 | 1,128.00 | 1,960.00 | 1,960.00 | |
| 551000 CAP OUTLAY-OFFICE FURN & EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | |
| 552000 CAPITAL OUTLAY - DATA PROCESS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 553000 CAPITAL OUTLAY-MEDICAL/EDUCATE | 212,548.00 | 95,859.95 | 498,827.00 | 267,104.00 | |
| 554000 CAPITAL OUTLAY - VEHICLES | 790,050.00 | 156,212.71 | 724,456.00 | 707,034.00 | |
| 554008 CAP OUTLAY-VEHICLES FINANCED | 0.00 | 0.00 | 0.00 | 0.00 | |
| 555000 CAPITAL OUTLAY - OTHER EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | |
| 581000 TRANSFER TO FEDERAL AGENCY | 0.00 | 0.00 | 0.00 | 0.00 | |
| 581030 CLEMENT RESCUE ALLOCATION | 0.00 | 0.00 | 0.00 | 0.00 | |
| 581031 CLINTON RESCUE SQD ALLOCATION | 3,600.00 | 3,300.00 | 3,600.00 | 0.00 | |
| 581032 GARLAND RESCUE ALLOCATION | 0.00 | 0.00 | 0.00 | 0.00 | |
| 581033 HARRELLS RESCUE SQD ALLOCATION | 0.00 | 0.00 | 0.00 | 0.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11243700 EMERGENCY MEDICAL SERVICES | | | | | |
| 581034 NEWTON GROVE RESCUE ALLOCATION | 33,000.00 | 27,500.00 | 33,000.00 | 0.00 | _____ |
| 581035 PLAIN VIEW RESCUE ALLOCATION | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 581036 ROSEBORO RESCUE ALLOCATION | 33,000.00 | 30,250.00 | 33,000.00 | 0.00 | _____ |
| 581037 SUTTONTOWN RESCUE ALLOCATION | 33,000.00 | 30,250.00 | 33,000.00 | 33,000.00 | _____ |
| 581130 CLINTON RESCUE-RT SUPPLEMENT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 581132 CLEMENT RESCUE-RT SUPPLEMENT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 581133 ROSEBORO RESCUE-RT SUPPLEMENT | 6,000.00 | 5,500.00 | 6,000.00 | 6,000.00 | _____ |
| Total EMERGENCY MEDICAL SERVICES | 7,095,664.00 | 4,910,320.16 | 8,256,687.00 | 7,917,909.00 | |

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2023 - 2024**

| Emergency Medical Services Job Title | Position | Grade | Current Salary | Recommended Salary | Approved Salary |
|---|-----------------|--------------|---------------------------|-------------------------------|----------------------------|
| EMT | 43753 | 64 | 32,964 | 32,964 | |
| Paramedic | 43731 | 68 | 41,040 | 41,040 | |
| Paramedic | 43735 | 68 | 43,224 | 43,224 | |
| Paramedic | 43749 | 68 | 41,040 | 41,040 | |
| EMT | 43745 | 64 | 33,792 | 33,792 | |
| Paramedic | 43733 | 68 | 46,668 | 46,668 | |
| Paramedic | 43708 | 68 | 43,224 | 43,224 | |
| EMT | 43752 | 64 | 33,792 | 33,792 | |
| Paramedic/FTO | 43713 | 69 | 47,400 | 47,400 | |
| EMT-Intermediate | 43705 | 66 | 42,756 | 42,756 | |
| Paramedic | 43754 | 68 | 41,040 | 41,040 | |
| Paramedic | 43739 | 68 | 46,596 | 46,596 | |
| Paramedic | 43715 | 68 | 44,244 | 44,244 | |
| Paramedic | 43706 | 68 | 44,544 | 44,544 | |
| EMS Shift Supervisor | 43732 | 70 | 52,080 | 52,080 | |
| EMT-Intermediate | 43718 | 66 | 43,896 | 43,896 | |
| Paramedic | 43750 | 68 | 41,040 | 41,040 | |
| Paramedic | 43717 | 68 | 45,744 | 45,744 | |
| Paramedic | 43741 | 68 | 43,224 | 43,224 | |
| Training Officer | 43726 | 74 | 63,900 | 63,900 | |
| Paramedic | 43725 | 68 | 46,416 | 46,416 | |
| Paramedic | 43736 | 68 | 43,224 | 43,224 | |
| EMS Operations Chief | 43721 | 74 | 65,064 | 65,064 | |
| Paramedic | 43724 | 68 | 47,808 | 47,808 | |
| EMT | 43748 | 64 | 37,224 | 37,224 | |
| EMT | 43746 | 64 | 32,964 | 32,964 | |

Budgeted salary amounts are subject to review and may be adjusted.

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2023 - 2024**

| Emergency Medical Services Job Title | Position | Grade | Current Salary | Recommended Salary | Approved Salary |
|---|-----------------|--------------|---------------------------|-------------------------------|----------------------------|
| EMT-Intermediate | 43709 | 66 | 36,324 | 36,324 | _____ |
| Paramedic | 43702 | 68 | 43,224 | 43,224 | _____ |
| Paramedic | 43743 | 68 | 43,224 | 43,224 | _____ |
| Paramedic | 43734 | 68 | 45,744 | 45,744 | _____ |
| EMT-Intermediate | 43729 | 66 | 39,228 | 39,228 | _____ |
| Paramedic | 43747 | 68 | 44,040 | 44,040 | _____ |
| Paramedic | 43720 | 68 | 45,168 | 45,168 | _____ |
| Paramedic | 43727 | 68 | 46,200 | 46,200 | _____ |
| Paramedic | 43714 | 68 | 43,224 | 43,224 | _____ |
| Paramedic/FTO | 43723 | 69 | 45,384 | 45,384 | _____ |
| Paramedic | 43744 | 68 | 44,724 | 44,724 | _____ |
| Paramedic | 43738 | 68 | 47,448 | 47,448 | _____ |
| Paramedic | 43740 | 68 | 45,372 | 45,372 | _____ |
| Paramedic | 43722 | 68 | 43,224 | 43,224 | _____ |
| Paramedic | 43728 | 68 | 43,224 | 43,224 | _____ |
| Paramedic | 43711 | 68 | 45,108 | 45,108 | _____ |
| EMS Shift Supervisor | 43712 | 70 | 51,840 | 51,840 | _____ |
| EMS Shift Supervisor | 43716 | 70 | 50,712 | 50,712 | _____ |
| EMT | 43751 | 64 | 35,556 | 35,556 | _____ |
| Paramedic | 43707 | 68 | 46,764 | 46,764 | _____ |
| Paramedic | 43730 | 68 | 43,224 | 43,224 | _____ |
| Paramedic | 43742 | 68 | 45,744 | 45,744 | _____ |
| Paramedic | 43704 | 68 | 43,224 | 43,224 | _____ |
| Paramedic/FTO | 43710 | 69 | 46,764 | 46,764 | _____ |
| Paramedic | 43703 | 68 | 43,224 | 43,224 | _____ |
| Paramedic | 43737 | 68 | 45,168 | 45,168 | _____ |
| Assistant Operations Chief | | | | 51,132 | _____ |

Budgeted salary amounts are subject to review and may be adjusted.

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2023 - 2024**

| <u>Emergency Medical Services Job Title</u> | <u>Position</u> | <u>Grade</u> | <u>Current Salary</u> | <u>Recommended Salary</u> | <u>Approved Salary</u> |
|---|-----------------|--------------|---------------------------|-------------------------------|----------------------------|
| | | | 2,297,988 | 2,349,120 | |
| Permanent Positions | | | 50 | 51 | |
| 512100-Salaries | | | | 2,349,120 | |
| 512101-Salary Adj | | | | - | |
| 512120-Supplement | | | | - | |
| 512200-Overtime | | | | 1,300,000 | |
| 512300-Shift Differential Pay | | | | - | |
| 512400-On-Call Pay | | | | 6,519 | |
| 512600-Part-Time | | | | 100,000 | |
| 512700-Longevity | | | | 10,674 | |
| 531700-Travel/Phone allowance | | | | - | |
| 518100-FICA | 6.20% | | | 233,512 | |
| 518120-Medicare FICA | 1.45% | | | 54,612 | |
| 518200-Retirement | 12.89% | | | 472,588 | |
| 518300-Group Insurance | 950 | | | 581,400 | |
| 518400-Dental Insurance | 32 | | | 19,584 | |
| 518901-401K Reg EE | 5.00% | | | 183,316 | |

Budgeted salary amounts are subject to review and may be adjusted.

**SAMPSON COUNTY, NORTH CAROLINA
PERSONNEL - REQUESTED ADDITION**

Department: Emergency Medical Svcs
 Account Number: 11243700 512100

Job Title/Classification: EMS Assistant Chief of Operations

Program Area: EMS

Describe Duties: The Assistant Chief will reduce the logistical responsibilities to our current shift supervisors. The Asst. Ch. Will be responsible for inventory control of medical supplies as well as other mechanical items. The Asst. Chief will also be responsible for vehicle maintenance.

| Grade | Requested Pay | |
|-------|------------------------|-------------|
| | Monthly or Hourly Rate | Annual Rate |
| 73 | 4,261.00 | 51,132.00 |

Justification: Currently, our shift supervisors maintain our scheduling, inventory control and vehicle maintenance drastically reducing the time they are able to respond to emergency calls to assist the field crews. Adding an Asst. Chief would allow for realignment of duties and therefore freeing up the shift supervisors more to respond and assist during emergencies. We have not increased in management and in 2012 we actually lost a supervisor position in management. Our workload has increased as well as staffing requiring more supervision. Likewise, we do not have anyone in place as a back-up to the Operations Chief should something catastrophic happen. By adding the Asst Ch. position, it will ensure continuation of services for SCEMS.

**SAMPSON COUNTY, NORTH CAROLINA
PERSONNEL - REQUESTED ADDITION**

Department: Emergency Medical Svcs
 Account Number: 11243700 512100

Job Title/Classification: EMS Community Paramedicine paramedics X 2

Program Area: EMS

Describe Duties: Function as a community paramedic going into resident homes treating and educating them on their health care. Education of their healthcare is the primary goal so we may keep them from having to dial 911 for an ambulance.

| Grade | Requested Pay | |
|-------|------------------------|-------------|
| | Monthly or Hourly Rate | Annual Rate |
| 69 | 3,337.00 | 40,044.00 |

Justification: We have several citizens that we are having to go to multiple times a month and transport to the ER. Through a community paramedic program, we would be sending one Paramedic on a QRV out to work with these citizens to help better educate them in their health and be an advocate for their healthcare. In doing so, we would reduce the number of times we have to send an ambulance with two Paramedics to transport them to the ER. The goal is to keep these citizens from needing to go to the ER. It is our belief and hope that through this program, we would see a cost savings and 911 call reduction and potentially prolong the need for adding an additional ambulance.

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Emergency Medical Services

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|--|---|--------------------------|
| 11243700 539500 EMPLOYEE TRAINING | <p>EMS Today Conference- To cover cost of registration and hotel stay for employees to attend fall EMS conference in Greensboro N.C. This conference provides essential up to date training and guidelines related to our practice and allows interaction with other state agencies. =1,500</p> <p>EMS Today Conference- Covers cost of two hotel rooms and registration for Training Officer and Medical Director to receive mandatory updates required by NCOEMS.= 1,650</p> <p>NC Association of EMS Admin- To cover cost of registration and hotel stay for employees and training officer to attend summer Conference in Wilmington, N.C. this conference provides essential training, instructor required updates, and interaction with other state agencies.= 2,500</p> <p>Educational Books Materials- Purchase educational materials and books utilized as reference for classes being instructed annually within service. Updates in prehospital care guidelines and treatments in classes taught within our service such as CPR,PALS,ACLS,PHTLS,GEMS,TECC, EPC, EVOS, etc.= 1,000</p> <p>EMS Management Leadership training to cover hotel cost and cost of the classes in Charolette = 3,000</p> | <p>\$9,650.00</p> |
| 11243700 519100 PROFESSIONAL SERVICES | <p>Funds for rescue squad financial reviews.</p> | <p>\$5,550.00</p> |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Emergency Medical Services

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|--|--|--------------------|
| 11243700 526201 DEPARTMENTAL SUPPLIES EQUIPMENT | Microsoft Tablets for 5 vehicles= 7,500 Desktops - 1,653.00 x 3 desktops = 4,959 3 laptops 2,150 x 3 = 6,450 Blood Cooler = 678 x 3 = 2,034 | \$20,943.00 |
| 11243700 521300 UNIFORMS | 4 short sleeve shirts x 45.20 each x 56 full-time employees = 10,124.80 4 trousers x 55.00 each x 56 full-time employees = 12,320 2 short sleeve shirts x 45.20 each x 15 part-time employees = 1,356 2 trousers x 55.00 each x 15 part-time employees = 1,650 Boots x 150.00 per pair x 71 employees = 10,650 2 sweatshirts x 15.00 each x 71 employees = 2,130 The cost of shirts, trousers and boots have increased. 30 Coats x 150 each= 4,500 | \$42,730.80 |
| 11243700 523800 MEDICAL SUPPLIES- DRUGS | Funds requested for the replacement of glucose supplies, medications, normal saline and additional paramedic drugs. Increases in medical cost and availavility of supplies. (Increase due to rising prices) | \$50,000.00 |
| 11243700 523900 MEDICAL SUPPLIES | Replacement of ALS Supplies to the Squads along with equipment for annual OEMS inspections and compliance, defibrillator pads, pedi-defibrillator pads, adult-king airways, pediatric-king airways, adult-ET tubes, pediatric-ET tubes, and thermometer probes for monitor. Increases in medical supplies and equipment. (Increase due to rising prices) = 65,850 Lucas Suction Cups -425.00 (12 pk) x 10 = 5,000 | \$70,850.00 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Emergency Medical Services

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|--|--|---------------------|
| 11243700 525100 GAS, OIL & TIRES | <p>Current fuel cost per month is 15,000.00 x 12 months = 180,000 (Cost of gas increased)</p> <p>Oil changes on QRV's - 32 oil changes per year x 120.00 = 3,840</p> <p>Oil changes on Ambulances - 45 oil changes per year x 185.00 = 8,325</p> <p>Tires for ambulances/QRV's (two sets for 21 vehicles) - 152 tires x 250.00 each = 38,000</p> <p>Miscellaneous expenses, replacement of damaged tires, wheel alignments (1 per vehicle) = 5,500</p> | \$235,665.00 |
| 11243700 526100 OFFICE SUPPLIES | <p>Daily office supplies (pens, sticky pads, tape, white out, paper clips, legal pads, etc) = 600.00</p> | \$600.00 |
| 11243700 526200 DEPARTMENTAL SUPPLIES | <p>Air Gas 4,000.00 x 12 months = 48,000</p> <p>BLS Monthly Medical Supplies 1000.00 x 12 months = 12,000</p> <p>10 boxes of copier paper x 70.00 each = 700</p> <p>HID Proximity Cards that allow employees to gain access to various areas of the building. 100 HID cards x 4.10 each - 410</p> <p>Outlyin EMS Bases Building Monthly Supplies = 10,000</p> <p>Miscellaneous items for new building -(Stationary, organizing material, shelving, mats, etc.) = 10,000 - One time expense</p> <p>Outlying EMS bases furniture=25,000</p> | \$106,110.00 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Emergency Medical Services

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|--|--|---------------------|
| 11243700 526202 EMT- P DEPT SUPPLIES | Increases in medical cost and availability of supplies. Change in several medical procedures and skills that require additional equipment and supplies. Also increase in shipping cost with some vendors. Some of the necessary supplies increase approximately 30% annually. Estimate based on current cost of supplies purchased per company. Boundtree / McKesson Medical = 200,000 annually Teleflex 3,042.00 x 12 months = 36504 Clinton Drug Company 300.00 x 12 months = 3,600 | \$240,104.00 |
| 11243700 532100 TELEPHONE AND POSTAGE | AT&T Phone bill for cell phones and MIFI boxes for ambulances 475 monthly x 12 months = 5,700 Harrells EMS telephone 90.00 per month x 12 months = 1,080 ITS Bill = 70.00 x 12= 840 Garland EMS telephone per month = 90 x 12= 1,080 | \$8,700.00 |
| 11243700 534100 PRINTING | Printing new protocols/updates/refusal forms/call report cheat sheets | \$4,500.00 |
| 11243700 535200 MAINTENANCE & REPAIR OF EQUIPMENT | The requested funds are needed for maintenance and repair of existing equipment. These funds will be available for repair of radios, walkie talkies, required medical equipment, and other related items needed for daily operation = 3,094 Costs for repairs to 800 radio equipment which is not covered under a maintenance contract = 3,100 Annual costs of maintenance of all fire extinguishers in EMS vehicles = 650 Repairs of Lucas Devices - 4 x 400.00 = 1,600 | \$8,444.00 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Emergency Medical Services

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|--|---|---------------------|
| 11243700 535300 MAINTENANCE/ REPAIR VEHICLE | Funds requested for maintenance and upkeep of ambulances utilized by the paid EMS unit(s) as well as the maintenance of the spare ambulances= 120,000 Wrecker charges 175 x 10= 1,750 | \$121,750.00 |
| 11243700 535330 COUNTY WIDE SERVICES | Funds requested for major repairs to the Volunteer Rescue Squads vehicles. Due to high mileage on several of these vehicles this will result in higher repair costs. | \$10,500.00 |
| 11243700 538100 DATA PROCESSING - PROGRAMMING | Funds requested for programming and network expenses = 750 Deep Freeze Standard - Perpetual License. 45.00 per license x 5 licenses = 225 Code Stat Maintenance Subscription - allows us to have three years of support and updates for the software = 2,000 | \$2,975.00 |
| 11243700 541000 RENTAL-PROPERTY | Harrells Community Services lease 650.00 per month x 12 months = 7,800 Plain View EMS lease 1200.00 per month x 12 months = 14,400 Clement 1200 month x 12 = 14,400 Roseboro EMS lease 1200 month x 12 months= 14,400 | \$51,000.00 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Emergency Medical Services

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|--|---|---------------------|
| 11243700 544000 CONTRACTED SERVICES | Annual cost for EMSCharts - current cost 22,259.00; anticipated cost for the upcoming fiscal year 25,000 Stretcher Maintenance = 8,000.00 ; increase based on current stretcher maintenance cost. Drug testing for EMS employees (inital, random, positive follow-ups, etc.) currently paying 67.00 per employee x 60 (FT&PT) x 2 random checks = 8,040 NC Association of County Commissioners Medicaid Document = 12,000 Drug License Annual Renewal = 125 Aladtec scheduling software annual maintenance = 5,000 Southern Software MDIS annual maintenance = 2,023 Air Gas Rental Contract = 6,700 Annually 7/1/23-6/30/24 EMS Medicaid RPT = 13,000 Blood Connection= 21,000 Annually | \$100,888.00 |
| 11243700 544001 DEFIBRILLATION MAINTENANCE CONTRACT | The requested funds are for a maintenance contract that will cover the fire medic defibrillators, lucas devices, and cardiac monitors = 50,000 | \$50,000.00 |
| 11243700 544002 CONTRACTED SVCS - RESCUE MEMBER INCENTIVE | Request funds to continue Volunteer Rescue Incentive - average of 25 calls per month x 12 months x 50.00 per transport = 15,000 | \$15,000.00 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Emergency Medical Services

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---|---|---------------------|
| 11243700 544008 CONTRACT SVCS - OTHER | Medical Director compensation 2,500.00 x 12 months = 30,000 | \$30,000.00 |
| 11243700 545000 INSURANCE & BONDS | Insurance costs for EMS (All Types) Vehicle, Medical Malpractice, Workers Comp for Volunteer Squads, Equipment, etc. = 105,000 | \$105,000.00 |
| 11243700 549100 DUES & SUBSCRIPTIONS | NC Rescue Association dues for 80 employees at 24.00 per employee (dues increased by 4.00 per employee) = 1,920 Unit dues for NC Rescue Association = 40 | \$1,960.00 |

**SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - CAPITAL OUTLAY REQUEST**

Fiscal Year: 2023-2024

Department: Emergency Medical Services

| Account Number Item Description | Requested | | | Recommended | | Approved | |
|---------------------------------------|-----------|-----------|------------|-------------|------------|----------|------------|
| | Quantity | Cost Each | Amount | Quantity | Amount | Quantity | Amount |
| 11243700 554000 CAPITAL OUTLAY | | | | | | | |
| VEHICLES | | | | | | | |
| Ambulance | 2 | 284,622 | 569,244.00 | 2 | 569,244.00 | | |
| Tags and taxes for ambulances | 2 | 8,538.66 | 17,077.32 | 2 | 17,078.00 | | |
| Chevrolet Tahoe (QRV) | 2 | 49,366.12 | 98,732.24 | 0 | | | |
| Tags and taxes for Tahoe | 2 | 1,580.99 | 3,161.98 | 0 | | | |
| Dodge Durango (QRV) V-8 | 2 | 41,000.00 | | 2 | 82,000.00 | | |
| Tags and taxes for Durango | 2 | 1,236.00 | | 2 | 2,472.00 | | |
| Equipment for vehicles | 4 | 9,060.00 | 36,240.00 | 4 | 36,240.00 | | |
| 11243700 553000 CAPITAL OUTLAY | | | | | | | |
| MEDICAL/EDUCATE | | | | | | | |
| Lucas Device | 5 | 20,157.91 | 100,790.00 | 5 | 100,790.00 | | |
| Cardiac Monitors | 4 | 36,628.29 | 146,514.00 | 4 | 146,514.00 | | |
| IV Pump | 10 | 2,200 | 22,000.00 | 3 | 6,600.00 | | |
| Ultrasound | 10 | 4,400 | 44,000.00 | 3 | 13,200.00 | | |
| High Fidelity Mannequins | 3 | 54335 | 163,004.00 | 0 | | | |
| Pepwave Wireless access | | 22,520 | 22,520.00 | 0 | | | |
| | | | | | | | 267,104.00 |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11243701 DIVE TEAM | | | | | |
| 526200 DEPARTMENTAL SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 526201 DEPT SUPPLIES EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 535200 MAINT/REPAIR - EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 539500 CONTRACTED SERVICES | 15,940.00 | 15,940.00 | 27,603.00 | 15,940.00 | _____ |
| 555000 CAPITAL OUTLAY - OTHER EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total DIVE TEAM | 15,940.00 | 15,940.00 | 27,603.00 | 15,940.00 | |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Dive Team

**FISCAL YEAR: 2023-2024
Amount**

| Org & Object Number | Description | Amount |
|------------------------|--|-------------------|
| | Annual Service Costs of Dive Regulators | |
| 11243701-539500 | Annual service on 8 sets of Poseidon Atmosphere Full Face Mask regulator sets, 16 1st stages, 10 2nd stages, 8 Omni swivels & 10 Omni swivel gas switching blocks @\$750 per set | |
| | 8 Poseidon FFM & 2 nd stages: | |
| | 8 Poseidon Atmosphere Full Face Masks 1st stages: | |
| | 8 Poseidon pony bottle 1st stages: | |
| | 8 Poseidon octo 2nd stages: | |
| | 2 Poseidon stage bottle 1st stages: | |
| | 2 Poseidon stage bottle octo 2nd stages: | |
| | 8 Omni swivel 2nd stage swivels: | |
| | 8 Omni swivel gas switching blocks: | |
| | Poseidon repair parts not included in the service kit: | |
| | 4 Zeagle octos: | |
| | 4 Sherwood regs 1st & 2nd stages: | |
| | 8 OMS bcd's: | |
| | 4 Zeagle bcd's: | |
| | Total annual regulator & bcd repair cost | \$7,671.60 |
| | VIP inspection on 4 / 100 cu ft tanks, 9 / 2 ltr pony tanks, 9 / 80 cu ft tanks, 4 aluminum 80 cu ft tanks and 2 / 40 cu ft tanks. VIP 28 tanks Hydro all 28 tanks : due every five years, divided over four years | |
| | Divided 28 tanks over four years left on hydro | |
| | 5 year service on 28 tank valves X \$55 divided over 4 years | |
| | Total tank repair cost | \$1,806.00 |

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Dive Team

FISCAL YEAR: 2023-2024
Amount

| Org & Object Number | Description | Amount |
|------------------------|---|-------------------|
| 11243701-539500 | <u>Vehicle & generator maintenance</u> | |
| | Truck maintance oil & filter | |
| | Expedition maintance oil & filter | |
| | Generator maintance | |
| | Boat motors maintance oil & filter, lower unit X 2 | |
| | Dive trailer tires | |
| | Boat trailer tires | |
| | Total vehicles, generators & boat maintenance | \$1,615.00 |
| | <u>Fuel cost</u> | |
| | Non ethanol gas: 50 gal in boats, 40 gal in generators | |
| | Gas: 550 gal in Dive truck & Expedition | |
| | Total fuel cost | \$2,330.00 |
| | <u>Additional costs</u> | |
| | 2 - CXO 100 SEL dry suits: | |
| | Chest waders | |
| | Chest harness | |
| | Misc. consumable cost: batteries, flashlights, dive gloves, hoods, neck seals, wrist seals, hoses, hand tools, knives etc. | |
| | Total additional costs | \$9,320.40 |
| | <u>Training costs</u> | |
| | Quarry fees: \$20.00 per member per day, 6 days for 18 members (3 weekends) | |
| | Air fills while training out of the County | |
| | In county training: open water, adv open water, dry suit, search & recovery, boat operator | |
| | Out of County training expenses : Sonar training, Rescue College & Dive Training etc. | |
| | Total training costs | \$4,860.00 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Dive Team

**FISCAL YEAR: 2023-2024
Amount**

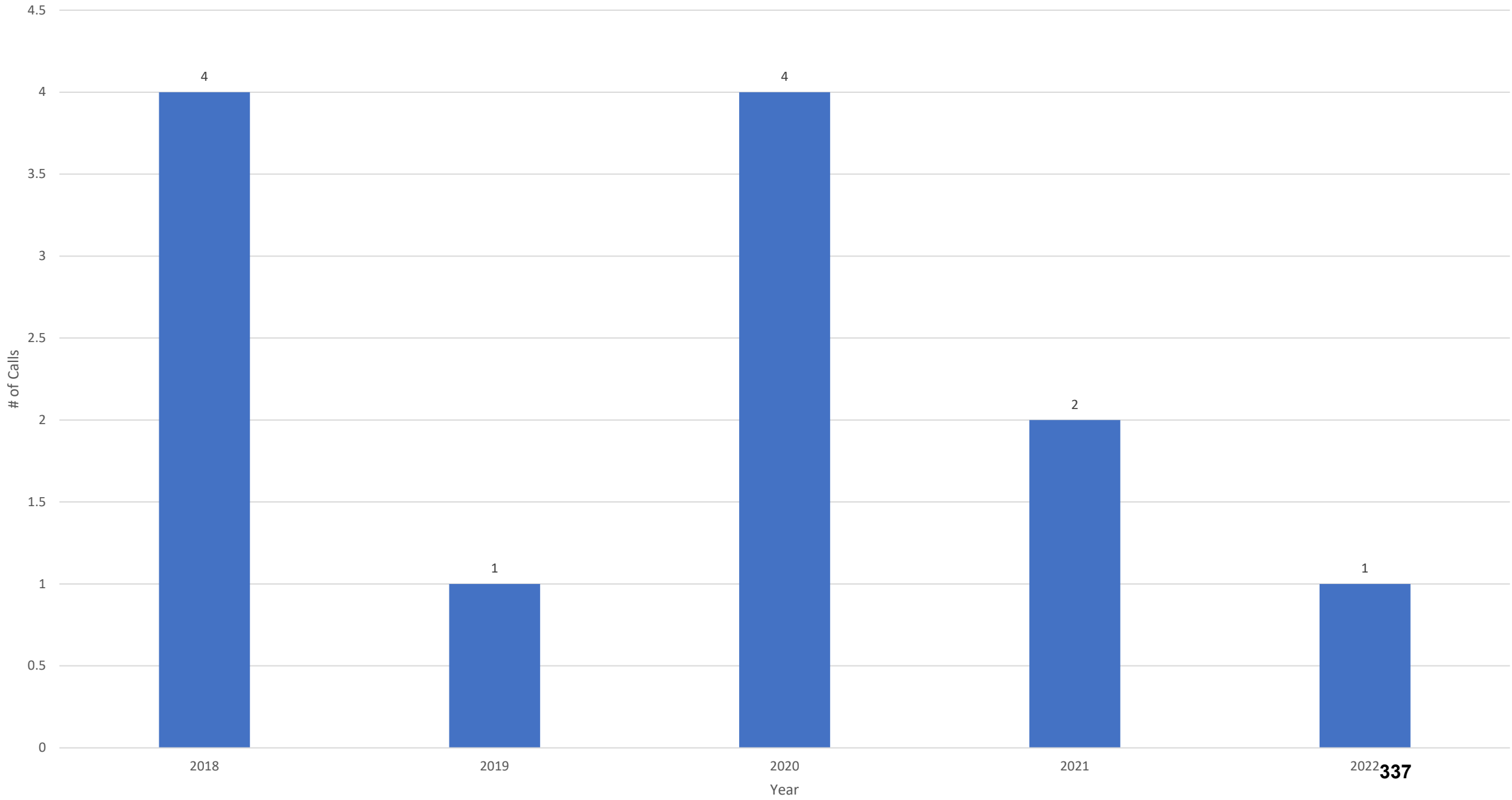
Org & Object Number

Description

Total 2023-2024 Budget

\$27,603.00

Sampson County Dive Team Call Stats





Sampson County Animal Shelter & Pet Adoption Center

To: Ed, Causey
Sampson County Commissioners

From: Anna Ellis, Animal Shelter Director

Date: March 7th, 2023

RE: FY 2023-2024 Budget

2022 was a successful year for the Animal Shelter. Despite having 390 more animals brought in than last year, our euthanasia rate was not significantly affected. It did increase to 43%; that is a 1% increase over last year. I do not like seeing our euthanasia rate increase; however, officers had many feral cat colonies that they responded to. Unfortunately, feral cats cannot be placed, and I feel like those feral cat colonies played a major role in our 1% increase. We strive to save as many animals as possible, but the reality is not all animals can be adopted or rescued. While animal advocates consider a low euthanasia rate as an indicator of a successful shelter, I do not believe that is the only indicator. The purpose of a successful shelter is to provide a safe haven for strays until their “forever home” can be found. We also have a public duty to protect our citizens, their property, and animals from aggressive, feral, or sick animals. Our relationship with reputable rescues also plays a role in us saving as many animals as possible. Reputable rescues do not just pull adoptable animals, they also take injured, mange cases, and fearful animals that would otherwise be euthanized. Our shelter adopted, reclaimed, and rescued a total of 1190 animals in 2022; that is an increase of 227 from 2021.

We continue to have a close working relationship with Veterinary Medical Clinic. Our veterinarian is readily available to help with any situation that may arise. Their knowledge and willingness to mentor has played a big role in keeping diseases down within the shelter. They mentor not only the Vet Tech but other staff as well; they teach staff what to look for and how to prevent disease outbreaks within the shelter.

This year we were involved in more public events. We participated in our 4th annual “Clear the Shelter” Event in September and had a great turnout. I have received positive comments from the public about this event. In April, Mitzi and I visited the public library twice in Clinton to have story time with the children. I read a book to the children while Mitzi was able to visit with the children. The library also held a donation

drive for the Animal Shelter; they collected needed food and supplies. In May, the shelter took part in the Plainview Elementary School Expo. We completed 3 adoptions at this event, and Mitzi joined us to meet and greet with the children and parents. *Happyours Daycare* requested Mitzi visit; we completed visits to two of their locations in August. Mitzi was able to socialize with the children while I talked with the children about shelter operations. Mitzi and I also visited the residents at Mary Gran Nursing Home. We visited once a month during group time; the residents enjoyed spending time with Mitzi and learning about the shelter. The shelter was the recipient of Rowan Baptist Church's VBS offering; the kids donated \$690 during that week. During the week of VBS Mitzi and I visited the church for a photo and question time. The week after VBS the children shopped at Tractor Supply and purchased items for the shelter with their offering. We continued our Amazon Christmas project; during the Christmas season the Shelter shared a Wishlist through Facebook. The public purchased items that were shipped to the Shelter so that every animal received a "Christmas gift."

The shelter's biggest challenge is keeping the shelter cool enough during summer months. Our heating and cooling system has been discussed multiple times with our State Inspector. She was pleased to hear that we received SCIF funds for shelter improvements. The heating and cooling system is a top priority with those funds. I look forward to being a part of the improvements for the Animal Shelter. I have not requested funds in this year's budget for any equipment due to the amount of money set aside for shelter improvements. We have also had issues with our 2008 Chevrolet Truck; we have spent close to \$7,000 on repairs this past year. As of right now, it is running great; however, if another issue arises with the truck, it more than likely needs to be replaced.

We continue to receive positive remarks from the State; we have been compliant during inspections in 2022. We completed our last phase of stainless-steel dog kennels; the inspector was very pleased. I appreciate being given the funds to purchase the kennels over the past few years.

Our fees for adoptions and reclaims have not changed much over the past few years. Our fees are as follows:

- \$10 cat reclaim and out of county adoption
- \$25 dog reclaim and out of county adoption
- \$70 male cats (\$10 adoption and \$60 neuter)
- \$90 female cats (\$10 adoption and \$80 spay)
- \$85 male dogs (\$25 adoption and \$60 neuter)
- \$105 female dogs (\$25 adoption and \$80 spay)

After comparing adoption fees of surrounding counties, I would propose an increase in fees; it would also generate more revenue for the County. I would propose the following fees:

- \$25 cat and dog reclaim and out of county adoption
- \$80 male cat (\$20 adoption and \$60 neuter)
- \$100 female cat (\$20 adoption and \$80 spay)
- \$90 male dog (\$30 adoption and \$60 neuter)
- \$110 female dog (\$30 adoption and \$80 spay)

If we increase the price too much, I am afraid it would affect our adoption numbers. Even with this small change, we would see an increase in our revenue.

The shelter has made significant improvements over the past few years. The close relationship with our veterinarian, the caring staff, and support from the County Manager and Board of Commissioners has made those improvements possible.

Thank you for the continued support.

Anna Ellis

Animal Shelter Director

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|--------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 11243800 ANIMAL SHELTER | | | | | |
| 512100 SALARIES | 172,392.00 | 143,730.00 | 178,440.00 | 178,440.00 | |
| 512101 SALARY ADJUSTMENTS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 512200 OVERTIME SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 512400 ON-CALL PAY | 0.00 | 0.00 | 0.00 | 0.00 | |
| 512600 PART-TIME SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 512700 LONGEVITY | 748.00 | 747.90 | 748.00 | 748.00 | |
| 518100 FICA | 10,910.00 | 8,613.21 | 11,285.00 | 11,285.00 | |
| 518120 MEDICARE FICA | 2,552.00 | 2,014.40 | 2,640.00 | 2,640.00 | |
| 518200 RETIREMENT | 21,816.00 | 17,539.65 | 23,098.00 | 23,098.00 | |
| 518300 GROUP INSURANCE | 42,480.00 | 35,280.00 | 45,600.00 | 45,600.00 | |
| 518400 DENTAL INSURANCE | 1,536.00 | 1,200.00 | 1,536.00 | 1,536.00 | |
| 518600 WORKMEN'S COMPENSATION INS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 518700 CAFETERIA FEES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 518901 401K COUNTY CONTRIBUTION | 5,700.00 | 3,921.04 | 8,960.00 | 8,960.00 | |
| 519300 MEDICAL SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 519320 ANIMAL CTRL CRUELTY CASES-VET | 5,000.00 | -493.45 | 5,000.00 | 5,000.00 | |
| 519322 CONTRACTED SERVICES-VET. | 10,000.00 | 5,963.84 | 10,000.00 | 10,000.00 | |
| 519327 CONT SVCS-SPAY/NEUTER | 15,000.00 | 13,720.00 | 15,000.00 | 15,000.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|---------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 11243800 ANIMAL SHELTER | | | | | |
| 521300 UNIFORMS | 700.00 | 753.87 | 700.00 | 700.00 | |
| 523900 MEDICAL SUPPLIES | 18,000.00 | 23,234.96 | 18,000.00 | 18,000.00 | |
| 525100 GAS, OIL AND TIRES | 800.00 | 713.68 | 1,000.00 | 1,000.00 | |
| 526100 OFFICE SUPPLIES | 2,300.00 | 4,276.18 | 2,500.00 | 2,500.00 | |
| 526200 DEPARTMENTAL SUPPLIES | 25,000.00 | 23,186.57 | 25,000.00 | 25,000.00 | |
| 526201 DEPARTMENTAL SUPPLIES - CD | 0.00 | 0.00 | 0.00 | 0.00 | |
| 529900 MISCELLANEOUS EXPENSES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 531100 TRAVEL | 600.00 | 510.28 | 600.00 | 600.00 | |
| 531700 TRAVEL ALLOWANCE | 2,820.00 | 2,350.00 | 2,820.00 | 2,820.00 | |
| 532100 TELEPHONE AND POSTAGE | 2,400.00 | 1,839.24 | 2,400.00 | 2,400.00 | |
| 535100 MAINT/REPAIR - BUILDINGS/GRNDS | 0.00 | 1,925.00 | 0.00 | 0.00 | |
| 535200 MAINT/REPAIR - EQUIPMENT | 1,828.00 | 1,238.90 | 0.00 | 0.00 | |
| 535300 MAINT/REPAIR - VEHICLES | 800.00 | 6,582.11 | 800.00 | 800.00 | |
| 537000 ADVERTISING | 0.00 | 0.00 | 0.00 | 0.00 | |
| 538100 DATA PROCESSING - PROGRAMMING | 0.00 | 0.00 | 0.00 | 0.00 | |
| 539300 CONTRACTED TEMPORARY HELP | 104,832.00 | 87,330.60 | 104,832.00 | 104,832.00 | |
| 539500 EMPLOYEE TRAINING | 1,700.00 | 1,464.25 | 1,700.00 | 1,700.00 | |
| 543000 RENTAL - EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11243800 ANIMAL SHELTER | | | | | |
| 544000 CONTRACTED SERVICES - OSHA | 2,400.00 | 0.00 | 0.00 | 0.00 | _____ |
| 545000 INSURANCE AND BONDS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 549100 DUES AND SUBSCRIPTIONS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 551000 CAP OUTLAY-OFFICE FURN & EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 552000 CAPITAL OUTLAY - DATA PROCESS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 554000 CAPITAL OUTLAY - VEHICLES | 0.00 | 0.00 | 0.00 | 40,000.00 | _____ |
| 554008 CAP OUTLAY-VEHICLES FINANCED | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 555000 CAPITAL OUTLAY - OTHER EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 555008 CAP OUTLAY-OTHER FINANCED | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 558100 CONSTRUCTION COSTS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total ANIMAL SHELTER | 452,314.00 | 387,642.23 | 462,659.00 | 502,659.00 | |

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2023 - 2024**

| <u>Animal Shelter Job Title</u> | <u>Position</u> | <u>Grade</u> | <u>Current Salary</u> | <u>Recommended Salary</u> | <u>Approved Salary</u> |
|-------------------------------------|-----------------|--------------|---------------------------|-------------------------------|----------------------------|
| Animal Shelter Attendant | 43803 | 61 | 33,240 | 34,068 | _____ |
| Animal Shelter Director | 43800 | 74 | 60,408 | 63,432 | _____ |
| Animal Shelter Manager | 43802 | 67 | 42,516 | 43,584 | _____ |
| Veterinary Assistant | 43807 | 65 | 36,444 | 37,356 | _____ |
| | | | 172,608 | 178,440 | |
| Permanent Positions | | | 4 | 4 | |
| 512100-Salaries | | | | 178,440 | |
| 512101-Salary Adj | | | | - | |
| 512120-Supplement | | | | - | |
| 512200-Overtime | | | | - | |
| 512300-Shift Differential Pay | | | | - | |
| 512400-On-Call Pay | | | | - | |
| 512600-Part-Time | | | | - | |
| 512700-Longevity | | | | 748 | |
| 531700-Travel/Phone allowance | | | | 2,820 | |
| 518100-FICA | 6.20% | | | 11,285 | |
| 518120-Medicare FICA | 1.45% | | | 2,640 | |
| 518200-Retirement | 12.89% | | | 23,098 | |
| 518300-Group Insurance | 950 | | | 45,600 | |
| 518400-Dental Insurance | 32 | | | 1,536 | |
| 518901-401K Reg EE | 5.00% | | | 8,960 | |

Budgeted salary amounts are subject to review and may be adjusted.

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Animal Shelter

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---------------------|---|-----------|
| 11243800-519320 | Vet assessment and treatment plan for any animals seized for cruelty investigations | 5,000.00 |
| 11243800-519322 | Weekly walk throughs by Veterinarian, injured or sick animal assessments, medications, xrays, surgeries, etc. | 10,000.00 |
| 11243800-519327 | Spay/Neuters for the Clear the Shelter Event and spay/neuters for adopted animals (Female Cats- \$80, Male cats- \$60, Female Dogs- \$80, and Male Dogs- \$60) | 15,000.00 |
| 11243800-521300 | Shirts, sweatshirts, long sleeve shirts, and jackets with county logo and position | 700 |
| 11243800-523900 | Vaccines (rabies, bordetella, 5-way, feline), dewormer, syringes, needles, Fatal Plus, heartworm tests, parvo tests, Capstar, puppy pads, antibiotics, etc. | 18,000 |
| 11243800-525100 | Monthly fuel for truck and van, oil changes, and tires | 1000 |
| 11243800-526100 | Cases of paper, ink cartridges for printers, pens, clipboards for cages and kennels, and other office supplies | 2500 |
| 11243800-526100 | IPC (dawn, clorox, trash bags, cadavar bags, laundry detergent, disinfectants, and other cleaning supplies needed) Big Blue and Lowes (hoses, hardware, boots, etc.) Clinton Grain (Dog Food @ \$26 per bag; a pallet contains 40 bags = \$1040 a pallet Uni First (company who keeps medicine cabinet stocked) Tractor Supply (pine pellets used for cat litter, wet dog/cat food, and dry cat food) International Minute Press (impound books and owner surrender forms) Rabies Tags Ketch-All (catch poles and cat tongs) DHHS renewal license | 25,000.00 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Animal Shelter

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---------------------|---|------------|
| 11243800-531100 | Travel to certification programs, annual conference, and othe trainings | 600 |
| 11243800-532100 | Internet Service and ITS bill | 2400 |
| 11243800-535300 | Miscellaneous repairs to truck and van | 800 |
| 11243800-539300 | Temporary Connections 3 employees \$12/hr 40 hrs x \$16.80 = \$672.00 \$672 x 52 weeks = \$34,944.00 \$34,944.00 x 3 employees = \$104,832.00 | 104,832.00 |
| 11243800-539500 | Annual Conference registration, NACA training, euthanasia certfcations, etc | 1700 |

**SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - CAPITAL OUTLAY REQUEST**

Fiscal Year: 2023-2024

Department: Animal Shelter

| Account Number Item Description | Requested | | | Recommended | | Approved | |
|------------------------------------|-----------|-----------|--------|-------------|-----------|----------|--------|
| | Quantity | Cost Each | Amount | Quantity | Amount | Quantity | Amount |
| Pickup truck replacement | 1 | 40000 | | 1 | 40,000.00 | | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|---------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 11347200 SOLID WASTE | | | | | |
| 519500 PROF SERVICES - ENGINEERING | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 519900 PROF SERV:GAS,WELL,MONITORING | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 529900 STATE TAX & SURCHARGES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 531100 TRAVEL | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 532100 TELEPHONE AND POSTAGE | 0.00 | 0.00 | 0.00 | 102,000.00 | _____ |
| 533000 UTILITIES | 400.00 | 219.01 | 400.00 | 400.00 | _____ |
| 535100 MAINT/REPAIR - BUILDINGS/GRNDS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 535900 LANDFILL PREPARATION & MAINT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 537000 ADVERTISING | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 541025 LEASE - CONTAINER SITES | 13,500.00 | 9,400.00 | 13,500.00 | 13,500.00 | _____ |
| 544000 CONTRACTED SVC-MONITOR WELLS | 6,200.00 | 7,518.65 | 6,200.00 | 12,000.00 | _____ |
| 544001 CONT SVCS-E WASTE | 80,000.00 | 39,267.02 | 80,000.00 | 80,000.00 | _____ |
| 544008 CONTRACTED SERVICES - OTHER | 0.00 | 0.00 | 0.00 | 5,000.00 | _____ |
| 544023 CONTRACTED SERV - LOAD PULLS | 940,625.00 | 671,927.70 | 940,625.00 | 988,000.00 | _____ |
| 544024 CONTRACT SERV-CENTRAL LANDFILL | 8,620.00 | 6,930.00 | 8,620.00 | 8,620.00 | _____ |
| 544027 TIRE DISPOSAL - SPECIAL | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 544028 CONTRACTED SERV-TIRE DISPOSAL | 225,000.00 | 137,661.96 | 225,000.00 | 225,000.00 | _____ |
| 544030 CONTRACTED SERV - WHITE GOODS | 2,500.00 | 0.00 | 2,500.00 | 2,500.00 | _____ |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11347200 SOLID WASTE | | | | | |
| 549100 DUES AND SUBSCRIPTIONS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 555000 CAP OUTLAY E WASTE RECYCLING | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total SOLID WASTE | 1,276,845.00 | 872,924.34 | 1,276,845.00 | 1,437,020.00 | |



North Carolina Department of Agriculture
and Consumer Services
N.C. Forest Service



Steven W. Troxler
Commissioner

Scott Bissette
Assistant Commissioner

FILE: D-6-FA
Proposed Budgets
FY 2023-2024

NC Forest Resources
221 Airport Road
Fayetteville, NC 28306
Phone: (910) 437-2620
Fax: (910) 437-2623
February 09, 2023

Mr. David Clack
Finance Officer
PO Box 257
Clinton, NC 28328

Dear Mr. Clack:

Enclosed please find the proposed budget for fiscal year 2023-2024 between the North Carolina Forest Service and Sampson County.

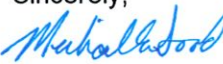
This year we have several notable increases that were approved by the legislature last year, some of which were not able to be implemented until now. The FY23 legislative budget included a 3.5% increase for all our employees, and additional funding to be applied under the discretion of our Commissioner. He has set employee salaries as his top priority for the last 2 years and used those funds to increase our Ranger (County Rangers and Assistant County Rangers) salaries 5%. We have estimated another 3.5% increase this year, but as always, we only apply the increases after they are approved.

The FY23 budget also included funds to support and improve our heavy equipment maintenance program and provide personal protective equipment (PPE) for our employees. These calculated to be \$5,586 per tractor plow unit, our primary firefighting tool, and \$311 per employee, respectively.

The cost of vehicles has increased significantly over the past year and manufacturers have had difficulty filling all orders. This year we have included a new heavy-duty pick-up to serve as a Type VI engine for our fire suppression duties. You will see an increase due to the higher cost of these trucks.

If you should have any questions, please don't hesitate to contact me at the Fayetteville office, or Grant Jones, Sampson County Ranger at the County Headquarters (910) 592-4515.

We look forward continuing to work with you this coming year and thank you for your support in the past.

Sincerely,

Michael E. Good
District Forester

cc: Felicia Spencer, Office Manager
Grant Jones, County Ranger

Enc: Salaries/Expenditures



Sampson County Proposed Budget
2024



| Cert Date | Name | Current Salary | 3.5% Increase | Hrly Rate | Long % | Longevity Amount | Soc. Sec. Amount | Retire. Amount | Health Plan |
|---------------------------------------|---------------|-------------------|-------------------|-----------|--------|--------------------|---------------------|---------------------|---------------------|
| Feb-03 | Grant Jones | 50,764 | 52,541 | 25.26 | 3.25% | 1,708 | 3,351 | 13,996 | 7,767 |
| Feb-22 | Ben Wright | 36,515 | 37,793 | 18.17 | 0.00% | 0 | 2,891 | 9,751 | 7,767 |
| Jan-22 | Vacant | 36,515 | 37,793 | 18.17 | 0.00% | 0 | 2,891 | 9,751 | 7,767 |
| Dec-07 | Wade Hardison | 43,199 | 44,711 | 21.50 | 2.25% | 1,006 | 3,351 | 11,795 | 7,767 |
| Feb-22 | Vacant | 38,035 | 39,366 | 18.93 | 0.00% | 0 | 3,012 | 10,156 | 7,767 |
| Mar-23 | Vacant | 5,808 | 6,011 | 17.34 | 0.00% | 0 | 460 | 1,551 | 1,295 |
| TOTALS (Certified - 3.5% Projected I: | | 210,836 | 218,215 | | | 2,714 | 15,955 | 57,000 | 40,130 |
| TOTALS (Temp-Smokechaser 9 montl | | 24,227 | 25,075 | 15.67 | | 0 | 1,918 | 0 | 0 |
| TOTALS - SALARIES | | \$ 235,063 | \$ 243,290 | | | \$ 2,713.58 | \$ 17,873.30 | \$ 56,999.57 | \$ 40,129.50 |

| | |
|---------------------------------|-------------------|
| SALARIES (Certified) | \$ 334,013 |
| SALARIES (Temporary) | \$ 27,009 |
| ON-CALL PAY (Certifieds & Temp) | \$ 10,000 |
| TOTAL | \$ 371,022 |

| | |
|-------------------------------|-------------------|
| EXPENDITURES (Attached) | \$ 91,828 |
| Type 6 Initial Attack Vehicle | \$ 50,000 |
| GRAND TOTAL | \$ 512,850 |

| | |
|---------------------------|-------------------|
| STATE SHARE - 60% | \$ 307,710 |
| COUNTY SHARE - 40% | \$ 205,140 |
| | \$ 512,850 |



SAMPSON COUNTY 2023-2024

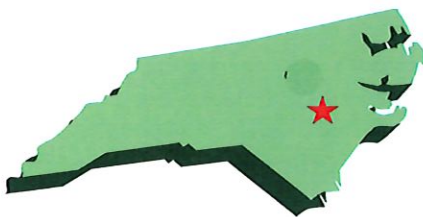


| | | |
|---------|---|-------|
| 2132 | PROVIDED MEDICAL | 400 |
| 2170 | ADMIN SERVICES | 150 |
| 2199 | MISC CONT AGREEMENT | 1200 |
| 2210 | ELECTRICAL SERVICES | 2600 |
| 2220 | ENERGY SERVICES/NAT. GAS | 1200 |
| 2331 | REPAIRS TO VEHICLES (PART & LABOR INVOLVED) | 8413 |
| 2333 | REPAIRS - OTHER EQUIPMENT | 1786 |
| 2430 | MAINTENANCE AGREEMENTS/EQUIP. MONITORING,FAX | 930 |
| 2441 | MAINT AGREEMENT-SOFTWARE | 600 |
| 2490 | MAINTENANCE AGREEMENTS/FIRE EXT. SERVICE | 100 |
| 2524 | RENT/LEASE - OTHER EQUIPMENT | 115 |
| 2590 | RENT/LEASE - OTHER PROPERTY | 250 |
| 2721 | TRAVEL-INSTATE | 900 |
| 2724 | TRAVEL-MEALS | 900 |
| 2810 | BUNDLE VOICE/DATA | 655 |
| 2812 | TELECOM-DATA | 1200 |
| 2815 | EMAIL | 200 |
| 2817 | INTERNET | 600 |
| 2823 | NCID | 24 |
| 2840 | POSTAGE, FREIGHT, ETC. (OFFICE COURIER) | 600 |
| 2840001 | MAILING SERVICE | 150 |
| 2850 | PRINTING, BINDING, DUPLICATION SERVICES | 200 |
| 2912 | MOTOR VEHICLE INSURANCE | 3300 |
| 2913 | LIABILITY INSURANCE | 500 |
| 2930 | SCHOOLS, REGIS. FEES | 600 |
| 3110 | GENERAL OFFICE SUPPLIES | 800 |
| 3120 | DATA PROCESSING SUPPLIES | 1000 |
| 3150 | SAFETY ITEMS | 6055 |
| 3190 | OTHER ADMIN. SUPPLIES (PADLOCKS,FLAGGING,REF. TAPE) | 2000 |
| 3210 | JANITORIAL SUPPLIES | 200 |
| 3240 | CARPENTRY/HARDWARE SUPPLIES | 2000 |
| 3250 | AGR/ANIMAL SUPPLIES | 200 |
| 3290 | OTHER FACILITY & HARDWARE SUPPLIES | 500 |
| 3310 | GASOLINE | 14000 |
| 3320 | DIESEL FUEL | 6900 |
| 3330 | LUBRICANTS/GREASE/OIL | 3000 |
| 3340 | TIRES/TUBES | 4500 |
| 3350 | MOTOR VEHICLE REPLACEMENT PARTS | 16294 |
| 3510 | UNIFORM/CLOTHING ALLOTMENTS | 2400 |

| | | |
|---------|--|---------------------|
| 3710 | SCIENTIFIC SUPPLIES | 200 |
| 3720 | EDUCATIONAL SUPPLIES (I & E SUPPLIES) | 400 |
| 3900 | OTHER MATERIALS & SUPPLIES (RADIO PARTS) | 1788 |
| 3900003 | OTHER COMM SUPPLIES | 1000 |
| 4528 | EQUIPMENT - VOICE COMMUNICATION | 450 |
| 4539 | OTHER EQUIP. (RADIOS, PUMPS, REELS, ETC) | 100 |
| 5120 | LICENSES | 568 |
| 5830 | MEMBERSHIP DUES & SUBSCRIPTIONS | 100 |
| 5840 | SERVICE AWARDS | 150 |
| 5900 | OTHER ADMIN. SUPPLIES (PADLOCKS,FLAGGING,REF. TAPE) | 200 |
| | SAMPSON COUNTY PROPOSED BUDGET - FISCAL YEAR 2023-2024 | |
| | SUB-TOTALS (2132-5900) | \$91,828.00 |
| 4541 | TYPE 6 ENGINE INITIAL ATTACK (TRUCK) | \$50,000.00 |
| | GRAND TOTAL (ALL LINE ITEMS) | \$141,828.00 |



2022 Summary of Accomplishments in Sampson County



North Carolina Forest Service
116 Smokey Lane
Clinton, NC 28328
(910) 592-4515
sampson.ncfs@ncagr.gov

County Resources

Personnel

| POSITION | NAME | YEARS WITH NCFS |
|--------------------------------|-----------------|-----------------|
| County Ranger | Grant Jones | 20 |
| Assistant County Ranger | Benjamin Wright | <1 |
| Assistant County Ranger | Cody Ake | 8 |
| Forest Fire Equipment Operator | Vacant | |
| Forest Fire Equipment Operator | Vacant | |
| Smoke Chaser | Robert Rosario | 7 |
| Assistant District Forester* | Roy Jones | 10 |

Facilities

Headquarters --- 1,540 sq. ft. --- built 1999

Equipment Storage Building --- 2,800 sq. ft. --- built 1999

Miscellaneous structures:
Clinton Fire Tower
Oil House
Pump House

Vehicles & Heavy Equipment

| YEAR | MODEL | MILES |
|-------|--|----------------|
| 2012 | Ford F-350 – Type 6 fire engine 6-73 | 134,070 |
| 2012 | Ford F-350 – Type 6 fire engine 6-72 | 1,455 |
| 2014 | Ford F-350 – Type 6 fire engine 6-71 | 111,541 |
| 2016 | Ford F-350 – Type 6 fire engine 6-70 | 110,731 |
| 2012 | Ford F-150 -Extended Cab 4x4 6-77 | 186,701 |
| 2011 | Ford F-150- Extended Cab 4x4 6-75 | 121,587 |
| *2006 | Freightliner Truck/Tractor & lowboy trailer 6X75 | 22,540 |
| *2016 | John Deere Crawler tractor with plow 6X75 | 593 tach hrs. |
| *1998 | Volvo Truck/Tractor & lowboy trailer 6X77 | 92,654 |
| *1998 | John Deere Crawler tractor with plow 6X77 | 3164 tach hrs. |

*No County funds used to purchase this equipment

FOREST RESOURCES & ECONOMIC STATISTICS

Forest management and reforestation activities added over **8.6 million dollars** to the Sampson County economy during fiscal year 2022.

These efforts also provided seasonal work for site preparation contractors, logging crews and planting crews.

Continued management of reforested areas should result in estimated future economic benefits of nearly **7.5 million dollars**.

Forest Resources

| | |
|---|----------------------|
| Commercial forest land (Protected by NCFS from wildfire, insects & disease) | 267,281 acres |
| Privately owned forest land (Eligible for NCFS management assistance) | 257,309 acres |

| <u>Economic Statistics</u> | |
|---|--------------------|
| Value added to County Economy | FY 2022 |
| Total Federal Cost Share CREP and EQIP & CSP Payments Establishment | \$89,640 |
| Total State FDP, FRF, & SPBPP Cost Share Programs | \$128,868 |
| Estimated value of timber harvested on private lands | \$8,460,179 |
| TOTAL ADDED TO ECONOMY | \$8,678,687 |
| Future value added to County Economy | 2022 |
| Estimated value of 2391 acres new pine plantations in 35 years | \$7,545,996 |

FOREST MANAGEMENT

In 2022: **247 landowners** were assisted by the N.C. Forest Service and **60 Forest Management Plans** were prepared, placing an additional **3,086 acres** under active forest management.

Forest management plans include a field visit by the Service Forester and County Forest Service personnel. During the field visit an examination of the land is made and written recommendations are made.

Recommendations concerning timber harvesting, timber stand improvement and reforestation are given, taking into account both the goals of the landowner and sound management practices that protect and enhance wildlife and water quality.

Based on Forest Service recommendations, **2,391 acres** were planted with trees and **1,480 acres of timber** were harvested on NCFS projects. Additionally, **27 tracts** were inspected to verify compliance with the Forest Practices Guidelines of the Sedimentation Pollution Control Act.

The N.C. Forest Service assisted two other agencies with their forestry projects. The Farm Service Agency has a cost share program called the Conservation Reserve Program (CRP). This is where farmland is taken out of crop production and turned into longleaf pine plantations. The Sampson County Soil & Water Conservation also has a cost share program called EQIP. With both of these programs, the N.C. Forest Service provides the technical advice and inspections on all the projects. We evaluate the longleaf pine during the first 3-5 years and assist in any maintenance requirements.

| <u>2022</u> | |
|---|----------------|
| Management Plans prepared: | 60 |
| Acres in plans: | 4,276 |
| Acres of site preparation: | 2,014 |
| Acres planted (trees): | 2,391 |
| Survival checks on tree planting: | 11 (569) |
| Acres of Wildlife Habitat Improvement: | 285 |
| Acres of Best Management Practices Implemented: | 1,297 |
| SMZ Recommended: | 3,119 (acres) |
| Water Quality (FPG's): | 27 (1480) |
| Active: | 15 (679 acres) |
| Non-Active: | 12 (801 acres) |

FOREST MANAGEMENT



Young Longleaf Pine Plantation

- 2–3-year-old Longleaf Pine Plantation
- Planted for the production of timber products.
- Possible use for future pine straw production



Box Face in Mature Longleaf Pine

- Result of a process used to extract sap or resin
- Extraction of pine resin was in high demand in the early 1800's
- This resin was used to waterproof ships
- Once a very important aspect of the Southern U.S. economy
- Advancement in technology stopped this technique
- North Carolina led the World in production of naval stores from 1720-1870
- It is also where we get our State's nickname from "The Tarheel State"

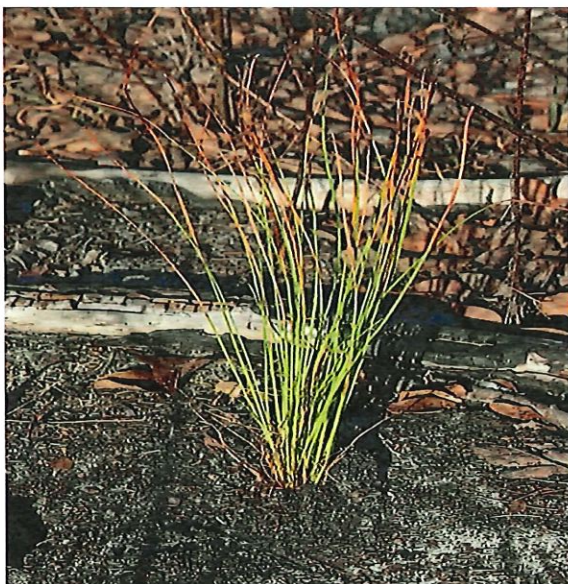
Champion and Co-Champion Trees located in Sampson County

- American Sycamore (located on South River Road)
- Flowering Dogwood (located on Hwy 24 towards Turkey)
- Poison Sumac
- Willow Oak. (located in Roseboro)

2022 NCFS Summary of Accomplishments in Sampson County

Sampson County Landowners Planting Trees - 2022

| | |
|---------------------------|---|
| Nancy Dillman | Kenan Family Limited Partnership, LLC. |
| Mack Hairr | Joanna Matthis |
| Campbell Global, LLC. | McLamb Family Ltd. Partnership, LLC |
| Hartman Family, LLC. | McLamb Norris Ltd. Partnership, LLC |
| Jamie Piercy | John Melvin |
| Prestage Farms, Inc. | Moores Creek, LLC. |
| Dean Alsup | NNERF Timberland Investments, LLC |
| AMB, LLC. | George Norris |
| Ron Ballard | John Pressly |
| Ray Best | Charles Royal |
| Thaddeus Byrson | Wayne Sanderson |
| Joshua Coombs | 2 Ton Farms, LLC |
| Mary Courtney | Mary Tomy |
| Leo Daughtry | Tri-State Land & Timber, LLC |
| Pat Devane | |
| Duplin Delta, LLC. | |
| Anne Faircloth | |
| Harrell Family Farm, LLC. | |
| Max Hunter | |





Hazard Reduction Burning by Landowners & NCFS

2,294 Acres

Sharon Boone

Roger Boser

Jean Bryson

H.J. Carr

John Corbett

Anne Faircloth

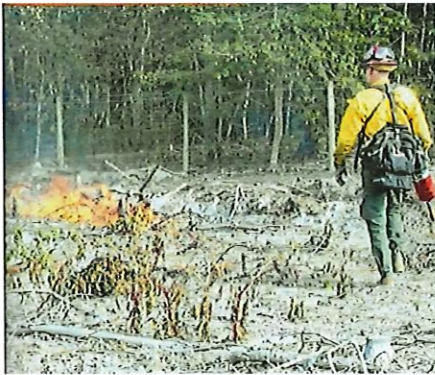
Keith Fann

Emily Hooks

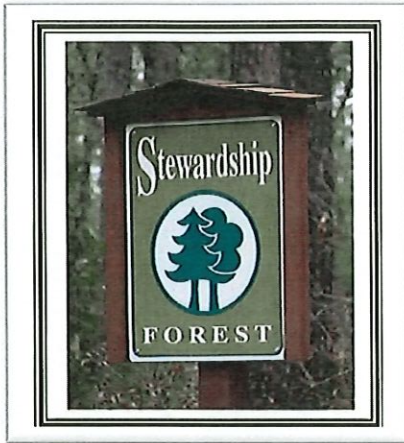
Prestage Farms, LLC

Joe Warren

Soloman Woods



FOREST STEWARDSHIP



The Forest Stewardship Program is a cooperative effort involving several agencies and forestry professionals. It is designed to encourage landowners to manage their natural resources, to enhance timber, fish and wildlife, water, soils, and aesthetics. Below is a list of Sampson County Forest Stewardship Committee members and the agencies with which they are associated.

Grant Jones

Brittany Beasley

Ja' Tobias Glenn

Roy Jones

Deanna Noble

NC Forest Service

Farm Service Agency

Natural Resources Conservation Service

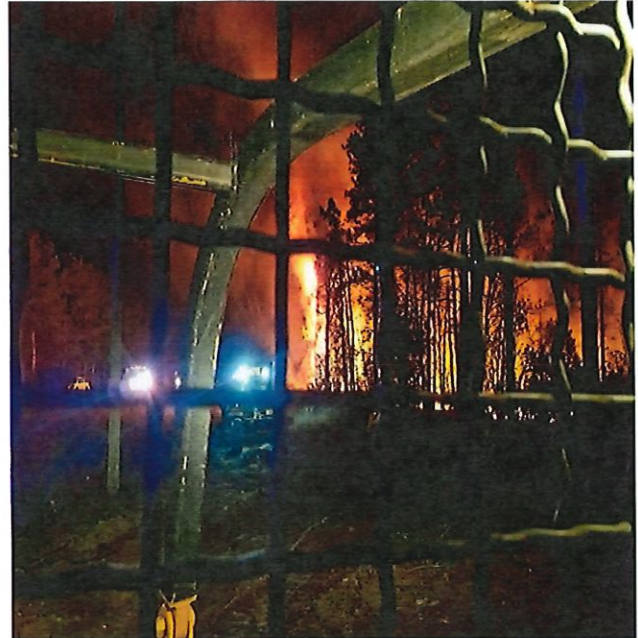
NC Forest Service

NC Wildlife Resources Commission

WILDFIRE RESPONSE

In **2022**, the North Carolina Forest Service in Sampson County was dispatched to **135** wildfires.

415 acres were burned within the county. These numbers are lower than average due to the wet weather patterns our county experienced over spring. It's very difficult to predict the number or severity of wildfires in any given year. However, our staff is always prepared to respond when dispatched.



| <u>Summary of Fires by Cause</u> | |
|----------------------------------|----|
| Debris Burning | 89 |
| Machine Use | 2 |
| Incendiary | 10 |
| Miscellaneous | 7 |
| Undetermined | 25 |
| Railroad | 0 |
| Smoking | 0 |
| Children | 1 |

Law Enforcement

| | |
|----------------------------------|----|
| Number of warning tickets issued | 74 |
| Number of warrants | 1 |
| Number of citations | 10 |

Out of State Dispatches

Summer of 2022, Sampson County NCFS personnel were dispatched to western states to assist with wildfires:

County Ranger Grant Jones was assigned to both the “Klmammath Falls Fire” in Oregon, and the “Lake Wanachee Fire” in Washington State as a Medical Unit Leader. His job duties included logistical medical support and extraction of injured and sick firefighters.

INSECT & DISEASE CONTROL

Insect and disease control is a vital part of forest protection. We are currently monitoring the spread of Laurel Wilt, as well as a recent spike in IPS beetle outbreaks. Laurel Wilt affects the Laurel family of trees and shrubs. Once infected, the tree dies. There are no control measures at this time. There are numerous trees and shrubs in this family, and some of them are already on the endangered species list. The problem will not only be the extinction of these species, but an increased hazard of wildfires from dead vegetation. If detected, County Forest Service personnel undertake the following activities.

- The site is located, and the affected landowner is notified.
- Control measures are communicated to the landowner.
- NCFS personnel assist the landowner with marking infected trees and coordinating harvest if possible.

Other activities include:

- 2 Pest control flights in 2022
- 9 insect & disease inspections
- 277 Gypsy Moth traps

Here are a few insects and diseases that are common and recently examined in Sampson County.



IPS Engraver Beetle

- Secondary Pest
- Attack Pine trees that are currently or previously have been stressed
- Active throughout growing season
- Symptoms appear in late spring
- Has become an issue in stands that are being raked for pine straw production
- Infested trees should be cut and removed to eradicate beetles



Black Turpentine Beetle

- Attacks stressed trees, usually in overstocked stands, after logging activity, fire or storm damage
- Generally on the lower 15 ft. of the main stem of the tree
- First indicator is discolored foliage
- Prevention begins with proper forest management
- Remove trees with significant black turpentine beetle activity to prevent population build up
- Active throughout growing season, symptoms appear in late spring



Emerald Ash Borer

- Non-native invasive forest pest that was discovered in Michigan in 2002
- Arrived in U.S. in solid wood packing material from Asia
- Larvae feed in the inner bark of ash trees and disrupt their ability to transport water and nutrients
- Trees decline over a period of several years



Thousand Cankers Disease

- Newly recognized disease of Black Walnut caused by the fungus *Geosmithia morbida*
- Characterized by large numbers of small cankers on the branches and stem
- Eventually this cause necrosis of the inner bark tissue, dieback and later death
- This disease has the possibility to spread through the entire native range of Black Walnut
- Symptoms appear in summer months
- Thinning crowns, and undersized or stunted foliage
- There are currently no preventative measures for this



Laurel Wilt

- First discovered in 2002
- Laurel Wilt is quickly becoming a disease of serious concern in the southeastern U.S.
- Laurel Wilt Disease is vectored by a small ambrosia beetle from Asia
- It has been spreading through the southeast at approximately 20 miles per year
- Infects redbay, sassafras, avocado, swamp bay, silk bay, pondberry, pondspice, northern spicebush, and California laurel
- Symptoms of disease may be similar to drought
- Most trees wilt and die a few weeks after symptoms first appear
- There are actually no effective control options at this time
- Human movement of infected wood is responsible for the disease's rapid spread through the southeast
- Laurel wilt was first discovered in North Carolina in 2011

These are just a few of the insect & disease problems that are concerns for the NCFS.

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11347500 FORESTRY | | | | | |
| 581040 FORESTRY - COUNTY MATCH | 199,893.00 | 104,351.01 | 205,140.00 | 205,140.00 | <hr/> |
| Total FORESTRY | 199,893.00 | 104,351.01 | 205,140.00 | 205,140.00 | |



NORTH CAROLINA'S
SAMPSON COUNTY
ECONOMIC DEVELOPMENT COMMISSION

March 14, 2023

Mr. Edwin W. Causey
Sampson County Manager
406 County Complex Road
Clinton, NC 28328

RE: Economic Development Budget Request FY 2023-2024

Mr. Causey,

FY 2022-2023 has been one in which our economic development (EDC) efforts have continued to be heavy on product development. Sampson County, through our Board of Commissioners' leadership, acquired a 210-acre site off I-40 in Newton Grove to serve as a future business and industrial park.

Upon closure of the newly acquired property, we are leveraging a \$262,000 grant from NC's Southeast to Masterplan the 210-acre site, and to assist the Town of Newton Grove better understand their wastewater system, including alternative engineering options to consider as they move forward. These projects are anticipated to be complete by late summer of 2023.

Sampson County has also received a \$265,112 from Golden Leaf in which we will be designing a building pad and parking, and doing some preliminary prepping of a 10-acre site in Sampson Southeast Business Center for a 60,000 SF light industrial building, expandable to 120,000 SF. We are in the early stage of this project.

We have closed-out a \$1.28 million grant from NC Commerce for a new road construction and water/sewer extension project in Sampson Southeast Business Center. The purpose of this work was to make the available property more competitive.

Project Steel (NC Welding) is expanding their operations in Roseboro and is projected to close on the former Blue Diamond property in March.

We continue to manage the Building Reuse grant for Garland Apparel Group. We were able to extend their project end date to December 31, 2024, which should allow the company to meet NC Commerce's requirements for this grant.

We have also been successful in our application for a new Building Reuse grant in the amount of \$120,000 for DuBose Steel. This grant will allow the company to help upfit their facility.

We continue to seek external funds that will help the County make their investments more competitive, and whereby we can support new and growing companies.

Moving Forward

EDC staff looks forward to a good year in FY 2023-2024. While we anticipate considerable and continued efforts per product development activities, and while we plan to continue supporting existing business and industry, our top priority is shifting to business attraction. While we do not have light industrial buildings available at this time, we do have good sites in which a smaller subset of end-users will consider.

Our budget request for this coming fiscal year is heavier on targeted communications activities than in the past. The goal is to develop good and current materials in which we will use as part of our business attraction efforts. We have a lot of work to do to ensure our messaging and materials are adequate for this effort.

Revenue

In FY 2022-2023, the City of Clinton has continued to provide an additional \$10,000 for total support of \$20,000 for economic development. The City Manager expressed similar support of economic development next fiscal year. We also continue to receive approximately \$4,250 from our utility partners. NEW funds in which we are projecting for FY 2023-2024 are \$20,000 from farm and billboard leases. Collectively, these funds, along with several smaller amounts received from other municipalities, provide a little more than \$46,000 to support our operating expenses.

EDC will seek a Demolition grant from NC Commerce to remove the structures on the Joe Britt Warren Business and Industrial Park property in Newton Grove. If awarded, NC Commerce will fund 75% and Sampson County will cover 25%.

Expenses

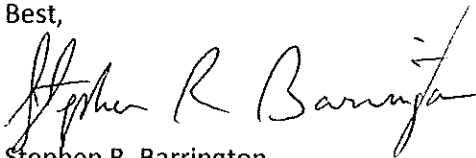
There are two projected, one-time, expenses at the Joe Britt Warren Business and Industrial Park in Newton Grove in which we are planning to accomplish: 1. Removal of an abandoned grave site up to \$10,000; and 2. Demolition and removal of structures on the property of up to \$18,750. If a grant is not awarded for this project, we will need to reconsider how we remove the structures.

We are increasing our mowing/landscaping cost by \$12,000 to maintain the Joe Britt Warren Business and Industrial Park property in Newton Grove. As well, we are planning to increase our property advertising budget by a little more than \$7,800 to account for the Joe Britt Warren Business and Industrial Park. This is targeted advertising to real estate brokers, developers, and investors.

Summary

EDC is grateful for the continued support by our County Board of Commissioners and Administration. We believe our intentional efforts are moving the needle in such a manner as to set the stage for heightened new and existing business and industry growth across the county.

Best,



Stephen R. Barrington
Executive Director

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11449200 ECONOMIC DEVELOPMENT | | | | | |
| 512100 SALARIES | 171,970.00 | 125,205.21 | 128,866.00 | 128,866.00 | _____ |
| 512600 PART-TIME SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 512700 LONGEVITY | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 518100 FICA | 10,960.00 | 7,355.70 | 8,288.00 | 8,288.00 | _____ |
| 518120 MEDICARE FICA | 2,564.00 | 1,720.24 | 1,939.00 | 1,939.00 | _____ |
| 518200 RETIREMENT | 21,669.00 | 15,199.92 | 16,611.00 | 16,611.00 | _____ |
| 518300 GROUP INSURANCE | 24,432.00 | 13,989.11 | 14,820.00 | 14,820.00 | _____ |
| 518400 DENTAL INSURANCE | 888.00 | 476.54 | 504.00 | 504.00 | _____ |
| 518700 CAFETERIA FEES | 72.00 | 77.30 | 94.00 | 94.00 | _____ |
| 518901 401K COUNTY CONTRIBUTION | 8,599.00 | 5,573.88 | 6,444.00 | 6,444.00 | _____ |
| 519100 PROFESSIONAL SERVICES | 20,250.00 | 17,165.50 | 28,000.00 | 28,000.00 | _____ |
| 519101 PROF SERVICES-EDA GRANT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 519200 LEGAL PROFESSIONAL SERVICES | 2,500.00 | 0.00 | 2,500.00 | 2,500.00 | _____ |
| 519500 PROF SERVICES - ENGINEERING | 72,000.00 | 30,500.00 | 10,000.00 | 10,000.00 | _____ |
| 526100 OFFICE SUPPLIES | 1,350.00 | 705.22 | 1,000.00 | 1,000.00 | _____ |
| 526200 DEPARTMENTAL SUPPLIES | 6,674.00 | 3,195.62 | 7,780.00 | 7,000.00 | _____ |
| 526201 DEPARTMENTAL SUPPLIES - CD | 0.00 | 1,578.00 | 0.00 | 0.00 | _____ |
| 529900 MISCELLANEOUS EXPENSES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11449200 ECONOMIC DEVELOPMENT | | | | | |
| 529901 ECONOMIC INCENTIVE PYMT | 495,000.00 | 426,558.47 | 495,000.00 | 495,000.00 | _____ |
| 529902 BUILDING REUSE GRANT PYMT | 0.00 | 72,664.34 | 0.00 | 0.00 | _____ |
| 531100 TRAVEL | 19,000.00 | 7,530.18 | 19,350.00 | 19,350.00 | _____ |
| 531101 EXISTING INDUSTRY PROJECT | 3,400.00 | 2,104.82 | 4,500.00 | 4,500.00 | _____ |
| 531120 SPECIAL EVENTS | 3,500.00 | 2,859.95 | 4,500.00 | 3,500.00 | _____ |
| 531700 TRAVEL ALLOWANCE | 4,800.00 | 4,000.00 | 6,000.00 | 4,800.00 | _____ |
| 532100 TELEPHONE AND POSTAGE | 2,100.00 | 1,352.99 | 2,550.00 | 2,550.00 | _____ |
| 534100 PRINTING | 1,000.00 | 660.25 | 1,000.00 | 1,000.00 | _____ |
| 535200 MAINT/REPAIR - EQUIPMENT | 475.00 | 0.00 | 500.00 | 475.00 | _____ |
| 537000 ADVERTISING | 12,445.00 | 6,069.44 | 17,550.00 | 16,000.00 | _____ |
| 538100 DATA PROCESSING - PROGRAMMING | 7,220.00 | 4,420.00 | 9,250.00 | 8,000.00 | _____ |
| 539500 EMPLOYEE TRAINING | 6,090.00 | 3,010.00 | 5,975.00 | 5,975.00 | _____ |
| 541000 RENTAL FEES - BUILDINGS | 1,920.00 | 1,410.00 | 2,250.00 | 2,250.00 | _____ |
| 543000 RENTAL - EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 544000 CONTRACTED SERVICES | 279,950.00 | 49,046.01 | 53,750.00 | 53,750.00 | _____ |
| 545000 INSURANCE AND BONDS | 128.00 | 0.00 | 128.00 | 128.00 | _____ |
| 549100 DUES AND SUBSCRIPTIONS | 2,170.00 | 1,834.11 | 2,525.00 | 2,525.00 | _____ |
| 549101 CHAMBER SPONSORSHIP | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 | _____ |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11449200 ECONOMIC DEVELOPMENT | | | | | |
| 549400 SOUTHEASTERN EC DEV COMMISSION | 25,313.00 | 25,313.00 | 25,313.00 | 25,313.00 | _____ |
| 549900 MOVING EXPENSES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 551000 CAP OUTLAY-OFFICE FURN & EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 552000 CAPITAL OUTLAY - DATA PROCESS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 555000 CAPITAL OUTLAY - OTHER EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 557000 LAND PURCHASES | 0.00 | 2,001,484.27 | 0.00 | 0.00 | _____ |
| 558100 CONSTRUCTION COSTS | 0.00 | 815,138.41 | 0.00 | 0.00 | _____ |
| Total ECONOMIC DEVELOPMENT | 1,211,439.00 | 3,651,198.48 | 879,987.00 | 874,182.00 | |

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2023 - 2024**

| Economic Development | | | | | |
|-------------------------------|-----------------|--------------|-----------------------|---------------------------|------------------------|
| <u>Job Title</u> | <u>Position</u> | <u>Grade</u> | <u>Current Salary</u> | <u>Recommended Salary</u> | <u>Approved Salary</u> |
| Director Econ Development | 49200 | 81 | 101,232 | 101,232 | |
| Asst. Econ Dev Director | 98610 | 78 | 27,634 | 27,634 | |
| | | | 128,866 | 128,866 | |
| Permanent Positions | | | 1.30 | 1.30 | |
| 512100-Salaries | | | | 128,866 | |
| 512101-Salary Adj | | | | - | |
| 512120-Supplement | | | | - | |
| 512200-Overtime | | | | - | |
| 512300-Shift Differential Pay | | | | - | |
| 512400-On-Call Pay | | | | - | |
| 512600-Part-Time | | | | - | |
| 512700-Longevity | | | | - | |
| 531700-Travel/Phone allowance | | | | 4,800 | |
| 518100-FICA | 6.20% | | | 8,288 | |
| 518120-Medicare FICA | 1.45% | | | 1,939 | |
| 518200-Retirement | 12.89% | | | 16,611 | |
| 518300-Group Insurance | 950 | | | 14,820 | |
| 518400-Dental Insurance | 32 | | | 504 | |
| 518901-401K Reg EE | 5.00% | | | 6,444 | |

Budgeted salary amounts are subject to review and may be adjusted.

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Economic Development

| Org & Object Number | Description | FISCAL YEAR: 2023-2024 | |
|---------------------|---|-------------------------------|------------|
| | | | Amount |
| 11449200 - 519100 | Professional Services Web site maintenance and annual fee \$3,000 Video and photography \$10,000 Design for targeted outreach materials - \$5,000 Research and economic impact analysis \$10,000 | \$ | 28,000.00 |
| 11449200 - 519200 | Professional Services - Legal County Attorney | | |
| 11449200 - 519500 | Professional Services - Engineering Misc. site work (engineering, environmental, site plan, misc. analysis, etc.) \$10,000 | \$ | 10,000.00 |
| 11449200 - 526100 | Office Supplies General office supplies \$1,000 | \$ | 1,000.00 |
| 11449200 - 526200 | Department Supplies General Department supplies \$1,000 [Lease] Office Value (Printer) \$780 Tools: Mailchimp, Adobe Pro, Hootsuite, CRM \$3,000 EDC Advisory Board \$3,000 | \$ | 7,780.00 |
| 11449200 - 529901 | Economic Development Incentive Payment (GBI) Enviva + Mirimichi Green GBI \$495,000 | \$ | 495,000.00 |
| 11449200 - 531100 | Travel CEcD Training \$2,200 NCEDA Conferences - Fall, Spring, Annual (Director) \$2,000 NCEDA (One conference for team member) \$1,000 | \$ | 19,350.00 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Economic Development

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---------------------|--|-------------|
| | IEDC Annual Conference \$1,750 | |
| | NCSE / EDPNC-hosted events \$2,500 | |
| | EDC Advisory Board - Visit/Tour \$1,000 | |
| | Business / Partner / Work Meetings \$5,000 | |
| | Travel Out-of-County (Director) \$2,400 | |
| | Travel (Team) \$1,500 | |
| 11449200 - 531101 | Existing Business & Industry | \$ 4,500.00 |
| | Manufacturing Council / Manufacturing Week \$3,000 | |
| | Small Business Initiative / Small Business Week \$1,500 | |
| 11449200 - 531120 | Special Events | \$ 4,500.00 |
| | State of the Economy event \$3,500 | |
| | New openings, announcements, ground breaking, etc. \$1,000 | |
| 11449200 - 531700 | Travel Allowance | \$ 6,000.00 |
| | Director's Travel Allowance | |
| 11449200 - 532100 | Telephone and Postage | \$ 2,550.00 |
| | Phone (landline + Mobile) \$1,750 | |
| | Zoom \$300 | |
| | Misc. Postage / Mailings \$500 | |
| 11449200 - 534100 | Printing | \$ 1,000.00 |
| | Misc. printing | |
| 11449200 - 535200 | Maintenance and Repair - Equipment | \$ 500.00 |
| | Misc. repairs | |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Economic Development

| Org & Object Number | Description | FISCAL YEAR: 2023-2024 | |
|---------------------|---|-------------------------------|-----------|
| | | | Amount |
| 11449200 - 537000 | Advertising Promotion of industrial sites to targeted real estate brokers, developers, and investors \$15,800 The Sampson Independent (public hearing ads, ad for business and industry edition) \$1750 | \$ | 17,550.00 |
| 11449200 - 538100 | Data Processing Industry and labor market data | \$ | 9,250.00 |
| 11449200 - 539500 | Employee Training CEcD \$1,125 NCEDA Fall, Spring, Annual Conference registration (Director) \$1,900 NCEDA - One Conference registration (Team) \$600 IEDC Annual Conference \$850 Misc. economic development and partner conferences \$1,500 | \$ | 5,975.00 |
| 11449200 - 541000 | Rental Fees - Building Expo Center space rental for events, partner and existing business and industry meetings, and misc. needs \$2,250 | \$ | 2,250.00 |
| 11449200 - 544000 | Contracted Services Mowing at industrial parks \$22,000 Landscape maintenance around signage \$3,000 Demo of structures at Newton Grove property \$18750 Grave site removal \$10,000 | \$ | 53,750.00 |
| 11449200 - 545000 | Insurance and Bonds | \$ | 128.00 |

375

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Economic Development

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---------------------|---|--------------|
| | Professional liability insurance | |
| 11449200 - 549100 | Dues and Subscriptions Memberships \$1,775: NCEDA (Director and team), CCIM - Raleigh, IEDC (Director), Clinton 100, Western Sampson Commerce Group, Friends of Ag Subscriptions \$750: The Sampson Independent, Business North Carolina, Our State, Triangle Business Journal, Fayetteville Business Journal, Wilmington Business Journal | \$ 2,525.00 |
| 11449200 - 549101 | Chamber of Commerce Support of Chamber of Commerce | \$ 3,000.00 |
| 11449200 - 549400 | Southeastern Economic Development Partners Partner fees: Southeastern Economic Development Commission, NC's Southeast | \$ 25,313.00 |

NORTH CAROLINA'S
SAMPSON COUNTY
OFFICE *of the* COUNTY MANAGER

MEMORANDUM

TO: Board of Commissioners
Edwin W. Causey, County Manager

FROM: Stephanie P. Shannon, Clerk to the Board

RE: **FY 2023-2024 Requested Budget (Industrial Utility)**

Attached is the proposed budget for the Industrial Utility department. There are no requested changes to this budget.

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11449300 INDUSTRIAL UTILITY | | | | | |
| 502500 MISCELLANEOUS PROJECTS | 10,000.00 | 0.00 | 10,000.00 | 25,081.00 | _____ |
| 544000 CONTRACTED SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 557000 LAND PURCHASES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 582096 ECONOMIC DEVELOPMENT RESERVE | 0.00 | 0.00 | 250,000.00 | 250,000.00 | _____ |
| Total INDUSTRIAL UTILITY | 10,000.00 | 0.00 | 260,000.00 | 275,081.00 | |



David Clack
Sampson County Finance Officer
406 County Complex Rd
Clinton NC 28328

I am submitting the **Cooperative Extension budget proposal for FY 2023-2024**. The proposal will increase in the amount of **\$116,688**. The increases are listed below.

- Salaries: \$9,476
 - Increase from \$329,623 to \$339,099 to account for county employee COLAS, State employees' legislative increases, and pay compression adjustments.
- Benefits: \$4,832
 - Increase from \$166,098 to \$170,930 to account for increase cost of FICA, Medicare FICA, Retirement, Group Insurance, Dental, Unemployment, Longevity, and 401K
- Gas, Oil, and Tires: \$110
 - Increase from \$1,700 to \$1810 to account for the increase in the cost of fuel, oil, and tires
- Departmental supplies: \$1,710
 - Increase from \$10,100 to \$11,810 to account for the increased cost of printing and hay
- Miscellaneous Expenses: \$180
 - Increase from \$2,800 to \$2,980 to account for increased cost of annual meetings
- Telephone and Postage: \$10
 - Increase from \$4,856 to \$4,866 to account for increased postage
- Utilities: \$192
 - Increase from \$3,000 to \$3,192 to account for increased cost of LP gas

-OVER-



- Maintenance/Repair of buildings/grounds: \$32
 - Increase from \$500 to \$532 to account for increased cost of parts

- Maintenance/Repair of equipment: \$1,256
 - Increase from \$3,000 to \$4,256 to account for loss of funding through the cattlemen's corporation for service and maintenance of scales, skid steer, tractor, portable cattle chute, UTV, and trailers

- Maintenance/Repair of vehicles: \$390
 - Increase from \$610 to \$1,000 to account increase cost of vehicle repairs

- Contracted Services: \$98,500
 - Increase from \$12,500 to \$111,000 to account for projected increase in BMAP program

Please see the attached document entitled FY 2023-2024 Cooperative Extension that provides further justifications for increases.

Regards,

A handwritten signature in black ink, appearing to read "James B. Hardison", with a long horizontal flourish extending to the right.

James B Hardison
County Extension Director
Agriculture Agent – Horticulture
Sampson County Center
Clinton NC 28328
910 592 7161

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|---|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 11449500 N C COOPERATIVE EXTENSION SVC | | | | | |
| 512100 SALARIES | 329,623.00 | 247,405.96 | 339,099.00 | 339,099.00 | |
| 512600 PART-TIME SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 512700 LONGEVITY | 977.00 | 986.00 | 1,036.00 | 1,036.00 | |
| 518100 FICA | 20,437.00 | 15,028.67 | 21,030.00 | 21,030.00 | |
| 518120 MEDICARE FICA | 4,780.00 | 3,514.66 | 4,922.00 | 4,922.00 | |
| 518200 RETIREMENT | 84,255.00 | 56,802.75 | 87,810.00 | 87,810.00 | |
| 518300 GROUP INSURANCE | 49,702.00 | 36,548.88 | 50,039.00 | 50,039.00 | |
| 518400 DENTAL INSURANCE | 720.00 | 600.00 | 720.00 | 720.00 | |
| 518500 UNEMPLOYMENT INSURANCE | 282.00 | 0.00 | 282.00 | 282.00 | |
| 518700 CAFETERIA FEES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 518901 401K COUNTY CONTRIBUTION | 4,945.00 | 3,955.00 | 5,091.00 | 5,091.00 | |
| 525100 GAS, OIL AND TIRES | 1,700.00 | 241.01 | 1,810.00 | 1,810.00 | |
| 526200 DEPARTMENTAL SUPPLIES | 10,100.00 | 6,844.71 | 11,810.00 | 10,100.00 | |
| 526201 DEPT SUPPLIES EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 526261 ROAD SIGNS SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 529900 MISCELLANEOUS EXPENSES | 2,800.00 | 1,650.23 | 2,980.00 | 2,800.00 | |
| 531100 TRAVEL | 2,900.00 | 643.34 | 2,900.00 | 2,900.00 | |
| 531700 TRAVEL ALLOWANCE | 1,920.00 | 1,320.00 | 1,920.00 | 1,920.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|---|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 11449500 N C COOPERATIVE EXTENSION SVC | | | | | |
| 532100 TELEPHONE AND POSTAGE | 4,856.00 | 3,986.44 | 4,866.00 | 4,866.00 | |
| 533000 UTILITIES | 3,000.00 | 2,787.49 | 3,192.00 | 3,192.00 | |
| 535100 MAINT/REPAIR - BUILDINGS/GRNDS | 500.00 | 0.00 | 532.00 | 532.00 | |
| 535200 MAINT/REPAIR - EQUIPMENT | 3,000.00 | 1,848.80 | 4,256.00 | 3,000.00 | |
| 535300 MAINT/REPAIR - VEHICLES | 610.00 | 310.00 | 1,000.00 | 700.00 | |
| 541000 RENTAL FEES - BUILDINGS | 1,250.00 | 530.00 | 1,250.00 | 1,250.00 | |
| 544000 CONTRACTED SERVICES | 12,500.00 | 10,950.82 | 111,000.00 | 111,000.00 | |
| 545000 INSURANCE AND BONDS | 5,100.00 | 0.00 | 5,100.00 | 5,100.00 | |
| 549100 DUES AND SUBSCRIPTIONS | 1,200.00 | 918.95 | 1,200.00 | 1,200.00 | |
| 551000 CAP OUTLAY-OFFICE FURN & EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | |
| 552000 CAPITAL OUTLAY - DATA PROCESS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 555000 CAPITAL OUTLAY - OTHER EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | |
| 558014 LIVESTOCK PEN CONSTRUCTION | 0.00 | 0.00 | 0.00 | 0.00 | |
| 581000 TRANSFER TO STATE AGENCY | 0.00 | 0.00 | 0.00 | 0.00 | |
| Total N C COOPERATIVE EXTENSION SVC | 547,157.00 | 396,873.71 | 663,845.00 | 660,399.00 | |

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Cooperative Extension

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---------------------|--|--------|
| 11449500-525100 | Gas, Oil and Tires --Funds to be utilized in conjunction with one county vehicle assigned to the CE Dept. -- 300 miles per month / 15 miles per gallon x \$5 per gallon x 12 months = \$1200; 2 tires @ \$250 each = \$500 (+6.4% inflation) | 1810 |
| 11449500-526200 | Departmental Supplies - Miscellaneous office/departmental supplies @ \$2480/yr. Average of approximately 5000 color copies/mo @ \$.049 per copy = \$245/mo x 12 months = \$2940; 6000 B/W copies/mo @ \$.0198/copy = \$120/mo x 12 months =\$1440 for total cost of \$4380/yr. Unifirst first aid supply kit - 7 month average of \$20/mo x12 months = \$240/yr. Hay purchased for cattle sales at livestock facility = \$4000 (20 bales @ \$50 per bale, 4 sales at \$1,000 per sale. Will be reimbursed for hay after sale) . (+6.4% inflation) | 11,810 |
| 11449500-529900 | Miscellaneous Expenses - Used for various meetings/educational events not detailed in other budget lines, such as annual Report to People event @ \$1000; County Advisory Leadership support @ 4 meetings annually @\$200 each = \$800; \$1000 to support specialized advisory committee meetings for agents. (+6.4% inflation) | 2980 |
| 11449500-531100 | Travel - NC State Extension Advisory Council support @ \$100/year; Extension Agents' Association Professional Conferences - assist 2 agents with expenses incurred at their respective meeting @ \$500 each = \$1000/year; Assist 2 program assistants and 2 secretaries with professional development @ 100 each = \$400; Staff development yearly event for 15 active staff members @ \$70 each = \$1050; The remaining \$350 will be used to cover monthly travel expenses incurred by staff members throughout the year. | 2900 |
| 11449500-531700 | Travel Allowance - County cell phone stipend @ \$40/month for 4 employees | 1920 |
| 11449500-532100 | Telephone & Postage - Phone service and device charges at CE facility; average of \$200 x 12 months = \$2400/year. County provided cell phone usage for 1 staff member @ \$50/month = \$600; mobile hotspot for 3 staff members @\$40/month = \$1440; US postal service stamps - 2 rolls @ \$63 = \$126; The remaining \$300 will be used to offset unexpected expenses, repairs, and rate increases. | 4866 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Cooperative Extension

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---------------------|--|--------|
| 1149500-533000 | Utilities - Funds to provide electricity and gas heating to Extension greenhouse. Estimated cost of \$1500/year electricity and \$1500/year gas. (+6.4% inflation) | 3192 |
| 1149500-535100 | Maintenance and Repair - Buildings and Grounds - To support any maintenance and repair needs associated with the Extension greenhouse. (+6.4% inflation) | 532 |
| 11449500-535200 | Maintenance/Repair of Equipment - Funds used for Livestock Facility scale callibrations @ \$650 twice per year = \$1300; Repair of scales \$500; Maintenance of 2 trailers, tractor, Cub Cadet UTV, Skid Steer, Portable cattle chute; Kitchen small appliances; Miscellaneous repairs estimated at \$2,200/year. (+6.4% inflation) | 4256 |
| 11449500-535300 | Maintenance/Repair of Vehicles - Funds used for expenses incurred for repairs and maintenance of one county vehicle, along with cost of 2 oil changes @ \$50 each = \$100/year, and 4 cleanings per year @ \$100 = \$400/year. Budgeting for further maintenance as needed = \$439. (+6.4% inflation) | 1000 |
| 11449500-541000 | Rental Fees - Buildings - Rental of facilities for 2 meetings/activities during the year when the number of participants exceeds the capacity at the Sampson County Livestock Facility and/or Extension office 2 x \$625 = \$1250 (generally rental of the Sampson County Agri-Expo Center). | 1250 |
| 11449500-544000 | Contracted Services - NCSU Apple computer equipment for 2022-2025 lease term @ \$5000 for 13 computers. Beaver Management Assistance Program implementation @ \$100,000/year and participation fee @ \$6000. | 111000 |
| 11449500-545000 | Insurance & Bonds - Funds utilized for county vehicle insurance for all county motor vehicles @ \$1500/year, American Income Life insurance fees to cover liabilities associated with Extension sponsored events and activites throughout the year @ \$100, and estimated property/liability allocation expenses @ \$3500. | 5100 |

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Cooperative Extension

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---------------------|---|--------|
| 11449500-549100 | Dues & Subscriptions - Southeast District Association Dues: 7 agricultural agents @ \$75/year = \$525, 4-H & Youth Development Agent @ \$110, FCS Agent @ \$157, 1 Program Assistants \$35 and 2 Admin/Support Staff membership dues @ \$90; Sampson Independent newspaper subscription @ \$152, and annual Friends of Agriculture membership dues @ \$100. The balance of \$31 will offset any increases in fees. | 1200 |



SAMPSON COUNTY SOIL AND WATER
CONSERVATION DISTRICT
NEW AGRI. BUILDING, 80 COUNTY COMPLEX RD.
SUITE 110
CLINTON, NC 28328-4727 910-592-7963, Ext. 3

March 14, 2023

To: Mr. Ed Causey, County Manager
Mr. David Clack, Finance Officer
Subject: FY 2023– 2024 Budget Request
From: Melanie M. Harris, Senior Soil Conservationist, Department Head

Sampson Soil & Water Conservation District (SWCD) is comprised of a board of supervisors, of which three are elected in the general election and two are appointed by the NC Soil & Water Conservation Commission, that serve without pay to direct the Sampson program. The staff assigned to carry out the District’s mission for the protection of the county’s soil, water and related resources include one Senior Soil Conservationist/Department Head, one Soil Conservationist, one Soil and Water District Technician and a Program Support Specialist. One of these positions is partially reimbursed from the State’s Agriculture Cost Share Program funds. A Supervisory Soil Conservationist, two Soil Conservationists and a Soil Conservation Technician are provided by USDA-NRCS. Our office operates as a complete unit, meaning all employees are trained in both federal and state cost share programs providing everyone the capability to assist any customer that walks in the door. This allows us the potential to receive more cost share funding working together, which in turn assists the producer.

The Sampson SWCD mission is also supported by several state and federal cost share program funds that assist landowners in Sampson with the cost of installing Best Management Practices (BMPs). For the 2022 program year, these programs funded over \$3.39 million for practices in Sampson County in the form of direct payments and incentives to farmers and landowners to install on-farm conservation practices to solve natural resource concerns. With the assistance of the NCDA-Division of Soil and Water Conservation (NCDA-DSWC), the District was able to pay out over \$1 million in state appropriations for stream debris removal in Sampson County’s rivers and streams in 2022. Along with state and federal cost share programs, the District participates in programs administered by the NC Foundation for Soil and Water. We are currently scheduled to receive \$1,950 for yearly monitoring of the Market Based Conservation Initiative contracts signed in 2015. We are also assisting with the Feral Swine Eradication and Control Pilot Program, the FloodWise project and we are a key component in the new NC Swine and Dairy Assistance Program (SDAP). This new program helps provide financial assistance to swine and dairy farms who have lost their contracts or were forced out of business due the COVID-19 pandemic. As opportunities arise, we apply for grant monies to provide more funds to implement BMPs in the county. Additional data on resource conservation practices installed and services provided to clients is available upon request. The District is also available to assist local businesses and county departments.

Currently, USDA-NRCS support to our office includes two 4WD vehicles with fuel shared by all field staff members, high speed internet connectivity, including computer hardware, software updates and Information Technology (IT) support for 3 county employees. USDA-NRCS also provides office supplies and materials, survey equipment, as well as office rent paid to the county, postage, and telephone. Due to budget constraints, USDA-NRCS “may” only be able to pay for one computer seat fee, or connection, per District. We are currently operating with three District employee computer connections. It is my understanding that USDA-NRCS intends to continue funding our three connections but cannot make any guarantees.

Historically, the NCDA-Division of Soil and Water Conservation provided support in the form of a partial technical assistance reimbursement of two positions. Back in July 2017, we received notification that there is not enough funding to meet current mandates in the technical assistance rule and our second full time technical position was moved to the *non-recurring* category and our funding was reduced from \$50,000 to \$30,000. Sampson County is one of the few counties that receive the maximum allocation. NCDA-DSWC also provides \$3,600 in matching funds annually.

Our budget has no buffers or “padding”, and our operating expenses are the minimum we need to operate efficiently and effectively.


I am requesting computer seat fees (connections) for two employees at the cost of \$3,500 each. This will provide access to conservation planning/engineering tools and software that is only available through a connection to the USDA network. These tools and software are used as a part of daily office/field operations and will severely impact state and federal programs and work provided to Sampson County farmers and landowners if not available. This request has been made the last several years and was not needed as NRCS was able to continue paying for three USDA computer connections. Again, USDA-NRCS intends to continue funding, but cannot make any guarantees. I feel it is better to ask and not need, than to surprise the county with a budget request later in the year. I will continue to ask for these funds each year.

Like last year, I am requesting \$6,000 for travel. We use these funds to attend required technical trainings for conservation practices or program updates, so we are better equipped to protect and conserve the natural resources of Sampson County. It is also used for four employees to attend classes for professional development and to maintain current certifications. Our office still has two fairly new employees, less than two years of service, who will need to attend several trainings offered only for new employees. We take advantage of all scholarships offered by the Division of Soil and Water for trainings.

As Conservationists, we wear a variety of “hats” every day. Our job requires a working knowledge and integration of many disciplines: agronomy, animal science, engineering, hydrology, conservation, biology, forestry, and soil science. Our office has invaluable employees that should be compensated for their skill and tenure. Thank you for continuing to award conservation employees as they obtain necessary certifications to increase their job knowledge. Salary increases are necessary to retain trained employees and we appreciate what we received in 2022-2023. Well trained and experienced personnel are needed to meet the objectives of the Soil and Water District and to continue the quality of service our office provides. A salary increase is necessary to keep them. Our office has lost 12 employees in the past 15 years. One employee left as recent as December 2021 and went to a neighboring Soil and Water Conservation District for a higher salary. Our office cannot continue to serve as a training ground for the surrounding counties, the private agricultural sector and the federal government.

Any of our district board members would be willing to meet with you or attend any commission meeting at any time to either justify our requests in person or to provide detailed progress and client services reports.

Sincerely,



Melanie M. Harris, Senior Soil Conservationist, Department Head

Cc: Sampson SWCD Board

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|--------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 11449600 SOIL CONSERVATION | | | | | |
| 512100 SALARIES | 185,862.00 | 158,175.86 | 201,552.00 | 201,552.00 | |
| 512600 PART-TIME SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 512700 LONGEVITY | 1,515.00 | 1,514.43 | 1,515.00 | 1,515.00 | |
| 518100 FICA | 11,618.00 | 9,106.95 | 12,591.00 | 12,591.00 | |
| 518120 MEDICARE FICA | 2,717.00 | 2,129.80 | 2,945.00 | 2,945.00 | |
| 518200 RETIREMENT | 22,748.00 | 19,386.45 | 26,176.00 | 26,176.00 | |
| 518300 GROUP INSURANCE | 53,100.00 | 44,955.00 | 57,000.00 | 57,000.00 | |
| 518400 DENTAL INSURANCE | 1,536.00 | 1,200.00 | 1,536.00 | 1,536.00 | |
| 518700 CAFETERIA FEES | 156.00 | 60.00 | 156.00 | 156.00 | |
| 518901 401K COUNTY CONTRIBUTION | 7,500.00 | 5,305.61 | 10,154.00 | 10,154.00 | |
| 526200 DEPARTMENTAL SUPPLIES | 500.00 | 223.23 | 500.00 | 500.00 | |
| 526201 DEPT SUPPLIES EQUIPMENT | 2,400.00 | 216.99 | 0.00 | 0.00 | |
| 531100 TRAVEL | 6,000.00 | 6,000.00 | 6,000.00 | 6,000.00 | |
| 532100 TELEPHONE AND POSTAGE | 0.00 | 0.00 | 0.00 | 0.00 | |
| 538100 DATA PROCESSING - PROGRAMMING | 0.00 | 0.00 | 7,000.00 | 0.00 | |
| 543000 RENTAL - EQUIPMENT | 400.00 | 59.79 | 400.00 | 400.00 | |
| 544005 CONTRACTED SERV - TEMP HELP | 0.00 | 0.00 | 0.00 | 0.00 | |
| 545000 INSURANCE AND BONDS | 260.00 | 0.00 | 260.00 | 260.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11449600 SOIL CONSERVATION | | | | | |
| 549100 DUES AND SUBSCRIPTIONS | 2,800.00 | 1,998.00 | 2,800.00 | 2,800.00 | _____ |
| 554000 CAPITAL OUTLAY - VEHICLES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 555000 CAPITAL OUTLAY - OTHER EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 555008 CAP OUTLAY-OTHER FINANCED | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total SOIL CONSERVATION | 299,112.00 | 250,332.11 | 330,585.00 | 323,585.00 | |

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2023 - 2024**

| <u>Soil Conservation Job Title</u> | <u>Position</u> | <u>Grade</u> | <u>Current Salary</u> | <u>Recommended Salary</u> | <u>Approved Salary</u> |
|--|-----------------|--------------|---------------------------|-------------------------------|----------------------------|
| Program Support Specialist | 49601 | 65 | 37,356 | 37,356 | _____ |
| Soil Conservationist | 49604 | 72 | 52,536 | 52,536 | _____ |
| Senior Soil Conservationist | 49600 | 74 | 72,432 | 72,432 | _____ |
| Soil & Water District Tech | 49602 | 66 | 39,228 | 39,228 | _____ |
| | | | 201,552 | 201,552 | |
| Permanent Positions | | | 4 | 4 | |
| 512100-Salaries | | | | 201,552 | |
| 512101-Salary Adj | | | | - | |
| 512120-Supplement | | | | - | |
| 512200-Overtime | | | | - | |
| 512300-Shift Differential Pay | | | | - | |
| 512400-On-Call Pay | | | | - | |
| 512600-Part-Time | | | | - | |
| 512700-Longevity | | | | 1,515 | |
| 531700-Travel/Phone allowance | | | | - | |
| 518100-FICA | 6.20% | | | 12,591 | |
| 518120-Medicare FICA | 1.45% | | | 2,945 | |
| 518200-Retirement | 12.89% | | | 26,176 | |
| 518300-Group Insurance | 950 | | | 57,000 | |
| 518400-Dental Insurance | 32 | | | 1,536 | |
| 518901-401K Reg EE | 5.00% | | | 10,154 | |

Budgeted salary amounts are subject to review and may be adjusted.

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Soil Conservation

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|------------------------|---|----------|
| 11449600 526200 | Departmental Supplies Miscellaneous Office Supplies \$100 Surveying & Engineering Supplies=grade stakes @ \$60 Totes/file storage boxes=\$40 6 boxes of copier/printer paper @ \$50/box = \$300 | 500.00 |
| 11449600 531100 | Travel Required trainings for new conservation practices, programs & professional development/certifications requiring out of county travel (mileage/meals for 4 employees)=\$1000 4 Day Annual Conservation Employee Training (meals/hotel for employees)=\$2500 3 Day NCASWCD Annual Meeting (meals/hotel/mileage for employees)=\$2500 <i>**When the Division of Soil and Water offers partial scholarships for needed trainings, we will apply.</i> | 6,000.00 |
| 11449600 538100 | Data Processing Cost of two computer seats (connections) to the USDA computing network. These seats provide access to conservation planning and engineering tools and software that are not available unless connected to the USDA network. \$3500 x2 connections=\$7000 | 7,000.00 |
| 1149600 543000 | Rental-Equipment Copier is on the county's lease agreement. We only pay for copies. \$400 per year for copies .015 for black & white copies and .049 for color copies | 400.00 |
| 1149600 545000 | Insurance & Bonds \$65 x 4 employees | 260.00 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Soil Conservation

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|------------------------|--|----------|
| 11449600 549100 | Dues & Subscriptions Soil and Water Conservation Society Dues=\$230 NCASWCD-Environmental Education=\$100 National Association of Conservation Districts Dues= \$745 Area 7 Envirothon Dues=\$200 NC Association of Soil & Water Conservation District (Area VII) Dues = \$175 NC Association of Soil & Water Conservation District (State) Dues= \$700 District Employee Association Dues=\$25 x 4 employees & \$10 x 5 supervisors= \$150 NC Foundation of Soil and Water pledge= \$500 | 2,800.00 |



Corporate Office:
 514 East Main Street
 Post Office Box 369
 Beulaville, N.C. 28518
 Administration: 800-513-4002
 24/7 Access to Care: 800-913-6109

Sarah N. Stroud, CEO

Memo

Date: February 15, 2023
To: Mr. Edwin Causey, Sampson County Manager
From: Sarah Stroud, CEO
Re: Sampson County FY24 Maintenance of Effort

The schedule below details your County designation of services through the Eastpointe network to Sampson County citizens via your Maintenance of Effort as required in G.S. 122C–115.

Please review and indicate if there are any changes in the purpose of the FY24 funds.

Please return this form to Amy Davis, Director of Budget & Finance, **no later than April 1, 2023**, at adavis@eastpointe.net.

Thank you for your continued support of mental health, substance use, and intellectual/developmental disability services for Sampson County citizens.

| Services | FY 23 Requested Amount | FY 24 Requested Amount |
|------------------------------------|------------------------|------------------------|
| | 274,680.00 | 274,680.00 |
| Outpatient Services | 64,245.00 | |
| ADVP | 61,168.00 | |
| Residential | 54,267.00 | |
| Transportation for Crisis Services | 90,000.00 | |
| Training | 5,000.00 | |
| | | |
| | | |



If you are deaf or hard of hearing, dial 711 for NC Relay or 1-888-819-5112

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11552100 MENTAL HEALTH ADMINISTRATION | | | | | |
| 506800 CONTRIBUTION TO MENTAL HEALTH | 261,680.00 | 239,877.00 | 274,680.00 | 211,680.00 | |
| Total MENTAL HEALTH ADMINISTRATION | 261,680.00 | 239,877.00 | 274,680.00 | 211,680.00 | |

County Service Officers
Ann G. Knowles, Director
Sherry M. Hope

**Sampson County
Veterans Services**
120 County Complex Road, Suite 110
Clinton, North Carolina 28328

Phone: 910-592-2862
Fax: 910-590-2818
E-Mail: anowles@sampsonnc.com
shope@sampsonnc.com

March 12, 2023

Mr. Edwin Causey, Sampson County Manager
433 Rowan Road, Building C
Clinton, North Carolina 28328

Dear Mr. Causey:

The budget request for the Veterans Service Office for fiscal year 2023-2024 is attached for your review.

The veterans' budget is increased this year by \$1336. I will request funding from the state again this year as in the past years but am unsure of the amount and when it will be allocated. The Veterans of Sampson County are very fortunate to have the support that you and the commissioners give to our office. The Veterans' Office strives every day to make sure we are doing all we can for our Veterans and their dependents.

I would also like to request the ability to contract with a full-time receptionist. 20 to 25 veterans are seen daily between the Veterans Director and the Administrative Support Specialist (who interviews and helps veterans process their claims as well as conduct virtual hearings as a certified/accredited veterans service officer). While assisting these veterans, there are multiple phone calls during the day from veterans wanting to schedule appointments and veterans who walk in needing assistance. There is a need for an additional person to handle phone calls, walk-ins, and mail daily as Sherry and I handle veteran appointments. This additional person would prevent us from having to stop working with the veteran in front of us to take phone calls and assist walk-ins. Veterans must pause while explaining their case as they wait for us to answer phone calls and leave our desk to assist walk-ins. This required starting and stopping of interviews causes unneeded stress on the veteran and increases the time they must spend in our office. I have also included a PAF for Sherry Hope requesting she be reclassified to a Senior Administrative Support Specialist. This request is based on the training she has completed and continues to receive as well as the specialized work she performs daily assisting veterans/dependents with claims and hearings.

We are fully electronically submitting VA claims, there have been issues we nor the VA expected. The teamwork between the county and the VA has been great and I feel it is only going to get better. We are holding electronic hearings in the office, both on the computer as well as telephone hearings with Higher Level Reviews. VBA remote hearing with the Judge sitting in Washington, DC and the veteran and us in our office in Clinton, NC has worked well. This allows us to limit our trips to the W-S Regional Office to assist a veteran with his/her appeal and decreases the amount of time we would be out of the office. IT continues to make sure we have the proper connectivity and equipment. We are involved in continuous updated training to ensure we can assist our veterans/ dependents in remote hearings. The VA is very supportive of veterans being given the opportunity to have their VBA hearings at their County Veterans' Service Office. This allows every veteran to have the opportunity to speak with a Judge that will decide their case. A traditional hearing wait time to see a Judge in Person at the Regional

Office is approximately 30 plus months. The remote hearings help our veterans receive a decision much quicker.

The VA is offering training remotely during the year which gives us access to the latest information to make sure we give our Veterans and Dependents the best opportunity to receive all the benefits they are entitled to. I have given the VA notice that we would like to host an Action Event in Sampson County in 2023-2024 or 2024-2025. I did not budget for this event as I remember, there is an anonymous individual who has agreed to fund this event once it is scheduled.

I would like to thank you and the staff for the support the veterans' services office has received from administration. I have faith that you and the commissioners will continue to give the support we have enjoyed for many years. The Veterans' services office staff will continue to provide the very best service for the Veterans of our County and look forward to working with you and your staff to meet the Veteran's needs. Sampson County has a great reputation throughout the state as being one of the best Veteran Friendly Counties. This reputation is achieved by the concern and caring that is shown to our Veterans by our office as well other county services and offices.

Again, I Thank You Mr. Causey for your guidance and for your support of the Veterans Service Office.

Sincerely,

Ann G. Knowles

Ann G. Knowles, Director
Sampson County Veterans Service Office

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|---------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 11558200 VETERANS | | | | | |
| 512100 SALARIES | 96,924.00 | 81,578.00 | 99,348.00 | 99,348.00 | _____ |
| 512101 SALARY ADJUSTMENTS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 512600 PART-TIME SALARIES | 0.00 | 0.00 | 26,000.00 | 0.00 | _____ |
| 512700 LONGEVITY | 2,810.00 | 2,809.62 | 2,810.00 | 2,810.00 | _____ |
| 518100 FICA | 6,184.00 | 4,709.74 | 7,946.00 | 6,334.00 | _____ |
| 518120 MEDICARE FICA | 1,447.00 | 1,101.46 | 1,859.00 | 1,482.00 | _____ |
| 518200 RETIREMENT | 12,567.00 | 10,244.61 | 13,169.00 | 13,169.00 | _____ |
| 518300 GROUP INSURANCE | 21,240.00 | 17,640.00 | 22,800.00 | 22,800.00 | _____ |
| 518400 DENTAL INSURANCE | 768.00 | 600.00 | 768.00 | 768.00 | _____ |
| 518700 CAFETERIA FEES | 0.00 | 60.00 | 72.00 | 72.00 | _____ |
| 518901 401K COUNTY CONTRIBUTION | 4,987.00 | 4,121.14 | 5,108.00 | 5,108.00 | _____ |
| 526100 OFFICE SUPPLIES | 2,528.00 | 530.97 | 2,528.00 | 2,528.00 | _____ |
| 526200 DEPARTMENTAL SUPPLIES | 1,852.00 | 1,130.67 | 2,629.00 | 2,629.00 | _____ |
| 526201 DEPT SUPPLIES EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 531100 TRAVEL | 6,033.00 | 1,698.05 | 6,033.00 | 6,033.00 | _____ |
| 531700 TRAVEL ALLOWANCE | 1,020.00 | 850.00 | 1,020.00 | 1,020.00 | _____ |
| 532100 TELEPHONE AND POSTAGE | 1,124.00 | 1,001.67 | 1,124.00 | 1,124.00 | _____ |
| 535100 MAINT/REPAIR - BUILDINGS/GRNDS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11558200 VETERANS | | | | | |
| 535200 MAINT/REPAIR - EQUIPMENT | 450.00 | 0.00 | 450.00 | 450.00 | _____ |
| 537000 ADVERTISING | 2,200.00 | 1,100.00 | 2,500.00 | 2,500.00 | _____ |
| 543000 RENTAL - EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 544000 CONTRACTED SERVICES | 2,147.00 | 232.89 | 2,356.00 | 2,356.00 | _____ |
| 544200 VETERANS PROGRAMS | 7,961.00 | 3,847.00 | 7,961.00 | 7,961.00 | _____ |
| 545000 INSURANCE AND BONDS | 200.00 | 0.00 | 200.00 | 200.00 | _____ |
| 549100 DUES AND SUBSCRIPTIONS | 500.00 | 440.00 | 550.00 | 550.00 | _____ |
| 551000 CAP OUTLAY-OFFICE FURN & EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 552000 CAPITAL OUTLAY - DATA PROCESS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total VETERANS | 172,942.00 | 133,695.82 | 207,231.00 | 179,242.00 | |

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2023 - 2024**

| <u>Veterans Job Title</u> | <u>Position</u> | <u>Grade</u> | <u>Current Salary</u> | <u>Recommended Salary</u> | <u>Approved Salary</u> |
|-------------------------------|-----------------|--------------|---------------------------|-------------------------------|----------------------------|
| Admin Support Specialist I | 58201 | 62 | 35,352 | 35,352 | |
| Veterans Service Officer | 58200 | 71 | 63,996 | 63,996 | |
| | | | 99,348 | 99,348 | |
| Permanent Positions | | | 2 | 2 | |
| 512100-Salaries | | | | 99,348 | |
| 512101-Salary Adj | | | | - | |
| 512120-Supplement | | | | - | |
| 512200-Overtime | | | | - | |
| 512300-Shift Deferential Pay | | | | - | |
| 512400-On-Call Pay | | | | - | |
| 512600-Part-Time | | | | - | |
| 512700-Longevity | | | | 2,810 | |
| 531700-Travel/Phone allowance | | | | - | |
| 518100-FICA | 6.20% | | | 6,334 | |
| 518120-Medicare FICA | 1.45% | | | 1,482 | |
| 518200-Retirement | 12.89% | | | 13,169 | |
| 518300-Group Insurance | 950 | | | 22,800 | |
| 518400-Dental Insurance | 32 | | | 768 | |
| 518901-401K Reg EE | 5.00% | | | 5,108 | |

Budgeted salary amounts are subject to review and may be adjusted.

**SAMPSON COUNTY, NORTH CAROLINA
PERSONNEL - REQUESTED ADDITION**

Department: Veterans

Account Number: _____

Job Title/Classification: Full Time Receptionist (contract staff)

Program Area: _____

Describe Duties: Answer phone, route calls, take messages. Greet and direct veterans as they enter the office. Help schedule veteran appointments. Process outgoing and incoming mail.

| Grade | Requested Pay | |
|-------|------------------------|-------------|
| | Monthly or Hourly Rate | Annual Rate |
| | 12.50/hour | |

Justification: 20 to 25 veterans are seen daily between the Veterans Director and the Administrative Support Specialist (who interviews and helps veterans process their claims as a certified/accredited veterans service officer).
While assisting these veterans, there are multiple phone calls during the day from veterans wanting to schedule appointments and veterans who walk in needing assistance. There is a need for an additional person to handle phone calls, walk-ins and mail daily. This additional person would prevent the Veterans Director and Administrative Support Specialist from having to stop working with the veteran in front of them to take phone calls and assist walk-ins. Veterans have to pause while explaining their case while they wait for the phone to be answered and walk-ins to assisted. This required starting and stopping the interview causes unneeded stress on the veteran.

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Veterans

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|------------------------|---|-------------|
| Office Supplies | | |
| 11558200-526100 | Rubber Bands size 33lb 2 boxes @11.00 per box | 22 |
| | Classification Folders 8.5 X11 3 boxes @ 64.00 | 192 |
| | Stationary 1000 sheets box 3 boxes @ 181.00 | 543 |
| | Printed Envelopes return address 2000 box 2 boxes @ 296.00 | 592 |
| | #10 Plain Envelopes 4 boxes @19.00 | 76 |
| | Correction Tape 2 boxes @22.00 | 44 |
| | Calculator Paper 12 rolls @ 22.00 | 22 |
| | Staples 1 pack @21.00 Paper Clips Lg boxes 10boxe per pkg. @11.00 | 72 |
| | Manila Envelopes 6X9 100 per box (3) boxes @ 21.00 | 63 |
| | First Class Mailers Envelopes 10X13 100 per box (2) boxes @ 36.00 | 72 |
| | First Class Mailers Envelopes 9X12 100 per box (2) boxes @ 36.00 | 72 |
| | Memo Pads Legal size 8.5X14 2 packs of 12 @24.00 boxes @ 24.00 | 24 |
| | Memo Pads Letter size 8.5X11 2 packs of 12 @24.00 boxes @ 21.00 | 42 |
| | Memo Pads Size 5X8 2 packs of 12 per pack @20.00 | 40 |
| | Pilot G-2 05 Blue Pens 5 boxes of 12 @ 14.00 | 70 |
| | Pilot G-2 05 Black Pens 5 boxes of 12 @ 14.00 | 70 |
| | Pilot G-2 07 Blue Pens 5 boxes of 12 @14.00 | 70 |
| | Pilot G-2 07 Black Pens 5 boxes of 12 @14.00 | 70 |
| | Binders 11/2 inch 5 binders @ 7.00 | 35 |
| | Binders 2 inch (3) binders @ 9.00 | 27 |
| | Binders 3 inch (3) binders @ 12.00 | 36 |
| | Binders 4 inch (3) binders @ 16.00 | 78 |
| | Post-it-Notes size 4X6 lined pack of 8 (2) packs @ 28.00 | 56 |
| | Post-it-Notes size 3X3 lined pack of 6 (10) packs @ 14.00 | 140 |
| TOTAL | | 2528 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Veterans

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---------------------------------|--|-------------|
| Telephone & Postage` | | |
| 11558200-532100 | Star Communications Phone Line 57.35 12 months | 689 |
| | Postage for 12 Months | 132 |
| | Local Long Distance (NC DIT) 12 months | 303 |
| | TOTAL | 1124 |
| | | |
| Maint/Repair Equip | Typewriter, Computers, Scanners, Fax, Printers | 450 |
| 11558200-535200 | | |
| | | |
| Advertising | | |
| 11558200-537000 | WCLN Radio | 900 |
| | Sampson Independent Newspaper | 800 |
| | Sampson Weekly Newspaper | 800 |
| | TOTAL | 2500 |
| | | |
| Contracted Services | | |
| 11558200-544000 | Vetra-Spec Veterans Data program (Annual Renewal) Reduced terminals | 1481 |
| | Johnathan Publishing (Updates for Code of Federal Regulations) | 425 |
| | Copier Cost for Printing | 450 |
| | TOTAL | 2356 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Veterans

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---------------------------------|---|------------------|
| Veterans Programs | | |
| 11558200-544200 | Memorial Day Program at Veterans Memorial Park 150-200 People 325 Red and White Carnations, Programs, Tent, Chairs, Reception Sound System | 3236 |
| | Veterans Day Celebration 300-400 People Programs, Reception Catering, Recognition Pins for Veterans | 4725 |
| | TOTAL | 7961 |
| | | |
| Insurance & Bonds | | |
| 1158200-545000 | Bond & Insurance | TOTAL 200 |
| | | |
| Dues & Subscriptions | | |
| 11558200-549100 | Membership for National Association County Veteran Service Officers, Inc 2 people | 225 |
| | Membership for North Carolina Association of County Veterans Service Officer 2 people | 125 |
| | Publication of Benefit Books | 200 |
| | TOTAL | 550 |



www.clinton.k12.nc.us

CLINTON CITY SCHOOLS

300 Westover Road

Clinton, NC 28328

Phone: 910-592-3132 Fax: 910-592-2011

Board of Education

Dr. Linda S. Brunson
Chairperson

Mr. Clark E. Hales
Vice Chairperson

Mr. Jeremy P. Edgerton

Mr. Roscoe A. Emanuel, Jr.

Dr. Oscar A. Rodriguez

Ms. Carol A. Worley

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Finance

Mr. John Lowe
Auxiliary & Technology
Services

Dr. Theresa Melenas
Instructional Services

Mrs. Sheila Peterson
Human Capital

Dr. William Vann III
Student Services & Federal
Programs

Schools/Auxiliary Services

L. C. Kerr School
910-592-3066

Butler Avenue School
910-592-2629

Sunset Avenue School
910-592-5623

Sampson Middle School
910-592-3327

Clinton High School
910-592-2067

Auxiliary Services
910-592-8688

March 30, 2023

Mr. Ed Causey, Manager
County of Sampson
406 County Complex Road
Clinton, North Carolina 28328

Dear Mr. Causey:

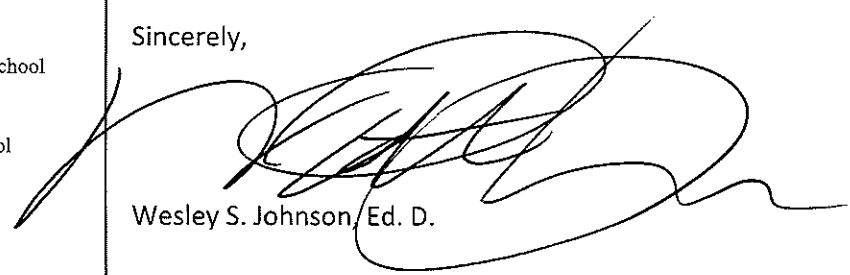
Please find attached the budget requests for Clinton City Schools. These include the Current Expense and Capital Outlay Budgets. The Board of Education has received the planning allotments and the projected student membership from the North Carolina Department of Public Instruction and have used the projected salary increases, retirement and health insurance increases in the budget for 2023-2024, along with planning for the potential impact on increases due to fuel, utilities, and supply costs.

Clinton City Schools will continue to focus our goals to attract and retain highly qualified teachers, provide additional support services for students with behavioral/psychological needs, full implementation of our curriculum standards, growth in the math, science, reading, and the technology curricula, and maintenance of our aging facilities. Emphasis will also be placed on strategies to combat learning loss due to the effects of the pandemic.

The district is requesting a per pupil allocation in the amount of \$1,640. The projected student membership for 2023-2024 is 2,906. This increase would help the county maintain its effort relative to other counties in the State, and to secure low wealth funding for the public schools in Sampson County.

Clinton City Schools Capital Outlay budget focuses primarily on facility improvements. This budget reflects facility and equipment improvements. We are requesting \$415,000 for 2023-2024.

Sincerely,


Wesley S. Johnson, Ed. D.

Clinton City Schools
Budget Timeline
Local Expense and Capital Outlay
2023-2024

- February 13: Cabinet Meeting with principals for budget needs
- March 13 & 17: Develop departmental budgets
- March 28: Dr. Johnson presents Local and Capital Outlay Budgets to the CCS Board for:
- (1) Request approval of proposed per student allocation 2023-2024 local expense
 - (2) Request approval of Capital Outlay requests for 2023-2024
- March 31: Local Expense and Capital Outlay budget request letter due to county manager



Clinton City Schools

2023-2024 Budget Request
Sampson County
Board of Commissioners

March 31, 2023



Budget Saving Measures

- Local positions reduced 39.78 (17-18) to 15.0
- PD funds reduced 50%
- Instructional supplies cut 25%
- Eliminated sign-on bonuses
- Restructured teacher supplements (3 tiers or levels); no longer percentage driven
- Central Office Pay Scale tied to AP state scale
- Extended / summer employment trimmed 50%
- Many subscription services eliminated (NCSBA Education Law)
- New RFPs / RFQs (drivers education, insurance carrier, legal assistance, Employee benefits, athletic field maintenance)
- In-house convocation speaker and/or free
- Athletic budgets - school responsibility
- Conversations with local and state leaders (Eggs and Issues, Regional Legislative Breakfast, Lunch with NC House Members; NCSSA Executive Coach)
- Budget deadlines (monies not allocated reverted)
- NCDPI allotment recommendations
- Restructuring of job responsibilities and duties
- Administrative mobile phones moved to stipend
- Guaranteed Energy Savings Project
- Needs Based Capital Projects
- Close inspection of all positions (essential);
- Continued investigation of grant availability & other funding resources (SVPP, NBPSCF, Advanced Teaching Roles, 21st Century) - next slide
- Working with many local, loyal supporters who frequently contribute various items & monies to support CCS



Grant/Partnership Information

- NC Tobacco Trust Fund (SMS Greenhouse) (\$15,000)
- NC Aquariums (Title I schools)
- Pirate Leaders (ECU Principals Fellows)
- Anonymous Trust Fund Opportunities (NC Symphony, Simple Gifts)
- ECU MATCH Grant (Motivating Adolescents with Technology to Choose Health - childhood obesity intervention)
- North Carolina Career Coach (Career counselor at high school) (SCC and SCS Partnership)
- YMCA
- DarkHorse Fellows - grow your own teacher program sponsored by The Anonymous Trust
- Duke CAC
- Erate and Erate Emergency Connectivity
- COPS SVPP - Security Cameras and Access Control - may apply for other security enhancements in future windows
- Project Uplift - After School at SAS
- NBPSCF Grant for Roofing received 2021-2022, applied in 2022-2023 and did not receive funding - will apply for funding in future windows

View the [State and Federal Funds used for Repairs/Maintenance](#) document for additional information.



Capital Improvements 2023-2024 Update

Major projects completed since 2020

- SAS Roof Repairs on 800 Hall
- BAS Bus Drive/Parking Paving
- Central Office Roof Repairs
- BAS Multipurpose Building Roof Repairs
- LCK Bus Drive/Parking Paving
- Football Fieldhouse Roof Repairs
- Patching of Roof Around SMS Gym
- Renovation of Athletic Track

Projects Underway

- Roofing renovations funded by NBPSCF at L.C. Kerr Elementary, Butler Avenue Elementary, and Sunset Avenue Elementary School
- Repaving and restriping of front parking and drive at Sampson Middle School
- Completion of access control portion of COPS SVPP grant

Even with what we have accomplished - we still have an estimated \$4.7 Million in roofing repairs/replacements to complete with nearly 40% of our roofs deemed as Grade F in condition by WolfTrail engineering in a roof audit completed in 2019. CCS will continue to apply to the Needs Based Public School Capital Fund to request assistance with remaining roofing needs.



2023-2024 Budget Concerns

***Salary Increases** - Certified average of 7% increase - Non-Certified 4% increase

***Retirement Rate** - 24.5% 2022-2023 with projected increase to 24.62%

***Hospitalization** - \$7,397 2022-2023 per eligible employee with projected increase of \$7,619

Custodial - Overall increase due to supply chain issues driving price increases

Maintenance - Aging facilities, supply chain issues driving price increases

Technology - Refresh cycle demands, Increasing needs for Cybersecurity, supply chain issues driving price increases

Overall - Sunsetting of CARES/ESSER funding

*Increases to Salary, Retirement and Hospitalization will impact Title I funded positions which may require moving positions to local funding and/or reduction in force measures



Employee Cost Considerations

2022-2023 Current Payroll

| | |
|---------------------------|-----------------------|
| Annual Salaries | \$18,088,295.76 |
| Social Security | \$1,383,754.63 |
| Retirement (24.50%) | \$4,721,587.49 |
| Hospitalization (\$7,397) | <u>\$3,148,112.77</u> |
| Total | \$27,341,750.65 |

2023-2024 (Same Staff with Increases in Salary, Retirement, and Hospitalization)

| | |
|---------------------------|-----------------------|
| Annual Salaries | \$19,223,815.36 |
| Social Security | \$1,470,621.87 |
| Retirement (24.62%) | \$5,022,855.48 |
| Hospitalization (\$7,619) | <u>\$3,242,556.15</u> |
| Total | \$28,959,848.86 |

Increase - \$1,618,098.71



Covid Funds 2020-2023

\$14,246,636
6,458,330
\$7,788,306

COVID Funds Received
Expended as of 1/31/2023
Funds Remaining 1/31/2023

Uses of Covid Funds:

Summer Jump Start and Tutoring
Student Devices for Remote Learning
Home and Community WiFi
Digital Learning Systems
Cybersecurity
Desk and Vehicle Shields
Floor Decals and Signs for Social Distancing
Touchless Water Fountains/Water Bottles
Social Worker (2020-21)
Retention Incentives for Staff(Extra Duties-COVID)
Math/Reading Interventionists (2021-2024)
Powerschool Unified
Band Instruments

Supplies for Take Home Learning Kits
Staff Devices
EC-Contracted Services
Non-Digital-Extra Books for Safety Measures
Personal Protection Equipment
Cleaning, Disinfecting and Sanitizing Supplies
Contracted Custodian (1) at Each Site
Additional Nursing Services
Contract with NC Ed Corp for Tutoring (2020-21)
Social-Emotional Coordinator (2021-2024)
LEP Teacher/Teacher Assistant (2021-2024)
Media Center Books
Retention of Staff

Major Projects in Planning Stage:
HVAC Systems for BAS and LCK - \$4.9 Million



Roof Audit Information

- Completed by Wolf Trail Engineering (Monroe, NC) Sept-Nov 2019
- Divided CCS roofs into 107 different locations / areas
- Grade based on remaining service life

A - 10+ years (2/107) 1.9% 2 roof areas of LCK

B - 7-10 (29/107) 27.1%; most of Butler & CHS; 1 building of Sunset

C - 3-6 (31/107) 29%; most of Sunset & one building of College St.

D- 1-3 (26/107) 24.3%; most of SMS

F - 0-2 immediate repair needed (19/107) 17.8%; Butler Gym, one main building of Sunset, Skylight CHS, CO maintenance & CO (300 Westover)

C - F further divided (0-4 years) (56/107) 52.34% of CCS buildings



Thank you for your time and consideration

One Darkhorse!

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11659110 CLINTON CITY SCHOOLS | | | | | |
| 550000 UNALLOCATED CAPITAL OUTLAY | 385,890.00 | 0.00 | 415,000.00 | 403,296.00 | _____ |
| 555030 C.O. - CATEGORY 1 | 0.00 | 199,543.14 | 0.00 | 0.00 | _____ |
| 555031 C.O. - CATEGORY 2 | 0.00 | 76,482.10 | 0.00 | 0.00 | _____ |
| 555032 C.O. - CATEGORY 3 | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 563400 SCHOOLS CURRENT EXPENSE | 3,667,513.00 | 3,361,886.00 | 4,765,840.00 | 3,711,172.00 | _____ |
| 581090 VOC ED/CLK TRANS TO COP DEBT | 176,077.00 | 0.00 | 176,077.00 | 176,077.00 | _____ |
| Total CLINTON CITY SCHOOLS | 4,229,480.00 | 3,637,911.24 | 5,356,917.00 | 4,290,545.00 | |

**Sampson County
Board of Education**

Daryll Warren, Board Chair
Sandra Carroll, Vice Chair
Eleanor Bradshaw
Robert Burley
Glenn Faison
Sonya Powell
Kim Schmidlin



437 Rowan Rd., Suite 13
Clinton, North Carolina, 28328
Telephone: 910-592-1401
Fax: 910-590-2445
www.sampson.k12.nc.us
Dr. David Goodin
Superintendent

To: Mr. Ed Causey, County Manager, Sampson County
Ms. Stephanie Shannon, Clerk to the Board, Sampson County
Mr. Jerol Kivett, Chairman, Sampson County Board of Commissioners
Mr. David Clack, Finance Officer, Sampson County

From: Dr. David Goodin, Superintendent, Sampson County Schools
Cyndi Mesimer, Finance Officer, Sampson County Schools
Daryll Warren, Chairman, Sampson County Board of Education

Subject: Budget Message for FY 2023-2024

Date: March 13, 2023

Continuing to improve student preparation for careers and college in a safe environment is at the heart of the work of Sampson County Schools. To advance student achievement and ensure the safety of our students and staff, we are requesting a current expense budget of \$10,369,642.24 from the County Commissioners. This request is a 5.0% or a \$494,986.24 increase over last year's approved appropriation of \$9,874,656.

The detailed requested funding increases for current expense and capital outlay are attached. To summarize, we would use these funds support the periodic replacement of one-to-one student technology devices, cover the differences in state funding versus state mandated salary and benefit cost increases, and meet the capital needs and requests of our schools. The increase in needed funding for retirement and health insurance alone has been one of our greatest needs in the past several years. Since 2020, retirement has increased from 19.70% to 24.50%, and insurance has increased from \$6,306 to \$7,397 per employee for the 2022-2023 school year. We are expecting the costs of utilities to increase substantially, as utility companies are requesting approval for an 11.2% rate increase over the next year from the state.

With the assistance of Sampson County, we applied for and received a safety grant to help fund School Resource Officers in each school location. For the upcoming school year, we would like to add gun detection units at each high school. These units scan for what would be perceived as the shape of a firearm. This will be a yearly cost of around \$28,000 for each location for three years. Safety of our students and staff is of the utmost importance.

The ESSER funding has allowed for several capital outlay projects that we hope can be completed during the timeline of allowed deadlines. This will alleviate considerable burden from the county for items such as roof repairs, window replacements, chiller replacements, and the addition of mobile units. The ESSER funding has also afforded us technology funding for our students to become a one-to-one district. Placing a computer device, whether iPad or laptop, in the hands of every student would have other wise been an unreachable task. We appreciate the support from the County Commissioners over the past years in upgrading and funding for our school system. We welcome the opportunity to discuss our budget in more detail at your request. We are grateful for your leadership and the Board of Commissioners on behalf of Sampson County citizens. Our success would not be possible without your support.

Sampson County Schools
Fiscal Year 2023/2024
Current Expense Funding Request

Sampson County Schools respectfully requests current expense funding for the fiscal year 2023/2024 in the amount of \$ 10,269,242.24. This request is a 5% increase of \$494,986.24 over FY 2023 funding.

The increase in funding would support the following:

| | |
|---------------------------------------|------------------------|
| Mandated Salary and Benefit increases | 287,492.03 (Estimated) |
| Utility Increases | 200,000.00 (Estimated) |
| Fuel/Shipping Cost Increase | 7,494.21 (Estimated) |

Total Requested Increase over 2022/2023 \$494,986.24

| Program | Program Description | 2023 Budget | 2024 Budget | Change | Notes |
|-----------------------|---------------------------------|------------------------|------------------------|---------------------|---|
| 301 | ROTC | \$190,937.50 | \$200,000.00 | \$9,062.50 | Mandated Salary & Benefit Increase |
| 305 | MEDICAID ADMIN | \$40,000.00 | \$40,000.00 | \$0.00 | |
| 306 | MEDICAID FEE FOR SERVICE | \$240,000.00 | \$240,000.00 | \$0.00 | |
| 316 | UPWARD BOUND GRANT | \$419,257.41 | \$419,257.41 | \$0.00 | US Dept of ED Grant |
| 401 | NCPREK PARTNERSHIP FOR CHILDRE | \$1,365,734.20 | \$1,420,000.00 | \$54,265.80 | Mandated Salary & Benefit Increase |
| 440 | ATHLETIC FACILITIES GRANT | \$117,555.00 | \$117,555.00 | \$0.00 | |
| 801 | GENERAL ADMINISTRATION | \$650,000.00 | \$650,000.00 | \$0.00 | |
| 802 | OPER & MAINT OF PLANT | \$4,800,000.00 | \$5,000,000.00 | \$200,000.00 | Matching Benefits and Utility Increases |
| 803 | NON INST SUPPORT | \$250,000.00 | \$260,000.00 | \$10,000.00 | Mandated Salary & Benefit Increase |
| 804 | POWERSCHOOL | \$70,000.00 | \$70,000.00 | \$0.00 | |
| 805 | CURRICULUM | \$200,000.00 | \$200,000.00 | \$0.00 | |
| 807 | INSTRUCTIONAL SUPPORT | \$400,000.00 | \$400,000.00 | \$0.00 | |
| 809 | LOCAL SUPPLEMENTS & BENEFITS | \$1,796,672.00 | \$1,870,000.00 | \$73,328.00 | Unfunded state benefit increases |
| 812 | LOCAL DRIVERS ED | \$79,305.79 | \$80,000.00 | \$694.21 | Increased fuel costs |
| 813 | WORKFORCE PREPAREDNESS | \$24,350.00 | \$24,350.00 | \$0.00 | |
| 815 | TECHNOLOGY | \$883,122.00 | \$883,122.00 | \$0.00 | |
| 836 | CHARTER SCHOOL PAYMENTS | \$40,000.00 | \$45,000.00 | \$5,000.00 | |
| 839 | SRO's FOR MIDDLE AND ELEMENTARY | \$303,330.00 | \$303,330.00 | \$0.00 | |
| 856 | TRANSPORTATION | \$310,000.00 | \$315,000.00 | \$5,000.00 | Increased fuel costs |
| 861 | INSTRUCT. SUPPLIES, ATHLETICS | \$600,000.00 | \$601,800.00 | \$1,800.00 | Increased fuel costs |
| 901 | REGULAR CLASSROOM TEACHERS | \$62,350.00 | \$65,000.00 | \$2,650.00 | Mandated Salary & Benefit Increase |
| 902 | CENTRAL OFFICE ADMINISTRATION | \$675,000.00 | \$702,000.00 | \$27,000.00 | Mandated Salary & Benefit Increase |
| 905 | SCHOOL ADMINISTRATION | \$205,000.00 | \$213,000.00 | \$8,000.00 | Mandated Salary & Benefit Increase |
| Total Expenses | | \$13,722,613.90 | \$14,119,414.41 | \$396,800.51 | |

| Purpose | Purpose Description | 2023 Revenue | 2024 Revenue | Change | Notes |
|-----------------------|--------------------------------|------------------------|------------------------|---------------------|------------------------------|
| 3700 | UPWARD BOUND | \$419,257.41 | \$419,257.41 | \$0.00 | Grant end date Sept 30, 2028 |
| 3800 | ROTC | \$190,937.50 | \$195,000.00 | \$4,062.50 | |
| 4110 | COUNTY APPROPRIATION | \$9,874,656.00 | \$10,369,642.24 | \$494,986.24 | 5% increase |
| 4210 | TUITION AND FEES | \$9,168.00 | \$10,000.00 | \$832.00 | |
| 4410 | FINES AND FORFEITURES | \$234,496.00 | \$235,000.00 | \$504.00 | |
| 4420 | RENTAL OF SCHOOL PROPERTY | \$200,000.00 | \$200,000.00 | \$0.00 | |
| 4450 | INTEREST EARNED ON INVESTMENTS | \$25,000.00 | \$25,000.00 | \$0.00 | |
| 4490 | ERATE AND OTHER MISC REVENUE | \$283,122.00 | \$200,000.00 | (\$83,122.00) | |
| 4490 | MEDICAID ADMIN | \$40,000.00 | \$40,000.00 | \$0.00 | |
| 4490 | MEDICAID FEE FOR SERVICE | \$240,000.00 | \$240,000.00 | \$0.00 | |
| 4490 | LOCAL DRIVERS ED | \$19,066.30 | \$20,000.00 | \$933.70 | |
| 4880 | INDIRECT COST (FED PROGRAMS) | \$94,850.69 | \$95,000.00 | \$149.31 | |
| 4890 | NURSING CONTRACT | \$250,000.00 | \$250,000.00 | \$0.00 | |
| 4490 | NCPREK PARTNERSHIP FOR CHILDRE | \$1,142,060.00 | \$1,142,060.00 | \$0.00 | |
| 4910 | FUND BALANCE APPROPRIATED | \$700,000.00 | \$678,454.76 | (\$21,545.24) | |
| Total Expenses | | \$13,722,613.90 | \$14,119,414.41 | \$396,800.51 | |

| | State | Federal | Local | Capital | Nutrition |
|--------------------------------------|-------------------|-------------------|-------------------|------------------|------------------|
| Salaries | 42,209,981 | 6,884,011 | 3,610,011 | - | 1,904,730 |
| Employee Benefits | 17,326,752 | 2,310,491 | 1,419,038 | - | 64,369 |
| Services, Utilites, Insurance | 1,268,714 | 2,023,951 | 4,158,071 | 995,241 | 252,309 |
| Supplies, Materials, Parts | 1,775,077 | 4,963,109 | 1,941,569 | 11,250 | 3,071,216 |
| Equipment, Computers, Etc. | 58,250 | 3,730,331 | 741,751 | 1,764,744 | 65,727 |
| Total | 62,638,775 | 19,911,893 | 11,870,440 | 2,771,235 | 5,358,352 |
| % of Total | 61.1% | 19.4% | 11.6% | 2.7% | 5.2% |

*Local includes current expense appropriation, grants, Medicaid reiumbursements, fines & forfeitures,
Capital includes county funds, state funds for yellow buses*

| Total | % |
|--------------|----------|
| 54,608,733 | 53.3% |
| 21,120,650 | 20.6% |
| 8,698,287 | 8.5% |
| 11,762,222 | 11.5% |
| 6,360,803 | 6.2% |
| <hr/> | |
| 102,550,695 | 100.0% |

100.0%

etc.

| Capital Requests 2023-2024 - Sampson County Schools | | |
|--|--|---------------|
| School | Project | Amount |
| Hargrove Elem. | Swings (playground equipment), mulch, border, etc. | \$30,000.00 |
| | Upfit marquee - LED sticks/faceplates | \$4,000.00 |
| | Chain link fence installed (dog issue and request from SRO) - 75 linear ' of 4' high fence w/ 1 12' wide double drive through gate and 1 4' wide walk gate - | \$3,800.00 |
| | Paint - Interior | \$20,000.00 |
| | Carpet for media center | \$8,000.00 |
| | Shelter of some sort for car-rider area | \$2,500.00 |
| | New storefront windows/doors on front right of school - cafeteria area | \$18,000.00 |
| | | |
| Hobbton Elem. | Whiteboard desks for 2nd/3rd grade & whiteboard activity tables and stools for other 5th grade classes/furniture | \$45,000.00 |
| | Fence repairs | \$3,500.00 |
| | Mulch or rocks where 5th graders run around end of building to eliminate mud - make a path | \$2,500.00 |
| | Shelter on K-2 playground (one like is one 3-5 playground) | \$2,000.00 |
| | New padding for gym walls | \$3,500.00 |
| | Repair retaining wall by blacktop and ground that keeps eroding | \$5,000.00 |
| | Paint - Interior and look at exterior | \$20,000.00 |
| | | |
| Hobbton Middle | Paint - Interior / classrooms | \$20,000.00 |
| | Add split HVAC unit to front lobby | \$15,000.00 |
| | Add third traffic lane to road beside school | \$150,000.00 |
| | More security cameras | \$3,500.00 |
| | Replace school clocks (digital ones in hallways) - \$830 each | \$6,500.00 |
| | Exterior paint | \$15,000.00 |
| | Replace gym bleachers | \$90,000.00 |
| | Needs new desks (D108), and other areas | \$25,000.00 |
| | | |
| Hobbton High | Pave and stripe parking lot and driveways | \$5,000.00 |
| | New marquee sign or upgrade | \$35,000.00 |
| | Replace mobile units | \$320,000.00 |

| Capital Requests 2023-2024 - Sampson County Schools | | |
|--|--|---------------|
| School | Project | Amount |
| | New wall hung HVAC units | \$75,000.00 |
| | 30x50 concrete pad for new athletic building | \$20,000.00 |
| | New bleachers in gym | \$94,000.00 |
| | New padding for gym walls | \$5,000.00 |
| | Marquee upfitted - LED sticks/ faceplates | \$4,500.00 |
| | | |
| Plain View Elem. | School rekeyed - get quotes | \$26,000.00 |
| | New carpet for media center | \$8,500.00 |
| | New furniture for media center | \$25,000.00 |
| | Classroom of 5th grade student desks/furniture - PTO bought some for \$6,000 per classroom | \$6,500.00 |
| | Security camera - additional one on cafeteria side and one facing teacher parking lot | \$2,500.00 |
| | | |
| Midway Elem. | Rodent proof front entrance - problems w/ birds & nests - cover in poor condition | \$8,000.00 |
| | Playground - new or add to existing - lost area from adding 4-plex / large enrollment/ not enough playground equipment | \$32,000.00 |
| | Paint parking lot / lines have faded a lot | \$2,000.00 |
| | New stage curtains - written up by State Fire Marshal - need estimate | \$35,000.00 |
| | Marquee upfitted - LED sticks and faceplates | \$5,000.00 |
| | Paint - Interior and Exterior | \$20,000.00 |
| | Concession area work- Athletic field | \$5,000.00 |
| | Fence repairs | \$3,500.00 |
| | | |
| Midway Middle | Carpet in bandroom | \$6,000.00 |
| | Paint (interior) - 7th, 8th, and Exploratory areas | \$25,000.00 |
| | | |
| Midway High | Large cabinet encased frames for large canvases for each hallway to showcase a work of art for each dept. | \$2,500.00 |
| | Athletic - new handicap lift for football field | \$35,000.00 |
| | Boiler pumps rebuilt - quote from Gallo is \$35,000 for 2 rebuild kits (Bell & Gossett) and labor | \$35,000.00 |
| | Lockers removed from upstairs to make collaborative learning space | \$25,000.00 |
| | | |

| Capital Requests 2023-2024 - Sampson County Schools | | |
|--|---|---------------|
| School | Project | Amount |
| Clement Elem. | Drainage issues - new playground equipment | \$13,000.00 |
| | New playground equipment | \$25,000.00 |
| | Gym painted | \$6,500.00 |
| | More security cameras | \$3,500.00 |
| | Marquee upfitted/LED sticks and new faceplates | \$5,000.00 |
| | New LED outside lights to replace old ones that are broken/metal halide - Anthony P. to give Maria count / quote | \$4,500.00 |
| | Blinds installed on interior windows on several wings/hallways - security/lockdown reasons - request from principal | \$6,500.00 |
| | Paint - interior and exterior | \$20,000.00 |
| | Wall in computer lab removed | \$3,000.00 |
| | School rekeyed | \$25,000.00 |
| | School pressure washed | \$2,500.00 |
| | | |
| Salemburg Elem. | School rekeyed | \$25,000.00 |
| | Paint - interior and exterior - offices, etc. | \$20,000.00 |
| | Replace 3 water fountains (one on each pod) picture sent to Maria - \$1,300 each plus parts/install - need to run by Robert | \$5,200.00 |
| | Window tinting on group of windows at end of hall (52) to help w/ glare, security, and energy efficiency | \$5,000.00 |
| | | |
| Roseboro Elem. | Mobile unit for additional resource rooms | \$80,000.00 |
| | Intervention space created in common area - separated into 4 areas | \$3,000.00 |
| | Exterior painting (including breezeway) and interior painting - 6 blocks up | \$20,000.00 |
| | Interior painting - 6 blocks up - use same color as other elem. schools | \$20,000.00 |
| | Playground equipment | \$20,000.00 |
| | New intercom system - grant \$ or Capital request - not set thus far for replacement | \$31,000.00 |
| | Roofing repairs | \$20,000.00 |
| | | |

| Capital Requests 2023-2024 - Sampson County Schools | | |
|--|--|---------------|
| School | Project | Amount |
| Roseboro Middle | Interior paint / principal wants golden or yellow bottom half and white at top / all hallways/ wants lockers painted black | \$15,000.00 |
| | Better lighting in hallways - some of this will be done with new drop-in ceilings going in | \$10,000.00 |
| | Drop-in ceilings throughout building completed | \$10,000.00 |
| | New furniture for media center | \$22,000.00 |
| | New canopies, etc./walkways - from 8th grade hall to covered back entrance to hallway | \$25,000.00 |
| | Carpet in media center | \$7,500.00 |
| | Ident-A-Kid system for visitors/subs/students - safety | \$1,500.00 |
| | | |
| Lakewood High | Lighting / poles - athletic fields (baseball is complete) | \$240,000.00 |
| | Additional security and lighting around building(s) | \$4,500.00 |
| | Sound system on football field w/ speakers, etc. | \$25,000.00 |
| | Sound system for other athletic fields | \$15,000.00 |
| | Dust collection system for Ag Shop like one that was installed last year in carpentry shop - Grizzly/parts (plant ops to install) - \$3,500.00 | \$3,500.00 |
| | New sound system for gym / not all equipment is outdated / more mics/ bluetooth antenna / etc. | \$12,000.00 |
| | New classroom furniture | \$30,000.00 |
| | HVAC Controls upgraded | \$20,000.00 |
| | Weightroom double doors need to be replaced | \$24,000.00 |
| | New gym bleachers | \$94,000.00 |
| | Welding shop painted (offices, etc.) | \$10,000.00 |
| | End of band hall - set of exterior doors replaced | \$18,000.00 |
| | | |
| Union Elem. | New carpet in media center - Rich measured 18' x 78' (Nov. 2022) - shredding at seams in middle | \$9,000.00 |
| | Riding propane buffer - 27" | \$14,000.00 |
| | Pressure washers (2) | \$650.00 |
| | Desk movers - new ones - get style they want | \$650.00 |
| | Interior painting and exterior painting | \$20,000.00 |

| Capital Requests 2023-2024 - Sampson County Schools | | |
|--|--|---------------|
| School | Project | Amount |
| | Drainage issues/blacktop by buses - holds water bad | \$6,000.00 |
| Union Intermediate | Extend parking lot towards the road or around the building/paved if possible or gravel | \$35,000.00 |
| | More security cameras - inside and outside - 3 or 4 more inside and 3 or 4 more outside | \$3,500.00 |
| | Renovate gym locker room - remove lockers, remove toilets and sinks, install storage/shelving | \$3,500.00 |
| | Playground upgrades - equipment, mulch, border - older children - climbing wall and see-saws replaced with something different | \$23,000.00 |
| | Kidney/horseshoe tables for small group instruction (10) | \$10,000.00 |
| | Interior painting - media center workroom and 2 storage rooms including trim - bathrooms painted | \$20,000.00 |
| | New HVAC controls - upgrades per Scott B. | \$13,000.00 |
| | Old water fountains replaced - per Colt Pierce | \$6,500.00 |
| | New mini-blinds | \$8,000.00 |
| | Fence - front of school - corner to waste station - to keep cars/vehicles off of grass | \$6,500.00 |
| Union Middle | Replacement of front doors to the school (original old wooden ones still there) - rotting - add new security and hardware | \$35,000.00 |
| | Better security for front reception, data manager, etc. - including a call box on the exterior of building | \$8,000.00 |
| | Covered area for car riders on east side of building | \$3,000.00 |
| | Greenhouse that was left over from LH - erected, wired, and plumbed behind main building - (quote on file 30x30) | \$17,000.00 |
| | Interior/Exterior painting | \$10,000.00 |
| Union High | New blinds for all classrooms | \$35,000.00 |
| | Benches for front of school underneath awning - several in red or black | \$2,000.00 |
| | Scoreboards and goal posts painted | \$8,500.00 |
| | Fence repairs - B & B Estimate | \$6,000.00 |
| | Sidewalk from ticket booth to softball field then to concessions - too much rock to put there and too many hazards for rock | \$3,500.00 |

| Capital Requests 2023-2024 - Sampson County Schools | | |
|--|---|-----------------------|
| School | Project | Amount |
| | New sound system for gym | \$32,000.00 |
| | Outdoor LED lights/parking lot - 55 lights | \$9,500.00 |
| Systemwide / High Schools (| Gun Detectors for all high schools - 3 years - \$28,000 per year per school | \$112,000.00 |
| Early College | Trophy case - 10-12' wide and keep depth within fire code - will be in hallway | \$2,500.00 |
| | Signage to identify building - using crest similar to what the college uses now | \$1,200.00 |
| Central Office | Vehicles - Johnnie/van & Mini-Van for CO/Jacque - Malibu's - (1) and (1) SUV for CO/Mesimer | \$150,000.00 |
| Technology | Generator installed to run MDF room and technology side at CO | \$15,000.00 |
| Bus Garage | Painting - interior and exterior | \$10,000.00 |
| | New activity bus w/ lift | \$150,000.00 |
| Plant Operations | Maintenance to building(s), parking lot, warehouse, etc. | \$10,000.00 |
| | Demo old mobile units | \$5,500.00 |
| | Dust collection system | \$6,500.00 |
| | Dump trailer and heavy equipment | \$16,000.00 |
| SYSTEMWIDE (see below) | | |
| | Wastewater Cont. | \$35,000.00 |
| | Roof & Paint Cont. | \$40,000.00 |
| | Emergency Cont. | \$40,000.00 |
| | HVAC Cont. | \$30,000.00 |
| | Chiller replacement | \$15,000.00 |
| | Fire Alarm System | \$25,000.00 |
| | Gym Floors / Maintenance | \$20,000.00 |
| | Mobile Units | \$50,000.00 |
| | Floor Machines | \$18,000.00 |
| | Playground fall protection/mulch | \$16,000.00 |
| | Camera Upgrades/replacements | \$150,000.00 |
| | | |
| | TOTAL | \$3,576,000.00 |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11659140 SAMPSON COUNTY SCHOOLS | | | | | |
| 550000 UNALLOCATED CAPITAL OUTLAY | 1,039,110.00 | 0.00 | 3,576,000.00 | 1,121,454.00 | _____ |
| 555030 C.O. - CATEGORY 1 | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 555031 C.O. - CATEGORY 2 | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 555032 C.O. - CATEGORY 3 | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 563400 SCHOOLS CURRENT EXPENSE | 9,874,661.00 | 9,051,768.00 | 10,369,643.00 | 10,320,580.00 | _____ |
| 581090 VOC ED/CLK TRANS TO COP DEBT | 499,928.00 | 0.00 | 499,928.00 | 499,928.00 | _____ |
| Total SAMPSON COUNTY SCHOOLS | 11,413,699.00 | 9,051,768.00 | 14,445,571.00 | 11,941,962.00 | |



SAMPSON COMMUNITY COLLEGE

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Clinton, NC 28329

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March 14, 2023

Mr. Ed Causey, Manager
Sampson County
433 Rowan Road
Clinton, North Carolina 28328

Sub: Sampson Community College
FY 2023-2024 Budget Request

Dear Mr. Causey:

Please find attached the College's FY 2023-2024 county budget request. We have provided additional information regarding the College's needs, challenges, opportunities, and accomplishments as requested in your January 27 email. This request was presented and affirmed by the Board of Trustees.

College Mission and Service

In the 1960s, county educational leaders and the Board of Commissioners worked cooperatively to establish a technical institute to serve Sampson County. Sampson Community College now serves Sampson County as a member of the 58-institution North Carolina Community College System (NCCCS).

SCC offers access to important educational opportunities which includes:

- Gateway for transfer to UNC System and independent higher education institutions
- Tuition-free transfer and technical courses for high school students
- Nursing and allied health programs
- Workforce development credentialing and training (trades and CDLs)
- Public safety credentialing and training (BLET, EMS, fire)
- High school equivalency for adult students
- On-campus and industry-based English as a Second Language courses (ESL)
- Personal enrichment courses for community members

North Carolina's community colleges continue to be recognized as important contributors to the State's economic growth. SCC provides access to state services and resources in support of the county's economic development efforts.

Direct Economic Impact

EMSI (burninglass), a consulting firm retained by the NCCCS Office to identify the economic impact of community colleges on their service area, provided the following findings for SCC:

- Analysis shows FY 2019-20 SCC operations, construction, and student spending, together with enhanced productivity of its alumni, generated **\$80.5 million** in added income for the Sampson County economy.
- The additional income of \$80.5 million created by SCC is equal to approximately **4.5%** of the total gross regional product (GRP) of Sampson County. The impact of \$80.5 million is equivalent to supporting 1,561 jobs (**one out of every 17 jobs**) in Sampson County. **For perspective, this impact from the College is nearly as large as the entire Health Care and Assistance industry in the county.**

Statement of Challenges

The College continues to face budget challenges documented in previous requests. With the end of HEERF COVID funding, budget challenges to meet the cost of plant operations are now increasingly evident. These include:

1. Campus facility operations and repairs must be supported by increases in current expense funding. The College has secured capital funding for smaller capital projects. These would have posed significant deferred maintenance costs for the county. **Current expense funds are only available from the county.**
2. Plant operations costs are outside the control of management, e.g. utility rate increases, insurance, facility service contracts, and repairs. With the return to normal campus operations, the cost of consumable products has increased to pre-COVID levels. **Inflationary increases are evident in the cost of all supplies, utilities, and contracts.**
3. Sampson Early College High School (SECHS) enrolls 260 high school students assigned to the second floor of Warren Student Center (14,000 sf). Lunch and student activities are held on the first floor. Classrooms are too small for the number of assigned students. Fifteen years after inception, SECHS continues to displace College programs. Construction of additional classroom space was anticipated but never funded.
4. College nursing programs occupy the second floor of Technology Building. Registered nursing, practical nursing, medical assisting, and certificate programs (e.g. phlebotomy) share two small labs. Lecture, lab, and student and academic support spaces are inadequate for current enrollment. Nursing, allied health, and EMS programs need expanded and modern teaching spaces to ensure continuity in their specialized accreditations.
5. Enrollment increases in trades programs now exceed shop space. The College's welding building needs further expansion.
6. Fire training facilities are needed to certify Sampson County firemen. The truck driving campus master plan includes proposed training facilities to address the special challenges of rural fire departments.
7. Regional competition from other community colleges and universities is increasing. SCC classroom and lab facilities must provide instruction comparable to other institutions to recruit and retain students.
8. The College's Facility Master Plan (2023-2028) documents the need for facility expansion and planned renovation of older buildings. Increases in the costs of new construction and renovations are outpacing funding. New construction costs are now estimated at \$517/ft (JKF Architecture). Current estimates to meet nursing and allied health needs exceed \$15M.

Historical Support

The Commissioners have provided the following funding over the past four fiscal years:

| | Current Expense | Capital Outlay |
|--------------|------------------------|-----------------------|
| FY 2019-2020 | \$1,465,695 | \$275,000 |
| FY 2020-2021 | \$1,465,695 | \$250,000 |
| FY 2021-2022 | \$1,620,443 | \$250,000 |
| FY 2022-2023 | \$1,669,056 | 0 |

Note: The County has no outstanding debt for Sampson Community College.

Comparative Data

- The College’s annual enrollment of approximately 2,000 full-time equivalent (FTE) students ranks 38th within the 58-member North Carolina Community College System.
- SCC facilities of 199,414 sf rank only 53rd and compares to Union High School’s campus of 165,000 sf with an enrollment of less than 500 students.

The table below identifies county budgets for FY 2022-2023 for peer institutions. SCC is the largest FTE producer and receives the lowest amount of county funding per FTE.

| Institution | FTE | County Current Expense | \$/FTE |
|---------------------|------------|-------------------------------|---------------|
| Sampson CC | 2,086 | \$1,669,056 | \$ 800 |
| Isothermal CC | 2,042 | \$2,964,875 | \$1,452 |
| Brunswick CC | 2,030 | \$4,478,123 | \$2,206 |
| Carteret CC | 1,939 | \$2,829,687 | \$1,459 |
| Western Piedmont CC | 1,882 | \$2,696,610 | \$1,433 |
| Beaufort CC | 1,842 | \$3,280,785 | \$1,781 |
| Edgecombe CC | 1,812 | \$1,699,796 | \$ 938 |
| Wilson CC | 1,767 | \$3,514,310 | \$1,989 |
| Southeastern CC | 1,761 | \$1,779,580 | \$1,011 |
| Rockingham CC | 1,721 | \$2,496,753 | \$1,451 |
| James Sprunt CC | 1,620 | \$2,563,484 | \$1,582 |

Summary of Capital Improvements

Recent capital improvements have been accomplished with remaining funds from the NCConnect Bond, federal EDA and Omnibus grants, HEERF funds, special legislative appropriations, foundation and private gifts, and student fees. Much of this funding has been through competitive grants, advocacy of college partners, and support of elected state officials. Our efforts to secure additional capital funds is ongoing. Capital projects include:

- Purchase of 41-acre annex site expanding the initial 12-acre donation of the Clinton 100 Committee (institutional \$98,000)
- Continuing Education Service Desk, Library Circulation Desk, and North Reception Desk - (HEERF \$192,125)
- HVAC system replacements in four buildings (HEERF \$1.6M)
- Parking and roadway repairs (Student Access Funds \$65,374)
- Truck driving training facility - 600’x600’ training field and 6,000 sf classroom building (multiple grants \$4,638,157)
- Service building for truck driving 5,000 sf additional service building (under contract; SCIF \$1.9M)
- Trades building - 5,200 sf flex space building designed to support trades training (multiple grants \$2,035,669)
- ADA connector (under design) - 5,500 sf connecting building with common elevator to serve North and Kitchen Buildings (SCIF est. \$3.0M)
- Activity Center Multipurpose Addition - (under design review) 10,000 sf multipurpose addition to the Activity (SCIF and Omnibus est. \$5.2M)
- Deceleration lane Airport Road - (est. \$250,000, spring/summer 2023, NCDOT Legislative appropriation)

General Fund Balance

The fund balance of \$833,990 was created during the past two fiscal years from the use of HEERF funds. Historically, the College has been unable to accumulate a fund balance. HEERF funds were utilized for expenses previously assigned to county funds, i.e. two plant operation positions and supplies. This allowed for the development of a much-needed county current expense fund balance. **These funds, for the first time in the College's 55-year history, provide liquidity to support variations in monthly cash requirements.**

Opportunities

North Carolina's rural counties face challenges in growing and retaining a local workforce. This is evident as our public schools search for teachers, our medical community aggressively recruits healthcare workers, and local business and industry rely upon workers commuting from out of the county.

In our collaboration with other institutions across the state, we find examples of public-private partnerships addressing these same concerns. Each share a unifying theme: **the solution to these challenges must come from within the county.**

Here are a few opportunities for collaboration, stated in general terms, that could help our county address challenges:

- **Workforce development** – The need for development of the local workforce is necessary to support our industry. The College has been successful in investing in truck driving, welding, and trades training facilities. **Help us advocate for new facilities and student funding needed to train the local workforce.**
- **Grow our own teachers** – Effective Fall 2023, Sampson Community College will be approved as the lateral entry partner for individuals interested in transitioning to a career in public school teaching. Initially for elementary grades, the program is to be expanded to include middle and high school teachers. These opportunities, now based outside of the university system in local community colleges, should be supported with public and privately funded scholarships. **Help us support the development of local teachers.**
- **Support first responders (fire and EMS)** – The county has made significant investment in infrastructure for emergency management. Further investment is needed in training facilities for local volunteers. The College's industrial park campus plans include a site for a burn tower and drafting pond for rural fire departments to meet training requirements. This training may lower ISO ratings in some districts. **Help us train fire and EMS personnel by investing in training facilities.**
- **Develop local law enforcement** – The College operates two BLET academies each year. Graduates are typically hired by local agencies upon completion. Students often work while enrolled to meet family obligations resulting in higher attrition and fewer graduates. In other communities, students are hired at an entry level salary by a department before entering the academy allowing students to focus on their academic success. **Help us create new approaches to training future officers.**
- **Expand nursing and health care staff** – Nursing and health care workers are not moving into Sampson County. The availability of nurses and health care staff is dependent upon local students completing these credentials. Program expansion would require additional instructional space but in return ensures county long-term access to nurses and other health care staff. **Help us invest in access to local health care by supporting expanded facilities for health care programs.**

Conclusion

We are not requesting a formal presentation to the Board. However, we do believe an opportunity for SCC's Board Chair, CFO, and myself to meet with you and commissioner leadership would be productive.

A copy of the College's financial statements for fiscal year ending June 30, 2022, is attached along with an opinion letter from the State Auditor's Office.

As always, thank you for the opportunity to present our budget request.

Please let us know if you need any additional information.

Sincerely,



William J. Starling
President

pc: SCC Board of Trustees

Attachment: FY 2023-2024 County Budget Request
Opinion Letter from the State Auditor's Office
Audit June 30, 2022

**Sampson Community College
County Budget 2023-2024 Details (March 2023)**

| 1 | SAMPSON COMMUNITY COLLEGE | | | | | | | | | | | | |
|----|---------------------------|----------------------------|--------------|--------------|------------|---|--|--|--|--|--|--|--|
| 2 | COUNTY BUDGET | | | | | | | | | | | | |
| 3 | FISCAL YEAR 2023/2024 | | | | | | | | | | | | |
| 4 | | | REQUESTED | APPROVED | | | | | | | | | |
| 5 | | | BUDGET | BUDGET | | | | | | | | | |
| 6 | CODE | DESCRIPTION | AMOUNT | AMOUNT | DIFFERENCE | | | | | | | | |
| 7 | | | 2023-2024 | 2022-2023 | | | | | | | | | |
| 8 | | | | | | | | | | | | | |
| 9 | 21_110_97_511100_11002 | SALARIES | \$ 21,516 | \$ 21,516 | \$ - | | | | | | | | |
| 10 | 21_110_97_511200_11002 | SALARIES | - | - | - | | | | | | | | |
| 11 | 21_110_97_518100_11002 | SOCIAL SECURITY | 1,728 | 1,728 | - | 7.65% of Salaries and Longevity | | | | | | | |
| 12 | 21_110_97_518200_11002 | RETIREMENT | 5,534 | 5,534 | - | 24.50% of Salaries and Longevity (current rate) | | | | | | | |
| 13 | 21_110_97_518700_11002 | LONGEVITY | 1,069 | 1,069 | - | | | | | | | | |
| 14 | 21_110_97_546100_11002 | INST.MEMBSH. & DUES | 100 | 100 | - | | | | | | | | |
| 15 | | | | | | | | | | | | | |
| 16 | | 110 SUBTOTAL | \$ 29,947 | \$ 29,947 | \$ - | | | | | | | | |
| 17 | | | | | | | | | | | | | |
| 18 | 21_130_97_519000_11002 | LEGAL SERVICES | \$ 10,000 | \$ 10,000 | \$ - | | | | | | | | |
| 19 | 21_130_97_545300_11002 | OTHER INSURANCE | 1,201 | 1,143 | 58 | 5% rate increase | | | | | | | |
| 20 | 21_130_97_532100_21004 | POSTAGE | 15 | 15 | - | | | | | | | | |
| 21 | 21_130_97_545000_21004 | PROPERTY INSURANCE | 76,920 | 68,678 | 8,242 | 12% projected rate increase (same increase as previous year) | | | | | | | |
| 22 | 21_130_97_545100_21004 | MOTOR VEHICLE INSUR. | 2,778 | 2,644 | 134 | 5% rate increase | | | | | | | |
| 23 | 21_130_97_545200_21004 | LIABILITY INSURANCE | - | - | - | | | | | | | | |
| 24 | 21_130_97_545300_21004 | OTHER INSURANCE | 6,604 | 5,896 | 708 | 12% projected rate increase (same increase as previous year) | | | | | | | |
| 25 | 21_130_97_546100_21004 | INST.MEMBSH. & DUES | - | - | - | | | | | | | | |
| 26 | | | | | | | | | | | | | |
| 27 | | 130 SUBTOTAL | \$ 97,518 | \$ 88,376 | \$ 9,142 | | | | | | | | |
| 28 | | | | | | | | | | | | | |
| 29 | 21_610_97_514000_21004 | OTHER SALARIES | \$ 271,052 | \$ 184,817 | \$ 86,235 | establish \$15/hour minimum in 22-23 and 5% Increase for 23-24; HEERF funds end | | | | | | | |
| 30 | 21_610_97_514010_21004 | PT SERV/MAINT/SKILL | 44,000 | 33,000 | 11,000 | more buildings coming online to be maintained | | | | | | | |
| 31 | 21_610_97_514050_21004 | SUPERVISOR/SER/MAINT | 117,306 | 111,720 | 5,586 | 5% Increase for 22-23 | | | | | | | |
| 32 | 21_610_97_518100_21004 | SOCIAL SECURITY | 33,257 | 22,681 | 10,576 | 7.65% of Salaries and Longevity | | | | | | | |
| 33 | 21_610_97_518200_21004 | RETIREMENT | 106,508 | 64,554 | 41,954 | 24.50% of Salaries and Longevity (current rate) | | | | | | | |
| 34 | 21_610_97_518300_21004 | HOSPITAL INSURANCE | 63,176 | 53,666 | 9,510 | current rate (HEERF funds end) | | | | | | | |
| 35 | 21_610_97_518700_21004 | LONGEVITY | 2,368 | 2,255 | 113 | | | | | | | | |
| 36 | 21_610_97_519090_21004 | WASTE REMOVAL | 16,000 | 14,000 | 2,000 | | | | | | | | |
| 37 | 21_610_97_521000_21004 | CUSTODIAL SUPPLIES | 30,000 | 30,000 | - | | | | | | | | |
| 38 | 21_610_97_522000_21004 | MAINTENANCE SUPPLIES | 40,000 | 40,000 | - | | | | | | | | |
| 39 | 21_610_97_525000_21004 | GASOLINE/MOTOR VEH SUPP. | 20,000 | 20,000 | - | | | | | | | | |
| 40 | 21_610_97_526002_21004 | CENTRAL STORE SUPPL | 50 | 50 | - | | | | | | | | |
| 41 | 21_610_97_531110_21004 | IN STATE TRANSPORT. | 13,000 | 12,000 | 1,000 | | | | | | | | |
| 42 | 21_610_97_531140_21004 | IN STATE LODGING | 400 | 400 | - | | | | | | | | |
| 43 | 21_610_97_531150_21004 | IN-STATE MEALS | 100 | 100 | - | | | | | | | | |
| 44 | 21_610_97_531500_21004 | REGISTRATION FEES | 100 | 100 | - | | | | | | | | |
| 45 | 21_610_97_532200_21004 | TELEPHONE | 25,000 | 25,000 | - | | | | | | | | |
| 46 | 21_610_97_533100_21004 | HEAT | 58,000 | 58,000 | - | | | | | | | | |
| 47 | 21_610_97_533200_21004 | WATER | 25,000 | 25,000 | - | | | | | | | | |
| 48 | 21_610_97_533300_21004 | ELECTRICITY | 489,600 | 425,000 | 64,600 | 15.2% Duke Energy proposed rate increase | | | | | | | |
| 49 | 21_610_97_539500_21004 | OTHER CURRENT EXP. | 10,000 | 10,000 | - | | | | | | | | |
| 50 | 21_610_97_539800_21004 | EMPLOYEE EDUCATION EXPENSE | - | - | - | | | | | | | | |
| 51 | 21_610_97_555200_21004 | NON-CAPITALIZED EQUIPMENT | 20,000 | 10,000 | 10,000 | Need to replace all stair chairs in 2-story buildings | | | | | | | |
| 52 | 21_610_97_541000_21004 | RENTAL OF PROPERTY | 9,600 | 9,600 | - | | | | | | | | |
| 53 | | | | | | | | | | | | | |
| 54 | | 610 SUBTOTAL | \$ 1,394,517 | \$ 1,151,943 | \$ 242,574 | | | | | | | | |

County Budget 2023-2024 Details (Continued)

| | | | | | | | | | | | | | | | | | | | | |
|----|---|-----------------------------|---------------------|---------------------|-------------------|----------------------------------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| 56 | 21_620_97_519080_21004 | JANITORIAL SERVICES | \$ 2,000 | \$ 2,000 | \$ - | | | | | | | | | | | | | | | |
| 57 | 21_620_97_519100_21004 | SECURITY SERVICE | 11,000 | 8,000 | 3,000 | more buildings serviced | | | | | | | | | | | | | | |
| 58 | 21_620_97_519110_21004 | PEST CONTROL SERVICE | 3,500 | 3,500 | - | | | | | | | | | | | | | | | |
| 59 | 21_620_97_519120_21004 | LAWNS AND GROUNDS | 2,000 | 2,000 | - | | | | | | | | | | | | | | | |
| 60 | 21_620_97_519200_21004 | OTHER CONTRACTED SERVICES | 10,000 | 10,000 | - | | | | | | | | | | | | | | | |
| 61 | 21_620_97_522000_21004 | MAINTENANCE SUPPLIES | 40,000 | 40,000 | - | | | | | | | | | | | | | | | |
| 62 | 21_620_97_535100_21004 | EQUIPMENT REPAIRS | 45,000 | 45,000 | - | | | | | | | | | | | | | | | |
| 63 | 21_620_97_535200_21004 | REPAIRS TO FACILITIES | 204,000 | 180,000 | 24,000 | See tab on Repairs to Facilities | | | | | | | | | | | | | | |
| 64 | 21_620_97_535300_21004 | MOTOR VEHICLE REPAIRS | 3,000 | 3,000 | - | | | | | | | | | | | | | | | |
| 65 | 21_620_97_535390_21004 | MOTOR VEHICLE REIMB. | (10,000) | (10,000) | - | | | | | | | | | | | | | | | |
| 66 | 21_620_97_535410_21004 | MAINTENANCE - BUILDINGS | 50,000 | 50,000 | - | | | | | | | | | | | | | | | |
| 67 | 21_620_97_535430_21004 | MAINTENANCE - EQUIPMENT | 15,750 | 15,000 | 750 | 5% service contract increase | | | | | | | | | | | | | | |
| 68 | 21_620_97_539100_21004 | REPLACEMENT EQUIPMENT | 30,000 | 30,000 | - | See tab on Replacement Equipment | | | | | | | | | | | | | | |
| 69 | 21_620_97_543000_21004 | LEASE/RENTAL OF EQUIPMENT | - | - | - | | | | | | | | | | | | | | | |
| 70 | 21_620_97_539500_21004 | OTHER CURRENT EXPENSE | 20,290 | 20,290 | - | | | | | | | | | | | | | | | |
| 71 | 21_620_97_559650_21004 | INTEREST EXPENSE (BB&T) | - | - | - | | | | | | | | | | | | | | | |
| 72 | | | | | | | | | | | | | | | | | | | | |
| 73 | | 620 SUBTOTAL | \$ 426,540 | \$ 398,790 | \$ 27,750 | | | | | | | | | | | | | | | |
| 74 | | | | | | | | | | | | | | | | | | | | |
| 75 | | | | | | | | | | | | | | | | | | | | |
| 76 | | TOTAL COUNTY CURRENT | \$ 1,948,522 | \$ 1,669,056 | \$ 279,466 | | | | | | | | | | | | | | | |
| 77 | | EXPENSE BUDGET | | | | | | | | | | | | | | | | | | |
| 78 | | | | | | | | | | | | | | | | | | | | |
| 79 | | | | | | | | | | | | | | | | | | | | |
| 80 | | CAPITAL OUTLAY | | | | | | | | | | | | | | | | | | |
| 81 | | | | | | | | | | | | | | | | | | | | |
| 82 | | | | | | | | | | | | | | | | | | | | |
| 83 | Capital Outlay Allocation | Capital Outlay | \$ - | \$ - | | See tab on Capital Projects | | | | | | | | | | | | | | |
| 84 | Capital Outlay Reserve | | | \$ - | | | | | | | | | | | | | | | | |
| 85 | Plus Any Carryover Not Yet Expended from Prior Year Budgets for Plant Operations Bldg | | ? | | | | | | | | | | | | | | | | | |
| 86 | | | \$ - | \$ - | | | | | | | | | | | | | | | | |
| 87 | | | | | | | | | | | | | | | | | | | | |

| | A | B | C | D | E | F | G | H | I |
|----|---|---|---|---|---|---|---|----|------------|
| 1 | SAMPSON COMMUNITY COLLEGE | | | | | | | | |
| 2 | REPAIRS TO FACILITIES | | | | | | | | |
| 3 | FISCAL YEAR 2023/2024 | | | | | | | | |
| 4 | | | | | | | | | |
| 5 | <i>Note: Some facility repairs are known and are listed. An "unassigned</i> | | | | | | | | |
| 6 | <i>balance" is shown requested to meet the costs of repairs for general facility repairs.</i> | | | | | | | | |
| 7 | <i>Campus buildings and infrastructure are 30+ years in service.</i> | | | | | | | | |
| 8 | <i>The amount of unknown repair costs are estimated</i> | | | | | | | | |
| 9 | <i>from previous years expenditures.</i> | | | | | | | | |
| 10 | | | | | | | | | |
| 11 | Identified Repairs | | | | | | | | |
| 12 | Replace HVAC controls - Technology, East/Occupational, and Kitchin | | | | | | | \$ | 75,000.00 |
| 13 | Carpet Replacement - Library, East 118, Occupational 137 | | | | | | | | 43,000.00 |
| 14 | Tile Replacement - Kitchin 2nd floor hallways | | | | | | | | 15,000.00 |
| 15 | Reroute heat pumps in East | | | | | | | | 6,000.00 |
| 16 | Cosmetology Paint Walls | | | | | | | | 5,000.00 |
| 17 | Pressure washing face of buildings | | | | | | | | 10,000.00 |
| 18 | | | | | | | | | |
| 19 | Unassigned | | | | | | | | 50,000.00 |
| 20 | | | | | | | | | |
| 21 | | | | | | | | | |
| 22 | Total | | | | | | | \$ | 204,000.00 |
| 23 | | | | | | | | | |

| | A | B | C | D | E | |
|---|---------------------------------------|---|---|---|----|-----------|
| 1 | SAMPSON COMMUNITY COLLEGE | | | | | |
| 2 | REPLACEMENT EQUIPMENT | | | | | |
| 3 | FISCAL YEAR 2023/2024 | | | | | |
| 4 | | | | | | |
| 5 | Replace smaller lawn mower | | | | \$ | 6,000.00 |
| 6 | Replace Gator | | | | | 14,000.00 |
| 7 | Unassigned (normal equipment failure) | | | | | 10,000.00 |
| 8 | Total | | | | \$ | 30,000.00 |
| 9 | | | | | | |

| | A | B | C | D | E | F | G | H | | |
|---|---|---|---|---|---|---|----|---|----|---|
| 1 | SAMPSON COMMUNITY COLLEGE | | | | | | | | | |
| 2 | PRIORITY ORDER OF CAPITAL PROJECTS | | | | | | | | | |
| 3 | FISCAL YEAR 2023/2024 | | | | | | | | | |
| 4 | | | | | | | | | | |
| 5 | | | | | | | \$ | - | | |
| 6 | | | | | | | | - | | |
| 7 | | | | | | | | | | |
| 8 | Total | | | | | | | | \$ | - |
| 9 | | | | | | | | | | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11659210 SAMPSON COMM COLLEGE - CE | | | | | |
| 509700 CONTINGENCY | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 535100 MAINT/REPAIR - BUILDINGS/GRNDS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 563400 SCHOOLS CURRENT EXPENSE | 1,669,056.00 | 1,604,968.00 | 1,948,522.00 | 1,728,648.00 | _____ |
| Total SAMPSON COMM COLLEGE - CE | 1,669,056.00 | 1,604,968.00 | 1,948,522.00 | 1,728,648.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11659220 SAMPSON COMM COLLEGE-CO | | | | | |
| 519500 PROF SERVICES - ENGINEERING | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 550000 UNALLOCATED CAPITAL OUTLAY | 0.00 | 0.00 | 234,000.00 | 250,000.00 | _____ |
| 554000 CAPITAL OUTLAY - VEHICLES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 555000 CAPITAL OUTLAY - OTHER EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 555010 SCC-CALL BOX | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 555011 CAPITAL OUTLAY-CARPETING | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 555012 CO OTHER ENTRANCE DOORS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 555015 CO OTHER - SAFETY AND SECURITY | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 555072 C.O. - MAINTENANCE EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 555073 GAS TANK | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 558000 ROOFS/IMPROVEMENTS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 558200 CAP OUTLAY-BLDG IMPROVEMENTS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 558255 CAP OUTLAY-REPLACE HVAC | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 558256 CAP OUTLAY-REP OF WARREN BLDG | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 558257 CAP OUTLAY-KITCHEN HALL | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 558258 CONSTRUCTION-NEW ENTRANCE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 558259 DEMOLISH MOBILE UNITS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 558260 CAMPUS DRAINAGE IMP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11659220 SAMPSON COMM COLLEGE-CO | | | | | |
| 559100 CAPITAL OUTLAY - PAVING | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 581000 TRANSFER TO SCC BLDGS CAP PROJ | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total SAMPSON COMM COLLEGE-CO | 0.00 | 0.00 | 234,000.00 | 250,000.00 | |

SAMPSON-CLINTON PUBLIC LIBRARY SYSTEM

217 Graham Street
Clinton, North Carolina 28328
910-592-4153

TO: David Clack, Finance Officer
FROM: Kelsey B. Edwards, Library Director
RE: 2023-2024 Budget Proposal
DATE: March 14, 2023
CC: Edwin Causey, County Manager

The Sampson-Clinton Public Library has now offered resource sharing through NC Cardinal to our patrons for a full year. This service continues to be well-received by our library patrons. Being a member of NC Cardinal provides those patrons with access to millions of library materials across the state, but the amount of staff time to provide this service has increased over the past year. Last year, the extra staff hours required seemed to be around 10 hours per week. At this time, I would estimate that the extra staff time is around 20 hours per week. The library continues to place an emphasis on providing programming and outreach for our community. We have also strived to find alternative funding sources (more often in the form of grants, but sometimes in the form of donations or sponsorships) to increase what we can offer when available and will continue to strive to do this in the coming fiscal year.

After considering the library's budget request for Fiscal Year 23-24, the operating expenditure changes are as follows:

- AV reduced to \$5000 to help offset other increases in cost.
- Gas, Oil, and Tires increased to \$5,428 due to increase in gas prices as well as increase in oil change prices.
- Department Supplies has increased to \$15,468 to account for the increase in supply costs.
- I am not requesting any funding for replacement computers in Fiscal Year 23-24 as the library received additional state funding for Fiscal Year 22-23 that has provided funding to replace more computers than originally expected in Fiscal Year 22-23. However, we will need to replace additional computers in Fiscal Year 24-25.
- Travel increases to \$4,000 due to increase in mileage per diem.
- Slight increase in Telephone & Postage to \$10,885.
- Increase in Utilities due to rise in price of garbage services and electricity bills.
- Increase in Contracted services as we had to change cleaning companies for three of our branches and we could not find a company as economical as the previous one, and there has been an increase in copy fees per month.
- Decrease in Cultural Programming funding to help offset other increases in cost. I am hopeful that we can find other ways to increase this budget line item (outside of County funds).
- Slight increase in Insurance & Bonds as I am predicting that our insurance will be more expensive with a newer vehicle (2022 van).
- Increase in Dues and Subscriptions due to increases in a few of the subscriptions and the addition of NC Cardinal dues (which are due in 23-24 for the first time).

- Slight increase in Recurring Subscriptions due to increase in price for *The Sampson Independent*.
- Capital Outlay for Books decreased from last year's budgeted amount. This amount was decreased to help offset other increases in cost.

In the Revenues, I have decreased the library's Revenues for Fines & Fees to \$3,000 from \$5,000 and increased the Library's Copier Fees from \$5,000 to \$6,000 due to the current collection rate on both accounts. This does create a negative net revenue of \$1,000, and I have decreased my operating budget request by \$1,000 to make up for the deficit. At this time, I expect State Aid to be \$115,764 as projected for Fiscal Year 22-23 and this is the number I used for budgeting.

I am asking for a slight increase for our part-time employee budget from \$132,638 to \$135,944 to retain some of the part-time hours that would be lost without an increase to the budget due to the recent raise at the beginning of 2023. Without our part-time employees, we would not be able to operate our four library branches. We are very dependent on the coverage hours they provide.

As asked, I have taken a look at the library's fee schedule. As part of this, I surveyed other libraries in North Carolina about the fees they charged for copies, faxes, scans, and printing. I did not question them about other fines and fees as many libraries in North Carolina are going to a fine free model with four of our neighboring counties operating fine free (other than a few small exceptions for special circulations) in their libraries (Johnston County, Harnett County, Duplin County, and Cumberland County). Using the information collected (from approximately 20 other libraries), the average color copy/print fee was \$.33 per page, the average black and white copy/print fee was \$.18 per page, the average fax fee was \$1 per page, and the average scan fee was \$.12. Currently, our black and white copy/print fee is \$.20 per page, our color copy/print fee is \$.50 per page, our scan fee is \$.05 per page, and our fax fee is \$1 per page. Based on the information collected as compared to our current fees, I am not recommending any increases in fees at this time.

When preparing the library's budget request for Fiscal Year 23-24, I have considered several factors. I have considered the need to minimize budget requests as much possible while still maintaining the funds needed to serve our community, the need to maintain funding at a level that allows the library to receive all State Aid due to our library system for the year, and the increases in price for supplies, utilities, etc.

As always, it is the library's goal to provide relevant, interesting, and needed resources and services to our patrons, and library staff will strive to do this using all the tools made available to them.

If there are any questions I can answer or assist you in any way, please do not hesitate to call or email me. Thank you for taking the library's budget requests into consideration.

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|---------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 11761100 LIBRARY | | | | | |
| 512100 SALARIES | 324,816.00 | 266,185.36 | 331,716.00 | 331,716.00 | |
| 512600 PART-TIME SALARIES | 132,638.00 | 106,161.50 | 135,944.00 | 135,944.00 | |
| 512700 LONGEVITY | 1,522.00 | 1,521.78 | 1,522.00 | 1,522.00 | |
| 518100 FICA | 28,636.00 | 21,761.52 | 29,090.00 | 29,090.00 | |
| 518120 MEDICARE FICA | 6,698.00 | 5,089.48 | 6,804.00 | 6,804.00 | |
| 518200 RETIREMENT | 39,618.00 | 32,491.79 | 42,955.00 | 42,955.00 | |
| 518300 GROUP INSURANCE | 84,960.00 | 66,990.00 | 91,200.00 | 91,200.00 | |
| 518400 DENTAL INSURANCE | 2,688.00 | 1,950.00 | 2,688.00 | 2,688.00 | |
| 518700 CAFETERIA FEES | 210.00 | 204.00 | 210.00 | 210.00 | |
| 518901 401K COUNTY CONTRIBUTION | 16,317.00 | 8,605.45 | 16,662.00 | 16,662.00 | |
| 523200 AUDIO VISUAL - LIRARY SUPPLIES | 7,000.00 | 0.00 | 5,000.00 | 5,000.00 | |
| 525100 GAS, OIL AND TIRES | 4,577.00 | 2,232.60 | 5,428.00 | 5,428.00 | |
| 526100 OFFICE SUPPLIES | 1,500.00 | 833.65 | 1,500.00 | 1,500.00 | |
| 526200 DEPARTMENTAL SUPPLIES | 13,800.00 | 37,223.60 | 15,468.00 | 15,468.00 | |
| 526201 DEPT SUPPLIES EQUIPMENT | 7,578.00 | 16,227.68 | 0.00 | 0.00 | |
| 529900 MISCELLANEOUS EXPENSES | 1,000.00 | 1,068.92 | 1,000.00 | 1,000.00 | |
| 531100 TRAVEL | 3,000.00 | 4,314.18 | 4,000.00 | 4,000.00 | |
| 532100 TELEPHONE AND POSTAGE | 10,803.00 | 8,321.16 | 10,885.00 | 10,885.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|---------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 11761100 LIBRARY | | | | | |
| 533000 UTILITIES | 16,325.00 | 11,726.23 | 17,800.00 | 17,800.00 | |
| 534100 PRINTING | 1,000.00 | 847.35 | 1,000.00 | 1,000.00 | |
| 534900 BINDING | 0.00 | 0.00 | 0.00 | 0.00 | |
| 535100 MAINT/REPAIR - BUILDINGS/GRNDS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 535200 MAINT/REPAIR - EQUIPMENT | 1,000.00 | 0.00 | 1,000.00 | 1,000.00 | |
| 535300 MAINT/REPAIR - VEHICLES | 1,000.00 | 232.78 | 1,000.00 | 1,000.00 | |
| 537000 ADVERTISING | 0.00 | 0.00 | 0.00 | 0.00 | |
| 538100 DATA PROCESSING - PROGRAMMING | 0.00 | 0.00 | 0.00 | 0.00 | |
| 543000 RENTAL - EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 543200 RENT - DATA PROCESSING EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | |
| 544000 CONTRACTED SERVICES | 22,420.00 | 20,351.70 | 26,045.00 | 26,045.00 | |
| 544040 ST TECH PLAN GRANT - CONT SERV | 0.00 | 0.00 | 6,000.00 | 6,000.00 | |
| 544200 CULTURAL PROGRAMS | 8,000.00 | 7,188.51 | 3,500.00 | 3,500.00 | |
| 545000 INSURANCE AND BONDS | 2,930.00 | 0.00 | 32,654.00 | 32,654.00 | |
| 549100 DUES AND SUBSCRIPTIONS | 25,154.00 | 21,485.44 | 4,100.00 | 4,100.00 | |
| 549600 RECURRING SUBSCRIPTIONS | 4,000.00 | 4,633.74 | 0.00 | 0.00 | |
| 549900 MOVING EXPENSES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 551000 CAP OUTLAY-OFFICE FURN & EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|--------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 11761100 LIBRARY | | | | | |
| 552000 CAPITAL OUTLAY - DATA PROCESS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 552010 CAP OUTLAY-DP-LAW LIBRARY | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 552020 AUTOMATED SYSTEM GRANT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 554000 CAPITAL OUTLAY - VEHICLES | 0.00 | 35,405.62 | 0.00 | 0.00 | _____ |
| 555000 CAPITAL OUTLAY - OTHER EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 556100 CAPITAL OUTLAY - BOOKS | 62,987.00 | 40,056.26 | 56,694.00 | 56,694.00 | _____ |
| 556150 C.O. BOOKS - LSTA GRANT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 556200 STANDING ORDERS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 556600 LAW LIBRARY BOOKS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total LIBRARY | 832,177.00 | 723,110.30 | 851,865.00 | 851,865.00 | |

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2023 - 2024**

| <u>Library Job Title</u> | <u>Position</u> | <u>Grade</u> | <u>Current Salary</u> | <u>Recommended Salary</u> | <u>Approved Salary</u> |
|------------------------------|---------------------|--------------|---------------------------|-------------------------------|----------------------------|
| Library Director | 61100 | 78 | 76,848 | 76,848 | |
| Branch Manager | 61109 | 69 | 48,708 | 48,708 | |
| Library Assistant I | 61114 | 61 | 30,720 | 30,720 | |
| Information Services Assoc | 61103 | 67 | 41,988 | 41,988 | |
| Branch Manager | 61106 | 69 | 48,000 | 48,000 | |
| Youth Services Coordinator | 61102 | 67 | 41,172 | 41,172 | |
| Branch Manager | 61112 | 69 | 44,280 | 44,280 | |
| | | | 331,716 | 331,716 | |
| | Permanent Positions | | 7 | 7 | |

Budgeted salary amounts are subject to review and may be adjusted.

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2023 - 2024**

| | | |
|-------------------------------|--------|---------|
| 512100-Salaries | | 331,716 |
| 512101-Salary Adj | | - |
| 512120-Supplement | | - |
| 512200-Overtime | | - |
| 512300-Shift Differential Pay | | - |
| 512400-On-Call Pay | | - |
| 512600-Part-Time | | 135,944 |
| 512700-Longevity | | 1,522 |
| 531700-Travel/Phone allowance | | - |
| 518100-FICA | 6.20% | 29,090 |
| 518120-Medicare FICA | 1.45% | 6,804 |
| 518200-Retirement | 12.89% | 42,955 |
| 518300-Group Insurance | 950 | 91,200 |
| 518400-Dental Insurance | 32 | 2,688 |
| 518901-401K Reg EE | 5.00% | 16,662 |

Budgeted salary amounts are subject to review and may be adjusted.

**SAMPSON COUNTY, NORTH CAROLINA
PERSONNEL - REQUESTED ADDITION**

Department: Library
 Account Number: 11761100-512600

Job Title/Classification: Increase in Part-time budget

Program Area: Library Part-time Budget 11761100-512600

Describe Duties: Library Assistant 1 (please see below for explanation)

| Grade | Requested Pay | |
|-------|------------------------|-------------|
| | Monthly or Hourly Rate | Annual Rate |
| | | |

Justification: I am requesting an increase in our part-time budget from \$ 132,638 to \$135,944. This budget increase is to allow us to maintain more of our part-time hours. The raise given to all employees including our part-time employees was very appreciated. It is important to note that when part-time employees recieve raises that our part-time budget often remains the same, which decreases the number of hours we have available for them to work. I am not seeking to hire an additional part-time employee, I am only seeking to retain some of the part-time hours I would lose if the budget remained at \$132,628 for Fiscal Year 23-24. Our four library branches are very dependent on our part-time employees and we will not be able to operate without them.

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Library

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---|--|----------|
| 11761100-525300 Audio-Visual Materials | \$4,000 = DVDs for all branches (250 to be divided between the 4 branches @ \$16 on average) \$1,000 = Audiobooks for all branches (approximately 25 new per year @ \$40 per audiobook) | \$5,000 |
| 11761100-525100 Gas, Oil, & Tires | \$4848 = 2,520 miles for courier, outreach, and storytimes per month @ \$.16/mile x 12 \$ 480 = 4 oil changes for 2 vans @ \$60 \$100-tire repairs | \$5,428 |
| 11761100-526100 Office Supplies | \$1,000 = Printer cartridges for staff printers \$ 500 = Batteries, pens, highlighters, pencils, staples, mousepads, folders, paper | \$1,500 |
| 11761100-526200 Department Supplies | \$5,000 = Public printer cartridges/toner and paper \$8,968 = Library materials such as audiovisual supplies (binders and display sleeves) book easels and uprights, archival and book repair supplies, restroom and cleaning supplies, and display signage \$1,500=Resource Sharing Supplies (boxes, tape, padded envelopes, etc) | \$15,468 |
| 11761100-529900 Miscellaneous | \$850 = NC Department of Revenue sales tax \$150 = Library Board meeting refreshments | \$1,000 |
| 11761100-531100 Travel | \$2000= travel & meeting cost for Director to attend annual NCPLDA meetings (3 per year) \$2000 = Cost for travel and workshop fees for staff to attend workshops, networking, subs at branches | \$4,000 |
| | \$713=Buffer of .07% to account for potential increase in prices of any of the below bills | |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Library

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|--|--|----------|
| 11761100-532100 Telephone & Postage | \$ 816 = ITS (\$22.64/mth per for 2 phone lines at Clinton elevator & 1 Garland fax) \$7,464 = Star Communications for Internet to 4 libraries and VOIP to 4 libraries providing 9 handsets \$ 602 = PO Boxes at Garland (\$210), Newton Grove (\$140), and Roseboro (\$252) \$750 = US Postage for bills \$ 540 = Verizon Work Cell | \$10,885 |
| 11761100-533000 Utilities | \$ 1,800 = City of Clinton water averages \$150 per month \$14,000 = Duke Electric averages \$1,100 per month (plus buffer for projected increase) \$ 2000 = GFL trash pickup (12 months @ \$156 plus small buffer in case of another increase) | \$17,800 |
| 11761100-534100 Printing | \$1000 = Envelopes, pens, USB drives, headphones, book bags, shirts | \$1,000 |
| 11761100-535200 Maintenance & Repair of Equipment | \$ 1000 = Network, computer, and security system repairs | \$1,000 |
| 11761100-535300 Maintenance & Repair of Vehicles | Courier van needs minor repairs each year. | \$1,000 |
| 11761100-544000 | \$12,000 = Morrisey (Janitorial services @ Clinton) \$ 10,717 = Triple D's Cleaning Service (Janitorial services @ Garland, Newton Grove, & Roseboro) \$ 700 = Advantage Archives (Microfilming Sampson Independent) | \$26,045 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Library

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|--|--|----------|
| Contracted Services | \$ 1,200 = Office Value (Copier services for 4 branches @ \$100 per mth) \$ 864 = Electromatic (Fire alarms for 4 branches @ \$216 per quarter) \$564 = Clegg's Pest Control Miriam Lamb Memorial Library | |
| 11761100-544200 Cultural Programming | \$2,500 = Supplies for children's programming, SRP and storytimes \$2,500 = Supplies for adult programming such as book clubs, tech training, career training, hobby exploration, parenting and adulting classes, granting writing... \$1,000 = Speaker fees and travel expenses, refreshments, grant matching funds | \$6,000 |
| 11761100-545000 Insurance & Bonds | Vehicle insurance (with estimated increase for newer vehicle on insurance) | \$3,500 |
| 11761100-549100 Dues & Subscriptions | \$ 2,573 = Ancestry.com subscription \$ 555 = Malia & NCPLDA memberships \$7,750-Brainfuse K-12 online tutoring resource, online Job hunting resource, and online veteran's resource \$ 7999 = Envisionware (time/print management software for public computers) \$7100 = Overdrive (\$6,000), NC-Kids (\$100), A-Z USA & A-Z World (\$700) Canva subscription (\$300) \$6677= NC Cardinal Annual Cost | \$32,654 |
| 11761100-549600 Recurring Subscriptions | \$ 600 = Civitas Media (Sampson Independent for 4 libraries @ \$141 with estimated increase) \$3,500 = W.T. Cox (magazine & newspaper subscriptions for 4 libraries) | \$4,100 |
| | | |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Library

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---|---|----------|
| 11761100-556100 Capital Outlay - Books | \$ 6,000 = Gale & Centerpoint (large print titles) \$ 10,000 = Independent book publishers \$33,707 = Ingram/Baker and Taylor Publishers \$ 6,987 = MARC and processing fees | \$56,694 |



Mr. Causey and Sampson County Board of Commissioners:

I am pleased to present the Parks & Recreation budget for 2023-2024 for your review.

The fee structure for our department has been closely reviewed and revised. Program participation fees will remain at \$30 per participant, however a multi child discount will no longer be offered. Late fees have also been increased from \$5 to \$10 per participant. As a direct result, revenues for the Recreation department are expected to increase by \$10,600. During the 2022-2023 budget our department lost half of our parttime staff due to low hourly wages (\$7.25). After a mid-year review parttime salaries were increased to \$8.00 to combat the shortage. With an increase of nearly 200 participants it is to be expected that parttime hours have increased in each district. These positions are used to open/close (7) gyms four nights a week during volleyball/basketball, scorekeeper/clock all sports, officiate ages 6-9, practice/game setup/tear down, and much more. Using parttime staff to officiate for ages 6-9 reduces the cost of officials from \$20 per game to \$10 per game.

Equipment items requested for replacement are, one John Deere Bunker Rake and one laptop. The current field machine is more than 15 years old and can no longer be repaired due to extensive wear on the engine. The Bunker rake is used to maintain 12 infields, biweekly drags for practices and prepared for over 190 games last year. This piece of equipment is vital to the department. The laptop requested will replace a computer that has reached its useful life expectancy of 5 years.

Thank you in advance for your continued support of the Parks & Recreation Department.

Sincerely,

Dana Hall
Director
Sampson County Parks, Recreation, & Aging Service

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|-----------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 11761200 RECREATION | | | | | |
| 512100 SALARIES | 355,474.00 | 282,064.18 | 321,658.00 | 321,658.00 | |
| 512101 SALARY ADJUSTMENTS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 512200 OVERTIME SALARIES | 0.00 | 13.56 | 0.00 | 0.00 | |
| 512600 PART-TIME SALARIES | 29,095.00 | 24,714.93 | 76,730.00 | 76,730.00 | |
| 512601 P/T SALARIES-OFFICIALS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 512700 LONGEVITY | 1,306.00 | 1,920.09 | 1,920.00 | 1,920.00 | |
| 518100 FICA | 24,305.00 | 18,778.32 | 25,117.00 | 25,117.00 | |
| 518120 MEDICARE FICA | 5,685.00 | 4,391.84 | 5,875.00 | 5,875.00 | |
| 518200 RETIREMENT | 44,955.00 | 34,475.67 | 41,710.00 | 41,710.00 | |
| 518300 GROUP INSURANCE | 76,464.00 | 55,734.75 | 82,080.00 | 82,080.00 | |
| 518400 DENTAL INSURANCE | 2,772.00 | 1,774.66 | 2,772.00 | 2,772.00 | |
| 518600 WORKMEN'S COMPENSATION INS | 11,000.00 | 0.00 | 11,000.00 | 11,000.00 | |
| 518700 CAFETERIA FEES | 120.00 | 64.29 | 120.00 | 120.00 | |
| 518901 401K COUNTY CONTRIBUTION | 14,000.00 | 9,999.32 | 16,179.00 | 16,179.00 | |
| 521300 UNIFORMS | 525.00 | 0.00 | 1,000.00 | 1,000.00 | |
| 525100 GAS, OIL AND TIRES | 18,500.00 | 15,248.87 | 20,480.00 | 20,480.00 | |
| 526100 OFFICE SUPPLIES | 400.00 | 197.59 | 250.00 | 250.00 | |
| 526200 DEPARTMENTAL SUPPLIES | 2,500.00 | 2,122.26 | 3,431.00 | 3,431.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|--------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 11761200 RECREATION | | | | | |
| 526201 DEPT SUPPLIES EQUIPMENT | 6,033.00 | 6,268.00 | 1,648.00 | 1,648.00 | _____ |
| 529900 MISCELLANEOUS EXPENSES | 450.00 | 334.93 | 100.00 | 100.00 | _____ |
| 531100 TRAVEL | 2,800.00 | 2,958.71 | 3,930.00 | 3,930.00 | _____ |
| 531700 TRAVEL ALLOWANCE | 4,800.00 | 4,000.00 | 4,800.00 | 4,800.00 | _____ |
| 532100 TELEPHONE AND POSTAGE | 7,800.00 | 6,504.70 | 7,307.00 | 7,307.00 | _____ |
| 532500 POSTAGE | 200.00 | 0.00 | 150.00 | 150.00 | _____ |
| 534100 PRINTING | 500.00 | 0.00 | 200.00 | 200.00 | _____ |
| 535200 MAINT/REPAIR - EQUIPMENT | 11,000.00 | 6,966.83 | 10,490.00 | 10,490.00 | _____ |
| 535300 MAINT/REPAIR - VEHICLES | 2,500.00 | 2,017.49 | 500.00 | 500.00 | _____ |
| 537000 ADVERTISING | 350.00 | 199.90 | 350.00 | 350.00 | _____ |
| 539300 CONTRACTED TEMPORARY HELP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 539500 EMPLOYEE TRAINING | 2,000.00 | 629.78 | 3,070.00 | 3,070.00 | _____ |
| 543000 RENTAL - EQUIPMENT | 2,000.00 | 2,207.11 | 3,280.00 | 3,280.00 | _____ |
| 544000 CONTRACTED SERVICES | 50,000.00 | 29,551.30 | 32,260.00 | 32,260.00 | _____ |
| 544001 CONT SVCS- MASTER PLAN | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 544003 CONT. SER WEST PARK CONST MGR | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 545000 INSURANCE AND BONDS | 10,000.00 | 420.00 | 10,000.00 | 10,000.00 | _____ |
| 549100 DUES AND SUBSCRIPTIONS | 4,300.00 | 3,491.25 | 4,395.00 | 4,395.00 | _____ |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|---------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 11761200 RECREATION | | | | | |
| 550010 CLINTON RECREATION CAP OUTLAY | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 551000 CAP OUTLAY-OFFICE FURN & EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 552000 CAPITAL OUTLAY - DATA PROCESS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 554000 CAPITAL OUTLAY - VEHICLES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 554008 CAP OUTLAY-VEHICLES FINANCED | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 555000 CAPITAL OUTLAY - OTHER EQUIP | 0.00 | 0.00 | 19,043.00 | 19,043.00 | _____ |
| 558000 CAPITAL OUTLAY BUILDINGS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 558010 CLINTON REC-MULTIPURPOSE BLDG | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 558200 CAP OUTLAY-BLDG IMPROVEMENTS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 559000 CAP OUTLAY - OTHER IMPROVEMENT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 563427 CLINTON RECREATION-CURR EXP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 581001 TRANSFER OF FUNDS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total RECREATION | 691,834.00 | 517,050.33 | 711,845.00 | 711,845.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|---------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 11761201 RECREATION - PROGRAMS | | | | | |
| 521300 UNIFORMS | 20,000.00 | 21,989.95 | 22,050.00 | 22,050.00 | _____ |
| 526215 SPORTS PROGRAMS (RECREATION) | 28,000.00 | 23,703.40 | 28,605.00 | 28,605.00 | _____ |
| 529900 MISCELLANEOUS EXPENSES | 500.00 | 47.00 | 250.00 | 250.00 | _____ |
| 533000 UTILITIES | 20,000.00 | 11,721.14 | 20,000.00 | 20,000.00 | _____ |
| 535100 MAINT/REPAIR - BUILDINGS/GRNDS | 13,000.00 | 14,037.73 | 16,000.00 | 16,000.00 | _____ |
| 535300 MAINT/REPAIR - VEHICLES | 2,500.00 | 0.00 | 295.00 | 295.00 | _____ |
| 537000 ADVERTISING | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 541000 RENTAL FEES - BUILDINGS | 8,000.00 | 3,888.59 | 5,500.00 | 5,500.00 | _____ |
| 544000 CONTRACTED SERVICES | 5,000.00 | 4,135.82 | 4,400.00 | 4,400.00 | _____ |
| 544200 CULTURAL PROGRAMS (RECREATION) | 100.00 | 0.00 | 0.00 | 0.00 | _____ |
| 544201 AFTERSCHOOL/SUMMER PROGRAM | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 555000 CAPITAL OUTLAY - OTHER EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 559010 WATERWAYS - RIVER ACCESS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 559011 GARLAND PARK IMPROVEMENTS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 559012 HARRELLS PARK IMPROVEMENTS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 559013 TURKEY PARK DEVELOPMENT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 596000 TRANS TO RECREATION PARK PROJ | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total RECREATION - PROGRAMS | 97,100.00 | 79,523.63 | 97,100.00 | 97,100.00 | |

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2023 - 2024**

| <u>Recreation Job Title</u> | <u>Position</u> | <u>Grade</u> | <u>Current Salary</u> | <u>Recommended Salary</u> | <u>Approved Salary</u> |
|---------------------------------------|---------------------|--------------|---------------------------|-------------------------------|----------------------------|
| Recreation Coordinator | 61210 | 68 | 43,224 | 43,224 | |
| Recreation Coordinator | 61203 | 68 | 43,224 | 43,224 | |
| Parks & Recreation/Aging Director | 61200 | 78 | 63,052 | 63,052 | |
| Recreation Manager | 61205 | 73 | 59,928 | 59,928 | |
| Recreation Coordinator | 61202 | 68 | 41,040 | 41,040 | |
| Facilities Maintenance Assistant | 61213 | 64 | 35,556 | 35,556 | |
| Facilities Maintenance Superintendent | 61204 | 72 | 59,472 | 59,472 | |
| Admin Support Spec II | 61201 | 64 | 19,386 | 19,386 | |
| | | | 321,658 | 321,658 | |
| | Permanent Positions | | 7.20 | 7.20 | |

Budgeted salary amounts are subject to review and may be adjusted.

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2023 - 2024**

| | | |
|-------------------------------|--------|---------|
| 512100-Salaries | | 321,658 |
| 512101-Salary Adj | | - |
| 512120-Supplement | | - |
| 512200-Overtime | | - |
| 512300-Shift Deferential Pay | | - |
| 512400-On-Call Pay | | - |
| 512600-Part-Time | | 76,730 |
| 512700-Longevity | | 1,920 |
| 531700-Travel/Phone allowance | | 4,800 |
| 518100-FICA | 6.20% | 25,117 |
| 518120-Medicare FICA | 1.45% | 5,875 |
| 518200-Retirement | 12.89% | 41,710 |
| 518300-Group Insurance | 950 | 82,080 |
| 518400-Dental Insurance | 32 | 2,772 |
| 518901-401K Reg EE | 5.00% | 16,179 |

Budgeted salary amounts are subject to review and may be adjusted.

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Parks and Recreation

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---------------------|--|--------|
| 11761200-521300 | Staff Uniforms: FT (\$600) PT(\$400) Tees \$8, Polos \$21.50, Long Sleeve \$22.00 | 1,000 |
| 11761200-525100 | Gas: 6mths Average 549, 6mths Average 400, \$18,500, (6) Oil Change \$480, | |
| 11761200-526100 | (8) Vehicle Tires \$1000, (5) Trailer Tires \$500 | 20,480 |
| | Cardstock, Paint Pens, Pens/Pencils, Day Planners | 250 |
| | Paper 14 Cases (\$40) \$560, Park Bathroom Supplies \$500, Printer Ink \$450, Banner | |
| | Paper \$250, Air Tags/Cases for Keys \$481, Security Cameras \$640, First Aid \$300, | |
| 11761200-526200 | Cleaning Supplies \$250 | 3,431 |
| 11761200-529900 | Misc | 100 |
| | NCRPA Con (5): Hotel \$1665/Per Diem \$890, Athletic Directors Workshop (1): Hotel | |
| | \$350/Per Diem \$100, Directors Con (1): Hotel \$300/Per Diem \$100, Sports Turf | |
| 11761200-531100 | Managers Con (2):Hotel \$275/Per Diem \$250 | 3,930 |
| 11761200-531700 | Travel Allowance Director \$400 monthly | 4,800 |
| 11761200-532100 | ITS: \$21.18 Mthly, Verizon: \$288.68 Mthly, STAR: \$299 Mthly | 7,307 |
| 11761200-532500 | Stamps for Coaches Thank You Notes | 150 |
| 11761200-534100 | Business Cards | 200 |
| | Bunker Rake/Reel Mower Repair/Service: \$1000, Blades/Belts: \$2000, | |
| | Trailer/Equipment Welding Repair \$1000, Trailer Boards/Lights \$500, Parts/Materials | |
| | \$1000, Irrigation Repair \$2000, Fencing Repair \$2000, Replace Blower \$690, Replace | |
| 11761200-535200 | Weed Trimmer \$300 | 10,490 |
| 11761200-535300 | Main/Repair Vehicles: | 500 |
| 11761200-537000 | Canva: \$150, ClickSend Messaging \$200 | 350 |
| | NCRPA Con (5): \$1775, ADW(1): \$180, Directors Con(1): \$115, SFMA: \$220, CPR | |
| 11761200-539500 | (7): \$140, CPSI (1): \$640 | 3,070 |
| 11761200-543000 | Office Value: 8mths \$60, 4mths (School Flyers) \$700 | 3,280 |
| | Booking Agent/Game Officials: Booking Fee: \$3260, 375 Games/\$40 per official | |
| 11761200-544000 | (Football (3), Basketball/Baseball (2), Softball (1), Soccer (1) | 33,260 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Parks and Recreation

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---------------------|---|--------|
| 11761200-549100 | RecDesk: \$2650, NCRPA: \$270, SFMA: \$60, NRPA: \$360, Dixie Franchise Fees: \$755, SWAC: \$300 | 4395 |
| 11761201-521300 | Sports Uniforms: Jerseys Flag Football (200)/Volleyball (115)/Baseball (420)/Softball (125)/Soccer (185) (YS-AXL) \$8.65, \$9.65 Coaches (2XL-4XL), Basketball (345) \$12.25, Hats \$7.60, Allstar Jerseys (117) \$14.95, Allstar Hats (67) \$18.00 | 22,050 |
| 11761201-526215 | Football Helmet Recon: (160) \$55per/\$200 Shipping, Football Helmets (10) \$185 each, Football Pants (20) \$30 each, Jaw Pads \$300, Flag Belts (10) \$150 set, Basketball Drop Down Goals (2) \$2100 each, Basketballs (12) \$70 each, Tees (6) \$80 each, Pitching Machines (5) \$160 each, Bats (6) \$50 each, Practice Baseballs (20 Case) \$45 case, Game Baseballs (10) \$60 case, Catchers Eq (6) \$210 set, Catchers Mitt (6) \$50 each, Softballs (8 cases) \$75 case, Sports Medals for champion/runner up \$1000, Chalk (112) \$6.77 each, Paint (360) \$4.95 each, Turface (80) \$15.33 each, Mound Clay (20) \$15.52 each | 28,605 |
| 11761201-529900 | MISCELLANEOUS EXPENSES | 250 |
| 11761201-533000 | Roseboro Water: \$42mth, CBP Water \$30mth, CBP Power \$695mth, WDP Power \$450 Main Repair \$6000, Parts \$1000, \$9000 (Pre emergent 37acres, Ant Treatment | 20,000 |
| 11761201-535100 | 37acres, Fertilizer outfields only | 16,000 |
| 11761201-535300 | MAINT/REPAIR - VEHICLES | 295 |
| 11761201-537000 | ADVERTISING | - |
| 11761201-541000 | GFL Dumpsters (CBP/WDP)\$350mth, Portable Toilets (CBP,MES,HES) \$1300 | 5,500 |
| 11761201-544000 | Run Power to Building at WDP \$2000, Sew Football Straps \$400, Repair Electrical Issue | 4,400 |
| 11761201-544200 | CULTURAL PROGRAMS (RECREATION) | - |

**SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - EQUIPMENT REQUEST
(Use for items that cost between \$1,000 and \$2,499)**

Fiscal Year: 2023-2024

Department: Parks and Recreation

| Account Number Item Description | Requested | | | Recommended | | Approved | |
|---------------------------------------|-----------|-----------|----------|-------------|----------|----------|--------|
| | Quantity | Cost Each | Amount | Quantity | Amount | Quantity | Amount |
| Dell Laptop, Docking Station, Screens | 1 | 1648 | 1,648.00 | 1 | 1,648.00 | | |
| | | | | | | | |

**SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - CAPITAL OUTLAY REQUEST**

Fiscal Year: 2023-2024

Department: Parks and Recreation

| Account Number Item Description | Requested | | | Recommended | | Approved | |
|------------------------------------|-----------|-----------|-----------|-------------|-----------|----------|--------|
| | Quantity | Cost Each | Amount | Quantity | Amount | Quantity | Amount |
| John Deere Bunker Rake | 1 | 19043 | 19,043.00 | 1 | 19,043.00 | | |

NORTH CAROLINA'S
SAMPSON COUNTY
OFFICE of the COUNTY MANAGER

MEMORANDUM

TO: Board of Commissioners
Edwin W. Causey, County Manager

FROM: Stephanie P. Shannon, Clerk to the Board

RE: **FY 2023-2024 Requested Budget (Special Appropriations)**

Attached is the proposed budget for the Special Appropriations department. There were no new requests for special appropriations this year. The requested budget is the same as the previous fiscal year. As a reminder:

Mid Carolina RPO -The annual match for the Rural Transportation Organization is calculated based on funding received from NCDOT. We have not received anticipated total state funds for the upcoming year and are therefore requesting the same amount as last year.

DOM HCA - CAC committees perform their statutorily prescribed duties visiting nursing and community care homes. No changes are requested for the upcoming fiscal year.

Sampson County History Museum has requested funding in the amount of \$67,276 (of their total budget of \$74,276). We recommend the same allocation as last year - \$60,000.

Sampson County History Museum
313 Lisbon Street, P.O. Box 786
Clinton, N.C. 28329

March 10, 2023

Sampson County Board of Commissioners
P.O. Box 257
Clinton, N.C. 28329

Dear Sampson County Board of Commissioners,

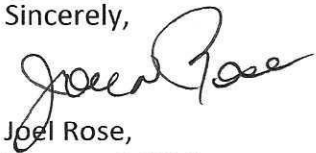
On behalf of the Sampson County History Museum Board of Directors we submit the following for FY July 1, 2022 – June 30, 2023:

| | |
|--|-----------------|
| Proposed Operating Budget (attached) | \$74,276 |
| Projected Revenue for Operations (attached) | \$7,000 |
| | <hr/> |
| Total funding requested from the County | \$67,276 |

Thank you again for your time and consideration of our Board's request. As the museum continues to grow, we have found that the museum is a destination for not just the locals, but many out-of-towners as well. The county's funding is the key to the museum's operation and success. We appreciate all the support we have received from the Sampson County Board of Commissioners over the years.

If additional information is needed, please feel free to contact Joel Rose, Museum Director, at 910-590-0007 or Kay Raynor, Board President, at 910-305-1534.

Sincerely,



Joel Rose,
Director SCHM



Kay Raynor,
President, SCHM Board

Sampson County History Museum
Projected Revenue FY July 1, 2023 – June 30, 2024

| | |
|--|----------------|
| Contribution from the City of Clinton | \$6,000 |
|--|----------------|

Public Contributions:

| | |
|---------------------|--------------|
| Donation Box | \$500 |
| Individuals | \$500 |

| | |
|--|-----------------------|
| Projected revenue for operations: | <u>\$7,000</u> |
|--|-----------------------|

*Annual Membership Campaign Estimate: \$9,000

(*Use of these funds from the campaign is restricted to special projects, educational programs, exhibits, guest speakers, and unexpected building repairs.)

| | |
|--|-----------------|
| Proposed budget for FY July 1, 2023 – June 30, 2024 | \$74,276 |
|--|-----------------|

| | |
|---|----------------|
| Projected funding from City of Clinton + donations | \$7,000 |
|---|----------------|

| | |
|--|------------------------|
| Total funding requested from the County | <u>\$67,276</u> |
|--|------------------------|

Sampson County History Museum

Proposed Budget Fiscal Year July 1, 2023-June 30, 2024

| ITEMS | DESCRIPTION | AMOUNTS |
|---------------------------|---|---------------|
| Insurance | Fire, accident, liability | 3,500 |
| Alarm System | Burglary & Fire (ten buildings), outdoor security cameras | 1,300 |
| Post Office Box | Rental | 200 |
| Utilities | Progress Energy (11 buildings) | 10,500 |
| Heating | Piedmont Natural Gas - Main building | 1,200 |
| | Parker Gas - Holmes House & Wooten Store | 1,000 |
| Internet | Internet, Web Page, Phone, Arlo doorbell subscrip. | 1,100 |
| Office | Supplies, photo paper, envelopes, printer ink | 2,000 |
| Postage | Mailing invoices, letters, membership, flyers, etc. | 300 |
| Pest Control | Main building & grounds | 900 |
| Supplies | COVID & cleaning supplies, toilet paper, paper towels | 500 |
| Artifact Preserv./Display | Acid free folders, storage boxes, gloves, frames, cases, stands, ect. | 400 |
| Advertising & Printing | Promoting special events, brochures, billboards, magazine ads | 2,000 |
| Maintenance | Maintenance of all eleven buildings and structures | 5,500 |
| Accounting fees | Rouse & Peterson | 3,500 |
| Personnel | Director 24 hours | 23,000 |
| | Museum Curator 18 hours | 15,476 |
| Lawn Care | | 1,500 |
| Prof. Memberships | | 200 |
| Bank Fees | | 200 |
| | | |
| | TOTAL | 74,276 |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11761700 SPECIAL APPROPRIATIONS | | | | | |
| 506102 MISCELLANEOUS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 506103 CLINTON ALL-AMERICA CITY AWARD | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 506105 DOM HCA COMMITTEE | 300.00 | 0.00 | 300.00 | 300.00 | _____ |
| 506132 SAMPSON HISTORY MUSEUM | 60,000.00 | 55,000.00 | 60,000.00 | 60,000.00 | _____ |
| 506142 RURAL TRANSP PLANNING ORG (RPO | 6,688.00 | 6,688.00 | 6,688.00 | 6,688.00 | _____ |
| 506148 HARRELLS COMMUNITY CTR | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total SPECIAL APPROPRIATIONS | 66,988.00 | 61,688.00 | 66,988.00 | 66,988.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11891110 DEBT SERVICE | | | | | |
| 519201 CLOSING COSTS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 571000 DEBT PAYMENT | 260,000.00 | 0.00 | 260,000.00 | 260,000.00 | _____ |
| 571001 DEBT SVC - CIVIC CTR & SCC | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 571002 DEBT SERVICE TOWER | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 596000 TRANSFER TO DEBT RESERVE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total DEBT SERVICE | 260,000.00 | 0.00 | 260,000.00 | 260,000.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11998110 TRANSFERS OUT | | | | | |
| 596012 TR TO PUBLIC WKS DEBT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 596013 CONTRIB HUMAN SVCS BLDG DEBT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 596014 CONTRIB DETENTION CTR DEBT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 596015 TR TO BLDG RENO DEBT SVC | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 596050 CONTRIBUTION TO AGING | 95,395.00 | 0.00 | 416,580.00 | 396,580.00 | _____ |
| 596051 CONT TO AIRPORT CAPITAL RES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 596053 CONTRIBUTION TO DSS | 6,332,358.00 | 0.00 | 6,637,438.00 | 6,637,438.00 | _____ |
| 596054 CONTRIBUTIO TO HEALTH DEPT | 1,731,809.00 | 0.00 | 1,755,809.00 | 1,755,809.00 | _____ |
| 596055 CONT TO FND 31 DEBT RESERVE | 1,835,984.00 | 0.00 | 1,835,984.00 | 1,835,984.00 | _____ |
| 596056 COOPERATIVE EXT - DEBT SVC | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 596057 CONTRIBUTION TO REVALUATION | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 596058 CONTRIBUTION TO TAB | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 596060 TRANSFER TO WATER DISTRICT II | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 596061 TR COUNTY SCH BLDG MANT RES | 0.00 | 0.00 | 225,000.00 | 225,000.00 | _____ |
| 596062 TR CITY SCH BLDG MAINT RESERVE | 0.00 | 0.00 | 112,500.00 | 112,500.00 | _____ |
| 596063 TR SCC BLDG MAINT RESERVE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 596064 CONTRIB TO AGRI-EXPO CENTER | 426,124.00 | 0.00 | 412,142.00 | 412,142.00 | _____ |
| 596065 CONT TO INSURANCE FOR RETIREES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11998110 TRANSFERS OUT | | | | | |
| 596068 FUND 32 DEBT RESERVE | 3,375,014.00 | 0.00 | 3,375,014.00 | 3,375,014.00 | <hr/> |
| 596073 TR TO EDUCATION BLDG RESERVE | 0.00 | 0.00 | 0.00 | 0.00 | <hr/> |
| 596076 TR COUNTY BLDG MAINT RESERVE | 0.00 | 0.00 | 350,000.00 | 350,000.00 | <hr/> |
| Total TRANSFERS OUT | 13,796,684.00 | 0.00 | 15,120,467.00 | 15,100,467.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11999000 CONTINGENCY | | | | | |
| 509700 CONTINGENCY | 380,910.00 | 0.00 | 380,910.00 | 380,910.00 | _____ |
| 509701 SPECIAL CONTINGENCY | 0.00 | 0.00 | 3,000,000.00 | 3,000,000.00 | _____ |
| Total CONTINGENCY | 380,910.00 | 0.00 | 3,380,910.00 | 3,380,910.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 11999000 CONTINGENCY | | | | | |
| Fund Total | 70,967,339.00 | 47,145,175.70 | 84,977,120.00 | 79,313,859.00 | |

SAMPSON COUNTY HEALTH DEPARTMENT

Wanda Robinson
Health Director



360 County Complex Rd., Suite 200
Clinton, NC 28328

To: Edwin Causey, County Manager
From: Wanda Robinson, Health Director
Subject: 2023-2024 Budget
Date: March 31, 2023

The budget for Fiscal Year 2023-2024 is being submitted for the Sampson County Health Department. The revenues are very conservative but obtainable.

The total budget for the Health Department is \$5,394,272 and Solid Waste \$1,276,845.

County contributions requested is \$1,755,809 which is \$24,000 more than last year. We were able to absorb \$55,807 of the estimated additional needed for:

- | | |
|---|----------|
| • Group & Dental Insurance increase | \$40,836 |
| • Employee salary increase effective (1/1/23) | \$46,680 |
| • Retirement estimated increase | \$6,705 |

Listed below are the issues the health department will be facing in the next fiscal year.

1. Medicaid Managed Care:
 - a. Medicaid Managed Care continues to be a learning process. We have had multiple issues with late payments, fee changes, billing issues and trying to meet the needs of six different payors. The Department of Health Benefits (DHB) continues to work with public health and DHHS. We are currently still receiving payment from the 1st Quarter (July 2022).
 - b. Health Choice will be moving to Medicaid Managed Care and will be covered by the prepaid health plans. This will create additional revenue but also additional work on our billing staff.
 - c. Medicaid expansion if approved, will provide additional coverage for residents including those on private insurance. The impact for services in the health department are unknown but we are hoping that there will be additional revenue for the health department.
2. Requesting Reclassification for the WIC Nutritionist I to a Nutritionist II. She will be taking on additional duties such as Breastfeeding Peer Manager , which includes

supervising a staff member, Designated Breastfeeding expert and back up supervisor for the WIC staff.

3. Group Insurance cost for each county employee and retiree is increasing from \$885 per month to \$950 per month. This is an annual increase of \$780 per employee and retiree. We currently have 44 funded positions and 7 retirees. This \$65 per month increase, per employee and retiree, will result in a total increase of \$39,780 in insurance.

Dental insurance will increase in the amount of \$1056. There will also be a change in the retirement for employees from 12.6% to 12.89%, which will result in an estimated increase of \$6705.

4. There was a loss of funding from the state for the Infant Mortality Reduction Grant-\$63,500 and the non-Medicaid Maternity Outreach Grant-\$45,817. The Infant Mortality Grant was used to purchase long term Contraceptives and the non-Medicaid grant provided Care Coordination for non-Medicaid pregnant females. State funding will be used to offset this loss.

Other state funding decrease will be PHP&R- \$4697.

5. Plans are underway to purchase new software for the Environmental Health Onsite/Water Program – iWorQ. The cost of the new software is estimated at \$24,000. This program will improve the overall efficiency of the department.
6. Please note that the Health Department currently has \$403,469 of COVID funding from the state. This funding will carry over to next fiscal year. Plans are underway to use the funds for enhancements in the Health Department through repairs and other needs.

In conclusion, the past year has been a challenge. The Health Department continues to be a “safety net” provider which means that we provide access and medical care to those in need without regard to race, creed or the inability to pay.

I do want to express our gratitude for your assistance, support, and understanding of public health services.

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 12535110 GENERAL ADMINISTRATION REVENUE | | | | | |
| 403321 JOBS - TRAVEL | 0.00 | 0.00 | 0.00 | 0.00 | |
| 404000 STATE ASSISTANCE | -50,506.00 | -34,902.27 | -48,734.00 | -48,734.00 | |
| 404079 LOCAL-INSURANCE | 0.00 | 0.00 | 0.00 | 0.00 | |
| 404080 LOCAL - LAB FEES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 404081 LOCAL - OTHER FEES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 404082 LOCAL - HEPATITIS/RABIES FEES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 404083 TXIX - FEES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 404096 TRANS FRM OTHER HLTH PROGRAMS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 404097 FUND BALANCE APPROP - TXIX | 0.00 | 0.00 | 0.00 | 0.00 | |
| 404098 COUNTY CONTRIBUTION | -21,319.00 | 0.00 | -23,277.00 | -23,277.00 | |
| 404099 FUND BALANCE APPROP - LOCAL | 0.00 | 0.00 | 0.00 | 0.00 | |
| 408900 MISCELLANEOUS REVENUE | -3,612.00 | -3,310.45 | -3,612.00 | -3,612.00 | |
| 409800 FUND BAL APPROP - ENCUMBRANCES | 0.00 | 0.00 | 0.00 | 0.00 | |
| Total GENERAL ADMINISTRATION REVENUE | -75,437.00 | -38,212.72 | -75,623.00 | -75,623.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 12535112 SCHOOL NURSE INITIATIVE | | | | | |
| 404000 STATE ASSISTANCE | -599,383.00 | -453,383.73 | -400,000.00 | -400,000.00 | <hr/> |
| Total SCHOOL NURSE INITIATIVE | -599,383.00 | -453,383.73 | -400,000.00 | -400,000.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 12535114 BCCCP WISEWOMAN REVENUE | | | | | |
| 404000 STATE ASSISTANCE | -7,050.00 | -2,370.00 | -7,325.00 | -7,325.00 | <hr/> |
| 404098 COUNTY CONTRIBUTION | 0.00 | 0.00 | 0.00 | 0.00 | <hr/> |
| Total BCCCP WISEWOMAN REVENUE | -7,050.00 | -2,370.00 | -7,325.00 | -7,325.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 12535115 RURAL HEALTH | | | | | |
| 404000 STATE ASSISTANCE | 0.00 | -150,000.00 | -150,000.00 | -150,000.00 | _____ |
| 404099 FUND BALANCE APPROP | -134,351.00 | 0.00 | -68,881.00 | -68,881.00 | _____ |
| Total RURAL HEALTH | -134,351.00 | -150,000.00 | -218,881.00 | -218,881.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 12535123 CARES ACT COVID RESPONSE | | | | | |
| 404000 STATE ASSISTANCE | -256,604.00 | -201,828.24 | -351,920.00 | -351,920.00 | <hr/> |
| Total CARES ACT COVID RESPONSE | -256,604.00 | -201,828.24 | -351,920.00 | -351,920.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 12535124 ENCHANCING DETECTION COVID | | | | | |
| 404000 STATE ASSISTANCE | -1,382,938.00 | -130,913.24 | -51,549.00 | -51,549.00 | <hr/> |
| Total ENCHANCING DETECTION COVID | -1,382,938.00 | -130,913.24 | -51,549.00 | -51,549.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|---|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 12535125 COMMUNICABLE DISEASE REVENUES | | | | | |
| 404000 STATE ASSISTANCE | -38,430.00 | -111,978.72 | -210,059.00 | -210,059.00 | |
| 404001 STATE ASSISTANCE-TB | -88,812.00 | -49,623.99 | -87,972.00 | -87,972.00 | |
| 404002 STATE ASSISTANCE-HIV | -500.00 | -400.00 | -500.00 | -500.00 | |
| 404003 STATE ASSISTANCE-STD | -1,690.00 | -102.87 | -1,690.00 | -1,690.00 | |
| 404079 LOCAL-INSURANCE | -22,772.00 | -6,172.89 | -22,772.00 | -22,772.00 | |
| 404081 LOCAL - OTHER FEES | -7,436.00 | -7,271.98 | -9,062.00 | -9,062.00 | |
| 404083 TXIX - FEES | -31,816.00 | -15,992.92 | -31,816.00 | -31,816.00 | |
| 404084 MEDICAID COST SETTELMENT | -1,070.00 | 0.00 | -1,070.00 | -1,070.00 | |
| 404085 TRI-COUNTY CONTRIBUTION | 0.00 | 0.00 | 0.00 | 0.00 | |
| 404096 TRANS FRM OTHER HLTH PROGRAMS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 404097 FUND BALANCE APPROP - TXIX | 0.00 | 0.00 | 0.00 | 0.00 | |
| 404098 COUNTY CONTRIBUTION | -182,402.00 | 0.00 | -161,345.00 | -161,345.00 | |
| 404099 FUND BALANCE APPROP - LOCAL | 0.00 | 0.00 | 0.00 | 0.00 | |
| 408401 DONATIONS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 408900 MISCELLANEOUS REVENUE | 0.00 | -150.00 | 0.00 | 0.00 | |
| Total COMMUNICABLE DISEASE REVENUE | -374,928.00 | -191,693.37 | -526,286.00 | -526,286.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 12535151 ADULT HEALTH REVENUES | | | | | |
| 404000 STATE ASSISTANCE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 404079 LOCAL-INSURANCE | -20,428.00 | -6,907.71 | -20,428.00 | -20,428.00 | _____ |
| 404081 LOCAL - OTHER FEES | -15,548.00 | -18,734.59 | -26,218.00 | -26,218.00 | _____ |
| 404083 TXIX - FEES | -7,774.00 | -4,025.94 | -7,774.00 | -7,774.00 | _____ |
| 404084 MEDICAID COST SETTLEMENT | -1,428.00 | 0.00 | -1,428.00 | -1,428.00 | _____ |
| 404096 TRANS FRM OTHER HLTH PROGRAMS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 404097 FUND BALANCE APPROP - TXIX | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 404098 COUNTY CONTRIBUTION | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 404099 FUND BALANCE APPROP - LOCAL | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 408900 MISCELLANEOUS REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total ADULT HEALTH REVENUES | -45,178.00 | -29,668.24 | -55,848.00 | -55,848.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 12535155 HEALTH PROMOTION REVENUES | | | | | |
| 404000 STATE ASSISTANCE | -34,354.00 | -27,201.94 | -34,178.00 | -34,178.00 | _____ |
| 404079 LOCAL-INSURANCE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 404081 LOCAL - OTHER FEES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 404083 TXIX - FEES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 404086 HLTH - AMERICAN HEART ASSOC. | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 404096 TRANS FRM OTHER HLTH PROGRAMS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 404097 FUND BALANCE APPROP - TXIX | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 404098 COUNTY CONTRIBUTION | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 404099 FUND BALANCE APPROP - LOCAL | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 408900 MISCELLANEOUS REVENUE | -1,000.00 | 0.00 | -1,000.00 | -1,000.00 | _____ |
| Total HEALTH PROMOTION REVENUES | -35,354.00 | -27,201.94 | -35,178.00 | -35,178.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 12535156 BREAST & CERVICAL CANCER REV | | | | | |
| 404000 STATE ASSISTANCE | -12,325.00 | -9,910.00 | -13,350.00 | -13,350.00 | _____ |
| 404079 LOCAL-INSURANCE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 404081 LOCAL - OTHER FEES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 404098 COUNTY CONTRIBUTION | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 404099 FUND BALANCE APPROP - LOCAL | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 408401 DONATIONS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 408900 MISCELLANEOUS REVENUE | -7,000.00 | -9,100.00 | -5,000.00 | -5,000.00 | _____ |
| Total BREAST & CERVICAL CANCER REV | -19,325.00 | -19,010.00 | -18,350.00 | -18,350.00 | |

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|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 12535160 IMMUNIZATION ACTION PLAN REV | | | | | |
| 404000 STATE ASSISTANCE | -18,974.00 | -16,291.98 | -18,974.00 | -18,974.00 | _____ |
| 404079 LOCAL-INSURANCE | -50,282.00 | -103,033.75 | -148,984.00 | -148,984.00 | _____ |
| 404081 LOCAL - OTHER FEES | -5,592.00 | -11,623.30 | -14,934.00 | -14,934.00 | _____ |
| 404083 TXIX - FEES | -33,468.00 | -47,997.12 | -56,752.00 | -56,752.00 | _____ |
| 404084 MEDICAID COST SETTLEMENT | -2,185.00 | 0.00 | -2,185.00 | -2,185.00 | _____ |
| 404096 TRANS FRM OTHER HLTH PROGRAMS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 404097 FUND BALANCE APPROP - TXIX | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 404098 COUNTY CONTRIBUTION | -83,002.00 | 0.00 | -32,910.00 | -32,910.00 | _____ |
| 404099 FUND BALANCE APPROP - LOCAL | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 408900 MISCELLANEOUS REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total IMMUNIZATION ACTION PLAN REV | -193,503.00 | -178,946.15 | -274,739.00 | -274,739.00 | |

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|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 12535162 INFANT MORTALITY REDUCTION REV | | | | | |
| 404000 STATE ASSISTANCE | -63,500.00 | -48,782.34 | 0.00 | 0.00 | <hr/> |
| Total INFANT MORTALITY REDUCTION REV | -63,500.00 | -48,782.34 | 0.00 | 0.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|--|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 12535163 MATERNAL HEALTH REVENUES | | | | | |
| 404000 STATE ASSISTANCE | -84,006.00 | -85,814.57 | -81,006.00 | -81,006.00 | _____ |
| 404003 MCC-STATE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 404079 LOCAL-INSURANCE | -4,146.00 | -4,433.95 | -4,146.00 | -4,146.00 | _____ |
| 404081 LOCAL - OTHER FEES | -16,014.00 | -12,941.24 | -16,014.00 | -16,014.00 | _____ |
| 404082 MARCH OF DIMES-GRANT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 404083 TXIX - FEES | -110,552.00 | -131,790.34 | -158,628.00 | -158,628.00 | _____ |
| 404084 MEDICAID COST SETTLEMENT | -13,643.00 | 0.00 | -13,643.00 | -13,643.00 | _____ |
| 404085 M.O.W. TITLE XIX - FEES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 404096 TRANS FRM OTHER HLTH PROGRAMS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 404097 FUND BALANCE APPROP - TXIX | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 404098 COUNTY CONTRIBUTION | -612,342.00 | 0.00 | -581,941.00 | -581,941.00 | _____ |
| 404099 FUND BALANCE APPROP - LOCAL | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 408900 MISCELLANEOUS REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total MATERNAL HEALTH REVENUES | -840,703.00 | -234,980.10 | -855,378.00 | -855,378.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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|--|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 12535164 FAMILY PLANNING REVENUES | | | | | |
| 404000 STATE ASSISTANCE | -129,687.00 | -123,067.34 | -140,507.00 | -140,507.00 | |
| 404079 LOCAL-INSURANCE | -28,898.00 | -16,142.23 | -28,898.00 | -28,898.00 | |
| 404081 LOCAL - OTHER FEES | -22,470.00 | -16,553.91 | -22,470.00 | -22,470.00 | |
| 404082 MARCH OF DIMES - GRANT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 404083 TXIX - FEES | -63,210.00 | -54,840.13 | -63,210.00 | -63,210.00 | |
| 404084 MEDICAID COST SETTLEMENT | -5,654.00 | 0.00 | -5,654.00 | -5,654.00 | |
| 404096 TRANS FRM OTHER HLTH PROGRAMS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 404097 FUND BALANCE APPROP - TXIX | 0.00 | 0.00 | 0.00 | 0.00 | |
| 404098 COUNTY CONTRIBUTION | -220,393.00 | 0.00 | -319,985.00 | -319,985.00 | |
| 404099 FUND BALANCE APPROP - LOCAL | 0.00 | 0.00 | 0.00 | 0.00 | |
| 408900 MISCELLANEOUS REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | |
| Total FAMILY PLANNING REVENUES | -470,312.00 | -210,603.61 | -580,724.00 | -580,724.00 | |

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|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 12535165 PREGNANCY CARE MGMT (PCM/OBCM) | | | | | |
| 404000 STATE ASSISTANCE | -45,817.00 | -39,459.67 | 0.00 | 0.00 | <hr/> |
| 404083 TXIX - FEES | -183,342.00 | -220,832.67 | -183,342.00 | -183,342.00 | <hr/> |
| 404097 FUND BALANCE APPROP - TXIX | -85,000.00 | 0.00 | -134,802.00 | -134,802.00 | <hr/> |
| Total PREGNANCY CARE MGMT (PCM/OBC | -314,159.00 | -260,292.34 | -318,144.00 | -318,144.00 | |

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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 12535167 WIC REVENUES | | | | | |
| 404000 STATE ASSISTANCE | -408,360.00 | -330,539.03 | -442,415.00 | -442,415.00 | _____ |
| 404096 TRANS FRM OTHER HLTH PROGRAMS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 404098 COUNTY CONTRIBUTION | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 408900 MISCELLANEOUS REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total WIC REVENUES | -408,360.00 | -330,539.03 | -442,415.00 | -442,415.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 12535168 CARE COORD FOR CHILDREN REV | | | | | |
| 404000 STATE ASSISTANCE | -16,114.00 | -14,771.16 | -16,114.00 | -16,114.00 | _____ |
| 404081 LOCAL - OTHER FEES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 404083 TXIX - FEES | -167,772.00 | -164,290.48 | -189,746.00 | -189,746.00 | _____ |
| 404096 TRANS FRM OTHER HLTH PROGRAMS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 404097 FUND BALANCE APPROP - TXIX | 0.00 | 0.00 | -42,208.00 | -42,208.00 | _____ |
| 404098 COUNTY CONTRIBUTION | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total CARE COORD FOR CHILDREN REV | -183,886.00 | -179,061.64 | -248,068.00 | -248,068.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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|---------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 12535169 CHILD HEALTH REVENUES | | | | | |
| 403321 JOBS - TRAVEL | 0.00 | 0.00 | 0.00 | 0.00 | |
| 404000 STATE ASSISTANCE | -42,094.00 | -16,829.45 | -36,474.00 | -36,474.00 | |
| 404079 LOCAL-INSURANCE | -1,576.00 | -498.00 | -1,576.00 | -1,576.00 | |
| 404081 LOCAL - OTHER FEES | -3,706.00 | -1,978.90 | -3,706.00 | -3,706.00 | |
| 404083 TXIX - FEES | -12,788.00 | -14,149.57 | -12,804.00 | -12,804.00 | |
| 404084 MEDICAID COST SETTLEMENT | -271.00 | 0.00 | -271.00 | -271.00 | |
| 404085 CH-MATERNAL OUTREACH-XIX | 0.00 | 0.00 | 0.00 | 0.00 | |
| 404087 TXIX - HEALTH CHECK | 0.00 | 0.00 | 0.00 | 0.00 | |
| 404096 TRANS FRM OTHER HLTH PROGRAMS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 404097 FUND BALANCE APPROP - TXIX | 0.00 | 0.00 | 0.00 | 0.00 | |
| 404098 COUNTY CONTRIBUTION | -73,866.00 | 0.00 | -73,866.00 | -73,866.00 | |
| 404099 FUND BALANCE APPROP - LOCAL | 0.00 | 0.00 | 0.00 | 0.00 | |
| 408900 MISCELLANEOUS REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | |
| Total CHILD HEALTH REVENUES | -134,301.00 | -33,455.92 | -128,697.00 | -128,697.00 | |

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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 12535181 ENVIRONMENTAL HEALTH REVENUES | | | | | |
| 404000 STATE ASSISTANCE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 404081 LOCAL - OTHER FEES | -189,710.00 | -144,155.00 | -189,710.00 | -189,710.00 | _____ |
| 404098 COUNTY CONTRIBUTION | -538,485.00 | 0.00 | -562,485.00 | -562,485.00 | _____ |
| 404099 FUND BALANCE APPROP - LOCAL | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total ENVIRONMENTAL HEALTH REVENUES | -728,195.00 | -144,155.00 | -752,195.00 | -752,195.00 | |

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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 12535183 FOOD AND LODGING REVENUES | | | | | |
| 404000 STATE ASSISTANCE | -11,416.00 | -8,086.00 | -11,416.00 | -11,416.00 | _____ |
| 404098 COUNTY CONTRIBUTION | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 404099 FUND BALANCE APPROP - LOCAL | -2,000.00 | 0.00 | -5,296.00 | -5,296.00 | _____ |
| Total FOOD AND LODGING REVENUES | -13,416.00 | -8,086.00 | -16,712.00 | -16,712.00 | |

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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 12535192 STATE - BIOTERRORISM | | | | | |
| 404000 STATE ASSISTANCE | -40,937.00 | -33,770.62 | -36,240.00 | -36,240.00 | <hr/> |
| 404001 BIO-TERRORISM COMMUNICATION | 0.00 | 0.00 | 0.00 | 0.00 | <hr/> |
| 404099 FUND BALANCE APPROP - LOCAL | 0.00 | 0.00 | 0.00 | 0.00 | <hr/> |
| Total STATE - BIOTERRORISM | -40,937.00 | -33,770.62 | -36,240.00 | -36,240.00 | |

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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 12535192 STATE - BIOTERRORISM | | | | | |
| Fund Total | -6,321,820.00 | -2,906,954.23 | -5,394,272.00 | -5,394,272.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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|---------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 12551100 ADMINISTRATION | | | | | |
| 512100 SALARIES | 8,300.00 | 3,137.40 | 6,717.00 | 6,717.00 | |
| 512200 OVERTIME SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 512700 LONGEVITY | 0.00 | 0.00 | 0.00 | 0.00 | |
| 518100 FICA | 515.00 | 165.81 | 417.00 | 417.00 | |
| 518120 MEDICARE FICA | 120.00 | 38.80 | 97.00 | 97.00 | |
| 518200 RETIREMENT | 1,046.00 | 380.87 | 866.00 | 866.00 | |
| 518300 GROUP INSURANCE | 2,549.00 | 1,567.50 | 2,052.00 | 2,052.00 | |
| 518400 DENTAL INSURANCE | 46.00 | 32.40 | 69.00 | 69.00 | |
| 518600 WORKMEN'S COMPENSATION INS | 1,958.00 | 0.00 | 1,958.00 | 1,958.00 | |
| 518700 CAFETERIA FEES | 360.00 | 444.00 | 360.00 | 360.00 | |
| 518901 401K COUNTY CONTRIBUTION | 415.00 | 141.21 | 336.00 | 336.00 | |
| 519300 MEDICAL SERVICES | 5,700.00 | 6,311.74 | 5,700.00 | 5,700.00 | |
| 519920 CONTRACT SERVICES-NURSES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 521300 UNIFORMS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 522100 FOOD PROVISION CONTRACTING | 0.00 | 0.00 | 0.00 | 0.00 | |
| 523200 AUDIO VISUAL - LIRARY SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 523900 MEDICAL SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 526200 DEPARTMENTAL SUPPLIES | 2,078.00 | 987.69 | 2,078.00 | 2,078.00 | |

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|---------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 12551100 ADMINISTRATION | | | | | |
| 526201 DEPT SUPPLIES EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 529700 LAB SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 529800 DENTAL SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 529900 MISCELLANEOUS EXPENSES | 5,000.00 | 1,272.63 | 5,000.00 | 5,000.00 | |
| 529901 MISC EXPENSE OTHER | 0.00 | 0.00 | 0.00 | 0.00 | |
| 531100 TRAVEL | 2,500.00 | 1,696.10 | 4,140.00 | 4,140.00 | |
| 531700 TRAVEL ALLOWANCE | 1,020.00 | 765.00 | 1,020.00 | 1,020.00 | |
| 532100 TELEPHONE AND POSTAGE | 3,000.00 | 2,019.15 | 3,250.00 | 3,250.00 | |
| 533000 UTILITIES | 2,200.00 | 1,123.78 | 2,700.00 | 2,700.00 | |
| 535100 MAINT/REPAIR - BUILDINGS/GRNDS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 535200 MAINT/REPAIR - EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 537000 ADVERTISING | 0.00 | 0.00 | 0.00 | 0.00 | |
| 538100 DATA PROCESSING - PROGRAMMING | 22,000.00 | 12,145.00 | 22,000.00 | 22,000.00 | |
| 539200 LAUNDRY | 0.00 | 0.00 | 0.00 | 0.00 | |
| 543000 RENTAL - EQUIPMENT | 1,284.00 | 927.19 | 1,400.00 | 1,400.00 | |
| 544000 CONTRACTED SERVICES | 11,274.00 | 4,438.81 | 11,391.00 | 11,391.00 | |
| 544002 CONTRACT SERVICES-TIRES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 545000 INSURANCE AND BONDS | 2,697.00 | 1,100.00 | 2,697.00 | 2,697.00 | |

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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 12551100 ADMINISTRATION | | | | | |
| 549100 DUES AND SUBSCRIPTIONS | 1,375.00 | 1,339.11 | 1,375.00 | 1,375.00 | _____ |
| 551000 CAP OUTLAY-OFFICE FURN & EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 552000 CAPITAL OUTLAY - DATA PROCESS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 555000 CAPITAL OUTLAY - OTHER EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 558200 CAP OUTLAY-BLDG IMPROVEMENTS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 559100 CAPITAL OUTLAY - PAVING | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 581000 TRANSFER TO STATE AGENCY | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 581002 TRANS TO OTHER HLTH PROGRAMS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 588100 PURCHASE FOR RESALE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total ADMINISTRATION | 75,437.00 | 40,034.19 | 75,623.00 | 75,623.00 | |

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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 12551120 SCHOOL NURSE INITIATIVE | | | | | |
| 544000 CONTRACTED SERVICES | 599,383.00 | 562,350.42 | 400,000.00 | 400,000.00 | <hr/> |
| Total SCHOOL NURSE INITIATIVE | 599,383.00 | 562,350.42 | 400,000.00 | 400,000.00 | |

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|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 12551140 BCCCP WISEWOMAN EXPENDITURES | | | | | |
| 512100 SALARIES | 3,464.00 | 932.50 | 3,638.00 | 3,638.00 | _____ |
| 512700 LONGEVITY | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 518100 FICA | 215.00 | 50.74 | 226.00 | 226.00 | _____ |
| 518120 MEDICARE FICA | 50.00 | 11.88 | 53.00 | 53.00 | _____ |
| 518200 RETIREMENT | 416.00 | 113.21 | 469.00 | 469.00 | _____ |
| 518300 GROUP INSURANCE | 850.00 | 158.10 | 684.00 | 684.00 | _____ |
| 518400 DENTAL INSURANCE | 31.00 | 3.00 | 23.00 | 23.00 | _____ |
| 518600 WORKMEN'S COMPENSATION INS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 518901 401K COUNTY CONTRIBUTION | 173.00 | 29.35 | 182.00 | 182.00 | _____ |
| 519300 MEDICAL SERVICES | 1,411.00 | 0.00 | 1,511.00 | 1,511.00 | _____ |
| 523900 MEDICAL SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 529700 LAB SUPPLIES | 440.00 | 200.00 | 539.00 | 539.00 | _____ |
| 537000 ADVERTISING | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total BCCCP WISEWOMAN EXPENDITURES | 7,050.00 | 1,498.78 | 7,325.00 | 7,325.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|-------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 12551150 RURAL HEALTH | | | | | |
| 512100 SALARIES | 55,000.00 | 4,177.40 | 103,235.00 | 103,235.00 | |
| 512700 LONGEVITY | 0.00 | 0.00 | 0.00 | 0.00 | |
| 518100 FICA | 3,410.00 | 241.79 | 6,400.00 | 6,400.00 | |
| 518120 MEDICARE FICA | 798.00 | 56.56 | 1,496.00 | 1,496.00 | |
| 518200 RETIREMENT | 6,600.00 | 507.14 | 13,307.00 | 13,307.00 | |
| 518300 GROUP INSURANCE | 27,711.00 | 531.00 | 15,960.00 | 15,960.00 | |
| 518400 DENTAL INSURANCE | 977.00 | 6.00 | 538.00 | 538.00 | |
| 518901 401K COUNTY CONTRIBUTION | 2,750.00 | 98.35 | 5,162.00 | 5,162.00 | |
| 523100 MEDICAL SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 523900 MEDICAL SUPPLIES | 18,633.00 | 589.54 | 25,000.00 | 25,000.00 | |
| 526200 DEPARTMENTAL SUPPLIES | 1,211.00 | 923.99 | 6,000.00 | 6,000.00 | |
| 526201 DEPT SUPPLIES EQUIPMENT | 7,691.00 | 0.00 | 7,691.00 | 7,691.00 | |
| 529700 LAB SUPPLIES | 1,000.00 | 379.50 | 8,000.00 | 8,000.00 | |
| 529702 LAB SERVICES | 4,000.00 | 625.89 | 15,000.00 | 15,000.00 | |
| 531100 TRAVEL | 2,500.00 | 0.00 | 5,500.00 | 5,500.00 | |
| 535200 MAINT/REPAIR - EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 544000 CONTRACTED SERVICES | 2,070.00 | 0.00 | 5,592.00 | 5,592.00 | |
| 555000 CAPITAL OUTLAY - OTHER EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 12551150 RURAL HEALTH | | | | | |
| Total RURAL HEALTH | 134,351.00 | 8,137.16 | 218,881.00 | 218,881.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|--|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 12551230 CARES ACT COVID RESPONSE | | | | | |
| 512100 SALARIES | 27,398.00 | 41,088.80 | 0.00 | 0.00 | |
| 518100 FICA | 1,225.00 | 2,048.60 | 0.00 | 0.00 | |
| 518120 MEDICARE FICA | 287.00 | 479.62 | 0.00 | 0.00 | |
| 518200 RETIREMENT | 3,621.00 | 5,283.06 | 0.00 | 0.00 | |
| 518300 GROUP INSURANCE | 7,695.00 | 7,223.60 | 0.00 | 0.00 | |
| 518400 DENTAL INSURANCE | 225.00 | 208.50 | 0.00 | 0.00 | |
| 518901 401K COUNTY CONTRIBUTION | 2,911.00 | 1,928.59 | 0.00 | 0.00 | |
| 523100 MEDICAL SUPPLIES | 25,000.00 | 1,305.08 | 25,000.00 | 25,000.00 | |
| 526200 DEPARTMENTAL SUPPLIES | 15,000.00 | 5,533.67 | 15,000.00 | 15,000.00 | |
| 526201 DEPT SUPPLIES EQUIPMENT | 15,000.00 | 0.00 | 15,000.00 | 15,000.00 | |
| 529702 LAB SERVICES | 20,000.00 | 0.00 | 20,000.00 | 20,000.00 | |
| 531100 TRAVEL | 5,000.00 | 0.00 | 5,000.00 | 5,000.00 | |
| 532100 TELEPHONE AND POSTAGE | 2,100.00 | 283.00 | 0.00 | 0.00 | |
| 533000 UTILITIES | 3,000.00 | 0.00 | 0.00 | 0.00 | |
| 537000 ADVERTISING | 25,000.00 | 1,095.00 | 25,000.00 | 25,000.00 | |
| 539500 EMPLOYEE TRAINING | 0.00 | 3,472.73 | 0.00 | 0.00 | |
| 543000 RENTAL - EQUIPMENT | 0.00 | 0.00 | 4,000.00 | 4,000.00 | |
| 544000 CONTRACTED SERVICES | 103,142.00 | 34,853.57 | 242,920.00 | 242,920.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 12551230 CARES ACT COVID RESPONSE | | | | | |
| 551000 CAP OUTLAY-OFFICE FURN & EQUIP | 0.00 | 4,213.29 | 0.00 | 0.00 | <hr/> |
| 555000 CAPITAL OUTLAY - OTHER EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | <hr/> |
| Total CARES ACT COVID RESPONSE | 256,604.00 | 109,017.11 | 351,920.00 | 351,920.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|---|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 12551240 ENHANCING DETECTION COVID | | | | | |
| 512100 SALARIES | 80,970.00 | 47,359.15 | 0.00 | 0.00 | |
| 512200 OVERTIME SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 518100 FICA | 5,899.00 | 3,207.37 | 0.00 | 0.00 | |
| 518120 MEDICARE FICA | 1,415.00 | 749.61 | 0.00 | 0.00 | |
| 518200 RETIREMENT | 13,920.00 | 5,454.55 | 0.00 | 0.00 | |
| 518300 GROUP INSURANCE | 3,838.00 | 6,316.00 | 0.00 | 0.00 | |
| 518400 DENTAL INSURANCE | 321.00 | 251.70 | 0.00 | 0.00 | |
| 518901 401K COUNTY CONTRIBUTION | 5,269.00 | 1,957.89 | 0.00 | 0.00 | |
| 522100 FOOD AND PROVISIONS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 523100 MEDICAL SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 523900 MEDICAL SUPPLIES | 50,000.00 | 4,400.38 | 0.00 | 0.00 | |
| 525100 GAS, OIL AND TIRES | 1,000.00 | 85.00 | 0.00 | 0.00 | |
| 526200 DEPARTMENTAL SUPPLIES | 25,000.00 | 13,307.42 | 1,000.00 | 1,000.00 | |
| 526201 DEPT SUPPLIES EQUIPMENT | 15,000.00 | 6,430.00 | 0.00 | 0.00 | |
| 529702 LAB SERVICES | 20,000.00 | 0.00 | 0.00 | 0.00 | |
| 531100 TRAVEL | 5,000.00 | 25.00 | 1,000.00 | 1,000.00 | |
| 532100 TELEPHONE AND POSTAGE | 2,500.00 | 1,709.50 | 0.00 | 0.00 | |
| 533000 UTILITIES | 3,500.00 | 1,235.78 | 0.00 | 0.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 12551240 ENHANCING DETECTION COVID | | | | | |
| 537000 ADVERTISING | 25,000.00 | 0.00 | 1,500.00 | 1,500.00 | _____ |
| 543000 RENTAL - EQUIPMENT | 5,000.00 | 3,404.84 | 3,000.00 | 3,000.00 | _____ |
| 544000 CONTRACTED SERVICES | 1,119,306.00 | 76,172.95 | 45,049.00 | 45,049.00 | _____ |
| 555000 CAPITAL OUTLAY - OTHER EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total ENHANCING DETECTION COVID | 1,382,938.00 | 172,067.14 | 51,549.00 | 51,549.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 12551250 COMMUNICABLE DISEASE | | | | | |
| 512100 SALARIES | 194,615.00 | 144,381.27 | 202,135.00 | 202,135.00 | _____ |
| 512700 LONGEVITY | 1,913.00 | 1,477.22 | 1,985.00 | 1,985.00 | _____ |
| 518100 FICA | 12,066.00 | 8,400.44 | 12,655.00 | 12,655.00 | _____ |
| 518120 MEDICARE FICA | 2,822.00 | 1,964.62 | 2,960.00 | 2,960.00 | _____ |
| 518200 RETIREMENT | 23,354.00 | 17,707.22 | 26,305.00 | 26,305.00 | _____ |
| 518300 GROUP INSURANCE | 52,126.00 | 33,387.15 | 48,336.00 | 48,336.00 | _____ |
| 518400 DENTAL INSURANCE | 1,575.00 | 950.70 | 1,509.00 | 1,509.00 | _____ |
| 518500 UNEMPLOYMENT INSURANCE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 518600 WORKMEN'S COMPENSATION INS | 2,568.00 | 0.00 | 2,568.00 | 2,568.00 | _____ |
| 518901 401K COUNTY CONTRIBUTION | 9,731.00 | 5,673.96 | 10,206.00 | 10,206.00 | _____ |
| 519300 MEDICAL SERVICES | 6,000.00 | 5,110.01 | 7,200.00 | 7,200.00 | _____ |
| 519900 OTHER PROFESSIONAL SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 521300 UNIFORMS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 523200 AUDIO VISUAL - LIRARY SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 523900 MEDICAL SUPPLIES | 8,915.00 | 12,340.19 | 8,915.00 | 8,915.00 | _____ |
| 523901 MEDICAL SUPPLIES - CD | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 523902 MEDICAL SUPPLIES - AIDS | 500.00 | 500.00 | 500.00 | 500.00 | _____ |
| 523903 MEDICAL SUPPLIES-STD | 1,690.00 | 88.87 | 1,690.00 | 1,690.00 | _____ |

SAMPSON COUNTY, NORTH CAROLINA
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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 12551250 COMMUNICABLE DISEASE | | | | | |
| 525100 GAS, OIL AND TIRES | 110.00 | 77.47 | 110.00 | 110.00 | |
| 526200 DEPARTMENTAL SUPPLIES | 3,860.00 | 4,418.73 | 8,860.00 | 8,860.00 | |
| 526201 DEPARTMENTAL SUPPLIES - CD | 3,565.00 | 0.00 | 8,565.00 | 8,565.00 | |
| 529500 XRAY SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 529700 LAB SUPPLIES | 4,428.00 | 5,888.48 | 9,428.00 | 9,428.00 | |
| 529701 LAB SUPPLIES - CD | 0.00 | 0.00 | 0.00 | 0.00 | |
| 529702 LAB SERVICES | 3,000.00 | 501.33 | 10,500.00 | 10,500.00 | |
| 529900 MISCELLANEOUS EXPENSES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 531100 TRAVEL | 2,512.00 | 1,368.12 | 20,004.00 | 20,004.00 | |
| 532100 TELEPHONE AND POSTAGE | 6,100.00 | 2,803.42 | 8,000.00 | 8,000.00 | |
| 532101 TELEPHONE POSTAGE ADMIN | 0.00 | 0.00 | 0.00 | 0.00 | |
| 532102 TELEPHONE & POSTAGE | 0.00 | 0.00 | 0.00 | 0.00 | |
| 533000 UTILITIES | 7,300.00 | 5,653.43 | 10,512.00 | 10,512.00 | |
| 535200 MAINT/REPAIR - EQUIPMENT | 100.00 | 0.00 | 100.00 | 100.00 | |
| 537000 ADVERTISING | 0.00 | 0.00 | 0.00 | 0.00 | |
| 539200 LAUNDRY | 200.00 | 81.57 | 3,700.00 | 3,700.00 | |
| 543000 RENTAL - EQUIPMENT | 4,698.00 | 1,969.59 | 9,198.00 | 9,198.00 | |
| 544000 CONTRACTED SERVICES | 8,500.00 | 25,453.50 | 96,915.00 | 96,915.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 12551250 COMMUNICABLE DISEASE | | | | | |
| 545000 INSURANCE AND BONDS | 4,430.00 | 1,600.00 | 5,180.00 | 5,180.00 | _____ |
| 549100 DUES AND SUBSCRIPTIONS | 2,000.00 | 1,798.50 | 2,000.00 | 2,000.00 | _____ |
| 552000 CAPITAL OUTLAY - DATA PROCESS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 553000 CAPITAL OUTLAY-MEDICAL/EDUCATE | 6,250.00 | 21,610.00 | 0.00 | 0.00 | _____ |
| 554000 CAPITAL OUTLAY - VEHICLES | 0.00 | 6,012.00 | 0.00 | 0.00 | _____ |
| 581000 TRANSFER TO STATE AGENCY | 0.00 | 693.73 | 6,250.00 | 6,250.00 | _____ |
| Total COMMUNICABLE DISEASE | 374,928.00 | 311,911.52 | 526,286.00 | 526,286.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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|-----------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 12551510 ADULT SERVICES | | | | | |
| 512100 SALARIES | 25,337.00 | 17,536.74 | 28,461.00 | 28,461.00 | |
| 512700 LONGEVITY | 0.00 | 0.00 | 0.00 | 0.00 | |
| 518100 FICA | 1,570.00 | 1,053.82 | 1,765.00 | 1,765.00 | |
| 518120 MEDICARE FICA | 368.00 | 246.46 | 413.00 | 413.00 | |
| 518200 RETIREMENT | 3,317.00 | 2,128.98 | 3,669.00 | 3,669.00 | |
| 518300 GROUP INSURANCE | 5,064.00 | 3,015.30 | 4,788.00 | 4,788.00 | |
| 518400 DENTAL INSURANCE | 146.00 | 93.60 | 161.00 | 161.00 | |
| 518600 WORKMEN'S COMPENSATION INS | 560.00 | 0.00 | 560.00 | 560.00 | |
| 518700 CAFETERIA FEES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 518901 401K COUNTY CONTRIBUTION | 1,362.00 | 795.49 | 1,423.00 | 1,423.00 | |
| 519300 MEDICAL SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 522100 FOOD AND PROVISIONS | 400.00 | 12.50 | 400.00 | 400.00 | |
| 523900 MEDICAL SUPPLIES | 1,318.00 | 0.00 | 1,318.00 | 1,318.00 | |
| 526200 DEPARTMENTAL SUPPLIES | 1,000.00 | 359.73 | 1,000.00 | 1,000.00 | |
| 529700 LAB SUPPLIES | 1,106.00 | 415.27 | 1,100.00 | 1,100.00 | |
| 529702 LAB SERVICES | 980.00 | 4,561.36 | 5,351.00 | 5,351.00 | |
| 531100 TRAVEL | 0.00 | 0.00 | 0.00 | 0.00 | |
| 532100 TELEPHONE AND POSTAGE | 500.00 | 220.00 | 1,000.00 | 1,000.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 12551510 ADULT SERVICES | | | | | |
| 533000 UTILITIES | 500.00 | 0.00 | 1,200.00 | 1,200.00 | _____ |
| 535200 MAINT/REPAIR - EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 537000 ADVERTISING | 500.00 | 0.00 | 500.00 | 500.00 | _____ |
| 539200 LAUNDRY | 150.00 | 36.00 | 150.00 | 150.00 | _____ |
| 543000 RENTAL - EQUIPMENT | 0.00 | 0.00 | 589.00 | 589.00 | _____ |
| 544000 CONTRACTED SERVICES | 1,000.00 | 0.00 | 1,000.00 | 1,000.00 | _____ |
| 545000 INSURANCE AND BONDS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 549100 DUES AND SUBSCRIPTIONS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 552000 CAPITAL OUTLAY - DATA PROCESS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 581000 TRANSFER TO STATE AGENCY | 0.00 | 137.56 | 1,000.00 | 1,000.00 | _____ |
| Total ADULT SERVICES | 45,178.00 | 30,612.81 | 55,848.00 | 55,848.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 12551550 HEALTH PROMOTION | | | | | |
| 512100 SALARIES | 20,769.00 | 19,139.86 | 20,684.00 | 20,684.00 | |
| 512700 LONGEVITY | 0.00 | 0.00 | 0.00 | 0.00 | |
| 518100 FICA | 1,288.00 | 1,146.47 | 1,282.00 | 1,282.00 | |
| 518120 MEDICARE FICA | 301.00 | 268.12 | 300.00 | 300.00 | |
| 518200 RETIREMENT | 2,492.00 | 2,323.61 | 2,666.00 | 2,666.00 | |
| 518300 GROUP INSURANCE | 4,282.00 | 4,179.90 | 4,788.00 | 4,788.00 | |
| 518400 DENTAL INSURANCE | 192.00 | 141.60 | 161.00 | 161.00 | |
| 518600 WORKMEN'S COMPENSATION INS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 518700 CAFETERIA FEES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 518901 401K COUNTY CONTRIBUTION | 1,454.00 | 951.62 | 1,034.00 | 1,034.00 | |
| 519900 OTHER PROFESSIONAL SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 522100 FOOD AND PROVISIONS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 523900 MEDICAL SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 525100 GAS, OIL AND TIRES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 526200 DEPARTMENTAL SUPPLIES | 2,576.00 | 31.88 | 2,263.00 | 2,263.00 | |
| 526201 DEPT SUPPLIES EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 529700 LAB SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 529900 MISCELLANEOUS EXPENSES | 0.00 | 0.00 | 0.00 | 0.00 | |

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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 12551550 HEALTH PROMOTION | | | | | |
| 531100 TRAVEL | 0.00 | 0.00 | 1,000.00 | 1,000.00 | _____ |
| 532100 TELEPHONE AND POSTAGE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 533000 UTILITIES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 535200 MAINT/REPAIR - EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 537000 ADVERTISING | 2,000.00 | 1,312.66 | 1,000.00 | 1,000.00 | _____ |
| 538100 DATA PROCESSING - PROGRAMMING | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 543000 RENTAL - EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 544000 CONTRACTED SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 545000 INSURANCE AND BONDS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 549100 DUES AND SUBSCRIPTIONS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 551000 CAP OUTLAY-OFFICE FURN & EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 552000 CAPITAL OUTLAY - DATA PROCESS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total HEALTH PROMOTION | 35,354.00 | 29,495.72 | 35,178.00 | 35,178.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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|--|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 12551560 BREAST & CERVICAL CANCER | | | | | |
| 512100 SALARIES | 1,774.00 | 1,360.96 | 1,819.00 | 1,819.00 | |
| 512700 LONGEVITY | 0.00 | 0.00 | 0.00 | 0.00 | |
| 518100 FICA | 110.00 | 73.41 | 113.00 | 113.00 | |
| 518120 MEDICARE FICA | 26.00 | 17.15 | 26.00 | 26.00 | |
| 518200 RETIREMENT | 224.00 | 165.22 | 234.00 | 234.00 | |
| 518300 GROUP INSURANCE | 319.00 | 247.50 | 342.00 | 342.00 | |
| 518400 DENTAL INSURANCE | 12.00 | 1.50 | 12.00 | 12.00 | |
| 518600 WORKMEN'S COMPENSATION INS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 518901 401K COUNTY CONTRIBUTION | 89.00 | 28.48 | 91.00 | 91.00 | |
| 519300 MEDICAL SERVICES | 6,707.00 | 6,491.40 | 7,649.00 | 7,649.00 | |
| 519301 MEDICAL SVCS GRANT | 7,000.00 | 7,000.00 | 5,000.00 | 5,000.00 | |
| 522100 FOOD AND PROVISIONS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 523900 MEDICAL SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 526200 DEPARTMENTAL SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 529700 LAB SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 529702 LAB SERVICES | 1,950.00 | 633.20 | 1,950.00 | 1,950.00 | |
| 529900 MISCELLANEOUS EXPENSES | 1,000.00 | 0.00 | 1,000.00 | 1,000.00 | |
| 531100 TRAVEL | 114.00 | 92.57 | 114.00 | 114.00 | |

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|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 12551560 BREAST & CERVICAL CANCER | | | | | |
| 532100 TELEPHONE AND POSTAGE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 537000 ADVERTISING | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 543000 RENTAL - EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 545000 INSURANCE AND BONDS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 551000 CAP OUTLAY-OFFICE FURN & EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total BREAST & CERVICAL CANCER | 19,325.00 | 16,111.39 | 18,350.00 | 18,350.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 12551600 IMMUNIZATION ACTION PLAN | | | | | |
| 512100 SALARIES | 60,160.00 | 48,791.37 | 99,478.00 | 99,478.00 | _____ |
| 512700 LONGEVITY | 660.00 | 277.24 | 580.00 | 580.00 | _____ |
| 518100 FICA | 3,730.00 | 2,862.99 | 6,205.00 | 6,205.00 | _____ |
| 518120 MEDICARE FICA | 872.00 | 669.57 | 1,452.00 | 1,452.00 | _____ |
| 518200 RETIREMENT | 7,219.00 | 5,956.94 | 12,898.00 | 12,898.00 | _____ |
| 518300 GROUP INSURANCE | 23,047.00 | 11,952.30 | 26,790.00 | 26,790.00 | _____ |
| 518400 DENTAL INSURANCE | 641.00 | 372.60 | 803.00 | 803.00 | _____ |
| 518600 WORKMEN'S COMPENSATION INS | 4,068.00 | 0.00 | 4,068.00 | 4,068.00 | _____ |
| 518901 401K COUNTY CONTRIBUTION | 3,008.00 | 1,671.63 | 5,003.00 | 5,003.00 | _____ |
| 519300 MEDICAL SERVICES | 475.00 | 395.80 | 475.00 | 475.00 | _____ |
| 522100 FOOD AND PROVISIONS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 523900 MEDICAL SUPPLIES | 400.00 | 229.96 | 400.00 | 400.00 | _____ |
| 523902 MEDICAL SUPPLIES PVT VACCINES | 75,000.00 | 78,188.85 | 100,564.00 | 100,564.00 | _____ |
| 525100 GAS, OIL AND TIRES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 526200 DEPARTMENTAL SUPPLIES | 200.00 | 165.82 | 200.00 | 200.00 | _____ |
| 526201 DEPT SUPPLIES EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 529700 LAB SUPPLIES | 500.00 | 219.73 | 500.00 | 500.00 | _____ |
| 531100 TRAVEL | 2,500.00 | 61.88 | 2,500.00 | 2,500.00 | _____ |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 12551600 IMMUNIZATION ACTION PLAN | | | | | |
| 532100 TELEPHONE AND POSTAGE | 1,200.00 | 732.13 | 1,350.00 | 1,350.00 | _____ |
| 533000 UTILITIES | 1,600.00 | 1,585.95 | 1,750.00 | 1,750.00 | _____ |
| 535200 MAINT/REPAIR - EQUIPMENT | 100.00 | 0.00 | 100.00 | 100.00 | _____ |
| 537000 ADVERTISING | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 538100 DATA PROCESSING - PROGRAMMING | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 539200 LAUNDRY | 110.00 | 35.66 | 110.00 | 110.00 | _____ |
| 543000 RENTAL - EQUIPMENT | 1,000.00 | 693.00 | 1,000.00 | 1,000.00 | _____ |
| 544000 CONTRACTED SERVICES | 3,000.00 | 2,355.80 | 3,000.00 | 3,000.00 | _____ |
| 545000 INSURANCE AND BONDS | 2,761.00 | 368.00 | 2,761.00 | 2,761.00 | _____ |
| 549100 DUES AND SUBSCRIPTIONS | 1,252.00 | 343.29 | 1,252.00 | 1,252.00 | _____ |
| 552000 CAPITAL OUTLAY - DATA PROCESS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 553000 CAPITAL OUTLAY-MEDICAL/EDUCATE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 555000 CAPITAL OUTLAY - OTHER EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 581000 TRANSFER TO STATE AGENCY | 0.00 | 1,623.07 | 1,500.00 | 1,500.00 | _____ |
| 581002 TRANS TO OTHER HLTH PROGRAMS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total IMMUNIZATION ACTION PLAN | 193,503.00 | 159,553.58 | 274,739.00 | 274,739.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 12551620 INFANT MORTALITY REDUCTION | | | | | |
| 512100 SALARIES | 34,214.00 | 29,088.45 | 0.00 | 0.00 | _____ |
| 512700 LONGEVITY | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 518100 FICA | 2,121.00 | 1,644.71 | 0.00 | 0.00 | _____ |
| 518120 MEDICARE FICA | 496.00 | 384.65 | 0.00 | 0.00 | _____ |
| 518200 RETIREMENT | 4,311.00 | 3,531.33 | 0.00 | 0.00 | _____ |
| 518300 GROUP INSURANCE | 6,584.00 | 4,254.90 | 0.00 | 0.00 | _____ |
| 518400 DENTAL INSURANCE | 238.00 | 87.30 | 0.00 | 0.00 | _____ |
| 518600 WORKMEN'S COMPENSATION INS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 518901 401K COUNTY CONTRIBUTION | 1,711.00 | 643.03 | 0.00 | 0.00 | _____ |
| 522100 FOOD AND PROVISIONS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 523900 MEDICAL SUPPLIES | 13,825.00 | 13,138.28 | 0.00 | 0.00 | _____ |
| 525100 GAS, OIL AND TIRES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 526200 DEPARTMENTAL SUPPLIES | 0.00 | 7,798.50 | 0.00 | 0.00 | _____ |
| 526201 DEPT SUPPLIES EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 529700 LAB SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 529900 MISCELLANEOUS EXPENSES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 529901 MISC-BIO-TERRORISM OUTREACH | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 531100 TRAVEL | 0.00 | 0.00 | 0.00 | 0.00 | _____ |

SAMPSON COUNTY, NORTH CAROLINA
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| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 12551620 INFANT MORTALITY REDUCTION | | | | | |
| 532100 TELEPHONE AND POSTAGE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 533000 UTILITIES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 537000 ADVERTISING | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 543000 RENTAL - EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 544000 CONTRACTED SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 545000 INSURANCE AND BONDS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 551000 CAP OUTLAY-OFFICE FURN & EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 555000 CAPITAL OUTLAY - OTHER EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total INFANT MORTALITY REDUCTION | 63,500.00 | 60,571.15 | 0.00 | 0.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|---------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 12551630 MATERNAL HEALTH | | | | | |
| 512100 SALARIES | 493,086.00 | 255,074.30 | 467,133.00 | 467,133.00 | |
| 512600 PART-TIME SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 512700 LONGEVITY | 2,170.00 | 2,064.39 | 2,103.00 | 2,103.00 | |
| 518100 FICA | 30,571.00 | 14,898.14 | 29,108.00 | 29,108.00 | |
| 518120 MEDICARE FICA | 7,150.00 | 3,484.24 | 6,808.00 | 6,808.00 | |
| 518200 RETIREMENT | 59,170.00 | 31,216.61 | 60,515.00 | 60,515.00 | |
| 518300 GROUP INSURANCE | 103,489.00 | 74,219.25 | 119,016.00 | 119,016.00 | |
| 518400 DENTAL INSURANCE | 3,086.00 | 1,628.10 | 3,370.00 | 3,370.00 | |
| 518500 UNEMPLOYMENT INSURANCE | 0.00 | 0.00 | 0.00 | 0.00 | |
| 518600 WORKMEN'S COMPENSATION INS | 4,701.00 | 0.00 | 4,701.00 | 4,701.00 | |
| 518700 CAFETERIA FEES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 518901 401K COUNTY CONTRIBUTION | 24,654.00 | 8,676.50 | 23,477.00 | 23,477.00 | |
| 519300 MEDICAL SERVICES | 25,358.00 | 15,878.55 | 27,358.00 | 27,358.00 | |
| 519327 CONTRACTED SERVICES-DELIVERIES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 519900 OTHER PROFESSIONAL SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 522100 FOOD PROVISION CONTRACTING | 0.00 | 0.00 | 0.00 | 0.00 | |
| 523200 AUDIO VISUAL - LIRARY SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 523900 MEDICAL SUPPLIES | 12,236.00 | 6,637.75 | 12,236.00 | 12,236.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|---------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 12551630 MATERNAL HEALTH | | | | | |
| 525100 GAS, OIL AND TIRES | 400.00 | 214.16 | 400.00 | 400.00 | |
| 526200 DEPARTMENTAL SUPPLIES | 3,698.00 | 2,177.17 | 3,698.00 | 3,698.00 | |
| 526201 DEPT SUPPLIES EQUIPMENT | 2,800.00 | 0.00 | 2,800.00 | 2,800.00 | |
| 529700 LAB SUPPLIES | 5,950.00 | 5,789.07 | 5,950.00 | 5,950.00 | |
| 529702 LAB SERVICES | 9,700.00 | 8,253.24 | 15,365.00 | 15,365.00 | |
| 529900 MISCELLANEOUS EXPENSES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 531100 TRAVEL | 2,781.00 | 445.86 | 5,000.00 | 5,000.00 | |
| 532100 TELEPHONE AND POSTAGE | 3,650.00 | 2,672.22 | 6,800.00 | 6,800.00 | |
| 533000 UTILITIES | 7,500.00 | 7,080.70 | 12,000.00 | 12,000.00 | |
| 535100 MAINT/REPAIR - BUILDINGS/GRNDS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 535200 MAINT/REPAIR - EQUIPMENT | 3,177.00 | 1,614.00 | 8,177.00 | 8,177.00 | |
| 535300 MAINT/REPAIR - VEHICLES | 300.00 | 70.00 | 1,000.00 | 1,000.00 | |
| 537000 ADVERTISING | 500.00 | 265.00 | 500.00 | 500.00 | |
| 538100 DATA PROCESSING - PROGRAMMING | 0.00 | 0.00 | 0.00 | 0.00 | |
| 539200 LAUNDRY | 500.00 | 80.25 | 750.00 | 750.00 | |
| 543000 RENTAL - EQUIPMENT | 4,000.00 | 2,256.52 | 5,000.00 | 5,000.00 | |
| 544000 CONTRACTED SERVICES | 15,074.00 | 12,556.51 | 15,611.00 | 15,611.00 | |
| 545000 INSURANCE AND BONDS | 4,252.00 | 1,889.00 | 5,752.00 | 5,752.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 12551630 MATERNAL HEALTH | | | | | |
| 549100 DUES AND SUBSCRIPTIONS | 4,500.00 | 3,654.21 | 5,500.00 | 5,500.00 | _____ |
| 551000 CAP OUTLAY-OFFICE FURN & EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 552000 CAPITAL OUTLAY - DATA PROCESS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 553000 CAPITAL OUTLAY-MEDICAL/EDUCATE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 554000 CAPITAL OUTLAY - VEHICLES | 6,250.00 | 6,012.00 | 0.00 | 0.00 | _____ |
| 581000 TRANSFER TO STATE AGENCY | 0.00 | 6,107.06 | 5,250.00 | 5,250.00 | _____ |
| 581002 TRANS TO OTHER HLTH PROGRAMS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total MATERNAL HEALTH | 840,703.00 | 474,914.80 | 855,378.00 | 855,378.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

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|---------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 12551640 FAMILY PLANNING | | | | | |
| 512100 SALARIES | 260,441.00 | 171,686.70 | 291,146.00 | 291,146.00 | |
| 512700 LONGEVITY | 1,741.00 | 1,734.99 | 1,720.00 | 1,720.00 | |
| 518100 FICA | 16,147.00 | 9,994.50 | 18,158.00 | 18,158.00 | |
| 518120 MEDICARE FICA | 3,776.00 | 2,337.44 | 4,247.00 | 4,247.00 | |
| 518200 RETIREMENT | 31,253.00 | 21,053.41 | 37,746.00 | 37,746.00 | |
| 518300 GROUP INSURANCE | 48,267.00 | 35,840.70 | 62,016.00 | 62,016.00 | |
| 518400 DENTAL INSURANCE | 1,693.00 | 798.00 | 1,901.00 | 1,901.00 | |
| 518600 WORKMEN'S COMPENSATION INS | 4,443.00 | 0.00 | 4,443.00 | 4,443.00 | |
| 518700 CAFETERIA FEES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 518901 401K COUNTY CONTRIBUTION | 13,022.00 | 5,463.22 | 14,643.00 | 14,643.00 | |
| 519300 MEDICAL SERVICES | 3,918.00 | 3,265.00 | 7,918.00 | 7,918.00 | |
| 521300 UNIFORMS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 523200 AUDIO VISUAL - LIRARY SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 523900 MEDICAL SUPPLIES | 30,827.00 | 32,925.66 | 65,316.00 | 65,316.00 | |
| 525100 GAS, OIL AND TIRES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 526200 DEPARTMENTAL SUPPLIES | 1,000.00 | 746.14 | 3,000.00 | 3,000.00 | |
| 526201 DEPT SUPPLIES EQUIPMENT | 5,295.00 | 0.00 | 5,295.00 | 5,295.00 | |
| 529700 LAB SUPPLIES | 16,150.00 | 4,327.94 | 16,150.00 | 16,150.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|---------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 12551640 FAMILY PLANNING | | | | | |
| 529702 LAB SERVICES | 4,146.00 | 5,195.71 | 8,646.00 | 8,646.00 | |
| 529900 MISCELLANEOUS EXPENSES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 531100 TRAVEL | 1,400.00 | 210.82 | 4,000.00 | 4,000.00 | |
| 532100 TELEPHONE AND POSTAGE | 1,478.00 | 1,181.27 | 2,678.00 | 2,678.00 | |
| 533000 UTILITIES | 4,000.00 | 2,939.08 | 6,500.00 | 6,500.00 | |
| 535200 MAINT/REPAIR - EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 537000 ADVERTISING | 0.00 | 0.00 | 0.00 | 0.00 | |
| 538100 DATA PROCESSING - PROGRAMMING | 0.00 | 0.00 | 0.00 | 0.00 | |
| 539200 LAUNDRY | 200.00 | 80.25 | 200.00 | 200.00 | |
| 543000 RENTAL - EQUIPMENT | 1,500.00 | 1,162.75 | 2,250.00 | 2,250.00 | |
| 544000 CONTRACTED SERVICES | 8,950.00 | 7,494.70 | 11,700.00 | 11,700.00 | |
| 545000 INSURANCE AND BONDS | 3,415.00 | 1,200.00 | 5,415.00 | 5,415.00 | |
| 549100 DUES AND SUBSCRIPTIONS | 1,000.00 | 956.50 | 1,250.00 | 1,250.00 | |
| 551000 CAP OUTLAY-OFFICE FURN & EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | |
| 552000 CAPITAL OUTLAY - DATA PROCESS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 553000 CAPITAL OUTLAY-MEDICAL/EDUCATE | 0.00 | 0.00 | 0.00 | 0.00 | |
| 554000 CAPITAL OUTLAY - VEHICLES | 6,250.00 | 0.00 | 0.00 | 0.00 | |
| 581000 TRANSFER TO STATE AGENCY | 0.00 | 2,573.95 | 4,386.00 | 4,386.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 12551640 FAMILY PLANNING | | | | | |
| 581002 TRANS TO OTHER HLTH PROGRAMS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total FAMILY PLANNING | 470,312.00 | 313,168.73 | 580,724.00 | 580,724.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 12551650 PREGNANCY CARE MGMT (PCM/OBCM) | | | | | |
| 512100 SALARIES | 187,755.00 | 105,623.83 | 191,784.00 | 191,784.00 | _____ |
| 512700 LONGEVITY | 433.00 | 143.56 | 502.00 | 502.00 | _____ |
| 518100 FICA | 11,691.00 | 6,078.40 | 11,922.00 | 11,922.00 | _____ |
| 518120 MEDICARE FICA | 2,698.00 | 1,421.58 | 2,788.00 | 2,788.00 | _____ |
| 518200 RETIREMENT | 29,035.00 | 12,840.18 | 24,784.00 | 24,784.00 | _____ |
| 518300 GROUP INSURANCE | 40,844.00 | 20,050.95 | 40,242.00 | 40,242.00 | _____ |
| 518400 DENTAL INSURANCE | 1,427.00 | 682.50 | 1,356.00 | 1,356.00 | _____ |
| 518600 WORKMEN'S COMPENSATION INS | 4,015.00 | 0.00 | 4,015.00 | 4,015.00 | _____ |
| 518901 401K COUNTY CONTRIBUTION | 8,558.00 | 4,584.95 | 9,614.00 | 9,614.00 | _____ |
| 519300 MEDICAL SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 522100 FOOD AND PROVISIONS | 150.00 | 0.00 | 150.00 | 150.00 | _____ |
| 523200 AUDIO VISUAL - LIRARY SUPPLIES | 400.00 | 0.00 | 400.00 | 400.00 | _____ |
| 525100 GAS, OIL AND TIRES | 1,500.00 | 942.01 | 1,500.00 | 1,500.00 | _____ |
| 526200 DEPARTMENTAL SUPPLIES | 1,700.00 | 529.00 | 1,700.00 | 1,700.00 | _____ |
| 526201 DEPT SUPPLIES EQUIPMENT | 3,363.00 | 0.00 | 3,363.00 | 3,363.00 | _____ |
| 531100 TRAVEL | 4,000.00 | 1,263.19 | 6,000.00 | 6,000.00 | _____ |
| 532100 TELEPHONE AND POSTAGE | 2,700.00 | 1,389.19 | 2,700.00 | 2,700.00 | _____ |
| 533000 UTILITIES | 1,500.00 | 2,897.29 | 2,000.00 | 2,000.00 | _____ |

SAMPSON COUNTY, NORTH CAROLINA
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|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 12551650 PREGNANCY CARE MGMT (PCM/OBCM) | | | | | |
| 535200 MAINT/REPAIR - EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 535300 MAINT/REPAIR - VEHICLES | 1,000.00 | 197.94 | 1,000.00 | 1,000.00 | _____ |
| 537000 ADVERTISING | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 543000 RENTAL - EQUIPMENT | 3,792.00 | 2,443.25 | 4,482.00 | 4,482.00 | _____ |
| 544000 CONTRACTED SERVICES | 3,327.00 | 10,288.99 | 3,571.00 | 3,571.00 | _____ |
| 545000 INSURANCE AND BONDS | 4,271.00 | 793.00 | 4,271.00 | 4,271.00 | _____ |
| 551000 CAP OUTLAY-OFFICE FURN & EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total PREGNANCY CARE MGMT (PCM/OBC | 314,159.00 | 172,169.81 | 318,144.00 | 318,144.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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|--|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 12551670 WIC-ADMINISTRATION/NUTRITION | | | | | |
| 512100 SALARIES | 209,794.00 | 156,803.73 | 233,001.00 | 233,001.00 | |
| 512700 LONGEVITY | 4,296.00 | 4,161.81 | 4,039.00 | 4,039.00 | |
| 518100 FICA | 13,007.00 | 9,350.93 | 14,697.00 | 14,697.00 | |
| 518120 MEDICARE FICA | 3,042.00 | 2,186.94 | 3,437.00 | 3,437.00 | |
| 518200 RETIREMENT | 26,205.00 | 19,541.25 | 30,543.00 | 30,543.00 | |
| 518300 GROUP INSURANCE | 62,658.00 | 41,968.65 | 77,520.00 | 77,520.00 | |
| 518400 DENTAL INSURANCE | 1,882.00 | 1,310.70 | 2,228.00 | 2,228.00 | |
| 518600 WORKMEN'S COMPENSATION INS | 2,507.00 | 0.00 | 2,507.00 | 2,507.00 | |
| 518700 CAFETERIA FEES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 518901 401K COUNTY CONTRIBUTION | 10,321.00 | 5,055.14 | 11,852.00 | 11,852.00 | |
| 522100 FOOD AND PROVISIONS | 150.00 | 0.00 | 150.00 | 150.00 | |
| 523200 AUDIO VISUAL - LIRARY SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 525100 GAS, OIL AND TIRES | 150.00 | 0.00 | 150.00 | 150.00 | |
| 526200 DEPARTMENTAL SUPPLIES | 2,500.00 | 4,953.04 | 1,500.00 | 1,500.00 | |
| 526201 DEPT SUPPLIES EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 529700 LAB SUPPLIES | 1,445.00 | 976.00 | 1,445.00 | 1,445.00 | |
| 529900 MISCELLANEOUS EXPENSES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 531100 TRAVEL | 5,500.00 | 602.42 | 5,500.00 | 5,500.00 | |

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|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 12551670 WIC-ADMINISTRATION/NUTRITION | | | | | |
| 532100 TELEPHONE AND POSTAGE | 2,500.00 | 2,254.45 | 2,500.00 | 2,500.00 | _____ |
| 533000 UTILITIES | 9,000.00 | 6,795.24 | 9,000.00 | 9,000.00 | _____ |
| 535200 MAINT/REPAIR - EQUIPMENT | 750.00 | 0.00 | 500.00 | 500.00 | _____ |
| 537000 ADVERTISING | 2,000.00 | 5,000.00 | 2,000.00 | 2,000.00 | _____ |
| 539200 LAUNDRY | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 543000 RENTAL - EQUIPMENT | 5,000.00 | 2,205.94 | 4,000.00 | 4,000.00 | _____ |
| 544000 CONTRACTED SERVICES | 41,965.00 | 74,350.25 | 32,158.00 | 32,158.00 | _____ |
| 545000 INSURANCE AND BONDS | 3,488.00 | 1,596.00 | 3,488.00 | 3,488.00 | _____ |
| 549100 DUES AND SUBSCRIPTIONS | 200.00 | 100.00 | 200.00 | 200.00 | _____ |
| 551000 CAP OUTLAY-OFFICE FURN & EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 552000 CAPITAL OUTLAY - DATA PROCESS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 553000 CAPITAL OUTLAY-MEDICAL/EDUCATE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 581002 TRANS TO OTHER HLTH PROGRAMS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total WIC-ADMINISTRATION/NUTRITION | 408,360.00 | 339,212.49 | 442,415.00 | 442,415.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|--|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 12551680 CARE COORD FOR CHILDREN (CC4C) | | | | | |
| 512100 SALARIES | 115,068.00 | 96,849.98 | 157,551.00 | 157,551.00 | |
| 512700 LONGEVITY | 130.00 | 95.71 | 151.00 | 151.00 | |
| 518100 FICA | 7,134.00 | 5,586.01 | 9,768.00 | 9,768.00 | |
| 518120 MEDICARE FICA | 1,668.00 | 1,306.43 | 2,285.00 | 2,285.00 | |
| 518200 RETIREMENT | 13,808.00 | 11,769.22 | 20,307.00 | 20,307.00 | |
| 518300 GROUP INSURANCE | 22,675.00 | 18,725.85 | 32,034.00 | 32,034.00 | |
| 518400 DENTAL INSURANCE | 635.00 | 636.90 | 1,079.00 | 1,079.00 | |
| 518600 WORKMEN'S COMPENSATION INS | 3,349.00 | 0.00 | 3,349.00 | 3,349.00 | |
| 518901 401K COUNTY CONTRIBUTION | 5,753.00 | 4,232.62 | 7,878.00 | 7,878.00 | |
| 519900 OTHER PROFESSIONAL SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 522100 FOOD AND PROVISIONS | 200.00 | 0.00 | 200.00 | 200.00 | |
| 523200 AUDIO VISUAL - LIRARY SUPPLIES | 400.00 | 0.00 | 400.00 | 400.00 | |
| 525100 GAS, OIL AND TIRES | 450.00 | 397.64 | 450.00 | 450.00 | |
| 526200 DEPARTMENTAL SUPPLIES | 545.00 | 335.00 | 545.00 | 545.00 | |
| 526201 DEPT SUPPLIES EQUIPMENT | 2,363.00 | 0.00 | 1,975.00 | 1,975.00 | |
| 531100 TRAVEL | 2,000.00 | 987.23 | 2,000.00 | 2,000.00 | |
| 532100 TELEPHONE AND POSTAGE | 376.00 | 336.03 | 676.00 | 676.00 | |
| 533000 UTILITIES | 1,912.00 | 1,746.21 | 2,000.00 | 2,000.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|--|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 12551680 CARE COORD FOR CHILDREN (CC4C) | | | | | |
| 535200 MAINT/REPAIR - EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 535300 MAINT/REPAIR - VEHICLES | 500.00 | 70.00 | 500.00 | 500.00 | |
| 537000 ADVERTISING | 0.00 | 0.00 | 0.00 | 0.00 | |
| 538100 DATA PROCESSING - PROGRAMMING | 0.00 | 0.00 | 0.00 | 0.00 | |
| 543000 RENTAL - EQUIPMENT | 1,000.00 | 767.19 | 1,000.00 | 1,000.00 | |
| 544000 CONTRACTED SERVICES | 1,852.00 | 9,181.75 | 1,852.00 | 1,852.00 | |
| 545000 INSURANCE AND BONDS | 2,068.00 | 701.00 | 2,068.00 | 2,068.00 | |
| 551000 CAP OUTLAY-OFFICE FURN & EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | |
| 552000 CAPITAL OUTLAY - DATA PROCESS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 553000 CAPITAL OUTLAY-MEDICAL/EDUCATE | 0.00 | 0.00 | 0.00 | 0.00 | |
| 581002 TRANS TO OTHER HLTH PROGRAMS | 0.00 | 0.00 | 0.00 | 0.00 | |
| Total CARE COORD FOR CHILDREN (CC4C) | 183,886.00 | 153,724.77 | 248,068.00 | 248,068.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|---------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 12551690 CHILD HEALTH | | | | | |
| 512100 SALARIES | 72,658.00 | 43,024.19 | 70,000.00 | 70,000.00 | |
| 512700 LONGEVITY | 633.00 | 502.34 | 579.00 | 579.00 | |
| 518100 FICA | 4,980.00 | 2,556.50 | 4,376.00 | 4,376.00 | |
| 518120 MEDICARE FICA | 1,165.00 | 597.90 | 1,023.00 | 1,023.00 | |
| 518200 RETIREMENT | 9,141.00 | 5,284.13 | 9,096.00 | 9,096.00 | |
| 518300 GROUP INSURANCE | 16,200.00 | 11,933.25 | 19,152.00 | 19,152.00 | |
| 518400 DENTAL INSURANCE | 541.00 | 322.50 | 538.00 | 538.00 | |
| 518600 WORKMEN'S COMPENSATION INS | 2,170.00 | 0.00 | 2,170.00 | 2,170.00 | |
| 518700 CAFETERIA FEES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 518901 401K COUNTY CONTRIBUTION | 2,058.00 | 1,438.94 | 3,529.00 | 3,529.00 | |
| 519300 MEDICAL SERVICES | 1,225.00 | 1,020.80 | 1,225.00 | 1,225.00 | |
| 519600 SCHOOL HEALTH | 0.00 | 0.00 | 0.00 | 0.00 | |
| 521300 UNIFORMS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 522100 FOOD AND PROVISIONS | 768.00 | 720.75 | 768.00 | 768.00 | |
| 523200 AUDIO VISUAL - LIRARY SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 523900 MEDICAL SUPPLIES | 1,511.00 | 864.07 | 1,511.00 | 1,511.00 | |
| 525100 GAS, OIL AND TIRES | 150.00 | 91.65 | 150.00 | 150.00 | |
| 526200 DEPARTMENTAL SUPPLIES | 1,725.00 | 769.12 | 1,725.00 | 1,725.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|---------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 12551690 CHILD HEALTH | | | | | |
| 526201 DEPT SUPPLIES EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 529700 LAB SUPPLIES | 500.00 | 346.89 | 500.00 | 500.00 | |
| 529900 MISCELLANEOUS EXPENSES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 531100 TRAVEL | 2,000.00 | 161.87 | 1,500.00 | 1,500.00 | |
| 532100 TELEPHONE AND POSTAGE | 1,341.00 | 999.20 | 1,341.00 | 1,341.00 | |
| 533000 UTILITIES | 2,500.00 | 1,921.95 | 2,500.00 | 2,500.00 | |
| 535200 MAINT/REPAIR - EQUIPMENT | 200.00 | 0.00 | 200.00 | 200.00 | |
| 535300 MAINT/REPAIR - VEHICLES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 537000 ADVERTISING | 0.00 | 0.00 | 0.00 | 0.00 | |
| 539200 LAUNDRY | 200.00 | 80.25 | 200.00 | 200.00 | |
| 543000 RENTAL - EQUIPMENT | 1,300.00 | 954.95 | 1,050.00 | 1,050.00 | |
| 544000 CONTRACTED SERVICES | 2,680.00 | 2,255.59 | 2,530.00 | 2,530.00 | |
| 545000 INSURANCE AND BONDS | 1,988.00 | 368.00 | 1,988.00 | 1,988.00 | |
| 549100 DUES AND SUBSCRIPTIONS | 417.00 | 342.50 | 417.00 | 417.00 | |
| 551000 CAP OUTLAY-OFFICE FURN & EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | |
| 552000 CAPITAL OUTLAY - DATA PROCESS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 553000 CAPITAL OUTLAY-MEDICAL/EDUCATE | 0.00 | 0.00 | 0.00 | 0.00 | |
| 554000 CAPITAL OUTLAY - VEHICLES | 6,250.00 | 6,012.00 | 0.00 | 0.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 12551690 CHILD HEALTH | | | | | |
| 581000 TRANSFER TO STATE AGENCY | 0.00 | 825.31 | 629.00 | 629.00 | _____ |
| 581002 TRANS TO OTHER HLTH PROGRAMS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total CHILD HEALTH | 134,301.00 | 83,394.65 | 128,697.00 | 128,697.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 12551810 ENVIRONMENTAL HEALTH | | | | | |
| 512100 SALARIES | 386,140.00 | 267,417.12 | 414,380.00 | 414,380.00 | _____ |
| 512600 PART-TIME SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 512700 LONGEVITY | 1,733.00 | 1,674.92 | 2,009.00 | 2,009.00 | _____ |
| 518100 FICA | 23,941.00 | 16,028.99 | 25,817.00 | 25,817.00 | _____ |
| 518120 MEDICARE FICA | 5,599.00 | 3,748.70 | 6,038.00 | 6,038.00 | _____ |
| 518200 RETIREMENT | 48,654.00 | 32,667.86 | 53,667.00 | 53,667.00 | _____ |
| 518300 GROUP INSURANCE | 117,139.00 | 67,832.25 | 123,690.00 | 123,690.00 | _____ |
| 518400 DENTAL INSURANCE | 3,084.00 | 1,859.70 | 3,014.00 | 3,014.00 | _____ |
| 518600 WORKMEN'S COMPENSATION INS | 3,935.00 | 0.00 | 3,935.00 | 3,935.00 | _____ |
| 518901 401K COUNTY CONTRIBUTION | 19,307.00 | 10,613.37 | 20,820.00 | 20,820.00 | _____ |
| 521300 UNIFORMS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 525100 GAS, OIL AND TIRES | 3,982.00 | 3,877.67 | 3,982.00 | 3,982.00 | _____ |
| 526200 DEPARTMENTAL SUPPLIES | 3,500.00 | 1,900.25 | 3,000.00 | 3,000.00 | _____ |
| 526201 DEPT SUPPLIES EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 529700 LAB SUPPLIES | 13,343.00 | 5,499.00 | 14,000.00 | 14,000.00 | _____ |
| 529900 MISCELLANEOUS EXPENSES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 531100 TRAVEL | 1,900.00 | 3,602.20 | 2,250.00 | 2,250.00 | _____ |
| 532100 TELEPHONE AND POSTAGE | 1,723.00 | 1,633.00 | 2,723.00 | 2,723.00 | _____ |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 12551810 ENVIRONMENTAL HEALTH | | | | | |
| 533000 UTILITIES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 535200 MAINT/REPAIR - EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 535300 MAINT/REPAIR - VEHICLES | 3,000.00 | 1,472.68 | 2,000.00 | 2,000.00 | _____ |
| 537000 ADVERTISING | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 538100 DATA PROCESSING - PROGRAMMING | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 543000 RENTAL - EQUIPMENT | 5,000.00 | 3,343.07 | 6,000.00 | 6,000.00 | _____ |
| 544000 CONTRACTED SERVICES | 25,620.00 | 7,500.00 | 49,620.00 | 49,620.00 | _____ |
| 545000 INSURANCE AND BONDS | 11,001.00 | 0.00 | 13,750.00 | 13,750.00 | _____ |
| 549100 DUES AND SUBSCRIPTIONS | 1,500.00 | 303.80 | 1,500.00 | 1,500.00 | _____ |
| 551000 CAP OUTLAY-OFFICE FURN & EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 552000 CAPITAL OUTLAY - DATA PROCESS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 554000 CAPITAL OUTLAY - VEHICLES | 48,094.00 | 34,546.51 | 0.00 | 0.00 | _____ |
| Total ENVIRONMENTAL HEALTH | 728,195.00 | 465,521.09 | 752,195.00 | 752,195.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|----------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 12551830 FOOD AND LODGING | | | | | |
| 521300 UNIFORMS | 1,032.00 | 0.00 | 2,244.00 | 2,244.00 | |
| 525100 GAS, OIL AND TIRES | 1,500.00 | 1,246.25 | 3,000.00 | 3,000.00 | |
| 526200 DEPARTMENTAL SUPPLIES | 5,000.00 | 475.88 | 5,000.00 | 5,000.00 | |
| 526201 DEPT SUPPLIES EQUIPMENT | 1,500.00 | 0.00 | 1,500.00 | 1,500.00 | |
| 531100 TRAVEL | 1,416.00 | 301.30 | 2,000.00 | 2,000.00 | |
| 532100 TELEPHONE AND POSTAGE | 0.00 | 0.00 | 0.00 | 0.00 | |
| 535200 MAINT/REPAIR - EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 535300 MAINT/REPAIR - VEHICLES | 2,968.00 | 1,627.96 | 2,968.00 | 2,968.00 | |
| 544000 CONTRACTED SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 554000 CAPITAL OUTLAY - VEHICLES | 0.00 | 0.00 | 0.00 | 0.00 | |
| Total FOOD AND LODGING | 13,416.00 | 3,651.39 | 16,712.00 | 16,712.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|--|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 12551920 STATE - BIOTERRORISM - MISC. | | | | | |
| 512100 SALARIES | 28,465.00 | 25,230.99 | 24,742.00 | 24,742.00 | |
| 512700 LONGEVITY | 260.00 | 0.00 | 301.00 | 301.00 | |
| 518100 FICA | 1,765.00 | 1,497.20 | 1,534.00 | 1,534.00 | |
| 518120 MEDICARE FICA | 413.00 | 350.15 | 359.00 | 359.00 | |
| 518200 RETIREMENT | 3,416.00 | 3,063.03 | 3,188.00 | 3,188.00 | |
| 518300 GROUP INSURANCE | 4,248.00 | 3,725.85 | 3,990.00 | 3,990.00 | |
| 518400 DENTAL INSURANCE | 144.00 | 122.70 | 134.00 | 134.00 | |
| 518600 WORKMEN'S COMPENSATION INS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 518901 401K COUNTY CONTRIBUTION | 1,423.00 | 1,117.30 | 1,237.00 | 1,237.00 | |
| 519300 MEDICAL SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 522100 FOOD AND PROVISIONS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 523900 MEDICAL SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 525100 GAS, OIL AND TIRES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 526200 DEPARTMENTAL SUPPLIES | 312.00 | 20.17 | 205.00 | 205.00 | |
| 526201 DEPT SUPPLIES EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 529700 LAB SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 529702 LAB SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 529900 MISCELLANEOUS EXPENSES | 0.00 | 0.00 | 0.00 | 0.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 12551920 STATE - BIOTERRORISM - MISC. | | | | | |
| 529901 MISC BIO-TERRORISM OUTREACH ED | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 531100 TRAVEL | 491.00 | 48.20 | 550.00 | 550.00 | _____ |
| 532100 TELEPHONE AND POSTAGE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 533000 UTILITIES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 537000 ADVERTISING | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 543000 RENTAL - EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 544000 CONTRACTED SERVICES | 0.00 | 2,518.75 | 0.00 | 0.00 | _____ |
| 545000 INSURANCE AND BONDS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 551000 CAP OUTLAY-OFFICE FURN & EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 555000 CAPITAL OUTLAY - OTHER EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total STATE - BIOTERRORISM - MISC. | 40,937.00 | 37,694.34 | 36,240.00 | 36,240.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 12551920 STATE - BIOTERRORISM - MISC. | | | | | |
| Fund Total | 6,321,820.00 | 3,781,116.17 | 5,394,272.00 | 5,394,272.00 | |

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2023 - 2024**

| Health Job Title | Position | Grade | Current Salary | Recommended Salary | Approved Salary |
|-------------------------------|-----------------|--------------|---------------------------|-------------------------------|----------------------------|
| Foreign Language Interp II | 51117 | 65 | 34,596 | 34,596 | |
| Advanced Practice Provider II | 51139 | 83 | 99,228 | 99,228 | |
| Public Health Nurse III | 51157 | 75 | 59,328 | 59,328 | |
| Public Health Nurse II | 51130 | 74 | 59,244 | 59,244 | |
| Patient Relations Rep IV | 51128 | 61 | 30,720 | 30,720 | |
| Foreign Language Interp II | 51173 | 65 | 41,400 | 41,400 | |
| Administrative Assistant II | 51138 | 67 | 41,172 | 41,172 | |
| Med Lab Technician III | 51134 | 74 | 62,460 | 62,460 | |
| Accounting Tech II | 51133 | 63 | 35,988 | 35,988 | |
| Env Health Specialist | 51137 | 69 | 45,384 | 45,384 | |
| Public Health Nurse III | 51169 | 75 | 60,816 | 60,816 | |
| Public Health Nurse II | 51144 | 74 | 56,508 | 56,508 | |
| Med Lab Technician II | 51136 | 66 | 42,180 | 42,180 | |
| Public Health Nurse Supv I | 51114 | 76 | 64,620 | 64,620 | |
| Med Records Asst V | 51150 | 63 | 35,436 | 35,436 | |
| Public Health Nurse III | 51012 | 75 | 65,064 | 65,064 | |
| Patient Relations Rep IV | 51013 | 61 | 37,656 | 37,656 | |
| Env Health Supv II | 51148 | 75 | 79,128 | 79,128 | |
| Public Health Nurse II | 51131 | 74 | 60,816 | 60,816 | |
| Foreign Language Interp II | 51171 | 65 | 41,112 | 41,112 | |
| Env Health Specialist | 51147 | 69 | 45,384 | 45,384 | |
| Accounting Specialist II | 51118 | 71 | 53,016 | 53,016 | |
| Env Health Specialist | 51017 | 69 | 55,968 | 55,968 | |
| Social Worker II | 51168 | 69 | 43,116 | 43,116 | |
| Adm Assistant I (EH) | 51156 | 65 | 37,356 | 37,356 | |
| Public Health Nurse II | 51135 | 74 | 57,924 | 57,924 | |
| Foreign Language Interp II | 51146 | 65 | 37,356 | 37,356 | |

Budgeted salary amounts are subject to review and may be adjusted.

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2023 - 2024**

| Health Job Title | Position | Grade | Current Salary | Recommended Salary | Approved Salary |
|-------------------------------|-----------------|--------------|---------------------------|-------------------------------|----------------------------|
| Foreign Language Interp II | 51180 | 65 | 38,484 | 38,484 | |
| Public Health Nurse Dir I | 51141 | 79 | 76,200 | 76,200 | |
| Nutritionist I | 51121 | 65 | 37,356 | 37,356 | |
| Foreign Language Interp II | 51178 | 65 | 41,112 | 41,112 | |
| Processing Assistant IV | 51011 | 61 | 30,720 | 30,720 | |
| Local Health Director I | 51010 | 84 | 109,008 | 109,008 | |
| Env Health Program Specialist | 51122 | 71 | 57,600 | 57,600 | |
| Foreign Language Interp II | 51015 | 65 | 39,672 | 39,672 | |
| Public Health Educator II | 51127 | 69 | 48,576 | 48,576 | |
| Public Health Nurse Supv I | 51152 | 76 | 66,036 | 66,036 | |
| Public Health Nurse II | 51160 | 74 | 57,924 | 57,924 | |
| Env Health Specialist | 51125 | 69 | 43,116 | 43,116 | |
| Patient Relations Rep IV | 51142 | 61 | 34,560 | 34,560 | |
| Processing Asst V | 51132 | 63 | 31,404 | 31,404 | |
| Advanced Practice Provider II | 51124 | 83 | 95,328 | 95,328 | |
| Public Health Nurse III | 51174 | 75 | 62,676 | 62,676 | |
| Public Health Nurse II | | | 59,244 | 59,244 | |
| | | | 2,311,992 | 2,311,992 | |
| Permanent Positions | | | 44 | 44 | |

Budgeted salary amounts are subject to review and may be adjusted.

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2023 - 2024**

| Health Job Title | Position | Grade | Current Salary | Recommended Salary | Approved Salary |
|-------------------------------|-----------------|--------------|---------------------------|-------------------------------|----------------------------|
| 512100-Salaries | | | | 2,311,992 | |
| 512101-Salary Adj | | | | - | |
| 512120-Supplement | | | | - | |
| 512200-Overtime | | | | - | |
| 512300-Shift Deferential Pay | | | | - | |
| 512400-On-Call Pay | | | | - | |
| 512600-Part-Time | | | | - | |
| 512700-Longevity | | | | 13,969 | |
| 531700-Travel/Phone allowance | | | | 1,020 | |
| 518100-FICA | 6.20% | | | 144,273 | |
| 518120-Medicare FICA | 1.45% | | | 33,742 | |
| 518200-Retirement | 12.89% | | | 299,817 | |
| 518300-Group Insurance | 950 | | | 580,620 | |
| 518400-Dental Insurance | 32 | | | 16,896 | |
| 518901-401K Reg EE | 5.00% | | | 116,299 | |

Budgeted salary amounts are subject to review and may be adjusted.

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Health

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---------------------|--|-------------|
| 519300 | Medical Services Dr. Tim Smith - Medical Director for Agency - 24,000.00 Bonnie Matthews - Pharmacist for Agency - 5,200.00 Contracts to perform X-Rays & Mammograms Diagnostic Procedures, Clinton Surgical to perform surgical consults Sampson Regional - OB Physician Contract - \$29,836 | \$59,036.00 |
| 519301 | Medical Services Grant- United Way Sampson Regional Medical Center to perform Mammogram, Ultrasounds, and other procedures - \$5000 from United Way contribution stipulating we track separately from other Medical Services line item | \$5,000.00 |
| 521300 | Uniforms Summer & Winter shirts for men/women 3 each for 6 EH staff Jackets for men/women - 1 each for 6 EH staff | \$2,244.00 |
| 522100 | Food & Provisions Child Fatality Meetings State Funding - \$868 Estimated at \$45 per class for 10 DSMP classes - \$450 OBCM and CC4C for Quarterly Meeting - \$200 WIC for Quarterly Meeting - \$150 | \$1,668.00 |
| 523200 | Audio Visual-Library Supplies CC4C & OBCM Educational DVD's for use during home visits | \$800.00 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Health

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---------------------|---|--------------|
| 523900 | Medical Supplies Bactoban Cream for Diabetic patients \$1500 IUD long term contraceptives and supplies (5 years) - \$49,469 Birth Control Pills, Emergency contraceptives, and Depo - \$22,500 Gloves, Syringes, Table paper, Drapes and basic supplies - \$14,140 Rhogam, prenatal vitamins, iron tablets, GC chlamidia - \$27,087 COVID supplies as needed - \$25,000 | \$139,696.00 |
| 523902 | Medical Supplies - HIV State Funds to purchase condoms for HIV prevention - 500.00 | \$500.00 |
| 523902 | Medical Supplies - PVT Vaccines Hepatitis B, Hepatitis A, Influenza, Pneumovax, Gardasil, Rabies, and Zostavax Vaccines as well as vaccines administered at the schools for students as required by the state to stay enrolled - | \$100,564.00 |
| 523903 | Medical Supplies - STD State Funds to purchase STD drugs | \$1,690.00 |
| 525100 | Gas, Oil and Tire Estimated cost of gas, oil changes, and basic maintenance for county vehicles such as tire repair and/or replacement, windshield wiper blades, etc. | \$9,742.00 |

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Health

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---------------------|--|-------------|
| 526200 | Department Supplies Toilet paper, Paper Towels, Soap, Copy Paper, and Printing Program manuals/COVID supplies Basic office supplies such as pens, pencils, highlighters, file folders, etc. Serve Safe Class Items, Book/Exam Combination, Exam only, Directional Signs, and snacks for classes. SCHD informational brochures in English and Spanish | \$65,339.00 |
| 529700 | Lab Supplies Sputum tests Gloves, alcohol pads, vacutainer tubes, band aids, etc Band-aids and stickers for children's vaccines/COVID Vaccine supplies Mailers, PAP smear kits, STD culture kits, etc. Pipets, Coilert Tests, Water Bottles, other basic lab supplies | \$57,612.00 |
| 529702 | Lab Services Labcorp fees for processing and reading specimens, Maternal Health, Family Planning and Communicable Disease required labs as well as drug screens and primary care and COVID specimen testing | \$76,812.00 |
| 529900 | Miscellaneous Expenses Meals for Board of Health Meetings, Annual Meeting Costs Estimated Monthly cost of \$375.00 for 10 months - \$3750 Allotment for other meetings such as dangerous dog that may occur - \$550 Annual Board of Health Training Meeting - table cloth and decoration rental, food, materials, and printed handouts - \$700 Amount allotted to purchase items needed for BCCCP rally - 1000.00 | \$6,000.00 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Health

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---------------------|---|-------------|
| 531100 | Travel Funds to cover cost of annual trainings for staff required by Agreement Adendum. Funds to cover training of new staff as needed. | \$68,058.00 |
| 531700 | Travel Allowance Allocation for Health Director use of personal cell phone for County Business | \$1,020.00 |
| 532100 | Telephone & Postage Phone/Fax lines, Elevator Phones, Postage, Courier, and Certified Mail | \$33,018.00 |
| 533000 | Utilities Power, Water and Gas | \$50,162.00 |
| 535200 | M/R Equipment Funds to cover office/lab equipment failures and ono-stress test machines annual maintenance agreements and repairs | \$9,077.00 |
| 535300 | M/R Vehicles Amount requested to cover needed repairs to County Vehicles | \$7,468.00 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Health

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---------------------|--|--------------|
| 53700 | Advertising | \$30,500.00 |
| | Newspaper advertisement in The Sampson Independent and The Sampson Weekly | |
| | Printing of advertisement flyers, brochures and door hangers needed by programs | |
| | Health Promotion and WIC advertising required by agreement addendum | |
| | COVID testing and vaccination clinic advertising | |
| 539200 | Laundry | \$5,110.00 |
| | Cleaning of Lab Coats, and table cloths used at health fairs and events | |
| 543000 | Rental Equipment | \$42,969.00 |
| | Mood Media Music, Postage Machine Lease & Support, Phone system support, copier/Printer cost/copy, Inout Board, and Cell Phones | |
| 544000 | Contract Services | \$922,909.00 |
| | Cable Service, Website Support, Janitor, Contract Advancing Equity Coordinator, Interpreter Services, Contract NP, Nurse and Outreach Staff. | |
| | School Nurse | |
| | Environmental Health Software contracts | |
| | Stericycle, COVID Support Staff & Contracts | |
| | NCPH Foundation | |
| 545000 | Insurance & Bonds | \$47,370.00 |
| | The Snowden Company (Health Dept Ins), County Building & Property Ins., Employee Liability & Crime, County Umbrella Policy, County Vehicle Insurance | |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Health

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---------------------|--|-------------|
| 549100 | Dues & Subscriptions NC Pharmacy and State Lab Dues for Nurse Practitioner NCNA dues for Nurse Practitioner, Accreditation fees, ANCBH/NCABOH, American Journal of Nursing, NCACCHO & NCALHS, NC Pharmacy/State Lab Dues, Sampson Independent, Pharmacy License, Nursing Management NCPLHMSSA, NCPHA, SRAHEC. | \$13,494.00 |
| 538100 | Data Processing - Programming Funds to pay monthly Electronic Health Records clearing house practitioner fees, monthly access to reporting software, telehealth subscription. | \$22,000.00 |
| 581000 | Transfer to State Agency Funds to pay NC Medicaid state percentage paid to department by PHPs due to Medicaid transformation. | \$19,015.00 |

**SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - EQUIPMENT REQUEST
(Use for items that cost between \$1,000 and \$2,499)**

Fiscal Year: **2023-2024**

Department: Health

| Account Number Item Description | Requested | | | Recommended | | Approved | |
|--|-----------|-----------|--------|-------------|--------|----------|--------|
| | Quantity | Cost Each | Amount | Quantity | Amount | Quantity | Amount |
| 12551150-526201 Desk Top computers needed to replace older computers shared with other clinical programs | 5 | \$1,538 | 7,691 | 5 | 7,691 | | |
| 12551230-526201 Label printers to replace outdated equip due to Electronic Medical Rec | 4 | \$375 | 1,500 | 4 | 1,500 | | |
| Scanners to replace outdated equip due to Electronic Medical Rec | 5 | \$895 | 4,475 | 5 | 4,475 | | |
| Phone headsets to replace non-working | 5 | \$295 | 1,475 | 5 | 1,475 | | |
| Laptops to replace outdated and/or for contract staff working with COVID clinics | 5 | \$1,510 | 7,550 | 5 | 7,550 | | |
| 12551630-526201 Desktop computer to replace older computers shared with other clinical programs | 2 | \$1,400 | 2,800 | 2 | 2,800 | | |
| 12551680-526201 CMARC program to be shared with CMHRP program 12551680-526201 Desktop/laptop or combo as needed | 2 | \$988 | 1,975 | 2 | 1,975 | | |
| 12551650-526201 CMHRP program to be shared with CMARC program 12551650-526201 Desktop/laptop or combo as needed | 2 | \$1,682 | 3,363 | 2 | 3,363 | | |

**SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - EQUIPMENT REQUEST
(Use for items that cost between \$1,000 and \$2,499)**

Fiscal Year: 2023-2024

Department: Health

| Account Number Item Description | Requested | | | Recommended | | Approved | |
|---|-----------|-----------|--------|-------------|--------|----------|--------|
| | Quantity | Cost Each | Amount | Quantity | Amount | Quantity | Amount |
| 12551640-526201 Desk Top & or laptop computers needed to replace older computers shared with other clinical programs | 3 | \$1,765 | 5,295 | 3 | 5,295 | | |
| 12551830-526201 Desk Top computers needed to replace older computers | 1 | \$1,500 | 1,500 | 1 | 1,500 | | |



DSS

**SAMPSON COUNTY
DEPARTMENT OF SOCIAL SERVICES**

**MR. EDWIN CAUSEY, COUNTY MANAGER
MR. JEROL KIVETT AND COUNTY COMMISSIONERS**

SAMPSON COUNTY · 406 COUNTY COMPLEX RD · CLINTON, NC 28328

LYNN S. FIELDS
Director

360 County Complex Rd.
Suite 100
Clinton, NC 28328

Advisory Committee

Rev. Thaddeus Godwin

Mr. Jeff Gray

Mrs. Christine Brewington

Rev. Eric Grubb

Mrs. Penny Horne

March 31, 2023

Dear Mr. Causey, Mrs. Lee and County Commissioners:

We have completed the proposed DSS budget for FY 2023-2024. The county contribution request for next fiscal year is \$6,637,438. A breakdown of all program funds sources is as follows:

Federal: \$116,844,450, State: \$47,959,551 and County \$6,637,438.

The main highlights of this proposal include:

- **Medicaid Expansion:** With the recent passing of Medicaid Expansion, the Medicaid caseload in Sampson County is expected to increase by over 6,000 cases. This will place a significant strain on the current workforce as staff are currently unable to keep up with the increase workload that was a result of waivers implemented due to the public health emergency. The proposed budget includes a request for four additional income maintenance caseworkers. The expense of adding these staff has been offset within the budget by an anticipate increase in revenue for Medicaid Administration. The leadership from the Department of Health and Human Services as well as State Legislators have committed to providing funding for counties to offset any administrative expense related to Medicaid Expansion.
- **Other Professional Services:** Over the last year the agency has experienced what appears to be a staffing crisis in many areas of the agency. The social work sections of the agency have experienced vacancy rates as high as 40 to 50 percent in some sections. We have also found it very difficult to recruit and hire qualified staff for our social work positions, with some positions remaining vacant for six months or longer. An agency-wide staff survey revealed that a vast majority of staff across the agency did not feel that they had received adequate training. This cannot be disputed by management as we are aware that supervisors across the agency are often divided between performing case worker and supervision due to staff shortages. In an effort to become better poised to provide hands-on training for staff and to enhance our ability to retain staff, we have decided to contract with a private company to facilitate required Child and Family Team meetings for the child welfare section. This will allow two current Social Worker IIIs to be reassigned as Social

LYNN.FIELDS@SAMPSONDSS.NET

910 · 592-7131 · EXT. 3204

- Work trainers. This line item has also increased due to the need for a contract for on-call after-hours security when staff are required to supervise foster children at the agency due to the inability to locate appropriate placements. The agency has seen the need for this increase dramatically over the last year. Often the children that are housed at the agency can not be placed due to significant behavioral and/or mental health issues. We are dependent upon our staff volunteers to provide the necessary supervision and if staff do not feel safe, they are hesitant to volunteer. The agency will also assume the full financial responsibility for the security services provided during regular business hours. A portion of these expenses have been shared with other departments in the past.
- Contracted Temporary Help: In an effort to limit the request for additional full-time staff to those required for Medicaid, agency management has identified tasks within the agency that can be performed by temporary staff. This need will increase in upcoming budget year. Without the assistance of temporary staff, the agency would need four to six staff in addition to the four included in the budget request. We hope to identify staff that can support our Economic Benefit programs by receiving and scanning mail and verifications into NCFAST. Merit-based employees are required to determine eligibility in Medicaid and Food and Nutrition Services, but we have received guidance that temporary staff may be utilized to complete the intake interview and request required verifications. Temporary staff can also be utilized to provide support for social work staff to assist with administrative tasks to allow social workers more time for direct client contact and service delivery.
- Impact of Legislative Changes: Legislators have taken action in 2021 and 2022 to change eligibility surrounding Special Assistance (SA) In-Home Services, to increase the SA board rate, and to increase the foster home board rates. The county was held harmless in 2022, as the State absorbed the additional costs; however, the county share will increase effective July 1 for each of those line items.
- Over-time: There is a significant increase to this line item as the agency has started paying out social worker over-time monthly in an effort to retain staff. Due to increased caseloads and numerous vacancies, staff are required to work over-time to manage their caseloads. Existing staff have indicated that receiving compensatory time for over-time hours worked is ineffective, as they do not feel they can use the leave they accumulate. This results in staff feeling uncompensated for their time and has often led staff to resign. At which time, they are paid out for their accumulated leave. The hope is that as staff are paid monthly for over-time worked, they will feel appreciated, as well as compensated and will find a benefit in continuing their employment with this agency and the county.
- Agency Vehicles – Included is a request to purchase two new vehicles to replace two vehicles within the current fleet that are limited to in-county travel only. This request was included in the budget last year; however, we were not able to locate vehicles under the state contract at the budgeted amount.

Although Medicaid Expansion has been approved, it is contingent upon the States' 2023-2024 budget. Communications from state leadership within the Department of Health and Human Services, legislators, and the Governor have all indicated

there will be enhanced funding provided to the County Departments of Social Services to address staffing needs due to Medicaid Expansion. The Governor has also indicated there will be additional funding for local DSS agencies to enhance the workforce required to meet the needs of children and families involved in the child welfare system. The Governor has committed 1 Billion dollars toward a behavioral health investment plan, however, there is no way to predict at this time, any additional revenue that may be received at the county level as a result of these efforts. We have predicted, to the best of our ability, an increase in revenue based on Medicaid expansion alone.

Although, there is an increase of approximately \$330,331.00, we have been very diligent in trying to work within the resources already established and to minimize any additional request. We appreciate the support that we have received as we face these challenges together.

We will continue to strive to accomplish our agency's overall mission as we continue to perform our essential services to meet the needs of the county's most vulnerable population.

The State Budget Template Worksheets and annual State Budget Estimates are attached to this cover letter.

We look forward to discussing this proposal with you and thank you for your consideration.

Sincerely,

A handwritten signature in black ink that reads "Lynn S. Fields". The signature is written in a cursive style with a large initial "L".

Lynn S. Fields

IV-E

| AGES | FAMILY FOSTER DSS (A or S LICENSE) | | | FAMILY FOSTER PRIVATE (B,C,F,H LICENSE) | | | RESIDENTIAL GRP/INST./EMERG (B,F,H,R LICENSE) | | | TOTAL |
|--|------------------------------------|------|-----|---|------|-----|---|------|-----|-------|
| | 0-5 | 6-12 | 13+ | 0-5 | 6-12 | 13+ | 0-5 | 6-12 | 13+ | |
| NUMBER OF CHILDREN INSERT NUMBERS HERE | 3 | 0 | 2 | 8 | 6 | | | 6 | 7 | 32 |

| | | | | | | | | | | | |
|--------------------|----------|----------|----------|------------|------------|------------|--|------------|------------|------------|--|
| RATES MAINTENANCE | \$514.00 | \$654.00 | \$698.00 | \$514.00 | \$654.00 | \$698.00 | | \$4,318.00 | \$4,510.00 | \$4,580.00 | |
| ADMINISTRATION | | | | \$1,047.00 | \$1,105.00 | \$1,117.00 | | | | | |
| TOTAL MONTHLY RATE | \$514.00 | \$654.00 | \$698.00 | \$1,561.00 | \$1,759.00 | \$1,815.00 | | \$4,318.00 | \$4,510.00 | \$4,580.00 | |

| | | | | | | | | | | | |
|--|--------|--------|--------|--------|--------|--------|--|--------|--------|--------|--|
| APPLIED RESOURCE - ENTER MONTHLY AMOUNT IF LESS THAN LICENSED RATE AND CLIENT ACCOUNT PAYING | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | \$0.00 | \$0.00 | \$0.00 | |
|--|--------|--------|--------|--------|--------|--------|--|--------|--------|--------|--|

| | | | | | | | | | | | |
|--------------------------------|------------|--------|------------|-------------|-------------|--------|--|--------|-------------|-------------|-------------|
| MONTHLY EXPENSE MAINTENANCE | \$1,542.00 | \$0.00 | \$1,396.00 | \$4,112.00 | \$3,924.00 | \$0.00 | | \$0.00 | \$27,060.00 | \$32,060.00 | \$70,094.00 |
| MONTHLY EXPENSE ADMINISTRATION | \$0.00 | \$0.00 | \$0.00 | \$8,376.00 | \$6,630.00 | \$0.00 | | \$0.00 | \$0.00 | \$0.00 | \$15,006.00 |
| TOTAL EXPENSE | \$1,542.00 | \$0.00 | \$1,396.00 | \$12,488.00 | \$10,554.00 | \$0.00 | | \$0.00 | \$27,060.00 | \$32,060.00 | \$85,100.00 |

\$841,128.00
\$180,072.00
\$1,021,200.00

| | | | | | | | | | | | |
|-----------------------------|-------------|--------|-------------|--------------|--------------|--------|--|--------|--------------|--------------|----------------|
| ANNUALIZED EXPENSES - M | \$18,504.00 | \$0.00 | \$16,752.00 | \$49,344.00 | \$47,088.00 | \$0.00 | | \$0.00 | \$324,720.00 | \$384,720.00 | \$841,128.00 |
| ANNUALIZED EXPENSES - A | | | | \$100,512.00 | \$79,560.00 | \$0.00 | | | | | \$180,072.00 |
| TOTAL ANNUALIZED | \$18,504.00 | \$0.00 | \$16,752.00 | \$149,856.00 | \$126,648.00 | \$0.00 | | \$0.00 | \$324,720.00 | \$384,720.00 | \$1,021,200.00 |
| ANNUALIZED APPLIED RESOURCE | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| TOTAL MAINTENANCE | \$18,504.00 | \$0.00 | \$16,752.00 | \$49,344.00 | \$47,088.00 | \$0.00 | | \$0.00 | \$324,720.00 | \$384,720.00 | \$841,128.00 |
| TOTAL | | | | \$149,856.00 | \$126,648.00 | \$0.00 | | | | | \$1,021,200.00 |

IV-E MAINTENANCE
IVE ADMINISTRATION
TOTAL IVE FC EXPENSE
ANNUALIZED APPLIED RESOURCE
TOTAL IV FC BOARD EXPENSE

REVENUE DISTRIBUTION

| | | | | | | | | | | | |
|---------------------------|-------------|---------|-------------|-------------|-------------|---------|--|---------|--------------|--------------|----------------|
| MAINTENANCE | \$15,465.64 | \$0.00 | \$14,001.32 | \$41,241.72 | \$39,356.15 | \$0.00 | | \$0.00 | \$271,400.98 | \$321,548.98 | \$703,014.78 |
| NON FED SHARE MAINTENANCE | \$3,038.36 | \$0.00 | \$2,750.68 | \$8,102.28 | \$7,731.85 | \$0.00 | | \$0.00 | \$53,319.02 | \$63,171.02 | |
| ADMINISTRATION | | | | \$50,256.00 | \$39,780.00 | \$0.00 | | | | | \$90,036.00 |
| FEDERAL TOTAL | \$15,465.64 | \$0.00 | \$14,001.32 | \$91,497.72 | \$79,136.15 | \$0.00 | | \$0.00 | \$271,400.98 | \$321,548.98 | \$793,050.78 |
| TOTAL NON-FEDERAL SHARE | \$3,038.36 | \$0.00 | \$2,750.68 | \$58,358.28 | \$47,511.85 | \$0.00 | | \$0.00 | \$53,319.02 | \$63,171.02 | |
| STATE MAINTENANCE/ADMIN | \$0.00 | \$0.00 | \$0.00 | \$29,179.14 | \$23,755.92 | \$0.00 | | \$0.00 | \$0.00 | \$0.00 | \$52,935.07 |
| STATE TOTAL | \$0.00 | \$0.00 | \$0.00 | \$29,179.14 | \$23,755.92 | \$0.00 | | \$0.00 | \$0.00 | \$0.00 | \$52,935.07 |
| COUNTY COST | \$3,038.36 | \$0.00 | \$2,750.68 | \$29,179.14 | \$23,755.92 | \$0.00 | | \$0.00 | \$53,319.02 | \$63,171.02 | \$175,214.15 |
| | 16.420% | #DIV/0! | 16.420% | 19.47% | 18.76% | #DIV/0! | | #DIV/0! | 16.420% | 16.420% | |
| | \$3,038.36 | \$0.00 | \$2,750.68 | \$0.00 | \$0.00 | \$0.00 | | \$0.00 | \$0.00 | \$0.00 | \$1,021,200.00 |

REVENUES

FED - M
FED - A
FEDERAL TOTAL
STATE - M
STATE - A
STATE TOTAL
COUNTY
error check

| | | | | | | | | | | | |
|---|---|---|---|------------|------------|------------|--|------------|------------|------------|--------|
| IV-E MAXIMIZATION ANNUALIZED ENTER FIGURES HERE | 0 | 0 | 0 | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | \$0.00 |
|---|---|---|---|------------|------------|------------|--|------------|------------|------------|--------|

EXPENSES

IV-E MAXIMIZATION
ALL COUNTY
FEDERAL
STATE
COUNTY
error check

| | | | | | | | | | | | |
|--|---|---|---|---|---|---|--|---|---|---|--|
| ALL COUNTY ANNULAIZED - NON-REIMBURSABLE | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | 0 | |
|--|---|---|---|---|---|---|--|---|---|---|--|

| | |
|---------|-------------------|
| 83.580% | Federal/State |
| 50% | State Match - SBR |
| 67.16% | Federal Share (M) |
| 50% | Federal Share (A) |
| Shares | Maint Admin |
| State | 16.420% 25.00% |
| County | 16.420% 25.00% |

STATE

| | FAMILY FOSTER DSS (A or S License) | | | FAMILY FOSTER PRIVATE (B,C,F,H License) | | | RESIDENTIAL GRP/INST./EMERG (B,F,H, R LICENSE) | | | TOTAL |
|--|------------------------------------|------|-----|---|------|-----|--|------|-----|-------|
| | 0-5 | 6-12 | 13+ | 0-5 | 6-12 | 13+ | 0-5 | 6-12 | 13+ | |
| AGES | | | | | | | | | | |
| NUMBER OF CHILDREN INSERT NUMBERS HERE | 5 | 0 | 3 | 8 | 11 | 3 | 0 | 2 | 7 | 39 |

| | | | | | | | | | |
|--------------------|----------|----------|----------|------------|------------|------------|------------|------------|------------|
| RATES MAINTENANCE | \$514.00 | \$654.00 | \$698.00 | \$514.00 | \$654.00 | \$698.00 | \$4,318.00 | \$4,510.00 | \$4,580.00 |
| ADMINISTRATION | | | | \$1,047.00 | \$1,105.00 | \$1,117.00 | | | |
| TOTAL MONTHLY RATE | \$514.00 | \$654.00 | \$698.00 | \$1,561.00 | \$1,759.00 | \$1,815.00 | \$4,318.00 | \$4,510.00 | \$4,580.00 |

| | | | | | | | | | | MONTHLY EXPENSES | |
|--------------------------------|------------|--------|------------|-------------|-------------|------------|--------|------------|-------------|------------------|----------------|
| MONTHLY EXPENSE MAINTENANCE | \$2,570.00 | \$0.00 | \$2,094.00 | \$4,112.00 | \$7,194.00 | \$2,094.00 | \$0.00 | \$9,020.00 | \$32,060.00 | \$59,144.00 | MAINTENANCE |
| MONTHLY EXPENSE ADMINISTRATION | \$0.00 | \$0.00 | \$0.00 | \$8,376.00 | \$12,155.00 | \$3,351.00 | \$0.00 | \$0.00 | \$0.00 | \$23,882.00 | ADMINISTRATION |
| TOTAL EXPENSE | \$2,570.00 | \$0.00 | \$2,094.00 | \$12,488.00 | \$19,349.00 | \$5,445.00 | \$0.00 | \$9,020.00 | \$32,060.00 | \$83,026.00 | TOTAL |

APPLIED RESOURCE - ENTER MONTHLY AMOUNT IF LESS THAN LICENSED RATE AND CLIENT ACCOUNT PAYING

| | | | | | | | | | | |
|--|--|---|---|--------|--------|--------|--------|--------|--------|--|
| | | 0 | 0 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
|--|--|---|---|--------|--------|--------|--------|--------|--------|--|

| | | | | | | | | | | EXPENSES - ANNUAL | |
|---------------------|-------------|--------|-------------|--------------|--------------|-------------|--------|--------------|--------------|-------------------|---------------|
| ANNUALIZED EXPENSES | \$30,840.00 | \$0.00 | \$25,128.00 | \$149,856.00 | \$232,188.00 | \$65,340.00 | \$0.00 | \$108,240.00 | \$384,720.00 | \$996,312.00 | SFHF FC BOARD |

| | | | | | | | | | | | |
|-------------------------------|-------------|--------|-------------|--------------|--------------|-------------|--------|--------------|--------------|--------------|-------------------|
| ANNUALIZED APPLIED RESOURCE | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | APPLIED RESOURCES |
| TOTAL EXPENSES LESS RESOURCES | \$30,840.00 | \$0.00 | \$25,128.00 | \$149,856.00 | \$232,188.00 | \$65,340.00 | \$0.00 | \$108,240.00 | \$384,720.00 | \$996,312.00 | TOTAL |

| | | | | | | | | | | REVENUES | |
|-------------|-------------|---------|-------------|-------------|--------------|-------------|---------|-------------|--------------|--------------|-------------|
| MAINTENANCE | \$15,420.00 | \$0.00 | \$12,564.00 | \$74,928.00 | \$116,094.00 | \$32,670.00 | \$0.00 | \$54,120.00 | \$192,360.00 | | |
| STATE TOTAL | \$15,420.00 | \$0.00 | \$12,564.00 | \$74,928.00 | \$116,094.00 | \$32,670.00 | \$0.00 | \$54,120.00 | \$192,360.00 | \$498,156.00 | STATE TOTAL |
| COUNTY COST | \$15,420.00 | \$0.00 | \$12,564.00 | \$74,928.00 | \$116,094.00 | \$32,670.00 | \$0.00 | \$54,120.00 | \$192,360.00 | \$498,156.00 | COUNTY |
| | 50.00% | #DIV/0! | 50.00% | 50.00% | 50.00% | 50.00% | #DIV/0! | 50.00% | 50.00% | | |

error ck to exp
\$996,312.00

ALL COUNTY ANNUALIZED - NON-REIMBURSABLE
I.E. EXPIRED LICENSE, NO LICENSE, CLOTHING, ALL COUNTY NOT ON 5094'S

| | | | | | | | | | | |
|--|---|---|---|---|---|---|---|---|---|--|
| | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
|--|---|---|---|---|---|---|---|---|---|--|

| | |
|--------|------------|
| \$0.00 | ALL COUNTY |
|--------|------------|

| | |
|--------------|------------------|
| \$498,156.00 | STATE REVENUES |
| \$498,156.00 | COUNTY |
| \$996,312.00 | error ck to exp. |

| | |
|--------|-------------------|
| 50% | State Match - SBR |
| 67.43% | Federal Share (M) |
| 50% | Federal Share (A) |

| SFHF | | TOTAL | FEDERAL | STATE | COUNTY |
|---------------------------------------|----------------|---------------------|---------|---------------------|---------------------|
| | Board Payments | \$996,312.00 | | \$498,156.00 | \$498,156.00 |
| | All County | \$0.00 | | | \$0.00 |
| | 18-21 Year old | \$0.00 | | \$0.00 | |
| HRI - LEVEL III & IV STATE | | | | | |
| TOTAL STATE | | \$996,312.00 | | \$498,156.00 | \$498,156.00 |
| | | | | 50.0000% | 50.0000% |

100.00%
ERROR CHECK

| | | | | | |
|--------------------------------------|-------------------|-----------------------|---------------------|--------------------|---------------------|
| IV-E | Board Payments | \$1,021,200.00 | \$793,050.78 | \$52,935.07 | \$175,214.15 |
| | IV-E Maximization | \$0.00 | \$0.00 | | \$0.00 |
| | All County | \$0.00 | | | \$0.00 |
| | 18-21 Year old | \$50,256.00 | \$33,751.93 | \$16,504.07 | \$0.00 |
| HRI -IVE - LEVEL III & IV | | | | | |
| TOTAL IVE | | \$1,071,456.00 | \$826,802.71 | \$69,439.14 | \$175,214.15 |
| | | | 77.1663% | 6.4808% | 16.3529% |

100.00%
ERROR CHECK

| ALL CATEGORIES | FEDERAL | STATE | LOCAL |
|----------------|--------------|--------------|--------------|
| TOTAL EXPENSES | | | |
| TOTAL REVENUES | \$826,802.71 | \$567,595.14 | \$673,370.15 |

\$2,067,768.00

\$2,067,768.00
ERROR CHECK

REVISED: 10/3/2017

Budgeting 18-21 year olds in Foster Care

FAMILY FOSTER FAMILY FOSTER RESIDENTIAL GRPT/INST/

PRIVATE

| 18-21 | 18-21 | 18-21 | |
|-------|-------|-------|--------------------------|
| 6 | 0 | 0 | Enter Number of Children |

| | | |
|----------|------------|------------|
| \$698.00 | \$1,815.00 | \$4,580.00 |
|----------|------------|------------|

\$50,256.00 \$0.00 \$0.00 \$50,256.00 **TOTAL COST**

Revenue

\$33,751.93 Federal
\$16,504.07 State

IV-E ADOPTION ASSISTANCE & Guardian Assistance

| | FAMILY FOSTER DSS | | |
|---|-------------------|------|-----|
| AGES | 6 BELOW | 6-12 | 13+ |
| NUMBER OF CHILDREN INSERT NUMBERS HERE | 11 | 48 | 39 |

| | | | |
|-------------------|------------|-------------|-------------|
| RATES MAINTENANCE | \$514.00 | \$654.00 | \$698.00 |
| TOTAL EXPENSE | \$5,654.00 | \$31,392.00 | \$27,222.00 |

| | | | |
|------------------|-------------|--------------|--------------|
| TOTAL ANNUALIZED | \$67,848.00 | \$376,704.00 | \$326,664.00 |
|------------------|-------------|--------------|--------------|

ANNUALIZED X.17144

| | | | |
|-------------|-------------|-------------|-------------|
| COUNTY COST | \$11,184.06 | \$62,095.89 | \$53,847.29 |
|-------------|-------------|-------------|-------------|

| TOTAL | FEDERAL | STATE | COUNTY |
|--------------|--------------|--------------|--------------|
| \$771,216.00 | \$516,961.51 | \$127,127.25 | \$127,127.25 |

IV-B (STATE) ADOPTION ASSISTANCE & Guardian Assistance

| | FAMILY FOSTER DSS | | |
|--|-------------------|------|-----|
| AGES | 6 BELOW | 6-12 | 13+ |
| NUMBER OF CHILDREN INSERT NUMBERS HERE | | 3 | 3 |

| | | | |
|-------------------|----------|------------|------------|
| RATES MAINTENANCE | \$514.00 | \$654.00 | \$698.00 |
| TOTAL EXPENSE | \$0.00 | \$1,962.00 | \$2,094.00 |

| | | | |
|------------------|--------|-------------|-------------|
| TOTAL ANNUALIZED | \$0.00 | \$23,544.00 | \$25,128.00 |
|------------------|--------|-------------|-------------|

ANNUALIZED x .25%

| | | | |
|-------------|--------|------------|------------|
| COUNTY COST | \$0.00 | \$5,886.00 | \$6,282.00 |
|-------------|--------|------------|------------|

| TOTAL | | STATE | COUNTY |
|-------------|--|-------------|-------------|
| \$48,672.00 | | \$36,504.00 | \$12,168.00 |

BUDGET COUNTY DOLLARS ONLY FOR YOUR BUDGET LINE ITEM

Sampson County

| | ESTIMATED RESOURCES | | | | ESTIMATED PERCENT | | |
|---------------------------------------|---------------------|----------|----------|--------------|-------------------|--------------|----------------|
| | Total | Federal | State | County | Federal | State | County |
| A. Division of Social Services | | | | | | | |
| NC CORELS | 1,881 | 0 | 0 | 1,881 | 0.00% | 0.00% | 100.00% |
| Total Cost For | 1,881 | 0 | 0 | 1,881 | 0.00% | 0.00% | 100.00% |

Note that the totals may be off due to rounding.

1. Public Assistance Programs

A. Division of Social Services

| | | | | | | | |
|---|---------|---------|---------|---------|---------|---------|--------|
| 1 Work First Family Assistance | 0 | 0 | 0 | 0 | 0.00% | 0.00% | 0.00% |
| 2 Title IV-B Adoption Assistance Payments | 52,802 | 0 | 39,601 | 13,201 | 0.00% | 75.00% | 25.00% |
| 3 Title IV-B Adoption Vendor Payments | 2,400 | 0 | 1,800 | 600 | 0.00% | 75.00% | 25.00% |
| 4 State Adoption Assistance Payments | 15,998 | 0 | 15,998 | 0 | 0.00% | 100.00% | 0.00% |
| 5 State Adoption Vendor Payments | 0 | 0 | 0 | 0 | 0.00% | 0.00% | 0.00% |
| 6 Title IV-E Adoption Assistance Payments | 637,181 | 431,435 | 102,872 | 102,874 | 67.71% | 16.14% | 16.15% |
| 7 Title IV-E Adoption Vendor Paymts Non-Recurring | 23,800 | 11,900 | 5,950 | 5,950 | 50.00% | 25.00% | 25.00% |
| 8 Title IV-E Foster Care - Standard Board Rate | 1 | 0 | 1 | 0 | 0.00% | 100.00% | 0.00% |
| 9 Title IV-E Foster Care Maximization | 1 | 0 | 1 | 0 | 0.00% | 100.00% | 0.00% |
| 10 Guardianship IV-E | 17,252 | 11,681 | 2,785 | 2,786 | 67.71% | 16.14% | 16.15% |
| 11 Guardianship State | 6,090 | 0 | 3,045 | 3,045 | 0.00% | 50.00% | 50.00% |
| 12 Title IV-E Extended Foster Care | 95,694 | 64,794 | 30,900 | 0 | 67.71% | 32.29% | 0.00% |
| 13 Extended Non IV-E Foster Care | 5,466 | 0 | 5,466 | 0 | 0.00% | 100.00% | 0.00% |
| 14 State Foster Care Benefits Program | 1 | 0 | 1 | 0 | 0.00% | 100.00% | 0.00% |
| 15 Low Income Energy Assistance Payments | 488,784 | 488,784 | 0 | 0 | 100.00% | 0.00% | 0.00% |
| 16 Crisis Intervention Program | 307,441 | 307,441 | 0 | 0 | 100.00% | 0.00% | 0.00% |
| 17 Duke Energy Progress - Energy Neighbor Fund | 5,927 | 0 | 5,927 | 0 | 0.00% | 100.00% | 0.00% |
| 18 Haywood Electrical - Helping Each Member Cope | 0 | 0 | 0 | 0 | 0.00% | 0.00% | 0.00% |
| 19 Wake Electric Membership Corp. -- W.E. Roundup | 0 | 0 | 0 | 0 | 0.00% | 0.00% | 0.00% |
| 20 Piedmont Natural Gas - Share the Warmth | 0 | 0 | 0 | 0 | 0.00% | 0.00% | 0.00% |
| 21 Refugee Assistance Payments | 0 | 0 | 0 | 0 | 0.00% | 0.00% | 0.00% |

B. Division of Aging and Adult Services

Sampson County

| | ESTIMATED RESOURCES | | | | ESTIMATED PERCENT | | |
|---|---------------------|-------------------|----------------|----------------|-------------------|--------------|--------------|
| | Total | Federal | State | County | Federal | State | County |
| 22 State/County Special Assistance for Adults | 706,273 | 0 | 353,137 | 353,137 | 0.00% | 50.00% | 50.00% |
| C. Division of Child and Family Well Being | | | | | | | |
| 23 Food and Nutrition Benefits | 16,673,925 | 16,673,925 | 0 | 0 | 100.00% | 0.00% | 0.00% |
| D. Division of Child Development and Early Education | | | | | | | |
| 24 Subsidized Child Care Program - Direct Services | 3,733,087 | 3,418,915 | 314,171 | 0 | 91.58% | 8.42% | 0.00% |
| Total Cost For 1. Public Assistance Programs | 22,772,123 | 21,408,875 | 881,655 | 481,593 | 94.01% | 3.87% | 2.11% |

Note that the totals may be off due to rounding.

2. Public Assistance Administration

A. Division of Social Services

| | | | | | | | |
|--|--------|--------|---|-------|---------|-------|--------|
| 25 LIEAP & CIP Administration | 55,705 | 55,705 | 0 | 0 | 100.00% | 0.00% | 0.00% |
| 26 Food and Nutrition Services EBT Call Center | 15,744 | 7,872 | 0 | 7,872 | 50.00% | 0.00% | 50.00% |
| 27 Refugee Assistance Administration | 1,054 | 1,054 | 0 | 0 | 100.00% | 0.00% | 0.00% |

B. Division of Aging and Adult Services

| | | | | | | | |
|---|--------|--------|---|--------|--------|-------|--------|
| 28 State/County Special Assistance Administration | 77,397 | 38,698 | 0 | 38,698 | 50.00% | 0.00% | 50.00% |
|---|--------|--------|---|--------|--------|-------|--------|

C. Division of Child and Family Well Being

| | | | | | | | |
|---|-----------|---------|---|---------|---------|-------|--------|
| 29 Food/Nutrition Services Program Administration | 1,555,008 | 777,504 | 0 | 777,504 | 50.00% | 0.00% | 50.00% |
| 30 Food & Nutrition Incentive Fraud Collections | 1,206 | 1,206 | 0 | 0 | 100.00% | 0.00% | 0.00% |
| 31 Electronic Benefit Transfer E-Funds Cost | 20,318 | 10,159 | 0 | 10,159 | 50.00% | 0.00% | 50.00% |

D. Division of Child Development and Early Education

| | | | | | | | |
|--|---------|---------|---|---|---------|-------|-------|
| 32 Subsidized Child Care Program - Service Support | 155,545 | 155,545 | 0 | 0 | 100.00% | 0.00% | 0.00% |
|--|---------|---------|---|---|---------|-------|-------|

E. Division of Medical Assistance

| | | | | | | | |
|-------------------------------|-----------|-----------|---|---------|--------|-------|---------|
| 33 The Work Number | 14,226 | 0 | 0 | 14,226 | 0.00% | 0.00% | 100.00% |
| 34 Medicaid (Title XIX) Admin | 2,835,742 | 2,049,223 | 0 | 786,520 | 72.26% | 0.00% | 27.74% |

| | | | | | | | |
|---|------------------|------------------|----------|------------------|---------------|--------------|---------------|
| Total Cost For 2. Public Assistance Administration | 4,731,945 | 3,096,966 | 0 | 1,634,979 | 65.45% | 0.00% | 34.55% |
|---|------------------|------------------|----------|------------------|---------------|--------------|---------------|

Note that the totals may be off due to rounding.

3. Services Programs

Sampson County

| | ESTIMATED RESOURCES | | | | ESTIMATED PERCENT | | |
|---|---------------------|------------------|---------------|------------------|-------------------|--------------|---------------|
| | Total | Federal | State | County | Federal | State | County |
| A. Division of Social Services | | | | | | | |
| 35 SSBG Services - Federal & State | 258,197 | 193,648 | 0 | 64,549 | 75.00% | 0.00% | 25.00% |
| 36 TANF Transferred to SSBG | 158,589 | 118,942 | 0 | 39,647 | 75.00% | 0.00% | 25.00% |
| 37 Chafee Foster Care Independence (NC LINKS) | 19,007 | 15,206 | 3,801 | 0 | 80.00% | 20.00% | 0.00% |
| 38 Child Protective Services - IV-E | 130,244 | 65,122 | 32,561 | 32,561 | 50.00% | 25.00% | 25.00% |
| 39 Child Protective Services - SSBG | 0 | 0 | 0 | 0 | 0.00% | 0.00% | 0.00% |
| 40 State CPS Caseload Reduction | 0 | 0 | 0 | 0 | 0.00% | 0.00% | 0.00% |
| 41 Child Protective Services State | 5,483 | 0 | 5,483 | 0 | 0.00% | 100.00% | 0.00% |
| 42 Child Welfare State In-Home Expansion | 22,675 | 0 | 22,675 | 0 | 0.00% | 100.00% | 0.00% |
| 43 Permanency Planning | 22,367 | 16,775 | 0 | 5,592 | 75.00% | 0.00% | 25.00% |
| 44 Family Reunification | 21,428 | 21,428 | 0 | 0 | 100.00% | 0.00% | 0.00% |
| 45 Foster Care/Adoptions - State | 0 | 0 | 0 | 0 | 0.00% | 0.00% | 0.00% |
| 46 IV-E Admin Foster Care 50%Fed-50%Co | 758,187 | 379,094 | 0 | 379,093 | 50.00% | 0.00% | 50.00% |
| 47 TANF Child Welfare Workers for Local DSS | 53,118 | 53,118 | 0 | 0 | 100.00% | 0.00% | 0.00% |
| 48 IV-E Foster Care Parent Trng 75%Fed-25%Co | 5,390 | 4,043 | 0 | 1,347 | 75.01% | 0.00% | 24.99% |
| 49 IV-E Admin Adoption 50%Fed-50%Co | 0 | 0 | 0 | 0 | 0.00% | 0.00% | 0.00% |
| 50 IV-E Adoption Parent Training 75%Fed-25%Co | 0 | 0 | 0 | 0 | 0.00% | 0.00% | 0.00% |
| 51 Child Support Enforcement Services (IV-D) | 1,192,640 | 787,142 | 0 | 405,498 | 66.00% | 0.00% | 34.00% |
| 52 Offset -- IV-D Incentive | 67,995 | 67,995 | 0 | 0 | 100.00% | 0.00% | 0.00% |
| 53 Work First County Block Grant | 1,140,084 | 508,020 | 0 | 632,064 | 44.56% | 0.00% | 55.44% |
| B. Division of Aging and Adult Services | | | | | | | |
| 54 State In-Home Services Fund | 11,429 | 10,000 | 0 | 1,429 | 87.50% | 0.00% | 12.50% |
| 55 Adult Day Care Federal & State | 3,355 | 1,536 | 1,400 | 419 | 45.78% | 41.73% | 12.49% |
| 56 Adult Protective Services - SSBG | 15,032 | 15,032 | 0 | 0 | 100.00% | 0.00% | 0.00% |
| 57 Adult Homes Specialist | 33,708 | 16,854 | 8,427 | 8,427 | 50.00% | 25.00% | 25.00% |
| C. Division of Child and Family Well Being | | | | | | | |
| 58 Food and Nutrition - Employment & Training | 0 | 0 | 0 | 0 | 0.00% | 0.00% | 0.00% |
| Total Cost For 3. Services Programs | 3,918,928 | 2,273,955 | 74,347 | 1,570,626 | 58.02% | 1.90% | 40.08% |

Note that the totals may be off due to rounding.

Sampson County

| | ESTIMATED RESOURCES | | | | ESTIMATED PERCENT | | |
|--|---------------------|------------|---------|-----------|-------------------|-------|--------|
| | Total | Federal | State | County | Federal | State | County |
| Grand Total | | | | | | | |
| All Programs and Administration | 31,424,876 | 26,779,796 | 956,002 | 3,689,078 | 85.22% | 3.04% | 11.74% |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|--|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 13535310 SOCIAL SERVICES ADMINISTRATION | | | | | |
| 403300 ADMINISTRATION | 0.00 | 0.00 | 0.00 | 0.00 | |
| 403301 STATE/FEDERAL INDIRECT COST | 0.00 | 0.00 | 0.00 | 0.00 | |
| 403302 MEDICAID ADMIN CLAIMING | -287,677.00 | -129,372.43 | -241,131.00 | -241,131.00 | |
| 403303 FNS ADMINISTRATIVE ARRA FUNDS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 403304 FNS ADMIN FUNDS CONTINGENCY | 0.00 | 0.00 | 0.00 | 0.00 | |
| 403305 WFBG EMPLOYMENT-ARRA | 0.00 | 0.00 | 0.00 | 0.00 | |
| 403314 SAMPSON CO MEMORIAL HOSPITAL | 0.00 | 0.00 | 0.00 | 0.00 | |
| 403319 APS ESSENTIAL FUNDS | 0.00 | -5,674.94 | -10,000.00 | -10,000.00 | |
| 403325 LINKS TRANSITIONAL FUNDS | 0.00 | -2,086.97 | -10,000.00 | -10,000.00 | |
| 403328 LINKS (SUPPLEMENTAL) | 0.00 | -3,000.00 | 0.00 | 0.00 | |
| 403329 CARES ACT IVB-1 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 403330 CAROLINA ACCESS GRANT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 403331 SMART START SUBSIDY (GRANT) | 0.00 | 0.00 | 0.00 | 0.00 | |
| 403332 CONTRACT - EASTPOINTE | 0.00 | 0.00 | 0.00 | 0.00 | |
| 403352 CHILD WELFARE STATE | 0.00 | 0.00 | 0.00 | 0.00 | |
| 403353 CHILD WELFARE STATE IN HOME | -22,675.00 | -15,221.12 | -22,675.00 | -22,675.00 | |
| 403354 CPS STATE | -5,483.00 | 20,504.29 | -5,483.00 | -5,483.00 | |
| 403361 TANF TO SSBG | -118,942.00 | 279.48 | -118,942.00 | -118,942.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|--|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 13535310 SOCIAL SERVICES ADMINISTRATION | | | | | |
| 403362 IV-E CPS | -250,833.00 | -123,868.10 | -272,464.00 | -272,464.00 | |
| 403363 ADULT HOME SPECIALIST | -23,724.00 | -12,678.76 | -25,281.00 | -25,281.00 | |
| 403364 ADULT CARE HOME CASE MGT. | 0.00 | 0.00 | 0.00 | 0.00 | |
| 403365 IV-E FOSTER CARE ADMIN. | -698,500.00 | -301,097.53 | -905,962.00 | -905,962.00 | |
| 403366 TANF CPS & FC | -53,118.00 | -44,067.57 | -53,118.00 | -53,118.00 | |
| 403367 CCDF ADMIN | -146,143.00 | -128,499.55 | -155,545.00 | -155,545.00 | |
| 403368 MEDICAL TRANSP. ADMIN | -209,029.00 | -111,380.63 | -244,223.00 | -244,223.00 | |
| 403369 MEDICAL TRANSP. SERVICE | 0.00 | 0.00 | 0.00 | 0.00 | |
| 403370 PERMANANCY PLANNING | -14,467.00 | -14,466.98 | -16,775.00 | -16,775.00 | |
| 403371 SPECIAL PERMANANCY PLANNING | 0.00 | 0.00 | 0.00 | 0.00 | |
| 403372 SSBG | -193,648.00 | -199,690.63 | -193,648.00 | -193,648.00 | |
| 403373 SMART START ADMIN. | 0.00 | 0.00 | 0.00 | 0.00 | |
| 403374 FS EMPLOYMT & TRAINING | 0.00 | 0.00 | 0.00 | 0.00 | |
| 403375 FOOD STAMP ADMIN. | -997,577.00 | -631,789.58 | -998,000.00 | -998,000.00 | |
| 403376 ENERGY ADMIN | -60,281.00 | -69,383.92 | -55,705.00 | -55,705.00 | |
| 403377 MEDICAID ADMIN | -2,718,213.00 | -1,358,860.06 | -2,900,000.00 | -2,900,000.00 | |
| 403378 SA ADMIN | -59,563.00 | -34,475.46 | -59,620.00 | -59,620.00 | |
| 403379 HEALTH CHOICE | -27,221.00 | -35,087.49 | 0.00 | 0.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|--|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 13535310 SOCIAL SERVICES ADMINISTRATION | | | | | |
| 403380 MEDICAID EXPANSION | 0.00 | 0.00 | -100,000.00 | -100,000.00 | |
| 403381 MEDICAID INTERPRETATION SERV | 0.00 | 0.00 | 0.00 | 0.00 | |
| 403382 IV-D ADMIN. | -936,847.00 | -646,360.74 | -926,182.00 | -926,182.00 | |
| 403383 FS INCENTIVE | -1,306.00 | -3,411.29 | -1,206.00 | -1,206.00 | |
| 403384 TANF SPECIAL ADOPTION FUND | 0.00 | 0.00 | 0.00 | 0.00 | |
| 403385 AFDC/TANF INCENTIVES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 403386 IV-D INCENTIVES | -64,035.00 | -60,440.00 | -67,995.00 | -67,995.00 | |
| 403387 TANF DOMESTIC VIOLENCE | 0.00 | 0.00 | 0.00 | 0.00 | |
| 403388 LINKS | -17,279.00 | -4,381.93 | -19,007.00 | -19,007.00 | |
| 403389 WORK FIRST BLOCK GRANT | -508,020.00 | -478,862.38 | -505,020.00 | -505,020.00 | |
| 403390 IV-D NPA FEES | -12,000.00 | -12,482.75 | -12,000.00 | -12,000.00 | |
| 403391 FAMILY REUNIFICATION SVCS | -17,093.00 | -8,734.26 | -21,428.00 | -21,428.00 | |
| 403607 STATE - INCENTIVE | 0.00 | 0.00 | 0.00 | 0.00 | |
| 403629 ACTS PROJ - TEMP HELP | 0.00 | 0.00 | 0.00 | 0.00 | |
| 404010 MEDICAID FRAUD COLLECTIONS | 0.00 | -4,978.07 | -5,000.00 | -5,000.00 | |
| 404011 HEALTH CHOICE FEES (LOCAL) | -10,000.00 | 0.00 | 0.00 | 0.00 | |
| 404102 LOCAL - OFFICER FEES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 404103 IV-D NON-AFDC FEES (LOCAL) | -300.00 | -144.90 | -300.00 | -300.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 13535310 SOCIAL SERVICES ADMINISTRATION | | | | | |
| 404104 IV-D BLOOD TEST FEES (LOCAL) | -3,500.00 | -2,515.11 | -3,500.00 | -3,500.00 | _____ |
| 404105 IV-D LEGAL FEES (LOCAL) | -4,500.00 | -3,246.58 | -4,000.00 | -4,000.00 | _____ |
| 408900 MISCELLANEOUS REVENUE | 0.00 | 0.00 | -50,000.00 | -50,000.00 | _____ |
| 409600 COUNTY CONTRIBUTION | -6,332,358.00 | 0.00 | -6,637,438.00 | -6,637,438.00 | _____ |
| 409602 TRANSFER FROM CHILD SUPPORT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 409800 FUND BAL APPROP - ENCUMBRANCES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 409900 FUND BALANCE APPROPRIATED | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 409901 FUND BAL APPROP-HOME BASED-CBA | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total SOCIAL SERVICES ADMINISTRATION | -13,794,332.00 | -4,425,475.96 | -14,641,648.00 | -14,641,648.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 13535330 STATE IN HOME | | | | | |
| 403305 STATE IN HOME | -10,000.00 | 0.00 | -10,000.00 | -10,000.00 | _____ |
| 403306 STATE ADULT DAY CARE | -2,982.00 | -1,713.00 | -2,982.00 | -2,982.00 | _____ |
| 403364 ADULT CARE HOME CASE MGT. | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total STATE IN HOME | -12,982.00 | -1,713.00 | -12,982.00 | -12,982.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 13535390 VENDOR PAY IV-B (ADOPT ASST) | | | | | |
| 403317 VENDOR PAY IV-B (ADOPT ASST) | -19,200.00 | -7,500.00 | -26,200.00 | -26,200.00 | <hr/> |
| Total VENDOR PAY IV-B (ADOPT ASST) | -19,200.00 | -7,500.00 | -26,200.00 | -26,200.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 13535410 AFDC PROGRAM REVENUES | | | | | |
| 403308 FSA CHILD DAY CARE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 403311 STATE - AFDC-EA | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 403312 IV-E FOSTER CARE | -956,139.00 | -367,049.08 | -905,632.00 | -905,632.00 | _____ |
| 403326 FOSTER CARE - BASIC NEEDS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total AFDC PROGRAM REVENUES | -956,139.00 | -367,049.08 | -905,632.00 | -905,632.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 13535430 STATE FOSTER CARE | | | | | |
| 403309 STATE FOSTER CARE | -387,335.00 | -403,006.54 | -502,344.00 | -502,344.00 | _____ |
| 403310 IV-D COLLECTIONS FOSTER CARE | -15,000.00 | -14,122.10 | -15,000.00 | -15,000.00 | _____ |
| 403351 FOSTER CARE ENHANCEMENT | -24,437.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total STATE FOSTER CARE | -426,772.00 | -417,128.64 | -517,344.00 | -517,344.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 13535450 MEDICAID TRANSPORTATION | | | | | |
| 403304 TITLE XIX TRANSPORTATION | -169,890.00 | -130,791.04 | -244,223.00 | -244,223.00 | |
| Total MEDICAID TRANSPORTATION | -169,890.00 | -130,791.04 | -244,223.00 | -244,223.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 13535471 ADOPTION ASSISTANCE | | | | | |
| 402630 SPECIAL CHILDREN ADOPTION FUND | -5,000.00 | 0.00 | -91,980.00 | -91,980.00 | <hr/> |
| 409900 FUND BALANCE APPROPRIATED | 0.00 | 0.00 | 0.00 | 0.00 | <hr/> |
| Total ADOPTION ASSISTANCE | -5,000.00 | 0.00 | -91,980.00 | -91,980.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 13535480 CRISIS INTERVENTION | | | | | |
| 403313 CRISIS INTERVENTION PROGRAM | -293,707.00 | -22,125.36 | -307,441.00 | -307,441.00 | _____ |
| 403314 LIEAP | -442,971.00 | -56,740.18 | -488,784.00 | -488,784.00 | _____ |
| 403315 PROGRESS ENGY-ENERGY NEIGH | -6,557.00 | 0.00 | -5,927.00 | -5,927.00 | _____ |
| 403316 GRANT WATER ASSISTANCE | 0.00 | -12,449.65 | 0.00 | 0.00 | _____ |
| 403317 CIP - STATE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 403318 DUKE ENERGY SETTLEMENT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total CRISIS INTERVENTION | -743,235.00 | -91,315.19 | -802,152.00 | -802,152.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 13535510 STATE AID TO COUNTY ADMIN | | | | | |
| Fund Total | -16,127,550.00 | -5,440,972.91 | -17,242,161.00 | -17,242,161.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|-------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 13553100 ADMINISTRATION | | | | | |
| 512100 SALARIES | 7,049,004.00 | 5,310,082.82 | 7,375,248.00 | 7,375,248.00 | |
| 512200 OVERTIME SALARIES | 0.00 | 61,191.07 | 85,000.00 | 85,000.00 | |
| 512300 SHIFT DEFERENTIAL PAY | 15,000.00 | 12,807.28 | 15,000.00 | 15,000.00 | |
| 512400 ON-CALL PAY | 41,000.00 | 34,161.75 | 41,000.00 | 41,000.00 | |
| 512600 PART-TIME SALARIES | 1,500.00 | 700.00 | 1,000.00 | 1,000.00 | |
| 512700 LONGEVITY | 56,734.00 | 56,332.62 | 56,926.00 | 56,926.00 | |
| 518100 FICA | 444,311.00 | 319,146.46 | 465,197.00 | 465,197.00 | |
| 518120 MEDICARE FICA | 103,912.00 | 74,639.10 | 108,796.00 | 108,796.00 | |
| 518200 RETIREMENT | 869,435.00 | 663,197.13 | 967,160.00 | 967,160.00 | |
| 518278 LAW ENFORCEMENT RETIREMENT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 518300 GROUP INSURANCE | 1,754,955.00 | 1,223,238.21 | 1,778,400.00 | 1,778,400.00 | |
| 518400 DENTAL INSURANCE | 54,720.00 | 36,546.82 | 59,904.00 | 59,904.00 | |
| 518500 UNEMPLOYMENT INSURANCE | 0.00 | 923.36 | 0.00 | 0.00 | |
| 518600 WORKMEN'S COMPENSATION INS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 518700 CAFETERIA FEES | 2,736.00 | 2,952.00 | 9,120.00 | 9,120.00 | |
| 518900 SUPPLEMENTAL RETIREMENT FUND | 0.00 | 0.00 | 0.00 | 0.00 | |
| 518901 401K COUNTY CONTRIBUTION | 278,471.00 | 192,931.42 | 262,611.00 | 262,611.00 | |
| 519100 PROFESSIONAL SVCS DRUG TESTS | 1,440.00 | 1,820.00 | 1,920.00 | 1,920.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 13553100 ADMINISTRATION | | | | | |
| 519300 MEDICAL SERVICES | 16,596.00 | 10,534.00 | 19,680.00 | 19,680.00 | |
| 519900 OTHER PROFESSIONAL SERVICES | 417,932.00 | 358,216.72 | 578,070.00 | 578,070.00 | |
| 519901 BLOODTEST COSTS | 4,250.00 | 2,372.50 | 4,250.00 | 4,250.00 | |
| 519902 FILING FEES | 20,550.00 | 11,091.00 | 15,300.00 | 15,300.00 | |
| 519903 SERVICE FEES | 6,120.00 | 6,740.00 | 7,200.00 | 7,200.00 | |
| 519904 FAMILY REUNIFICATION | 12,000.00 | 3,600.00 | 12,000.00 | 12,000.00 | |
| 521100 JANITORIAL SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 521300 UNIFORMS | 3,750.00 | 1,926.55 | 3,600.00 | 3,600.00 | |
| 523900 MEDICAL SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 525100 GAS, OIL AND TIRES | 25,000.00 | 28,663.63 | 46,734.00 | 46,734.00 | |
| 526100 OFFICE SUPPLIES | 39,000.00 | 36,149.77 | 31,638.00 | 31,638.00 | |
| 526200 DEPARTMENTAL SUPPLIES | 16,000.00 | 12,493.57 | 15,750.00 | 15,750.00 | |
| 526201 DEPT SUPPLIES EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 529900 MISCELLANEOUS EXPENSES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 531100 TRAVEL | 49,870.00 | 31,605.34 | 50,670.00 | 50,670.00 | |
| 531300 TRANSPORTATION OF PATIENTS | 43,440.00 | 23,638.75 | 43,440.00 | 43,440.00 | |
| 531700 TRAVEL/PHONE ALLOWANCE | 3,060.00 | 1,700.00 | 2,040.00 | 2,040.00 | |
| 532100 TELEPHONE AND POSTAGE | 97,500.00 | 76,592.04 | 96,168.00 | 96,168.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 13553100 ADMINISTRATION | | | | | |
| 532500 POSTAGE | 61,600.00 | 20,977.45 | 46,468.00 | 46,468.00 | _____ |
| 533000 UTILITIES | 64,137.00 | 64,743.56 | 86,684.00 | 86,684.00 | _____ |
| 535100 MAINT/REPAIR - BUILDINGS/GRNDS | 1,000.00 | 0.00 | 1,200.00 | 1,200.00 | _____ |
| 535200 MAINT/REPAIR - EQUIPMENT | 100.00 | 0.00 | 275.00 | 275.00 | _____ |
| 535300 MAINT/REPAIR - VEHICLES | 12,060.00 | 7,164.60 | 10,000.00 | 10,000.00 | _____ |
| 537000 ADVERTISING | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 538100 DATA PROCESSING - PROGRAMMING | 308,051.00 | 258,311.04 | 300,573.00 | 300,573.00 | _____ |
| 539300 CONTRACTED TEMPORARY HELP | 399,760.00 | 258,058.91 | 475,600.00 | 475,600.00 | _____ |
| 539900 ACCOUNT MAINTENANCE FEES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 541000 RENTAL FEES - BUILDINGS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 543000 RENTAL - EQUIPMENT | 54,314.00 | 31,716.15 | 46,116.00 | 46,116.00 | _____ |
| 544000 CONTRACTED SERVICES | 53,300.00 | 44,676.79 | 56,940.00 | 56,940.00 | _____ |
| 544005 CONTRACTED SERV - TEMP HELP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 544021 CONTRACT SERVICES - GROUNDS | 1,210.00 | 770.00 | 1,210.00 | 1,210.00 | _____ |
| 544100 IV-D CONTRACTED SERVICES | 147,894.00 | 123,242.00 | 147,891.00 | 147,891.00 | _____ |
| 544101 JUVENILE OFFICER (SHERIFF) | 87,480.00 | 76,330.00 | 91,596.00 | 91,596.00 | _____ |
| 545000 INSURANCE AND BONDS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 549100 DUES AND SUBSCRIPTIONS | 1,700.00 | 1,488.00 | 1,700.00 | 1,700.00 | _____ |

SAMPSON COUNTY, NORTH CAROLINA
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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 13553100 ADMINISTRATION | | | | | |
| 551000 CAP OUTLAY-OFFICE FURN & EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 552000 CAPITAL OUTLAY - DATA PROCESS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 554000 CAPITAL OUTLAY - VEHICLES | 56,600.00 | 64,787.68 | 62,000.00 | 62,000.00 | _____ |
| 555000 CAPITAL OUTLAY - OTHER EQUIP | 0.00 | 2,939.99 | 0.00 | 0.00 | _____ |
| 558000 ROOFS/IMPROVEMENTS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 558200 CAP OUTLAY-BLDG IMPROVEMENTS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 559100 CAPITAL OUTLAY - PAVING | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 581000 TRANSFER TO STATE AGENCY | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 583100 BUILDING DEPRECIATION | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total ADMINISTRATION | 12,677,492.00 | 9,551,200.08 | 13,482,075.00 | 13,482,075.00 | |

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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 13553310 ADULT DAY CARE | | | | | |
| 512100 SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 526100 OFFICE SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 526201 DEPT SUPPLIES EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 544000 CONTRACTED SERVICES | 3,355.00 | 1,920.00 | 3,355.00 | 3,355.00 | _____ |
| Total ADULT DAY CARE | 3,355.00 | 1,920.00 | 3,355.00 | 3,355.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 13553320 IN-HOME SERVICES | | | | | |
| 544000 CONTRACTED SERVICES | 11,429.00 | 0.00 | 11,429.00 | 11,429.00 | <hr/> |
| Total IN-HOME SERVICES | 11,429.00 | 0.00 | 11,429.00 | 11,429.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 13553330 ADULT PROTECTIVE SERVICES | | | | | |
| 529900 APS ESSENTIAL FUNDS | 0.00 | 5,185.94 | 10,000.00 | 10,000.00 | <hr/> |
| Total ADULT PROTECTIVE SERVICES | 0.00 | 5,185.94 | 10,000.00 | 10,000.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|---------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 13553710 WFBG PROGRAM | | | | | |
| 512600 PART-TIME SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 518100 FICA | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 518120 MEDICARE FICA | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 544020 CONT SERVICES TRANSPORTATION | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 568420 WFBG - JOBS WORK RELATED | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 568421 WFBG - JOBS TRAVEL | 900.00 | 0.00 | 900.00 | 900.00 | _____ |
| 568422 WFBG WORKING 200% | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 568423 WFBG - JOBS TRAINING | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 568424 JOBS - ON THE JOB TRAINING | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 568425 JOBS - DEVELOPMENT & PLACEMENT | 1,000.00 | 0.00 | 1,000.00 | 1,000.00 | _____ |
| 568426 WORK FIRST CROP OVERPAYMENTS | 1,000.00 | 0.00 | 1,000.00 | 1,000.00 | _____ |
| 568427 WF FUNCTIONAL ASSESSMENT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total WFBG PROGRAM | 2,900.00 | 0.00 | 2,900.00 | 2,900.00 | |

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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 13553770 FOSTER CARE | | | | | |
| 568405 FOSTER CARE - BASIC NEEDS | 30,696.00 | 9,178.82 | 30,000.00 | 30,000.00 | _____ |
| 568406 CARES ACT IVB-1 | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total FOSTER CARE | 30,696.00 | 9,178.82 | 30,000.00 | 30,000.00 | |

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|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 13553830 CONTRACT FOOD STAMP ISSUANCE | | | | | |
| 544000 CONTRACTED SERVICES | 17,190.00 | 11,747.16 | 18,031.00 | 18,031.00 | <hr/> |
| Total CONTRACT FOOD STAMP ISSUANCE | 17,190.00 | 11,747.16 | 18,031.00 | 18,031.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 13553840 CONTRACT WORK NUMBER FEES | | | | | |
| 544000 WORK NUMBER FEES | 18,812.00 | 4,227.00 | 14,226.00 | 14,226.00 | <hr/> |
| Total CONTRACT WORK NUMBER FEES | 18,812.00 | 4,227.00 | 14,226.00 | 14,226.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 13553900 IVE ADOPTION ASSISTANCE | | | | | |
| 536000 ADOPTION ASSISTANCE | 125,589.00 | 95,678.86 | 139,295.00 | 139,295.00 | _____ |
| 536001 ADOPT ASSISTANCE (GRANDFATHER) | 29,164.00 | 0.00 | 23,342.00 | 23,342.00 | _____ |
| 536020 VENDOR PAY - ADOPTION ASSIST | 25,600.00 | 16,000.00 | 26,200.00 | 26,200.00 | _____ |
| Total IVE ADOPTION ASSISTANCE | 180,353.00 | 111,678.86 | 188,837.00 | 188,837.00 | |

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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 13554120 WFBG-EA (AFDC-EA) | | | | | |
| 568400 CHILD DAY CARE SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 568401 FOSTER CARE SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 568403 WFBG-EA (AFDC-EA) | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 568417 IV-E FOSTER CARE | 1,062,408.00 | 501,243.31 | 1,071,456.00 | 1,071,456.00 | _____ |
| Total WFBG-EA (AFDC-EA) | 1,062,408.00 | 501,243.31 | 1,071,456.00 | 1,071,456.00 | |

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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 13554210 AA-AD-AB SAA - REST HOMES | | | | | |
| 568438 AA-AD-AB SAA REST HOMES | 451,258.00 | 278,080.33 | 353,137.00 | 353,137.00 | <hr/> |
| Total AA-AD-AB SAA - REST HOMES | 451,258.00 | 278,080.33 | 353,137.00 | 353,137.00 | |

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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 13554310 STATE FOSTER CARE | | | | | |
| 568401 FOSTER CARE SERVICES | 759,480.00 | 690,146.98 | 996,312.00 | 996,312.00 | <hr/> |
| Total STATE FOSTER CARE | 759,480.00 | 690,146.98 | 996,312.00 | 996,312.00 | |

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|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 13554360 LINKS (INDEPENDENT LIVING) | | | | | |
| 529923 LINKS (INDEPENDENT LIVING) | 17,279.00 | 3,526.50 | 19,007.00 | 19,007.00 | _____ |
| 529924 LINKS (SUPPLEMENTAL) | 0.00 | 9,500.00 | 0.00 | 0.00 | _____ |
| 529925 LINKS TRANSITIONAL FUNDS | 0.00 | 2,086.97 | 0.00 | 0.00 | _____ |
| 552000 CAPITAL OUTLAY - DATA PROCESS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total LINKS (INDEPENDENT LIVING) | 17,279.00 | 15,113.47 | 19,007.00 | 19,007.00 | |

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|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 13554510 CONTRACTED SVCS-TRANSPORTATION | | | | | |
| 544020 CONT SERVICES TRANSPORTATION | 126,450.00 | 92,034.10 | 126,450.00 | 126,450.00 | <hr/> |
| Total CONTRACTED SVCS-TRANSPORTATI | 126,450.00 | 92,034.10 | 126,450.00 | 126,450.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 13554520 MEDICAID MATCH | | | | | |
| 568435 MEDICAID | 10,000.00 | 4,100.77 | 10,000.00 | 10,000.00 | _____ |
| 568436 MEDICAID MATCH SHARE PAYABLE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total MEDICAID MATCH | 10,000.00 | 4,100.77 | 10,000.00 | 10,000.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 13554610 AID TO THE BLIND | | | | | |
| 568404 AID TO THE BLIND | 6,213.00 | 6,212.52 | 6,814.00 | 6,814.00 | <hr/> |
| Total AID TO THE BLIND | 6,213.00 | 6,212.52 | 6,814.00 | 6,814.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 13554710 STATE ADOPTION ASSISTANCE | | | | | |
| 536030 SPECIAL CHILDREN ADOPTION FUND | 5,000.00 | 20,621.60 | 91,980.00 | 91,980.00 | <hr/> |
| 555000 CAPITAL OUTLAY - OTHER EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | <hr/> |
| Total STATE ADOPTION ASSISTANCE | 5,000.00 | 20,621.60 | 91,980.00 | 91,980.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 13554810 CRISIS INTERVENTION | | | | | |
| 568413 CRISIS INTERVENTION PROGRAM | 293,707.00 | 23,332.50 | 307,441.00 | 307,441.00 | _____ |
| 568414 LIEAP | 442,971.00 | 66,421.58 | 488,784.00 | 488,784.00 | _____ |
| 568415 DUKE ENERGY SETTLEMENT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 568416 WATER ASSISTANCE PROGRAM | 0.00 | 28,148.65 | 0.00 | 0.00 | _____ |
| Total CRISIS INTERVENTION | 736,678.00 | 117,902.73 | 796,225.00 | 796,225.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 13554910 PROGRESS ENERGY- NEIGHBOR | | | | | |
| 568415 PROGRESS ENGY-ENERGY NEIGH | 6,557.00 | 0.00 | 5,927.00 | 5,927.00 | _____ |
| 568416 NCNG-SHARE THE WARMTH | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 568417 CRISIS INTERVENTION PROG-STATE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total PROGRESS ENERGY- NEIGHBOR | 6,557.00 | 0.00 | 5,927.00 | 5,927.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 13555800 GENERAL ASSISTANCE | | | | | |
| 568499 GENERAL ASSISTANCE | 4,000.00 | 1,228.20 | 4,000.00 | 4,000.00 | <hr/> |
| Total GENERAL ASSISTANCE | 4,000.00 | 1,228.20 | 4,000.00 | 4,000.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 13555800 GENERAL ASSISTANCE | | | | | |
| Fund Total | 16,127,550.00 | 11,421,821.87 | 17,242,161.00 | 17,242,161.00 | |

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2023 - 2024**

| Social Services | | | | | |
|--|-----------------|--------------|-----------------------|---------------------------|------------------------|
| <u>Job Title</u> | <u>Position</u> | <u>Grade</u> | <u>Current Salary</u> | <u>Recommended Salary</u> | <u>Approved Salary</u> |
| Social Worker II WA SW III WA SW IAT (CPS) | 53167 | 72 | 48,228 | 48,228 | _____ |
| Social Worker III (Foster Care) | 53251 | 71 | 54,432 | 54,432 | _____ |
| Social Worker I WA SW II WA SW III (Foster Care) | 53193 | 71 | 43,680 | 43,680 | _____ |
| Social Worker III (APS) | 53158 | 71 | 49,380 | 49,380 | _____ |
| Processing Assistant IV | 53171 | 61 | 32,292 | 32,292 | _____ |
| Social Worker III (Foster Care) | 53196 | 71 | 53,184 | 53,184 | _____ |
| Human Services Evaluator I | 53163 | 70 | 50,784 | 50,784 | _____ |
| Social Worker III (Foster Care) | 53122 | 71 | 53,820 | 53,820 | _____ |
| Social Worker IAT (CPS) | 53243 | 72 | 53,820 | 53,820 | _____ |
| Social Worker III (APS) | 53128 | 71 | 51,648 | 51,648 | _____ |
| Social Worker II (Adult Services) | 53162 | 69 | 49,212 | 49,212 | _____ |
| Processing Assistant IV | 53621 | 61 | 31,788 | 31,788 | _____ |
| Income Maint Investigator I | 53138 | 65 | 39,348 | 39,348 | _____ |
| Income Maint Supervisor II | 53115 | 69 | 47,604 | 47,604 | _____ |
| Income Maint CW III | 53174 | 67 | 44,592 | 44,592 | _____ |
| Social Worker III (Foster Care) | 53192 | 71 | 55,788 | 55,788 | _____ |
| Social Worker III (Foster Care) | 53207 | 71 | 55,944 | 55,944 | _____ |
| Social Worker IAT (CPS) | 53183 | 72 | 55,164 | 55,164 | _____ |
| Social Worker III (Foster Care) | 53144 | 71 | 55,164 | 55,164 | _____ |
| Social Worker IAT (CPS) | 53232 | 72 | 55,164 | 55,164 | _____ |
| Social Worker IAT (CPS/2nd Shift) | 53170 | 72 | 57,420 | 57,420 | _____ |
| Income Maint CW II | 53191 | 65 | 40,788 | 40,788 | _____ |
| Foreign Language Interp II | 53200 | 65 | 40,212 | 40,212 | _____ |
| Social Worker TR WA I WA SW II (Adult Services) | 53204 | 69 | 37,356 | 37,356 | _____ |
| Income Maint CW II | 53249 | 65 | 37,356 | 37,356 | _____ |
| SW II WA SW IAT(CPS) | 53136 | 72 | 54,552 | 54,552 | _____ |
| Social Worker III (Child Welfare) | 53198 | 71 | 55,164 | 55,164 | _____ |

Budgeted salary amounts are subject to review and may be adjusted.

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2023 - 2024**

| Social Services | | | | | |
|--|-----------------|--------------|-----------------------|---------------------------|------------------------|
| <u>Job Title</u> | <u>Position</u> | <u>Grade</u> | <u>Current Salary</u> | <u>Recommended Salary</u> | <u>Approved Salary</u> |
| Processing Assistant IV | 53160 | 61 | 31,476 | 31,476 | |
| Income Maint CW I WA II | 53248 | 65 | 33,996 | 33,996 | |
| Income Maint CW II | 53239 | 65 | 39,984 | 39,984 | |
| Income Maint CW II | 53189 | 65 | 38,472 | 38,472 | |
| Income Maint CW I WA II | 53237 | 65 | 36,744 | 36,744 | |
| Income Maint CW III | 53120 | 67 | 41,172 | 41,172 | |
| Income Maint CW II | 53229 | 65 | 37,356 | 37,356 | |
| Income Maint CW II | 53242 | 65 | 39,984 | 39,984 | |
| Social Worker III (CPS) | 53150 | 71 | 59,640 | 59,640 | |
| Child Support Supervisor II | 53622 | 70 | 51,048 | 51,048 | |
| Income Maint CW III | 53157 | 67 | 43,680 | 43,680 | |
| Income Maint CW III | 53112 | 67 | 42,432 | 42,432 | |
| Child Support Agent II | 53161 | 67 | 41,172 | 41,172 | |
| Social Work Supervisor III (CPS) | 53113 | 75 | 63,852 | 63,852 | |
| Processing Assistant IV | 53620 | 61 | 33,468 | 33,468 | |
| Social Worker IAT (CPS) | 53206 | 72 | 55,164 | 55,164 | |
| Social Work Supervisor III (CPS) | 53226 | 75 | 63,852 | 63,852 | |
| Social Worker III (CPS) | 53156 | 71 | 60,252 | 60,252 | |
| Social Worker IAT (CPS) | 53129 | 72 | 54,516 | 54,516 | |
| Social Worker IAT (CPS) | 53203 | 72 | 55,164 | 55,164 | |
| Social Worker III (Foster Care) | 53143 | 71 | 55,164 | 55,164 | |
| CSS Business Officer I | 53118 | 74 | 57,924 | 57,924 | |
| Income Maint CW II | 53185 | 65 | 38,484 | 38,484 | |
| Processing Assistant IV | 53116 | 61 | 34,848 | 34,848 | |
| Social Worker IAT (CPS) | 53176 | 72 | 56,640 | 56,640 | |
| Income Maint CW I WA II | 53216 | 65 | 34,848 | 34,848 | |
| Social Work Supervisor III (CPS) | 53141 | 75 | 63,852 | 63,852 | |
| Social Work Supervisor III (Foster Care) | 53234 | 75 | 63,852 | 63,852 | |

Budgeted salary amounts are subject to review and may be adjusted.

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2023 - 2024**

| Social Services | | | | | |
|-----------------------------------|-----------------|--------------|-----------------------|---------------------------|------------------------|
| Job Title | Position | Grade | Current Salary | Recommended Salary | Approved Salary |
| Income Maint CW III | 53172 | 67 | 41,832 | 41,832 | _____ |
| Foreign Language Interp II | 53219 | 65 | 40,788 | 40,788 | _____ |
| Income Maint CW III | 53123 | 67 | 41,172 | 41,172 | _____ |
| Income Maint CW III | 53130 | 67 | 44,016 | 44,016 | _____ |
| Income Maint CW II | 53210 | 65 | 37,356 | 37,356 | _____ |
| Social Worker IAT (CPS) | 53186 | 72 | 56,124 | 56,124 | _____ |
| Income Maint CW II | 53221 | 65 | 39,084 | 39,084 | _____ |
| Income Maint Supervisor II | 53164 | 69 | 47,604 | 47,604 | _____ |
| Social Work Program Manager (CPS) | 53108 | 76 | 69,984 | 69,984 | _____ |
| Social Work Supervisor III (CPS) | 53212 | 75 | 64,620 | 64,620 | _____ |
| Income Maint CW II | 53238 | 65 | 35,148 | 35,148 | _____ |
| Income Maint CW II | 53240 | 65 | 39,888 | 39,888 | _____ |
| Director | 53100 | 84 | 117,888 | 117,888 | _____ |
| Lead Child Support Agent | 53612 | 68 | 46,632 | 46,632 | _____ |
| Paralegal I | 53195 | 69 | 49,992 | 49,992 | _____ |
| Income Maint CW II | 53215 | 65 | 40,212 | 40,212 | _____ |
| Income Maint CW II | 53228 | 65 | 39,348 | 39,348 | _____ |
| Income Maint CW II | 53223 | 65 | 38,484 | 38,484 | _____ |
| Income Maint CW I WA II | 53132 | 65 | 36,744 | 36,744 | _____ |
| Income Maint CW II | 53153 | 65 | 38,484 | 38,484 | _____ |
| Child Support Agent II | 53625 | 67 | 41,316 | 41,316 | _____ |
| Social Worker III (Foster Care) | 53250 | 71 | 55,164 | 55,164 | _____ |
| Social Worker IAT (CPS) | 53230 | 72 | 55,164 | 55,164 | _____ |
| Income Maint CW II | 53211 | 65 | 41,244 | 41,244 | _____ |
| Income Maintenance Supervisor III | 53124 | 71 | 49,980 | 49,980 | _____ |
| Income Maint CW I WA IMC II | 53190 | 65 | 34,848 | 34,848 | _____ |
| Child Support Agent II | 53615 | 67 | 43,332 | 43,332 | _____ |
| Income Maint CW I WA II | 53247 | 65 | 33,996 | 33,996 | _____ |

Budgeted salary amounts are subject to review and may be adjusted.

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2023 - 2024**

| Social Services | | | | | |
|---|-----------------|--------------|-----------------------|---------------------------|------------------------|
| Job Title | Position | Grade | Current Salary | Recommended Salary | Approved Salary |
| Social Worker III (Foster Care) | 53133 | 71 | 56,748 | 56,748 | _____ |
| Child Support Agent II | 53611 | 67 | 45,408 | 45,408 | _____ |
| Income Maint CW III | 53168 | 67 | 41,880 | 41,880 | _____ |
| Computing Support Technician II | 53218 | 65 | 40,224 | 40,224 | _____ |
| Child Support Agent II | 53619 | 67 | 41,172 | 41,172 | _____ |
| Income Maint Supervisor II | 53178 | 69 | 46,824 | 46,824 | _____ |
| Income Maint Supervisor II | 53109 | 69 | 45,492 | 45,492 | _____ |
| Income Maint CW II | 53166 | 65 | 37,356 | 37,356 | _____ |
| Social Work Supervisor III (CPS 2nd Shift) | 53610 | 75 | 64,656 | 64,656 | _____ |
| Office Assistant IV | 53104 | 61 | 38,220 | 38,220 | _____ |
| Income Maint CW II | 53142 | 65 | 37,356 | 37,356 | _____ |
| Income Maint CW I WA II | 53227 | 65 | 36,744 | 36,744 | _____ |
| Social Work Program Manager (Adult Services/PM) | 53134 | 76 | 67,644 | 67,644 | _____ |
| Income Maint CW I WA II | 53173 | 65 | 33,996 | 33,996 | _____ |
| Income Maint CW I WA II | 53244 | 65 | 36,744 | 36,744 | _____ |
| Computer Systems Admin II | 53107 | 72 | 57,756 | 57,756 | _____ |
| Child Support Agent I WA II | 53617 | 67 | 41,148 | 41,148 | _____ |
| Income Maint CW I WA II | 53175 | 65 | 36,744 | 36,744 | _____ |
| Social Worker IAT (CPS) | 53114 | 72 | 55,164 | 55,164 | _____ |
| Computing Support Technician II | 53236 | 65 | 37,356 | 37,356 | _____ |
| Lead Child Support Agent | 53623 | 68 | 45,708 | 45,708 | _____ |
| Income Maint Supervisor II | 53103 | 69 | 45,384 | 45,384 | _____ |
| Social Worker IAT (CPS/2nd Shift) | 53199 | 72 | 55,968 | 55,968 | _____ |
| Income Maint CW I WA II | 53149 | 65 | 34,848 | 34,848 | _____ |
| Social Worker IAT (CPS) | 53220 | 72 | 57,324 | 57,324 | _____ |
| Social Work Supervisor III (CPS) | 53119 | 75 | 65,880 | 65,880 | _____ |
| Income Maint CW I WA II | 53241 | 65 | 34,848 | 34,848 | _____ |
| Social Work Supervisor II (Adult Services) | 53201 | 72 | 52,536 | 52,536 | _____ |

Budgeted salary amounts are subject to review and may be adjusted.

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2023 - 2024**

| Social Services | | | | | |
|--|-----------------|--------------|-----------------------|---------------------------|------------------------|
| Job Title | Position | Grade | Current Salary | Recommended Salary | Approved Salary |
| Social Worker IAT (CPS/2nd Shift) | 53235 | 72 | 55,680 | 55,680 | _____ |
| Social Worker IAT (CPS/2nd Shift) | 53233 | 72 | 55,164 | 55,164 | _____ |
| Social Work Supervisor III (APS) | 53117 | 75 | 62,352 | 62,352 | _____ |
| Social Worker III (CPS) | 53125 | 71 | 55,164 | 55,164 | _____ |
| Paralegal I | 53106 | 69 | 45,384 | 45,384 | _____ |
| Income Maint Admin I | 53179 | 74 | 62,556 | 62,556 | _____ |
| Child Support Agent II | 53626 | 67 | 43,332 | 43,332 | _____ |
| Income Maint CW II | 53159 | 65 | 40,368 | 40,368 | _____ |
| Processing Assistant IV | 53197 | 61 | 33,840 | 33,840 | _____ |
| SW I WA II WA III (Foster Care) | 53194 | 71 | 47,052 | 47,052 | _____ |
| Social Worker III (CPS) | 53208 | 71 | 56,892 | 56,892 | _____ |
| Human Services Eval II | 53126 | 72 | 54,144 | 54,144 | _____ |
| Human Services Deputy Director | 53154 | 79 | 77,652 | 77,652 | _____ |
| Social Work Supervisor III (Foster Care) | 53110 | 75 | 63,852 | 63,852 | _____ |
| Social Worker III (APS/Guardianship) | 53131 | 71 | 55,980 | 55,980 | _____ |
| Income Maint CW II | 53165 | 65 | 37,356 | 37,356 | _____ |
| Administrative Assistant II | 53151 | 67 | 41,172 | 41,172 | _____ |
| Social Work Program Manager (Foster Care PM) | 53614 | 76 | 67,032 | 67,032 | _____ |
| Social Worker III (Child Welfare) | 53169 | 71 | 55,164 | 55,164 | _____ |
| Income Maint CW II | 53246 | 65 | 40,656 | 40,656 | _____ |
| Income Maint CW II | 53152 | 65 | 42,156 | 42,156 | _____ |
| Social Worker IAT (CPS) | 53231 | 72 | 56,028 | 56,028 | _____ |
| Child Support Agent II | 53618 | 67 | 43,332 | 43,332 | _____ |
| Income Maint CW II | 53245 | 65 | 35,460 | 35,460 | _____ |
| SW II WA III (Foster Care) | 53111 | 71 | 48,228 | 48,228 | _____ |
| Income Maint CW II | 53182 | 65 | 42,768 | 42,768 | _____ |
| Social Work Supervisor III (Foster Care) | 53147 | 75 | 62,292 | 62,292 | _____ |
| Income Maint CW II | 53188 | 65 | 40,368 | 40,368 | _____ |

Budgeted salary amounts are subject to review and may be adjusted.

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2023 - 2024**

| Social Services | | | | | |
|---------------------------------|---------------------|--------------|-----------------------|---------------------------|------------------------|
| Job Title | Position | Grade | Current Salary | Recommended Salary | Approved Salary |
| Foreign Language Interp II | 53213 | 65 | 39,984 | 39,984 | |
| Child Support Agent II | 53146 | 67 | 44,268 | 44,268 | |
| Social Worker III (APS) | 53217 | 71 | 55,032 | 55,032 | |
| Accounting Tech IV | 53613 | 67 | 43,236 | 43,236 | |
| Social Worker III (Foster Care) | 53137 | 71 | 55,164 | 55,164 | |
| Social Worker III(APS) | 53140 | 71 | 48,828 | 48,828 | |
| Income Maint CW II | 53127 | 65 | 42,768 | 42,768 | |
| Social Worker III (APS) | 53105 | 71 | 53,820 | 53,820 | |
| Income Maint CW II | 53202 | 65 | 40,800 | 40,800 | |
| Personnel Tech III | 53121 | 70 | 50,064 | 50,064 | |
| Administrative Assistant II | 53102 | 67 | 41,172 | 41,172 | |
| Income Maint CW I WA II | 53101 | 65 | 33,996 | 33,996 | |
| Income Maint CW II | 53205 | 65 | 37,356 | 37,356 | |
| Income Maint CW II | | 65 | | 36,444 | |
| Income Maint CW II | | 65 | | 36,444 | |
| Income Maint CW II | | 65 | | 36,444 | |
| Income Maint CW II | | 65 | | 36,444 | |
| | | | 7,252,404 | 7,325,292 | |
| | Permanent Positions | | 149 | 153 | |

Budgeted salary amounts are subject to review and may be adjusted.

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2023 - 2024**

| Social Services | | | | | |
|-------------------------------|-----------------|--------------|-----------------------|---------------------------|------------------------|
| <u>Job Title</u> | <u>Position</u> | <u>Grade</u> | <u>Current Salary</u> | <u>Recommended Salary</u> | <u>Approved Salary</u> |
| 512100-Salaries | | | | 7,325,292 | |
| 512101-Salary Adj | | | | - | |
| 512120-Supplement | | | | - | |
| 512200-Overtime | | | | 85,000 | |
| 512300-Shift Differential Pay | | | | 15,000 | |
| 512400-On-Call Pay | | | | 41,000 | |
| 512600-Part-Time | | | | 1,000 | |
| 512700-Longevity | | | | 56,926 | |
| 531700-Travel/Phone allowance | | | | 2,040 | |
| 518100-FICA | 6.20% | | | 466,628 | |
| 518120-Medicare FICA | 1.45% | | | 109,131 | |
| 518200-Retirement | 12.89% | | | 969,743 | |
| 518300-Group Insurance | 950 | | | 1,880,220 | |
| 518400-Dental Insurance | 32 | | | 58,752 | |
| 518901-401K Reg EE | 5.00% | | | 376,161 | |

Budgeted salary amounts are subject to review and may be adjusted.

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Social Services

| Org & Object Number | Description | FISCAL YEAR: 2023-2024 Amount |
|--|---|----------------------------------|
| 13553100-519100 Prof Serv Drug Testing | New hire and random drug testing of employees. Random - 2 monthly x \$40 x 12 = \$960 New employees - 2 monthly x \$40 x 12 = \$960 | 1,920 |
| 13553100-519300 Medical Services | Drug testing child welfare clients Labcorp 2 per month x \$40 x 12 = \$960 Sampson County Health Dept. 30 per month x \$40 x 12 = \$14,400 Sampson Convenient Care 9 per month x \$40 x 12 = \$4,320 | 19,680 |
| 13553100-519900 Other Professional Serv | Services Attorney - 1700 hrs x \$150 per hr = \$255,000 Child Support Attorney - 650 hrs x \$100 = \$65,000 County Attorney - \$1,000 Expert Testimony - \$12,000 Speakwrite Transcription Services - \$1,750 per month x 12 = \$21,000 Propio Interpretation Service - \$1,100 per month x 12 = \$13,200 The Interpreter Network - \$1,000 per yr. LexisNexis - \$464 per month x 12 = \$5,568 Bank Verifications - 15 x \$20 x 12 = \$3,600 Certified Birth Certificates - 8 x \$10 x 12 = \$960 Multifactor Authentification for Child Support - 15 users x \$1.50/month x 12 = \$270 FBI fingerprinting & criminal background checks for Child Support agents - 3 x \$59 = \$177 Allied Universal security officers - \$1,338.70 per wk x 50 weeks = \$66,935 Drake Maynard Personnel Consulting & Training - 20 hrs x \$75/hr - \$1,500 and 1/2 Day training sessions 2 x \$750 ea. = \$1,500 for a total of \$3,000 On-Call armed security services - 48 hrs per month x \$85/hr x 12 = \$48,960 CFT facilitating services - \$80,000 annual | 578,070 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Social Services

| | | FISCAL YEAR: 2023-2024 |
|---|---|-------------------------------|
| Org & Object Number | Description | Amount |
| | Notary fees & oaths - 5 per yr x \$60 = \$300 Medical record copies - \$100 | |
| 13553100-519901 Blood Test Costs | Child Support paternity testing 170 per yr x \$25 = \$4,250 | 4,250 |
| 13553100-519902 Filing Fes | Clerk of Court fees: 100 civil suits x \$150 = \$15,000; 50 voluntary support x \$6 = \$300 | 15,300 |
| 13553100-519903 Service Fees | Fees paid to sheriffs departments and process servers in other counties and other states to serve civil summons. Rates vary from \$30-\$200. Estimated 20 in-state summons per month x \$30 x 12 = \$7,200 | 7,200 |
| 13553100-519904 Family Reunification | Provide family counseling and testing services to assist in reunifying families with children in foster care. Contract with Carolina Care & Counseling 6 x \$2,000 = \$12,000 | 12,000 |
| 13553100-52130 Uniforms | Agency shirts for employees, permanent and temp - 160 x \$22.50 = \$3,600 | 3,600 |
| 13553100-525100 Gas, Oil & Tires | Fuel, oil changes and tires (as needed) for 12 fleet vehicles Sampson Bladen Oil - 1000 gal. per month x \$3.25/gal x 12 = \$39,000 B&W Tire - oil changes and tire rotations, 11 vehicles x 6 x \$79 = \$5,214 | 46,734 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Social Services

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---|--|--------|
| | Black's Tire - tures and mounting 4 sets x \$630 per set = \$2,520 | |
| 13553100-526100 Office Supplies | Copy paper, 300 cases x \$50 per case = \$15,000 Toner cartridges for postage meter - 6 per yr x \$240 = \$1,440 Toner cartridges for fax machines - 3 per yr x \$66 = \$198 Other general office supplies - \$15,000 | 31,638 |
| 13553100-526200 Departmental Supplies | Toilet tissue 75 cases x \$72 per case = \$5,400 Paper towels 85 cases x \$50 per case = \$4,250 Antibacterial soap, 20 cases x \$68 per case = \$1,360 Blinds for agency lobby area plus installation \$3,500 Other general departmental supplies \$700 Vacuum cleaner \$540 | 15,750 |
| 13553100-531100 Travel | Compensate employees for use of personal vehicles for county business Travel -4500 miles/month x \$0.655/mile x 12 months = \$35,370 Lodging (Trainings/Conferences) - 3 x 3 days x \$120/day x 12 = \$12,960 Registration Fees (Trainings/Conferences) - 3 per month x \$50 x 12 = \$1,800 NCACDSS Executive board meetings - \$45/mon x 12 = \$540 | 50,670 |
| 13553100-531300 Transportation of Patients | Reimburse Medicaid clients for travel to medical appointments | 43,440 |

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Social Services

| Org & Object Number | Description | FISCAL YEAR: 2023-2024 Amount |
|--|--|----------------------------------|
| 13553100-531700 Phone Allowance | Cell phone stipend for employees using personal cell phone for business purposes 2 employees x \$85 per month x 12 = \$2,040 | 2,040 |
| 13553100-532100 Telephone | Information Tech Services - state supported phone service \$1500 per month x 12 = \$18,000 Brightspeed - monthly alarm line \$34 per month x 12 = \$408 True IP - monthly phone service \$1,481 x 12 = \$ 17,772 Verizon Wireless - Iphones & data service for social workers & admin staff \$5,000 x 12 = \$60,000 | 96,168 |
| 13553100-532500 Postage | US Postage mailings - \$3,750 per month x 12 = \$45,000 NC Dept of Administration courier service - \$90/month x 12 = \$1,080 PO Box annual rental fee - \$388 | 46,468 |
| 13553100-533000 Utilities | Utility costs for water, electricy and natural gas based on average annualized costs - \$86,000 Star Communications cable for lobby TV - \$57 per month x 12 = \$684 | 86,684 |
| 13553100--535100 Maint/Repair - Buildings | Minor building repairs | 1,200 |
| 13553100-535200 Maint/Repair - Equip | Repairs as needed to older equipment not under maintenance contracts | 275 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Social Services

| Org & Object Number | Description | FISCAL YEAR: 2023-2024 Amount |
|---|--|----------------------------------|
| 13553100-535300 Maint/Repair - Vehicles | Routine maintenance of fleet vehicles and other as needed repairs | 10,000 |
| 13553100-538100 Data Processing & Programming | iiReception application software to maintain client logs at front desk - \$21,832 Information Inc., annual automated daysheet maintenance & support - \$6,222 NC CoReIs (State 1571 reimbursement software) - \$1,881 Foxster CTS Medicaid Transport software maintenance & support \$475 per month x 12 = \$5,700 Software One - Microfocus annual maintenance & support for CSE (15 users) - \$2,145 Inout Board.com - annual maintenance & support - \$1,142 Meraki annual license renewals - 185 x \$60 = \$11,100 Microsoft 365 - host 170 emails = \$120,200 TeamViewer license (multiuser) - \$1,680 True-IP - camera monitoring fees - \$5,040 Microsoft Windows Virtual desktop access - \$7,248 NetApp maintenance - \$10,605 Neuss Tenable - \$4,184 Wasabi offsite storage - \$6,636 Palo Alto network cyber security annual software maintenance & support - \$16,638 Professional services on virtual network - \$10,000 Proximity Cards - \$1,000 Cisco Smartnet server maintenance - \$8,500 IGEL renewal - \$6,300 VDI Essential Support (liquidware profile unity) - \$4,032 VEEAM - \$3,548 Vmware licenses maintenance - \$27,237 MCCI - annual laserfiche software maintenance support - \$17,553 Zoom renewal - \$150 | 300,573 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Social Services

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---|---|---------|
| 13553100-539300 Contract Temp Help | Contracts with temporary personnel agencies for temporary staffing needs 6 clerical staff - 40 hrs/wk x \$18.62 x 50 wks = \$223,440 2 clerical staff - 40 hrs/wk x \$19.54 x 50 = \$78,160 2 local social workers - 20 hrs/wk x \$46.50/hr x 50 weeks = \$93,000 3 out of county social workers - 10 hrs/wk x \$54.00/hr x 50 weeks = \$81,000 | 475,600 |
| 13553100-54300 Rental Fees - Equipment | Postage meter lease - \$443.00 per month x 12 = \$5,316; billed quarterly Printers, b&w \$0.015/color \$0.080 average cost per copy - \$1,900 per month x 12 = \$22,800 Copiers/Fax Machines, b&w \$0.0198/color \$0.0490 average cost per copy - \$1,500 per month x 12 = \$18,000 | 46,116 |
| 13553100-544000 Contract Services | Contracts for document shredding and cleaning services Stericycle - Monthly shredding service \$245.00 per month x 12 = \$2,940 Stericycle - One time mass shredding of old files in storage units \$3,600 Just-Rite Cleaning Services - \$4,200.00 per month x 12 = \$50,400 | 56,940 |
| 13553100-544021 Contract Services - Ground | Pest control services - Cleggs Termite & Pest Control Routine spraying - \$80 per month x 12 = \$960, 1 infestation service per yr. \$250.00 | 1,210 |
| 13553100-544100 IV-D Contracted Service | Contract with sheriffs department for Child Support Services, 1.5 officers equivalent \$12,324.20 per month x 12 = \$147,890.40 | 147,891 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Social Services

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---|---|--------|
| 13553100-544101 Juvenile Officer | Contract with sheriffs department for juvenile officer services, 2 officers \$7,633 per month x 12 = \$91,596 | 91,596 |
| 13553100-549100 Dues & Subscriptions | NCACDSS - annual director dues \$1,400.00 NCACDSS - annual advisory committee dues \$300.00 | 1,700 |
| 13553300-529900 APS Essential Services | Funds used to provide and arrange for essential needs on behalf of an individual receiving Protective Services for Adults Planning and Mobilizing Services | 10,000 |
| 13553310-544000 Adult Day Care Contracted Service | Contract with Sampson County Dept of Aging to provide adult day health care service for qualified at-risk adults. Currently serving 1 adult @ 87.5% Federal and State funding | 3,355 |
| 13553320-544000 In-Home Services Contracted Service | Contract for in-home services for qualified at-risk adults @ 87.5% Federal funding per State estimate | 11,429 |
| 13553710-568421 WFBG - Job Travel | Reimburse WorkFirst clients for travel while seeking employment. Reimbursed at \$0.33 per mile with a monthly maximum of \$75.00 per individual (250 miles per month x \$0.33 per mile x 12) | 900 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Social Services

| | | FISCAL YEAR: 2023-2024 |
|---|---|-------------------------------|
| Org & Object Number | Description | Amount |
| 13553710-568425 Jobs-Development | Provide job-related assistance for eligible WorkFirst Employment services clients | 1,000 |
| 13553710-568426 WorkFirst CROP Overpayments | Contingency funds to cover repayment of WorkFirst client benefits when error is deemed "County Responsible" | 1,000 |
| 13553770-568405 Foster Care & Basic Needs | Emergency foster care placement; supplies for children taken into foster care, foster care medical and counseling services; other non-funded needs for individuals | 30,000 |
| 13553830-544000 Food Stamp Issuance Contracted Services | State drafted 50% of cost to issue Food and Nutrition benefits to EBT cards and 50% of cost for Call Center answering Sampson County FNS recipients' calls. Per State Estimate for EBT Issuance \$10,159 and EBT Call Center \$7,872 | 18,031 |
| 13553840-544000 Work Number Fees | State drafted cost to provide DSS workers with the resource needed to verify client statements of employment and income with real-time evidence, manage resources and provide an elevated level of effective and efficient service delivery | 14,226 |
| 13553900-536000 IV-E and IV-B Adoption Assistance | Provide funding to adoptive families on behalf of eligible special needs children placed in eligible adoptive homes in the best interest of the child. County share Adoption Assistance IV-E 98 children x \$630.55 per month x 12 x 17.144% County share = \$127,127 and IV-B - 6 children x \$676 per month x 12 x 25% county share = \$12,168 *See State worksheet | 139,295 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Social Services

| Org & Object Number | Description | FISCAL YEAR: 2023-2024 Amount |
|---|---|----------------------------------|
| 13553900-536001 IV-E and State Guardianship Assistance | Guardianship Assistance - IV-E and State *Per State Estimate | 23,342 |
| 13553900-536020 Adopt Assist Vendor Pay IV-B and I-VE | Reimburse adoption fees -7 clients @ \$2,000.00 = \$14,000 and 5 clients with special needs @ \$2440.00 = \$12,200 | 26,200 |
| 13554120-568417 IV-E Foster Care | Board payments for IV-E eligible foster children. 83.58% Fed/State funding *See State Workshe Level 1 home - 5 children x \$587.60 per month x 12 = \$35,256 Level 2 & 3 homes - 33 children x \$2,616.67 per month x 12 = \$1,036,200 | 1,071,456 |
| 13554210-568438 AA-AD-AB SAA Rest Home living (ADL's) - County share *Per State Estimate | Provide payment to aged and disabled adults who require assistance with activities of daily | 353,137 |
| 13554310-568401 State Foster Care | Board payments for State eligible foster children, total cost @ 50% State funding *See State Worksheet, Level 1 home - 8 children x \$583 per month x 12 = \$55,968 Level 2 & 3 homes - 31 children x \$2,527.81 per month x 12 = \$ 940,344 | 996,312 |
| 13554360-529923 Links | Provide transtional living services for youth in foster care and those who recently aged out of foster. 100% Federal/State funded | 19,007 |
| 13554510-544020 Contract Services Transportation | Provide mileage reimbursement for riders/attendants to accompany eligible Medicaid recipients to Medicaid approved appointments. Contract with Sampson Area Transportation for Non-emergency Medicaid Transportation services -40,790 miles x \$3.10 per mile = \$126,450 | 126,450 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Social Services

| Org & Object Number | Description | FISCAL YEAR: 2023-2024 Amount |
|---|--|----------------------------------|
| 13554520-568435 Medicaid Match | State drafted county share of Medicaid overpayments collected locally | 10,000 |
| 13554610-568404 Aid to the Blind | Contract with NC Division of Services for the Blind for a social worker that provides rehabilitation counseling services to all eligible, visually-impaired clients. *Per estimate provided by NC Division of Services for the Blind | 6,814 |
| 13554710-536030 Special Children Adoption Fund | Funds received for exceeding the State's adoption baseline for Sampson County. These funds can only be used to promote future adoptions and are carried forward until exhausted. Current balance of \$96,437.72 less anticipated expenses of \$4,457.47 = \$ 91,979.95 carryover balance to FY23-24 | 91,980 |
| 13554810-568413 Crisis Intervention Program | Assistant low-income persons with a heating or cooling related crisis. Maximum assistance amount is \$600 annually. 100% Federal funding - Per State Estimate | 307,441 |
| 13554810-568414 LIEAP | Assist low-income households with the cost of heating expense. The target population is persons age 60 and over and disabled persons receiving a service through the Division of Aging and Adult Services. The program runs from December 1 through March 31 each fiscal year. 100% Federal funding - Per State Estimate | 488,784 |

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Social Services

| Org & Object Number | Description | FISCAL YEAR: 2023-2024 Amount |
|--|--|----------------------------------|
| 13554910-568415 Duke Energy Progress - Share the Light | Duke Energy Progress (DEP) Share the Light fund assists low-income DEP customers in a heating or cooling related crisis. Maximum benefit per eligible household is \$800 per state fiscal year. Funds remaining at the end of the state fiscal year are carried forward to the next state fiscal yr. | 5,927 |
| 13555800-568499 General Assistance | Provide emergency assistance to at-risk county residents in need. Examples of assistance: purchase life sustaining medications until client is covered by Medicaid, purchase bus ticket for homeless or domestic violence victim to reunite with family, purchase food for client waiting for Food & Nutrition benefits to be loaded on EBT card, etc. | 4,000 |

**SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - CAPITAL OUTLAY REQUEST**

Fiscal Year: 2023-2024

Department: Social Services

| Account Number Item Description | Requested | | | Recommended | | Approved | |
|---|-----------|-----------|-----------|-------------|-----------|----------|--------|
| | Quantity | Cost Each | Amount | Quantity | Amount | Quantity | Amount |
| 13553100-554000 Capital Outlay Vehicles Chevy Traverse AWD, 4 Dr, LS | 2 | 31,000 | 62,000.00 | 2 | 62,000.00 | | |

NORTH CAROLINA'S
SAMPSON COUNTY
OFFICE OF EMERGENCY SERVICES

TO: Mr. Edwin Causey, County Manager
FROM: Cliff Brown, Communications Manager
DATE: March 15, 2023
SUBJECT: Proposed 2023-2024 911 Budget

First and foremost, thank you to the Board of Commissioners and County Administration for their dedicated service to our county. We at the 911 Center are very grateful for everything you do for us and the citizens we serve. The following items will only continue to improve the services we provide.

AIS and maintenance contract with Carolina Recording Systems to interface our recorder to our new cloud-based radio system through Motorola. The cost of this upgrade and contract would be \$18,760.

Our training through the 911 board eligible list for certification and recertification course would be \$25,000.

In this budget year we want to implement Emergency Fire Dispatch (EFD) protocols. Currently we utilize the Emergency Medical Dispatch (EMD) protocols through Priority Dispatch. By utilizing these protocols, it will give us a standard to go by when processing calls by obtaining the same information on a consistent basis thus, giving our customers a better care of service and our responders better information on how to respond. To purchase the software, license and train employees will cost \$72,500. By implementing this protocol, dispatchers will be able to dispatch appropriate resources on a more consistent basis and cut down of the complaints we receive from fire departments.

Thank you again for time and consideration of our requests. Everything we have requested will be utilized to improve the services we provide to the citizens and first responders of Sampson County.

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 15038153 EMERGENCY MGMT FACILITIES | | | | | |
| 420000 NC 911 PSAP | 0.00 | -323,376.78 | 0.00 | 0.00 | <hr/> |
| Total EMERGENCY MGMT FACILITIES | 0.00 | -323,376.78 | 0.00 | 0.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 15232556 NC 911 PSAP REVENUES | | | | | |
| 404500 INVESTMENT EARNINGS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 409900 FUND BALANCE APPROPRIATED | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 420000 NC 911 PSAP | -132,207.00 | -192,078.99 | 0.00 | -222,626.00 | _____ |
| Total NC 911 PSAP REVENUES | -132,207.00 | -192,078.99 | 0.00 | -222,626.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 15232556 NC 911 PSAP REVENUES | | | | | |
| Fund Total | -132,207.00 | -515,455.77 | 0.00 | -222,626.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 15243256 NC 911 PSAP EXPENDITURES | | | | | |
| 526200 DEPARTMENTAL SUPPLIES | 5,085.00 | 2,779.34 | 8,625.00 | 8,625.00 | |
| 526201 DEPT SUPPLIES EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 526261 ROAD SIGNS SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 532100 TELEPHONE AND POSTAGE | 38,663.00 | 14,146.63 | 38,661.00 | 38,661.00 | |
| 534100 PRINTING | 0.00 | 0.00 | 0.00 | 0.00 | |
| 535200 MAINT/REPAIR - EQUIPMENT | 6,000.00 | 3,406.00 | 6,000.00 | 6,000.00 | |
| 535300 MAINT/REPAIR - VEHICLES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 537000 ADVERTISING | 0.00 | 0.00 | 0.00 | 0.00 | |
| 538100 DATA PROCESSING - PROGRAMMING | 0.00 | 0.00 | 0.00 | 0.00 | |
| 539500 EMPLOYEE TRAINING | 10,000.00 | 4,440.52 | 35,000.00 | 35,000.00 | |
| 539501 EE TRAINING - VISIONS IT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 543000 RENTAL - EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 544000 CONTRACTED SERVICES | 72,459.00 | 55,643.25 | 134,340.00 | 134,340.00 | |
| 544001 CONTRACT SVCS-MAPPING | 0.00 | 0.00 | 0.00 | 0.00 | |
| 544002 CONTRACT SERVICES-TIRES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 552000 CAPITAL OUTLAY - DATA PROCESS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 555000 CAPITAL OUTLAY - OTHER EQUIP | 0.00 | 118,468.91 | 0.00 | 0.00 | |
| 582096 TRANSFER TO GENERAL FUND | 0.00 | 0.00 | 0.00 | 0.00 | |

**SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024**

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 15243256 NC 911 PSAP EXPENDITURES | | | | | |
| Total NC 911 PSAP EXPENDITURES | 132,207.00 | 198,884.65 | 222,626.00 | 222,626.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 15981530 EMERGENCY MGMT FACILITIES | | | | | |
| 509700 CONTINGENCY | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 519900 OTHER PROFESSIONAL SERVICES | 0.00 | 4,500.00 | 0.00 | 0.00 | _____ |
| 551000 CAP OUTLAY-OFFICE FURN & EQUIP | 0.00 | 265,114.17 | 0.00 | 0.00 | _____ |
| 552000 CAPITAL OUTLAY - DATA PROCESS | 0.00 | 189,029.15 | 0.00 | 0.00 | _____ |
| 555000 CAPITAL OUTLAY - OTHER EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 558100 CONSTRUCTION COSTS | 0.00 | 123,442.50 | 0.00 | 0.00 | _____ |
| Total EMERGENCY MGMT FACILITIES | 0.00 | 582,085.82 | 0.00 | 0.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 15981530 EMERGENCY MGMT FACILITIES | | | | | |
| Fund Total | 132,207.00 | 780,970.47 | 222,626.00 | 222,626.00 | |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Emer. Telephone System Fund

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---|---|--------------------|
| 15243256 526200 DEPARTMENTAL SUPPLIES | Wireless headsets- last year we transitioned to wireless headsets and they have proved to be an asset in our center. Requesting funds to purchase headsets for new employees and parts that need to be replaced periodically.= 3,000.00 24" Monitors for consoles 150.00 each x 8= 1200.00 Replacement battery for wireless headsets to have on hand in case the original batteries malfunction. 12 batteries x 40.00 each = 480.00 Replacement Remote Unit. 11 units x 175.00 each = 1925.00 Plantronics CA12CD Console Interface Cable for the consoles. 4 cables x 60.00 each = 240.00 Starset Voice Tube Headset and Controller/Dispatch for wired headsets to have on hand in case one of the wireless headsets happen to malfunction. 11 console controllers x 80.00 each = 880.00 Supra Plus Monaural Wideband wired headsets to have on hand in case one of the wireless headsets happen to malfunction. 12 headsets x 75.00 each = 900.00 | \$8,625.00 |
| 15243256 532100 TELEPHONE AND POSTAGE | Anticipated Monthly Recurring Fees for 911 Wireless Carriers 2171.27.00 per month x 12 months = 26,055.24 Recurring monthly cost for new phone lines and night switches at the Backup Center at Carteret County. 911.00 per month x 12 months = 10,932.00 Current monthly recurring fees for E-911 land line service. Total for 5 lines \$334.68 x 5 = 1,673.40 | \$38,660.64 |
| 15243256 535200 MAINT/REPAIR EQUIPMENT | Funds requested for the repair of various E-911 equipment for the service of equipment. = 6,000.00 Generator maintenance for 911 center= ?? | \$6,000.00 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Emer. Telephone System Fund

| Org & Object Number | Description | FISCAL YEAR: 2023-2024 Amount |
|--|---|----------------------------------|
| 15243256 539500 EMPLOYEE TRAINING | Initial and recertification costs for certifications held by telecommunicators. = 35,000.00 | \$35,000.00 |
| 15243256 544000 CONTRACTED SERVICES | Maintenance Contract for Recording Equipment at 911 Center (Carolina Recording Systems) = 18,760.00 Maintenance Contract for UPS system = 1,806.00 Maintenance Contract for UPS system = 301.00 ProQA ESP (G) M License Renewal, Service & Support = 4,800.00 AQUA ESP M License Renewal, Service & Support = 225.00 Intrstar Backup 250.00 per month x 12 months = 3,000.00 Southern Software Maintenance for 12 months = 21,636.00 PSAware from Southern Software allows unlimited users in Public Safety and Emergency Services to have access to CAD calls and other unit locations = 9,787.00 Never Fail = 1,750.00 EFD protocols through priority dispatch includes training employees and licenses= 72,500 | \$134,340.00 |



SAMPSON AREA TRANSPORTATION
311 COUNTY COMPLEX RD., BUILDING H
CLINTON, NC 28328
PHONE: (910) 299-0127
ROSEMARIE OATES MOBLEY, DIRECTOR
Email: roates@sampsonnc.com

February 21, 2023

Mr. E. Causey, County Manager
Sampson County
408 County Complex Rd.
Clinton, NC 28328

RE: Requested Budget FY24
Fund 16-Transportation

Dear Mr. Causey,

Attached you will find the budget request for FY24. The total budget request is \$1,708,005. There are not any county funds being requested in this budget.

Line items that I am asking for an increase in are noted below, along with a brief explanation:

- Capital Outlay: funding requested to convert 11 new transit vehicles to bi-fuel (gas & propane) and propane infrastructure (both items are state reimbursable at 90%).
- Equipment: funding requested to purchase 2 laptops (state reimbursable at 90%)
- Data Processing-increase in monthly cost for TripMaster Software
- M/R Vehicles: funding increase requested to support the maintenance and repairs of transit vehicles that have exceeded their useful service life. Expected replacements might be ordered within the next month and delivery not expected until at least Jan 2024. These are state capital replacement vehicles from FY22 and FY23.

Line items that have been decreased are:

- Telephone and Postage: line item reduced based on current year usage
- Dept. Supplies/Equipment: no anticipated need

I have requested the propane infrastructure, vehicle propane conversion and 2 laptops on the FY24 state grant application. These purchases were approved by the Board of Commissioners at their meeting in September 2023. These items are 90% state grant funded.

Please let me know if you need any further information.

Thank you for any consideration given.

Respectfully,

Rosemarie Oates Mobley

Rosemarie Oates Mobley
Director, Sampson Area Transportation

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|--|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 16134500 SAMPSON AREA TRANSPORTATION RV | | | | | |
| 403201 MILEAGE FEES (OTHER AGENCIES) | -1,200,000.00 | -887,614.26 | -1,100,000.00 | -1,100,000.00 | |
| 403203 RURAL GRANT - RIDER FEE | -11,500.00 | -26,094.45 | -15,000.00 | -15,000.00 | |
| 403204 EDTAP-RIDER FEE | -10,000.00 | -10,453.70 | -10,000.00 | -10,000.00 | |
| 403611 STATE ARRA GRANT | 0.00 | -149,804.00 | 0.00 | 0.00 | |
| 403612 STATE - TRANSP FUNDS (VEHICLE) | -252,306.00 | 0.00 | 0.00 | 0.00 | |
| 403613 STATE - DEVELOP FNDS (SALARY) | -194,197.00 | -166,397.00 | -196,539.00 | -196,539.00 | |
| 403643 ST DOT TECHNOLOGY GRANT-TIER I | 0.00 | 0.00 | 0.00 | 0.00 | |
| 403645 STATE - NC DOT - WORK FIRST | -18,000.00 | -20,337.00 | -18,000.00 | -18,000.00 | |
| 403653 STATE - TRANS FUND (FURN/EQUIP | -3,177.00 | 0.00 | 0.00 | 0.00 | |
| 403654 STATE GRANT - BLDGS & IMPVMT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 403655 STATE TRANSP - OTHER EQUIPMENT | -4,500.00 | 0.00 | -191,200.00 | -191,200.00 | |
| 403701 MATCH - DUPLIN/SAMPSON M H | 0.00 | 0.00 | 0.00 | 0.00 | |
| 403702 MATCH - CLINTON/SAMPSON RECR | 0.00 | 0.00 | 0.00 | 0.00 | |
| 403703 STATE - TRANSPORTATION E&D | -77,212.00 | -89,997.00 | -77,212.00 | -77,212.00 | |
| 403704 STATE FUNDS - RURAL GEN PUBLIC | -100,104.00 | -116,387.00 | -100,104.00 | -100,104.00 | |
| 404500 INVESTMENT EARNINGS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 408400 PROJECT INCOME | 0.00 | 0.00 | 0.00 | 0.00 | |
| 408900 MISCELLANEOUS REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 16134500 SAMPSON AREA TRANSPORTATION RV | | | | | |
| 408901 ADVERTISING FUNDS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 409600 COUNTY CONTRIBUTION | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 409604 TRANSFER FROM AGING) | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 409605 TRANSFER FROM GF - TAB - CDC | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 409800 FUND BAL APPROP - ENCUMBRANCES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 409900 FUND BALANCE APPROPRIATED | -161,799.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total SAMPSON AREA TRANSPORTATION F | -2,032,795.00 | -1,467,084.41 | -1,708,055.00 | -1,708,055.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|--|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 16145000 SAMPSON AREA TRANSPORTATION EP | | | | | |
| 512100 SALARIES | 432,708.00 | 334,973.99 | 444,336.00 | 444,336.00 | |
| 512200 OVERTIME SALARIES | 5,000.00 | 51.34 | 5,000.00 | 5,000.00 | |
| 512400 ON-CALL PAY | 0.00 | 0.00 | 0.00 | 0.00 | |
| 512600 PART-TIME SALARIES | 156,000.00 | 178,175.00 | 156,000.00 | 156,000.00 | |
| 512601 P/T SALARIES-KEEP SAMPSON | 0.00 | 0.00 | 0.00 | 0.00 | |
| 512700 LONGEVITY | 0.00 | 0.00 | 0.00 | 0.00 | |
| 518100 FICA | 36,937.00 | 30,899.22 | 37,658.00 | 37,658.00 | |
| 518120 MEDICARE FICA | 8,639.00 | 7,226.50 | 8,807.00 | 8,807.00 | |
| 518200 RETIREMENT | 55,152.00 | 40,665.85 | 57,920.00 | 57,920.00 | |
| 518300 GROUP INSURANCE | 127,440.00 | 87,315.00 | 139,800.00 | 139,800.00 | |
| 518400 DENTAL INSURANCE | 4,608.00 | 3,270.00 | 4,608.00 | 4,608.00 | |
| 518500 UNEMPLOYMENT INSURANCE | 0.00 | 0.00 | 0.00 | 0.00 | |
| 518600 WORKMEN'S COMPENSATION INS | 45,940.00 | 0.00 | 45,940.00 | 45,940.00 | |
| 518700 CAFETERIA FEES | 72.00 | 60.00 | 72.00 | 72.00 | |
| 518901 401K COUNTY CONTRIBUTION | 13,000.00 | 10,252.17 | 22,467.00 | 22,467.00 | |
| 519100 PROFESSIONAL SERVICES | 2,800.00 | 2,337.08 | 2,800.00 | 2,800.00 | |
| 521300 UNIFORMS | 200.00 | 0.00 | 200.00 | 200.00 | |
| 525100 GAS, OIL AND TIRES | 170,440.00 | 180,946.84 | 170,440.00 | 170,440.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|--|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 16145000 SAMPSON AREA TRANSPORTATION EP | | | | | |
| 526100 OFFICE SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 526200 DEPARTMENTAL SUPPLIES | 5,000.00 | 4,163.69 | 5,000.00 | 5,000.00 | |
| 526201 DEPT SUPPLIES EQUIPMENT | 1,500.00 | 926.00 | 0.00 | 0.00 | |
| 526202 DEPT SUPPLIES-STATE CAPITAL IT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 529900 MISCELLANEOUS EXPENSES | 0.00 | 48.20 | 0.00 | 0.00 | |
| 531100 TRAVEL | 3,500.00 | 4,344.30 | 3,500.00 | 3,500.00 | |
| 531700 TRAVEL ALLOWANCE | 2,040.00 | 1,700.00 | 2,040.00 | 2,040.00 | |
| 532100 TELEPHONE AND POSTAGE | 7,587.00 | 5,547.28 | 5,787.00 | 5,787.00 | |
| 533000 UTILITIES | 3,709.00 | 2,848.70 | 3,709.00 | 3,709.00 | |
| 534100 PRINTING | 0.00 | 0.00 | 0.00 | 0.00 | |
| 535100 MAINT/REPAIR - BUILDINGS/GRNDS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 535200 MAINT/REPAIR - EQUIPMENT | 7,853.00 | 9,593.00 | 7,853.00 | 7,853.00 | |
| 535300 MAINT/REPAIR - VEHICLES | 38,000.00 | 47,169.01 | 38,000.00 | 38,000.00 | |
| 535301 VEHICLE MAINTENANCE ARRA | 0.00 | 0.00 | 0.00 | 0.00 | |
| 537000 ADVERTISING | 6,625.00 | 6,534.86 | 6,625.00 | 6,625.00 | |
| 538100 DATA PROCESSING - PROGRAMMING | 18,900.00 | 18,191.25 | 18,900.00 | 18,900.00 | |
| 539400 JANITORIAL SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 539500 EMPLOYEE TRAINING | 500.00 | 0.00 | 500.00 | 500.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|--|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 16145000 SAMPSON AREA TRANSPORTATION EP | | | | | |
| 543000 RENTAL - EQUIPMENT | 51,632.00 | 312.25 | 51,632.00 | 51,632.00 | |
| 544000 CONTRACTED SVCS-RGP | 0.00 | 0.00 | 0.00 | 0.00 | |
| 544001 CONT SVCS-COMPUTER TECH ASST | 0.00 | 0.00 | 0.00 | 0.00 | |
| 544015 SPECIAL CONTRACT - WORK FIRST | 0.00 | 0.00 | 0.00 | 0.00 | |
| 545000 INSURANCE AND BONDS | 38,000.00 | 48,630.61 | 38,000.00 | 38,000.00 | |
| 549100 DUES AND SUBSCRIPTIONS | 1,700.00 | 1,175.00 | 1,700.00 | 1,700.00 | |
| 551000 CAP OUTLAY-OFFICE FURN & EQUIP | 3,530.00 | 0.00 | 0.00 | 0.00 | |
| 551001 COUNTY MATCH - OFFICE C.O. | 353.00 | 0.00 | 0.00 | 0.00 | |
| 552000 CAPITAL OUTLAY - DATA PROCESS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 552001 COUNTY MATCH-DATA PROCESS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 554001 C O VEHICLE - STATE | 280,340.00 | 0.00 | 0.00 | 0.00 | |
| 554002 C O VECH - COUNTY MATCH | 35,726.00 | 0.00 | 0.00 | 0.00 | |
| 554003 C O VECH - CLINTON/SAMPSON REC | 0.00 | 0.00 | 0.00 | 0.00 | |
| 554004 C O VECHILE - AGING | 0.00 | 0.00 | 0.00 | 0.00 | |
| 554005 C O VECHILE - TAB | 0.00 | 0.00 | 0.00 | 0.00 | |
| 555000 CAPITAL OUTLAY - OTHER EQUIP | 5,000.00 | 0.00 | 191,200.00 | 191,200.00 | |
| 555010 COUNTY MATCH - OTHER EQUIP | 500.00 | 0.00 | 19,120.00 | 19,120.00 | |
| 558000 ROOFS/IMPROVEMENTS | 0.00 | 0.00 | 0.00 | 0.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 16145000 SAMPSON AREA TRANSPORTATION EP | | | | | |
| 558200 CAP OUTLAY-BUILDINGS & IMPVMTS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 559000 CAP OUTLAY - OTHER IMPROVEMENT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 559005 LOCAL MATCH-CO OTHER IMPRVMTS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 581000 TRANSFER TO STATE AGENCY | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 596050 CONTRIBUTION TO AGING | 461,864.00 | 0.00 | 218,441.00 | 218,441.00 | _____ |
| Total SAMPSON AREA TRANSPORTATION E | 2,032,795.00 | 1,027,357.14 | 1,708,055.00 | 1,708,055.00 | |

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2023 - 2024**

| Transportation Job Title | Position | Grade | Current Salary | Recommended Salary | Approved Salary |
|-------------------------------------|-----------------|--------------|---------------------------|-------------------------------|----------------------------|
| Admin Support Spec I | 45003 | 62 | 32,448 | 33,264 | _____ |
| Transp Driver | 45012 | 61 | 29,976 | 30,720 | _____ |
| Transp Driver | 45010 | 61 | 29,976 | 30,720 | _____ |
| Transp Driver | 45013 | 61 | 29,976 | 30,720 | _____ |
| Admin Office Assist | 45004 | 60 | 31,980 | 32,784 | _____ |
| Transp Driver | 45015 | 61 | 29,976 | 30,720 | _____ |
| Transport Director | 45000 | 76 | 73,512 | 75,348 | _____ |
| Admin Supp Spec II | 45005 | 64 | 34,692 | 35,556 | _____ |
| Transp Driver | 45014 | 61 | 29,976 | 30,720 | _____ |
| Transp Svcs Supervisor | 45001 | 71 | 50,328 | 51,588 | _____ |
| Transp Driver | 45011 | 61 | 29,976 | 30,720 | _____ |
| Admin Support Spec I | 56112 | 62 | 31,476 | 31,476 | _____ |
| | | | 434,292 | 444,336 | |
| Permanent Positions | | | 12 | 12 | |

Budgeted salary amounts are subject to review and may be adjusted.

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2023 - 2024**

| | | |
|-------------------------------|--------|---------|
| 512100-Salaries | | 444,336 |
| 512101-Salary Adj | | - |
| 512120-Supplement | | - |
| 512200-Overtime | | 5,000 |
| 512300-Shift Deferential Pay | | - |
| 512400-On-Call Pay | | - |
| 512600-Part-Time | | 156,000 |
| 512700-Longevity | | - |
| 531700-Travel/Phone allowance | | 2,040 |
| 518100-FICA | 6.20% | 37,658 |
| 518120-Medicare FICA | 1.45% | 8,807 |
| 518200-Retirement | 12.89% | 57,920 |
| 518300-Group Insurance | 950 | 136,800 |
| 518400-Dental Insurance | 32 | 4,608 |
| 518901-401K Reg EE | 5.00% | 22,467 |

Budgeted salary amounts are subject to review and may be adjusted.

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Transportation

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|--|---|------------------|
| 16145000-519100 Professional Services | SAT is required to have drug and alcohol testing performed and reviewed by a Medical Review Officer. We are required to perform pre-employment testing, quarterly random testing, reasonable suspicion and and post-accident testing on all safety sensitive employees. Reimbursable at 85% | \$2,800 |
| 16145000-521300 Uniforms | Driver reflective safety vest 10x\$20 each Reimbursable at 85% | \$200 |
| 16145000-525100 Gas, Oil, & Tires | Based on averages for FY 21-22 Tires/labor 92 X \$200.00 = \$18,400.00 Oil changes 119X \$60 = \$7140 Fuel cost estimated at \$11500/month X 12 = \$138000 (+ 5% increase = \$144900) | \$170,440 |
| 16145000-526200 Departmental Supplies | Estimated cost of supplies for the department for copier paper (8 cases X \$30 = \$240), ink cartridges (8 X \$70 = \$560, 4 X \$85 = \$340), vehicle cleaning supplies = \$360 (windex, Lysol spray, Lysol wipes, car wash, paper towels) and misc office supplies such as notebooks, pencils/pens, file folders, markers, adding machine tape, envelopes calendars, etc. Reimbursable at 85% | \$5,000 |
| 16145000-531100 Travel | Estimated cost for NCPTA 4 day Conference (Registration \$300, Hotel \$600, Per Diem for meals \$153, mileage 394 X .655 = \$258.07). Estimated cost for National RTAP Bi-Annual Conference-(Registration \$350, Hotel \$840, Per Diem for meals \$153, Mileage 216 x .655=\$141.48) Misc travel expenses for local and regional meetings (\$704.45). Reimbursable at 85% | \$3,500 |

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Transportation

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|--|--|-----------------|
| 16145000-531700 Travel Allowance | Estimated cost for Director and Transportation Supervisor cell phone allotment \$85/month x 2 x 12=\$2040 | \$2,040 |
| 16145000-532100 Telephone & Postage | Two phone lines and one fax line cost an average of \$80.88 per month X 12 - \$971 Estimated Postage for the year = \$100 Monthly cost for tablets for each vehicle 21 - \$392.95 X 12 = \$4,716 Reimbursable at 85% | \$5,787 |
| 16145000-533000 Utilities | Electric service \$263 X 12 = \$3157; Water service \$46 X 12 = \$552 | \$3,709 |
| 16145000-535200 M/R-Equipment | Inspections on wheelchair lifts - \$2948; Repairs on wheelchair lifts 5 @ \$100; Inspections for fire extinguishers 29 X \$13.10 = \$380 Funds to move camera systems from old to new vans 11 X \$325= \$3575 and system service twice per year for all vehicles \$450.00. | \$7,853 |
| 16145000-535300 M/R-Vehicles | Estimated cost. These repairs include preventative maintenance such as rotating tires, lubricating chassis, inspection of belts and filters, changing brake pads, checking fluids, etc., as scheduled for us by the NCDOT software AssetWorks. Also included are unforeseen repairs that will arise. M/R on 20 vehicles. | \$54,345 |
| 16145000-537000 Advertising | Advertising & outreach is required by NCDOT when receiving CTP grant funds. \$5000 (Must be at minimum, 2% of requested CTP funds.) \$1250 for promotional items. Reimbursable at 85% | \$6,250 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Transportation

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---|--|-----------------|
| 16145000-538100 Data Processing | SAT uses Tripmaster software that provides automated scheduling, passenger call reminders, billing, reporting, mapping, tablet interface so that we can make on-time changes to routes. \$1653.75 X 12 = \$19,845 Reimbursable at 85% | \$19,845 |
| 16145000-539500 Employee Training | Anticipated Safety, Drug and Alcohol Program, & ADA Training | \$500 |
| 16145000-543000 Rental Equipment | Copier rental \$106 X 12 = \$1,272.00; Vehicle Debt Payment (new vehicles - new Medicaid Contract) \$50360 | \$51,632 |
| 16145000-545000 Insurance & Bonds | Vehicle insurance for 20 vehicles \$38000 Reimbursable at 85% | \$38,000 |
| 16145000-549100 Dues and Subscriptions | Membership dues NCPTA, CTAA, APTA Reimbursable at 85% | \$1,700 |

**SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - CAPITAL OUTLAY REQUEST**

Fiscal Year: 2023-2024

Department: Transportation

| Account Number Item Description | Requested | | | Recommended | | Approved | |
|--|-----------|-----------|-----------|-------------|-----------|----------|--------|
| | Quantity | Cost Each | Amount | Quantity | Amount | Quantity | Amount |
| 16145000-555000 | | | | | | | |
| Propane Infrastructure (New) | 1 | 95,000 | 95,000.00 | 1 | 95,000.00 | | |
| Transit Vehicle Bi-fuel Conversion (New) | 11 | 7,000 | 77,000.00 | 11 | 77,000.00 | | |
| (90% State Reimbursable) | | | | | | | |

| Account Number Item Description | Requested | | | Recommended | | Approved | |
|------------------------------------|-----------|-----------|----------|-------------|----------|----------|--------|
| | Quantity | Cost Each | Amount | Quantity | Amount | Quantity | Amount |
| 16145000-555000 | | | | | | | |
| Laptop Computer (New) | 2 | 3,000 | 6,000.00 | 2 | 6,000.00 | | |
| (90% State Reimbursable) | | | | | | | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 19932320 1/2 CT SALES TAX REVENUES | | | | | |
| 403240 SALES TAX (ARTICLE 40 1983) | -1,425,000.00 | -1,042,870.34 | -1,524,750.00 | -1,524,750.00 | _____ |
| 403242 SALES TAX (ARTICLE 42 1986) | -1,850,000.00 | -1,341,818.80 | -1,979,500.00 | -1,979,500.00 | _____ |
| 404500 INVESTMENT EARNINGS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 409900 FUND BALANCE APPROPRIATED | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total 1/2 CT SALES TAX REVENUES | -3,275,000.00 | -2,384,689.14 | -3,504,250.00 | -3,504,250.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 19959110 CLINTON CITY SCHOOLS | | | | | |
| 582096 TRANSFER TO GENERAL FUND | 385,890.00 | 0.00 | 403,296.00 | 403,296.00 | _____ |
| 596071 TRANSFER TO COLLEGE ST RENOVAT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 596073 TRANS TO COLLEGE ST DEBT (32) | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total CLINTON CITY SCHOOLS | 385,890.00 | 0.00 | 403,296.00 | 403,296.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 19959120 SCHOOLS CAPITAL OUTLAY | | | | | |
| 550000 UNALLOCATED CAPITAL OUTLAY | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 596071 TRANS TO 1999 REVENUE DEBT(32) | 1,850,000.00 | 0.00 | 1,979,500.00 | 1,979,500.00 | _____ |
| Total SCHOOLS CAPITAL OUTLAY | 1,850,000.00 | 0.00 | 1,979,500.00 | 1,979,500.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 19959140 SAMPSON COUNTY SCHOOLS | | | | | |
| 582096 TRANSFER TO GENERAL FUND | 1,039,110.00 | 0.00 | 1,121,454.00 | 1,121,454.00 | _____ |
| 596000 INTERFUND LOAN CE PERRY CP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 596071 TRANSFER TO COP DEBT SVC (32) | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 596072 TRANS TO SCHOOL ROOF DEBT (32) | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 596073 TRANS TO COLLEGE ST DEBT (32) | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total SAMPSON COUNTY SCHOOLS | 1,039,110.00 | 0.00 | 1,121,454.00 | 1,121,454.00 | |

**SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024**

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 19959140 SAMPSON COUNTY SCHOOLS | | | | | |
| Fund Total | 3,275,000.00 | 0.00 | 3,504,250.00 | 3,504,250.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 21034260 COUNTY BLDGS MAINTENANCE REV | | | | | |
| 404500 INVESTMENT EARNINGS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 409600 COUNTY CONTRIBUTION | 0.00 | 0.00 | -350,000.00 | -350,000.00 | _____ |
| 409601 TRANS FRM CLOSED CAP PROJECT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 409900 FUND BALANCE APPROPRIATED | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total COUNTY BLDGS MAINTENANCE REV | 0.00 | 0.00 | -350,000.00 | -350,000.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 21934125 AIRPORT REVENUES | | | | | |
| 404500 INVESTMENT EARNINGS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 409600 COUNTY CONTRIBUTION | -10,000.00 | 0.00 | -10,000.00 | -10,000.00 | _____ |
| 409620 TRANS FR AIRPORT CAPITAL PROJ | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 409900 FUND BALANCE APPROPRIATED | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total AIRPORT REVENUES | -10,000.00 | 0.00 | -10,000.00 | -10,000.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 21934950 RESERVE FOR LIVESTOCK ARENA | | | | | |
| 404500 INVESTMENT EARNINGS | 0.00 | 0.00 | 0.00 | 0.00 | <hr/> |
| 409600 TRANS FRM LIVESTK CAPITAL PROJ | 0.00 | 0.00 | 0.00 | 0.00 | <hr/> |
| 409900 FUND BALANCE APPROPRIATED | -2,000.00 | 0.00 | -2,000.00 | -2,000.00 | <hr/> |
| Total RESERVE FOR LIVESTOCK ARENA | -2,000.00 | 0.00 | -2,000.00 | -2,000.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 21935911 CLINTON CITY SCHOOLS REVENUE | | | | | |
| 404500 INVESTMENT EARNINGS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 409600 COUNTY CONTRIBUTION | 0.00 | 0.00 | -112,500.00 | -112,500.00 | _____ |
| 409900 FUND BALANCE APPROPRIATED | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total CLINTON CITY SCHOOLS REVENUE | 0.00 | 0.00 | -112,500.00 | -112,500.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 21935914 SAMPSON CO SCHOOLS REVENUE | | | | | |
| 404500 INVESTMENT EARNINGS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 409600 COUNTY CONTRIBUTION | 0.00 | 0.00 | -225,000.00 | -225,000.00 | _____ |
| 409900 FUND BALANCE APPROPRIATED | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total SAMPSON CO SCHOOLS REVENUE | 0.00 | 0.00 | -225,000.00 | -225,000.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 21935922 COMMUNITY COLLEGE REVENUES | | | | | |
| Fund Total | -12,000.00 | -4.20 | -699,500.00 | -699,500.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 21142600 COUNTY BLDGS MAINTENANCE EXP | | | | | |
| 582011 RESERVE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 582096 RESERVE | 0.00 | 0.00 | 350,000.00 | 350,000.00 | _____ |
| 582097 TRANS TO GENERAL FUND | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total COUNTY BLDGS MAINTENANCE EXP | 0.00 | 0.00 | 350,000.00 | 350,000.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 21941250 AIRPORT | | | | | |
| 582096 RESERVE | 10,000.00 | 0.00 | 10,000.00 | 10,000.00 | _____ |
| 596020 TRANS TO AIRPORT CAPITAL PROJ | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 596021 TRANS TO R/W 24 LAND OBSTRUCTN | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 596022 TRANSFER TO AIR 21 PROJECTS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 596051 CONT TO AIRPORT CAPITAL PROJ. | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total AIRPORT | 10,000.00 | 0.00 | 10,000.00 | 10,000.00 | |

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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 21949500 RESERVE FOR LIVESTOCK ARENA | | | | | |
| 596000 TRANS TO G/F FOR LIVESTK ARENA | 2,000.00 | 0.00 | 2,000.00 | 2,000.00 | <hr/> |
| Total RESERVE FOR LIVESTOCK ARENA | 2,000.00 | 0.00 | 2,000.00 | 2,000.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 21959110 CLINTON CITY SCHOOLS | | | | | |
| 582096 RESERVE | 0.00 | 0.00 | 112,500.00 | 112,500.00 | <hr/> |
| Total CLINTON CITY SCHOOLS | 0.00 | 0.00 | 112,500.00 | 112,500.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 21959140 SAMPSON COUNTY SCHOOLS | | | | | |
| 582096 RESERVE | 0.00 | 0.00 | 225,000.00 | 225,000.00 | <hr/> |
| Total SAMPSON COUNTY SCHOOLS | 0.00 | 0.00 | 225,000.00 | 225,000.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 21959220 SAMPSON COMM COLLEGE-CO | | | | | |
| Fund Total | 12,000.00 | 0.00 | 699,500.00 | 699,500.00 | |

SAMPSON COUNTY, NORTH CAROLINA
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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 23043410 COHARIE FIRE DISTRICT | | | | | |
| 412000 AD VALOREM TAXES - CURRENT | -181,700.00 | -185,368.65 | -195,400.00 | -195,400.00 | _____ |
| 414000 AD VALOREM TAXES - PRIOR | -7,500.00 | -6,511.23 | -6,000.00 | -6,000.00 | _____ |
| 418000 PENALTIES AND INTEREST | 0.00 | -214.58 | 0.00 | 0.00 | _____ |
| 445000 INVESTMENT EARNINGS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 499900 FUND BALANCE APPROPRIATED | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total COHARIE FIRE DISTRICT | -189,200.00 | -192,094.46 | -201,400.00 | -201,400.00 | |

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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 23043411 FRANKLIN FIRE DISTRICT | | | | | |
| 412000 AD VALOREM TAXES - CURRENT | -229,100.00 | -227,284.65 | -234,400.00 | -234,400.00 | _____ |
| 414000 AD VALOREM TAXES - PRIOR | -4,200.00 | -6,203.26 | -5,000.00 | -5,000.00 | _____ |
| 418000 PENALTIES AND INTEREST | 0.00 | -181.00 | 0.00 | 0.00 | _____ |
| 445000 INVESTMENT EARNINGS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 499900 FUND BALANCE APPROPRIATED | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total FRANKLIN FIRE DISTRICT | -233,300.00 | -233,668.91 | -239,400.00 | -239,400.00 | |

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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 23043412 GODWIN-FALCON FIRE DISTRICT | | | | | |
| 412000 AD VALOREM TAXES - CURRENT | -32,300.00 | -32,946.87 | -33,700.00 | -33,700.00 | _____ |
| 414000 AD VALOREM TAXES - PRIOR | -200.00 | -116.88 | 0.00 | 0.00 | _____ |
| 418000 PENALTIES AND INTEREST | 0.00 | -15.27 | 0.00 | 0.00 | _____ |
| 445000 INVESTMENT EARNINGS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 499900 FUND BALANCE APPROPRIATED | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total GODWIN-FALCON FIRE DISTRICT | -32,500.00 | -33,079.02 | -33,700.00 | -33,700.00 | |

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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 23043413 HALLS FIRE DISTRICT | | | | | |
| 412000 AD VALOREM TAXES - CURRENT | -160,400.00 | -160,414.52 | -167,200.00 | -167,200.00 | _____ |
| 414000 AD VALOREM TAXES - PRIOR | -3,500.00 | -2,422.35 | -2,000.00 | -2,000.00 | _____ |
| 418000 PENALTIES AND INTEREST | 0.00 | -235.12 | 0.00 | 0.00 | _____ |
| 445000 INVESTMENT EARNINGS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 499900 FUND BALANCE APPROPRIATED | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total HALLS FIRE DISTRICT | -163,900.00 | -163,071.99 | -169,200.00 | -169,200.00 | |

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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 23043414 HERRING FIRE DISTRICT | | | | | |
| 412000 AD VALOREM TAXES - CURRENT | -159,300.00 | -164,002.80 | -166,500.00 | -166,500.00 | _____ |
| 414000 AD VALOREM TAXES - PRIOR | -5,500.00 | -3,419.34 | -5,000.00 | -5,000.00 | _____ |
| 418000 PENALTIES AND INTEREST | 0.00 | -202.64 | 0.00 | 0.00 | _____ |
| 445000 INVESTMENT EARNINGS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 499900 FUND BALANCE APPROPRIATED | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total HERRING FIRE DISTRICT | -164,800.00 | -167,624.78 | -171,500.00 | -171,500.00 | |

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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 23043415 HONEYCUTT/SALEMBURG FIRE DIST | | | | | |
| 412000 AD VALOREM TAXES - CURRENT | -203,300.00 | -196,435.39 | -206,700.00 | -206,700.00 | _____ |
| 414000 AD VALOREM TAXES - PRIOR | -5,300.00 | -5,216.22 | -5,300.00 | -5,300.00 | _____ |
| 418000 PENALTIES AND INTEREST | 0.00 | -256.69 | 0.00 | 0.00 | _____ |
| 445000 INVESTMENT EARNINGS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 499900 FUND BALANCE APPROPRIATED | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total HONEYCUTT/SALEMBURG FIRE DIST | -208,600.00 | -201,908.30 | -212,000.00 | -212,000.00 | |

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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 23043416 NEWTON GROVE FIRE DISTRICT | | | | | |
| 412000 AD VALOREM TAXES - CURRENT | -104,900.00 | -103,240.77 | -107,000.00 | -107,000.00 | _____ |
| 414000 AD VALOREM TAXES - PRIOR | -2,000.00 | -1,810.25 | -2,000.00 | -2,000.00 | _____ |
| 418000 PENALTIES AND INTEREST | 0.00 | -114.21 | 0.00 | 0.00 | _____ |
| 445000 INVESTMENT EARNINGS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 499900 FUND BALANCE APPROPRIATED | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total NEWTON GROVE FIRE DISTRICT | -106,900.00 | -105,165.23 | -109,000.00 | -109,000.00 | |

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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 23043417 PINEY GROVE FIRE DISTRICT | | | | | |
| 412000 AD VALOREM TAXES - CURRENT | -106,200.00 | -106,826.00 | -111,600.00 | -111,600.00 | _____ |
| 414000 AD VALOREM TAXES - PRIOR | -1,750.00 | -523.25 | -500.00 | -500.00 | _____ |
| 418000 PENALTIES AND INTEREST | 0.00 | -95.14 | 0.00 | 0.00 | _____ |
| 445000 INVESTMENT EARNINGS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 499900 FUND BALANCE APPROPRIATED | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total PINEY GROVE FIRE DISTRICT | -107,950.00 | -107,444.39 | -112,100.00 | -112,100.00 | |

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|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 23043418 PLAIN VIEW FIRE DISTRICT | | | | | |
| 412000 AD VALOREM TAXES - CURRENT | -295,100.00 | -302,846.91 | -350,430.00 | -350,430.00 | _____ |
| 414000 AD VALOREM TAXES - PRIOR | -5,300.00 | -4,974.56 | -5,000.00 | -5,000.00 | _____ |
| 418000 PENALTIES AND INTEREST | 0.00 | -341.71 | 0.00 | 0.00 | _____ |
| 445000 INVESTMENT EARNINGS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 499900 FUND BALANCE APPROPRIATED | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total PLAIN VIEW FIRE DISTRICT | -300,400.00 | -308,163.18 | -355,430.00 | -355,430.00 | |

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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 23043419 SPIVEY'S CORNER FIRE DISTRICT | | | | | |
| 412000 AD VALOREM TAXES - CURRENT | -189,800.00 | -191,618.38 | -198,700.00 | -198,700.00 | _____ |
| 414000 AD VALOREM TAXES - PRIOR | -1,900.00 | -1,538.24 | -1,850.00 | -1,850.00 | _____ |
| 418000 PENALTIES AND INTEREST | 0.00 | -185.32 | 0.00 | 0.00 | _____ |
| 445000 INVESTMENT EARNINGS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 499900 FUND BALANCE APPROPRIATED | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total SPIVEY'S CORNER FIRE DISTRICT | -191,700.00 | -193,341.94 | -200,550.00 | -200,550.00 | |

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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 23043420 TURKEY FIRE DISTRICT | | | | | |
| 412000 AD VALOREM TAXES - CURRENT | -158,300.00 | -156,373.64 | -206,802.00 | -206,802.00 | _____ |
| 414000 AD VALOREM TAXES - PRIOR | -4,200.00 | -2,163.88 | -2,500.00 | -2,500.00 | _____ |
| 418000 PENALTIES AND INTEREST | 0.00 | -173.55 | 0.00 | 0.00 | _____ |
| 445000 INVESTMENT EARNINGS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 499900 FUND BALANCE APPROPRIATED | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total TURKEY FIRE DISTRICT | -162,500.00 | -158,711.07 | -209,302.00 | -209,302.00 | |

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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 23043421 VANNS FIRE DISTRICT | | | | | |
| 412000 AD VALOREM TAXES - CURRENT | -92,900.00 | -92,354.23 | -94,300.00 | -94,300.00 | _____ |
| 414000 AD VALOREM TAXES - PRIOR | -1,400.00 | -1,474.24 | -2,000.00 | -2,000.00 | _____ |
| 418000 PENALTIES AND INTEREST | 0.00 | -98.91 | 0.00 | 0.00 | _____ |
| 445000 INVESTMENT EARNINGS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 499900 FUND BALANCE APPROPRIATED | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total VANNS FIRE DISTRICT | -94,300.00 | -93,927.38 | -96,300.00 | -96,300.00 | |

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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 23043422 CLINTON FIRE DISTRICT | | | | | |
| 412000 AD VALOREM TAXES - CURRENT | -564,400.00 | -551,678.86 | -577,000.00 | -577,000.00 | _____ |
| 414000 AD VALOREM TAXES - PRIOR | -10,000.00 | -8,660.75 | -10,000.00 | -10,000.00 | _____ |
| 418000 PENALTIES AND INTEREST | 0.00 | -819.20 | 0.00 | 0.00 | _____ |
| 445000 INVESTMENT EARNINGS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 499900 FUND BALANCE APPROPRIATED | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total CLINTON FIRE DISTRICT | -574,400.00 | -561,158.81 | -587,000.00 | -587,000.00 | |

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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 23043423 CLEMENT FIRE DISTRICT | | | | | |
| 412000 AD VALOREM TAXES - CURRENT | -259,500.00 | -260,331.28 | -271,100.00 | -271,100.00 | _____ |
| 414000 AD VALOREM TAXES - PRIOR | -5,500.00 | -5,190.09 | -6,000.00 | -6,000.00 | _____ |
| 418000 PENALTIES AND INTEREST | 0.00 | -304.95 | 0.00 | 0.00 | _____ |
| 445000 INVESTMENT EARNINGS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 499900 FUND BALANCE APPROPRIATED | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total CLEMENT FIRE DISTRICT | -265,000.00 | -265,826.32 | -277,100.00 | -277,100.00 | |

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|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 23043424 AUTRYVILLE FIRE DISTRICT | | | | | |
| 412000 AD VALOREM TAXES - CURRENT | -139,000.00 | -142,259.51 | -146,500.00 | -146,500.00 | _____ |
| 414000 AD VALOREM TAXES - PRIOR | -2,000.00 | -2,478.49 | -2,000.00 | -2,000.00 | _____ |
| 418000 PENALTIES AND INTEREST | 0.00 | -189.39 | 0.00 | 0.00 | _____ |
| 445000 INVESTMENT EARNINGS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 499900 FUND BALANCE APPROPRIATED | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total AUTRYVILLE FIRE DISTRICT | -141,000.00 | -144,927.39 | -148,500.00 | -148,500.00 | |

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|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 23043425 GARLAND FIRE DISTRICT | | | | | |
| 412000 AD VALOREM TAXES - CURRENT | -154,000.00 | -149,989.75 | -157,700.00 | -157,700.00 | _____ |
| 414000 AD VALOREM TAXES - PRIOR | -3,750.00 | -2,905.85 | -3,500.00 | -3,500.00 | _____ |
| 418000 PENALTIES AND INTEREST | 0.00 | -142.39 | 0.00 | 0.00 | _____ |
| 445000 INVESTMENT EARNINGS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 499900 FUND BALANCE APPROPRIATED | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total GARLAND FIRE DISTRICT | -157,750.00 | -153,037.99 | -161,200.00 | -161,200.00 | |

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|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 23043426 TAYLORS BRIDGE FIRE DISTRICT | | | | | |
| 412000 AD VALOREM TAXES - CURRENT | -369,600.00 | -372,504.88 | -380,900.00 | -380,900.00 | _____ |
| 414000 AD VALOREM TAXES - PRIOR | -4,000.00 | -7,676.29 | -6,000.00 | -6,000.00 | _____ |
| 418000 PENALTIES AND INTEREST | 0.00 | -326.71 | 0.00 | 0.00 | _____ |
| 445000 INVESTMENT EARNINGS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 499900 FUND BALANCE APPROPRIATED | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total TAYLORS BRIDGE FIRE DISTRICT | -373,600.00 | -380,507.88 | -386,900.00 | -386,900.00 | |

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|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 23043428 GOSHEN (FAISON) DISTRICT | | | | | |
| 412000 AD VALOREM TAXES - CURRENT | -52,200.00 | -51,047.10 | -90,062.00 | -77,196.00 | _____ |
| 414000 AD VALOREM TAXES - PRIOR | -300.00 | -403.76 | -300.00 | -300.00 | _____ |
| 418000 PENALTIES AND INTEREST | 0.00 | -5.20 | 0.00 | 0.00 | _____ |
| 445000 INVESTMENT EARNINGS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 499900 FUND BALANCE APPROPRIATED | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total GOSHEN (FAISON) DISTRICT | -52,500.00 | -51,456.06 | -90,362.00 | -77,496.00 | |

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|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 23043429 JORDANS CHAPEL FIRE DISTRICT | | | | | |
| 412000 AD VALOREM TAXES - CURRENT | -7,300.00 | -7,614.81 | -7,700.00 | -7,700.00 | _____ |
| 414000 AD VALOREM TAXES - PRIOR | 0.00 | -89.74 | 0.00 | 0.00 | _____ |
| 418000 PENALTIES AND INTEREST | 0.00 | -4.08 | 0.00 | 0.00 | _____ |
| 445000 INVESTMENT EARNINGS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 499900 FUND BALANCE APPROPRIATED | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total JORDANS CHAPEL FIRE DISTRICT | -7,300.00 | -7,708.63 | -7,700.00 | -7,700.00 | |

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|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 23043430 SMITH CHAPEL FIRE DISTRICT | | | | | |
| 412000 AD VALOREM TAXES - CURRENT | -7,500.00 | -5,797.40 | -7,600.00 | -7,600.00 | _____ |
| 414000 AD VALOREM TAXES - PRIOR | 0.00 | -6.11 | 0.00 | 0.00 | _____ |
| 418000 PENALTIES AND INTEREST | 0.00 | -4.28 | 0.00 | 0.00 | _____ |
| 445000 INVESTMENT EARNINGS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 499900 FUND BALANCE APPROPRIATED | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total SMITH CHAPEL FIRE DISTRICT | -7,500.00 | -5,807.79 | -7,600.00 | -7,600.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 23043430 SMITH CHAPEL FIRE DISTRICT | | | | | |
| Fund Total | -3,535,100.00 | -3,528,631.52 | -3,776,244.00 | -3,763,378.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 23243410 FIRE DISTRICTS | | | | | |
| 501800 FIRE TRUCK RESERVE FUND | 0.00 | 0.00 | 0.00 | 0.00 | |
| 581010 ROSEBORO (COHARIE) FIRE DEPT | 189,200.00 | 189,200.00 | 201,400.00 | 201,400.00 | |
| 581011 HARRELLS FIRE DEPT (FRANKLIN) | 233,300.00 | 233,300.00 | 239,400.00 | 239,400.00 | |
| 581012 GODWIN-FALCON FIRE DEPT | 32,500.00 | 32,500.00 | 33,700.00 | 33,700.00 | |
| 581013 HALLS FIRE DEPARTMENT | 163,900.00 | 163,071.99 | 169,200.00 | 169,200.00 | |
| 581014 HERRING FIRE DEPARTMENT | 164,800.00 | 164,800.00 | 171,500.00 | 171,500.00 | |
| 581015 SALEMBURG(HONEYCUTT) FIRE DEPT | 208,600.00 | 201,908.30 | 212,000.00 | 212,000.00 | |
| 581016 NEWTON GROVE FIRE DEPARTMENT | 106,900.00 | 105,165.23 | 109,000.00 | 109,000.00 | |
| 581017 PINEY GROVE FIRE DEPARTMENT | 107,950.00 | 107,444.39 | 112,100.00 | 112,100.00 | |
| 581018 PLAIN VIEW FIRE DEPARTMENT | 300,400.00 | 300,400.00 | 355,430.00 | 355,430.00 | |
| 581019 SPIVEY'S CORNER FIRE DEPT | 191,700.00 | 191,700.00 | 200,550.00 | 200,550.00 | |
| 581020 TURKEY FIRE DEPARTMENT | 162,500.00 | 158,711.07 | 209,302.00 | 209,302.00 | |
| 581021 VANNS FIRE DEPARTMENT | 94,300.00 | 93,927.38 | 96,300.00 | 96,300.00 | |
| 581022 CLINTON FIRE DEPARTMENT | 574,400.00 | 561,158.81 | 587,000.00 | 587,000.00 | |
| 581023 CLEMENT FIRE DEPARTMENT | 265,000.00 | 265,000.00 | 277,100.00 | 277,100.00 | |
| 581024 AUTRYVILLE FIRE DEPARTMENT | 141,000.00 | 141,000.00 | 148,500.00 | 148,500.00 | |
| 581025 GARLAND FIRE DEPARTMENT | 157,750.00 | 153,037.99 | 174,150.00 | 161,200.00 | |
| 581026 TAYLOR'S BRIDGE FIRE DEPT | 373,600.00 | 373,600.00 | 386,900.00 | 386,900.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 23243410 FIRE DISTRICTS | | | | | |
| 581027 TAYLOR'S BRIDGE SVC DISTRICT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 581028 GOSHEN (FAISON) DISTRICT | 52,500.00 | 51,456.06 | 90,362.00 | 77,496.00 | _____ |
| 581029 JORDANS CHAPEL FIRE DEPARTMENT | 7,300.00 | 7,300.00 | 7,700.00 | 7,700.00 | _____ |
| 581030 SMITH CHAPEL FIRE DISTRICT | 7,500.00 | 5,807.79 | 7,600.00 | 7,600.00 | _____ |
| Total FIRE DISTRICTS | 3,535,100.00 | 3,500,489.01 | 3,789,194.00 | 3,763,378.00 | |

2023-2024 Budget Autryville Volunteer Fire Department

| <i>Category</i> | <i>Cost</i> | <i>Insurance</i> | <i>\$ 20,550.00</i> |
|---------------------------------------|--------------|------------------|---------------------|
| Worker's Comp | \$ 3,800.00 | Worker's Comp | |
| Accident/Disability | \$ 1,950.00 | AD&D | |
| Umbrella Policy (VFIS) | \$ 14,800.00 | Umbrella | |
| <i>FF Supplies</i> | | | <i>\$ 3,000.00</i> |
| Non Budgeted Items | \$ 800.00 | Gear repair | |
| Repair Supplies | \$ 200.00 | Nozzle Repair | |
| Hand tools | \$ 1,000.00 | Small Tools | |
| SCBA Maintenance | \$ 1,000.00 | SCBA Flow Test | |
| <i>Training</i> | | | <i>\$ 1,450.00</i> |
| Specialty training. | \$ 1,000.00 | School travel | |
| Wood for props | \$ 450.00 | Training Props | |
| <i>Technical rescue repair</i> | | | <i>\$ 2,400.00</i> |
| Combi tools, spreaders, cutters, rams | \$ 1,000.00 | Maintenance | |
| Wood for cribbing | \$ 200.00 | Cribbing | |
| Water rope, Floatation devices, | \$ 500.00 | W. Rescue | |
| Boat repairs | \$ 700.00 | W. Rescue | |
| <i>Fire Medical Replacement</i> | | | <i>\$ 1,300.00</i> |
| Latex Gloves | \$ 300.00 | Supplies | |
| NRB, Masks,Tape,Gauze | \$ 1,000.00 | Supplies | |
| <i>FF Grant (2023)</i> | | | <i>\$ 7,000.00</i> |
| Turn Out gear | \$ 5,000.00 | FF Safety | |
| Nomex Hoods, gloves, boots | \$ 2,000.00 | FF Safety | |
| <i>Rescue Grant (2023)</i> | | | <i>\$ 12,000.00</i> |
| water rescue dry suits | \$ 1,000.00 | Water | |
| air bag controls | \$ 1,000.00 | Extrication | |
| Edrolic tools | \$ 10,000.00 | Extrication | |
| <i>Operational Expenses</i> | | | <i>\$ 11,900.00</i> |
| CPA | \$ 8,500.00 | | |
| Copy Paper | \$ 200.00 | | |
| Ink & Toner | \$ 400.00 | | |
| Janitorial & Kitchen Supplies | \$ 400.00 | | |
| Fire Awareness Week | \$ 800.00 | | |
| Bathroom Supplies | \$ 400.00 | | |
| Ice Machine | \$ 600.00 | | |
| Active911/ IAR | \$ 1,000.00 | | |
| <i>Salaries, Taxes & Bonuses</i> | | | <i>\$ 44,800.00</i> |
| Part time employees | \$ 41,600.00 | | |
| Taxes for employees | \$ 3,200.00 | | |
| <i>Building & Grounds</i> | | | <i>\$ 3,000.00</i> |
| Building reapiers maintenance | \$ 2,000.00 | | |
| Yard maintenance | \$ 500.00 | | |
| Termite & Pest Control | \$ 500.00 | | |
| <i>Utilities</i> | | | <i>\$ 9,100.00</i> |

Autryville Fire Department
Budget Information
Fiscal Year 2023-2024

| | |
|---|-------------|
| Real, Personal, Business Property | 134,777,947 |
| Motor Vehicles | 23,935,455 |
| Total Real, Personal, Business Property, & Motor Vehicles | 158,713,402 |
| | |
| 1 Cent (at Collection Rate) | 15,421 |
| Collection rate | 97.16% |
| Current Tax Rate | 0.0950 |
| | |
| Amount Current Tax Rate Would Generate | 146,500 |
| | |
| Estimated Prior Year Taxes | 2,000 |
| | |
| General Fund Appropriation | 6,900 |
| RT Supplement | 12,000 |
| Fire Medic Supplement | |
| Aerial Platform Supplement | |

2023-2024 Budget Clement Volunteer Fire Department

| <i>Category</i> | <i>Cost</i> | <i>Insurance</i> | <i>\$ 25,820.00</i> | <i>Explanation of need</i> |
|---------------------------------------|--------------|--------------------------------------|---------------------|---|
| Worker's Comp | \$ 3,800.00 | Worker's Comp | | |
| Accident/Disability | \$ 1,900.00 | AD&D | | |
| Term Life Insurance | \$ 1,600.00 | Term Life | | |
| Umbrella Policy (VFIS) | \$ 18,520.00 | Umbrella | | |
| <i>FF Supplies</i> | | <i>FF Supplies</i> | <i>\$ 3,600.00</i> | |
| Misc unbudgeted Items | \$ 1,000.00 | | | Broken equipment replacement |
| Hydrostatic Testing For Bottles | \$ 500.00 | | | Required every 5 years |
| Ladder Test | \$ 800.00 | Ladder Test | | This is a required annual test |
| SCBA Maintenance | \$ 1,300.00 | SCBA Flow Test | | This is a required annual test |
| <i>Training</i> | | <i>Training</i> | <i>\$ 2,000.00</i> | |
| Gas, Food, Lodging | \$ 1,500.00 | | | Travel for specialized training/overnight stay and meals. |
| Props | \$ 500.00 | | | Training Props |
| <i>ERT</i> | | <i>ERT</i> | <i>\$ 2,000.00</i> | |
| Combi tools, spreaders, cutters, rams | \$ 1,100.00 | Maintenance | | Annual maintenance on Hydraulic and Edraulic equipment |
| Water rope, Floation devices, | \$ 500.00 | Water Rescue Equipment | | |
| Harnesses, pullies, MTD. Bear Claws | \$ 400.00 | High Angle equipment | | |
| Fire Medic | | <i>Fire Medic</i> | <i>\$ 5,280.00</i> | |
| Defib | \$ 500.00 | Maintenance | | Replace Batteries for Defib Units |
| NC, O2, NRB, Masks,Tape,Gauze etc... | \$ 4,780.00 | Supplies | | Medic Supplies Replacement |
| Grant | | <i>FF Grant</i> | <i>\$ 15,000.00</i> | |
| Fire Grant | \$ 15,000.00 | FF Safety | | Fire equipment 50/50 grant |
| Grant | | <i>Rescue Grant</i> | <i>\$ 15,000.00</i> | |
| Rescue Grant | \$ 15,000.00 | | | Rescue equipment 50\50 grant |
| | | <i>AFG</i> | <i>\$ 12,000.00</i> | New airpacks to be interoperable with surrounding departments |
| Airpack Grant | \$ 12,000.00 | | | |
| | | <i>Operational Expenses</i> | <i>\$ 8,830.00</i> | |
| Copy Paper | \$ 400.00 | | | |
| Ink & Toner | \$ 450.00 | | | |
| Co pay for insurance claims | \$ 2,000.00 | | | |
| Janitorial & Kitchen Supplies | \$ 1,000.00 | | | |
| Fire Awareness Week | \$ 900.00 | | | |
| Bathroom Supplies | \$ 600.00 | | | |
| Stamps & Certified Mail | \$ 300.00 | | | |
| Ice Machine | \$ 600.00 | | | |
| Quick Books Program | \$ 680.00 | | | This progrm has to be replaced annually |
| Uniforms | \$ 800.00 | | | |
| Active Alert | \$ 500.00 | | | |
| First Net | \$ 600.00 | | | |
| | | <i>Salaries, Taxes & Bonuses</i> | <i>\$ 68,220.00</i> | |
| Paid employees | \$ 49,920.00 | | | |
| Chief stipend | \$ 6,000.00 | | | |
| Taxes | \$ 9,000.00 | | | |
| Bookkeeping | \$ 3,300.00 | | | |
| | | <i>Building & Grounds</i> | <i>\$ 2,000.00</i> | |
| Fire Extinguisher testing and Maint. | \$ 900.00 | | | Required annually |

| | | | | |
|------------------------------------|---------------|---------------------|---------------|--|
| Termite & Pest Control | \$ 1,100.00 | | | |
| | | | | |
| | | | | |
| | | | | |
| | | Utilities | \$ 9,200.00 | |
| Water | \$ 700.00 | | | |
| Electricity | \$ 5,000.00 | | | |
| Telephone, Cable & Internet | \$ 2,500.00 | | | |
| LP Gas | \$ 1,000.00 | | | |
| | | | | |
| | | | | |
| | | Fuel | \$ 8,000.00 | |
| Fuel | \$ 7,000.00 | | | |
| Generators, Chain saws, Fans etc. | \$ 1,000.00 | | | |
| | | Dues | \$ 2,800.00 | |
| NC Fire Association | \$ 900.00 | | | |
| NC Rescue Association | \$ 1,200.00 | | | |
| Sampson Fire Association | \$ 200.00 | | | |
| Sampson Benevolence | \$ 500.00 | | | |
| | | Electronics | \$ 1,500.00 | |
| Pagers | \$ 500.00 | | | |
| Batteries for Pagers | \$ 500.00 | | | |
| Batteries for Tools | \$ 500.00 | | | |
| | | Pension | \$ 4,000.00 | |
| Pension Annual Fee | \$ 4,000.00 | | | |
| | | | | |
| | | | | |
| | | Vehicle Maintenance | \$ 25,000.00 | |
| Annual Pump Service Test (3 Pumps) | \$ 1,000.00 | | | |
| 1021 repairs | \$3,425.00 | | | |
| 1031 repairs | \$6,525.00 | | | |
| 1032 repairs | \$6,525.00 | | | |
| 1033 repairs | \$6,525.00 | | | |
| 1071 Maintenance | \$1,000.00 | | | |
| | | Building/Truck Fund | \$ 85,031.00 | |
| Building Payment | \$ 70,031.00 | | | |
| Truck Fund | \$ 15,000.00 | | | |
| | | Total Budget | \$ 295,281.00 | |
| Projected 2021-2022 Revenue | | | | |
| Property Tax Revenue 0.10 | \$ 271,101.00 | | | |
| Estimated Prior Year Taxes | \$ 6,000.00 | | | |
| Fire Medic Supplement | \$ 5,280.00 | | | |
| R/T | \$ 6,000.00 | | | |
| General Fund Appropriation | \$ 6,900.00 | | | |
| | | | | |
| Total income | \$ 295,281.00 | | \$ 295,281.00 | |

Clement Fire Department
 Budget Information
 Fiscal Year 2023-2024

| | |
|---|-------------|
| Real, Personal, Business Property | 232,362,590 |
| Motor Vehicles | 45,503,609 |
| Total Real, Personal, Business Property, & Motor Vehicles | 277,866,199 |
| | |
| 1 Cent (at Collection Rate) | 27,109 |
| Collection rate | 97.56% |
| Current Tax Rate | 0.1000 |
| | |
| Amount Current Tax Rate Would Generate | 271,100 |
| | |
| Estimated Prior Year Taxes | 6,000 |
| | |
| General Fund Appropriation | 6,900 |
| RT Supplement | 6,000 |
| Fire Medic Supplement | 5,280 |
| Aerial Platform Supplement | |

| | | | | |
|-------------------------------|-------------------------|-----------------------|-------------------------------------|-----------------|
| FISCAL YEAR: 2023-2024 | | | District: Clinton Fire Dept. | |
| | Fire Department | | COMING YEAR | |
| EXPENDITURE | | ADMINISTRATION | BOARD | |
| DESCRIPTION | REQUESTED BUDGET | RECOMMENDED | APPROVED | COMMENTS |
| Fire district tax | \$587,000 | | | |
| General Fund appropriation | \$6,900 | | | |
| RT Supplement | \$12,000 | | | |
| | | | | |
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| | | | | |
| | | | | |
| TOTALS | 605,900.00 | - | - | |

Clinton Fire Department
Budget Information
Fiscal Year 2023-2024

| | |
|---|-------------|
| Real, Personal, Business Property | 485,517,730 |
| Motor Vehicles | 104,470,972 |
| Total Real, Personal, Business Property, & Motor Vehicles | 589,988,702 |
| 1 Cent (at Collection Rate) | 57,695 |
| Collection rate | 97.79% |
| Current Tax Rate | 0.1000 |
| Amount Current Tax Rate Would Generate | 577,000 |
| Estimated Prior Year Taxes | 10,000 |
| General Fund Appropriation | 6,900 |
| RT Supplement | 12,000 |
| Fire Medic Supplement | |
| Aerial Platform Supplement | |

Faison Fire and Rescue, Inc.
PO Box 758
Faison, NC 28341
(910) 267-5141

February 14, 2023

To Whom It May Concern:

Faison Fire and Rescue, Inc board of directors met on January 30th, 2023 at our regularly scheduled board meeting. During the meeting the board of directors approved the proposed budget to be presented to Duplin and Sampson Counties. Faison like many others serve areas in Sampson County and their primary county. The proposed budget is asking for a \$0.03 tax increase in our Sampson County budget. Last year we requested a tax increase to the fire commission and it was approved but the county commissioners declined the raise. We received a raise in Duplin County and from the Town of Faison last year. Previously to 2019, our department tax rate in Sampson County was at \$0.07, but was dropped to \$0.04 without our knowledge or input in the drop. The biggest reason for this tax increase is to add a 3rd position to our paid staffing for daytime help.

Currently our department operates with paid staffing and volunteers in the daytime and volunteers responding at night. We operate 2 paid personnel, 7 days a week 12 hours a day to ensure we have coverage. Our department responds to fires, medical calls, technical rescue incidents and hazmat incidents. In 2022 our department responded to 482 calls, almost 100 more than in 2021. The large majority of those calls were between 6 AM and 6 PM. During this time period it is getting more and more difficult for volunteer members to leave work to answer calls. In the past we had 2 employees at the Piggly Wiggly who could leave calls and our local Methodist preacher who was available. The Piggly Wiggly closed in 2021 and our Methodist Preacher left in 2022 which took away 3 dedicated and reliable members to respond on calls. Adding the 3rd staffing member would help us be able to respond to an emergency quicker than waiting for a 3rd person to respond. In today's times, fires are burning quicker therefore a person trapped has less time to survive the fire. Also if 2 people respond, 1 person has to run the truck and the other can't go in until a 3rd person arrives to enter the fire with them. This could decrease the survivability for the victim.

Another reason for the increase is the cost of fuel and equipment is going up each year. In the past year prices of diesel fuel has increased to \$5-6 per gallon, and with the increase of calls the usage of fuel has increased. Also equipment prices have soared due to COVID. We have had to

shop around to purchase turnout gear, radios and other necessary tools to do our jobs.

Please consider us in asking for the tax increase to help our department serve our community and assist other county departments with manpower and equipment.

Thank you

Chief Lee Kennedy

Faison Fire and Rescue, Inc.

| | | | | |
|---|--|-------------------------|--------------------|-------------------------|
| FISCAL YEAR: 2023-2024 | | | | District: Goshen |
| | | Fire Department | Faison | COMING YEAR |
| | | | | 2023-24 |
| EXPENDITURE | | | | BOARD |
| DESCRIPTION | | REQUESTED BUDGET | RECOMMENDED | APPROVED |
| Operating Expenses (Insurance, Fuel, Etc) | | \$42,500.00 | | |
| Maintenance | | \$45,000.00 | | |
| Fire & Personnel Supplies | | \$39,000.00 | | |
| Truck Loans | | \$62,000.00 | | |
| Utilities | | \$14,000.00 | | |
| Facilities | | \$20,000.00 | | |
| Staff Training | | \$5,000.00 | | |
| Accounting | | \$2,500.00 | | |
| Grants (if awarded) | | \$20,000.00 | | |
| Part-Time Staffing | | \$79,070.32 | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| TOTALS | | 329,070.32 | - | - |

2023-24 Proposed Faison Fire and Rescue Inc. Budget

Income

| | |
|---|--------------------|
| 1. Duplin County (Fire Tax, Sales Tax, Contribution) | \$146,990.32 |
| 2. Sampson County (Fire tax 2.5 cent raise, contribution) | \$107,080.00 |
| 3. Town of Faison | \$45,000.00 |
| 4. Donations | \$12,000.00 |
| 5. Fundraiser | <u>\$18,000.00</u> |
| Total Income | \$329,070.32 |

Expenses

| | |
|--|--------------------|
| 1. Operating Expenses (Insurance, Dues, Fuel) | \$42,500.00 |
| 2. Maintenance | \$45,000.00 |
| 3. Fire & Personnel Supplies | \$39,000.00 |
| 4. Truck Loans | \$62,000.00 |
| 5. Utilities | \$14,000.00 |
| 6. Facilities | \$20,000.00 |
| 7. Staff Development/Training | \$5,000.00 |
| 8. Accounting | \$2,500.00 |
| 9. Grants (If approved) | \$20,000.00 |
| 10. Part-Time Staffing (adding 3 rd position) | <u>\$79,070.32</u> |
| Total Expenses | \$329,070.32 |

(Using \$26,356.77 from Duplin Co, Sampson Co and Town of Faison to supply 3 positions for staffing for coverage.)

request includes \$.03
increase

Faison (Goshen) Fire Department
Budget Information
Fiscal Year 2023-2024

| | |
|---|-------------|
| Real, Personal, Business Property | 126,664,775 |
| Motor Vehicles | 2,984,564 |
| Total Real, Personal, Business Property, & Motor Vehicles | 129,649,339 |
| 1 Cent (at Collection Rate) | 12,866 |
| Collection rate | 99.24% |
| Current Tax Rate | 0.0400 |
| Amount Current Tax Rate Would Generate | 51,500 |
| Estimated Prior Year Taxes | 300 |
| General Fund Appropriation | 5,700 |
| RT Supplement | 6,000 |
| Fire Medic Supplement | 5,280 |
| Aerial Platform Supplement | |

GVF & R Dept., Inc.

| FISCAL YEAR: 2023-2024 | | | District: | Garland Vol. Fire & Rescue Dept., Inc. |
|---------------------------------|------------------|----------------|-----------|--|
| Fire Department | | COMING YEAR | | |
| EXPENDITURE | | ADMINISTRATION | BOARD | |
| DESCRIPTION | REQUESTED BUDGET | RECOMMENDED | APPROVED | COMMENTS |
| Bldg. Payment | 41,000. | | | |
| Truck Payment | 20,000. | | | |
| Record Keeping | 3,300. | | | |
| Utilities | 11,000. | | | |
| Maint. & Repair | 16,500. | | | |
| Ins. & Bonds | 22,000. | | | |
| Gas & Oil | 5,500. | | | |
| Lawn Maint. | 1,650. | | | |
| Fire & Rescue ^{Grants} | 12,000. | | | |
| Dept. Supplies | 11,000. | | | |
| Propane | 1,100. | | | |
| Retirement | 6,000. | | | |
| Paid Firemen | 36,000. | | | |
| | | | | |
| | | | | |
| TOTALS | 187,050. | - | - | |

RECEIVED

FEB 13 2023

BY: _____

Garland Fire Department
Budget Information
Fiscal Year 2023-2024

| | |
|---|-------------|
| Real, Personal, Business Property | 145,195,360 |
| Motor Vehicles | 17,298,664 |
| Total Real, Personal, Business Property, & Motor Vehicles | 162,494,024 |
| 1 Cent (at Collection Rate) | 15,773 |
| Collection rate | 97.07% |
| Current Tax Rate | 0.1000 |
| Amount Current Tax Rate Would Generate | 157,700 |
| Estimated Prior Year Taxes | 3,500 |
| General Fund Appropriation | 6,900 |
| RT Supplement | 6,000 |
| Fire Medic Supplement | |
| Aerial Platform Supplement | |

GODWIN-FALCON FIRE DEPARTMENT, INC.

7723 Godwin-Falcon Road

P.O. Box 23

Falcon, N.C. 28342-0023

Phone: (910) 980-1066 Fax: (910) 980-1766

3/18/2023

Budget

| | Budget: | Requested: |
|-----------------------|----------------------|--------------------------------------|
| Tax Income Cumberland | \$413,095.00 | \$413,095.00 |
| Tax Income Sampson | \$ 33,700.00 | \$ 33,700.00 |
| Tax Income Harnett | \$ 5,821.00 | \$ 5,821.00 |
| Interest | \$ 250.00 | \$ 250.00 |
| Other | | |
| Total Budget: | \$ 452,866.00 | Total Requested: \$452,866.00 |

Thank You
Keith Matthews
Fire Chief
Godwin-Falcon Fire Department
Station 17

GODWIN-FALCON FIRE DEPARTMENT, INC.

7723 Godwin-Falcon Road

P.O. Box 23

Falcon, N.C. 28342-0023

Phone: (910) 980-1066 Fax: (910) 980-1766

3/18/2023

Expenses

| | | |
|---------------------------------------|----------------------|---------|
| Salaries | \$205,000.00 | |
| Utilities | \$ 28,000.00 | |
| Licenses, Permits, & Taxes | \$ 5,205.00 | |
| Vehicle Fuel | \$ 14,000.00 | |
| Insurance | \$ 31,500.00 | |
| Subscription, Dues | \$ 2,500.00 | |
| Vehicle Maintenance | \$ 18,931.00 | |
| Supplies | \$ 13,000.00 | |
| Professional Services/ Book Keeping | \$ 12,500.00 | |
| Contract Maintenance | \$ 15,000.00 | |
| Radios/Pagers | \$ 5,500.00 | |
| Pension Fund | \$ 4,200.00 | |
| Other Expenses | \$ 12,500.00 | |
| Fire Fighter Gear PPE | \$ 1,500.00 | |
| Loan Payment Includes Reserve Account | \$30,000.00 | |
| New Truck Payment | \$53,530.00 | 5 Years |
| Total | \$ 452,866.00 | |
| Total Budget | \$ 452,866.00 | |

Thank You

Keith Matthews

Fire Chief

Godwin-Falcon Fire Department

Station 17

GODWIN-FALCON FIRE DEPARTMENT, INC.

Established 1970

7723 Godwin-Falcon Road

P.O. Box 23

Falcon, N.C. 28342-0023

Phone: (910) 980-1066 Fax: (910) 980-1766

3/18/2023

Capital Equipment Over \$5,000.00

Fire Station (2013) \$1.4 Million
Furniture

Vehicles

| | |
|-------------------------------------|---------------|
| <u>2021 KME Rescue Pumper</u> | <u>(1733)</u> |
| 2013 Ford F-350 | (1741) |
| 1975 Ford C-800 | (1711) |
| 2006 Kenworth T-300 | (1721) |
| 1991 Simon Duplex | (1731) |
| 2003 KME | (1732) |
| 1761 2019 Ford F-150 | (1766) |
| 1997 International 4700 | (Res 17) |
| 2005 Fore Excursion | (1771) |
| 1987 American General 5-Ton | (1742) |
| 1987 15 KW Generator | |
| 1985 Side Kick Skid Unit | |
| 2010 125 KW Stationary Generator | |
| 2008 Bauer Breathing Air Compressor | |
| 2008 10 Units 4.5 SCBA | |
| 2012 Extrication Equipment | |

Thank you,

Keith Matthews

Fire Chief

Godwin-Falcon Fire Department

GODWIN-FALCON FIRE DEPARTMENT, INC.

7723 Godwin-Falcon Road

P.O. Box 23

Falcon, N.C. 28342-0023

Phone: (910) 980-1066 Fax: (910) 980-1766

3/18/2023

Expenses

| | | |
|---------------------------------------|----------------------|---------|
| Salaries | \$200,000.00 | |
| Utilities | \$ 28,000.00 | |
| Licenses, Permits, & Taxes | \$ 4,536.00 | |
| Vehicle Fuel | \$ 14,000.00 | |
| Insurance | \$ 31,500.00 | |
| Subscription, Dues | \$ 2,500.00 | |
| Vehicle Maintenance | \$ 18,931.00 | |
| Supplies | \$ 13,000.00 | |
| Professional Services/ Book Keeping | \$ 12,500.00 | |
| Contract Maintenance | \$ 15,000.00 | |
| Radios/Pagers | \$ 5,500.00 | |
| Pension Fund | \$ 4,200.00 | |
| Other Expenses | \$ 12,500.00 | |
| Fire Fighter Gear PPE | \$ 1,500.00 | |
| Loan Payment Includes Reserve Account | \$30,000.00 | |
| New Truck Payment | \$53,530.00 | 5 Years |
| Total | \$ 447,197.00 | |
| Total Budget | \$ 447,197.00 | |

Thank You
Keith Matthews
Fire Chief
Godwin-Falcon Fire Department
Station 17

Godwin-Falcon Fire Department
 Budget Information
 Fiscal Year 2023-2024

| | |
|---|------------|
| Real, Personal, Business Property | 31,734,590 |
| Motor Vehicles | 2,451,784 |
| Total Real, Personal, Business Property, & Motor Vehicles | 34,186,374 |
| 1 Cent (at Collection Rate) | 3,367 |
| Collection rate | 98.48% |
| Current Tax Rate | 0.1000 |
| Amount Current Tax Rate Would Generate | 33,700 |
| Estimated Prior Year Taxes | 100 |
| General Fund Appropriation | 2,300 |
| RT Supplement | 6,000 |
| Fire Medic Supplement | |
| Aerial Platform Supplement | |



| Sampson County | | |
|---|------------------|--|
| Annual Budget Estimate – Capital Outlay Request | | |
| Fiscal Year 2023-2024 | | |
| Halls Fire & Rescue | | |
| Items | Cost | |
| Insurance | \$21,000 | |
| Utilities (Elect,Phone, Water) | \$8,000 | |
| Fuel (Trucks & Station) | \$20,000 | |
| Grounds/Lawn Care | \$6,000 | |
| Supplemental for Book Keeping | \$2,000 | |
| Grants | \$25,000 | |
| Dues & Subscription | \$3,100 | |
| Fire Station Payment | \$73,000 | |
| Equipment Test | \$6,000 | |
| Vehicle Maintenance | \$8,000 | |
| Training | \$3,000 | |
| General Equipment Supplies | \$7,000 | |
| Total 2022-20223 | \$182,100 | |
| Chief Brian Royal. | 2/15/2023 | |

Brian Royal

Halls Fire Department
Budget Information
Fiscal Year 2023-2024

| | |
|---|-------------|
| Real, Personal, Business Property | 209,224,171 |
| Motor Vehicles | 34,536,392 |
| Total Real, Personal, Business Property, & Motor Vehicles | 243,760,563 |
| 1 Cent (at Collection Rate) | 23,889 |
| Collection rate | 98.00% |
| Current Tax Rate | 0.0700 |
| Amount Current Tax Rate Would Generate | 167,200 |
| Estimated Prior Year Taxes | 2,000 |
| General Fund Appropriation | 6,900 |
| RT Supplement | 6,000 |
| Fire Medic Supplement | |
| Aerial Platform Supplement | |

| FISCAL YEAR: 2023-2024 | | District: Franklin | | |
|------------------------|------------------|--------------------|----------|--------------------|
| Fire Department | | COMING YEAR | | |
| EXPENDITURE | | ADMINISTRATION | BOARD | |
| DESCRIPTION | REQUESTED BUDGET | RECOMMENDED | APPROVED | COMMENTS |
| Utilities | 16,500.00 | 16,500.00 | | |
| Gas/Fuel | 15,905.00 | 15,905.00 | | |
| Insurance | 44,600.00 | 44,600.00 | | |
| Building R&M | 15,000.00 | 15,000.00 | | |
| Truck R&M | 15,000.00 | 15,000.00 | | |
| Office Supplies | 3,000.00 | 3,000.00 | | |
| New Equipment | 17,500.00 | 17,500.00 | | |
| Pension | 3,000.00 | 3,000.00 | | |
| Training | 9,072.72 | 9,072.72 | | |
| Dues | 5,000.00 | 5,000.00 | | |
| MISC. | 8,009.00 | 8,009.00 | | |
| Building Payment | 28,177.00 | 28,177.00 | | Scronce RD Station |
| Truck Payments | 51,500.00 | 51,500.00 | | New Trucks |
| Paid Per Call REMB. | 8,500.00 | 8,500.00 | | |
| Travel/ Meals | 5,000.00 | 5,000.00 | | |
| Paid Staff | 60,078.00 | 60,078.00 | | |

| | | | | |
|---------------|-------------------|-------------------|---|--|
| Equipment R&M | 5,000.00 | 5,000.00 | | |
| TOTALS | 310,841.72 | 310,841.72 | - | |

Harrells Vol. Fire Department
Budget FY 2023-2024

| | |
|--|------------|
| Sampson County Fire Tax | 234,400.00 |
| Sampson Prior Years Tax | 5,000.00 |
| Sampson County GEN Fund Appro. | 6,900.00 |
| Sampson RT Supplement | 6,000 |
| Duplin CO Asst, Fire Tax and Sales tax | 62,941.72 |
| Donations (Town of Harrells) | 600.00 |
| Total: | 310,841.72 |

Requesting to stay at 10 cent Tax Rate

Harrells (Franklin) Fire Department
Budget Information
Fiscal Year 2023-2024

| | |
|---|-------------|
| Real, Personal, Business Property | 218,176,750 |
| Motor Vehicles | 24,041,805 |
| Total Real, Personal, Business Property, & Motor Vehicles | 242,218,555 |
| 1 Cent (at Collection Rate) | 23,435 |
| Collection rate | 96.75% |
| Current Tax Rate | 0.1000 |
| Amount Current Tax Rate Would Generate | 234,400 |
| Estimated Prior Year Taxes | 5000 |
| General Fund Appropriation | 6,900 |
| RT Supplement | 6,000 |
| Fire Medic Supplement | |
| Aerial Platform Supplement | |

| | | | | |
|-------------------------------|-------------------------|-----------------------|--------------------------|-----------------|
| FISCAL YEAR: 2023-2024 | | | District: HERRING | |
| | HERRING | | COMING YEAR | |
| EXPENDITURE | | ADMINISTRATION | BOARD | |
| DESCRIPTION | REQUESTED BUDGET | RECOMMENDED | APPROVED | COMMENTS |
| | | | | |
| CAPITAL OUTLAY | 36,000.00 | | | |
| OPERATIONAL SUPPLIES | 6,580.00 | | | |
| GAS ,UTLITIES,PHONE | 27,100.00 | | | |
| REPAIRS AND MAINT | 12,000.00 | | | |
| NOTE PAYMENTS | 67,800.00 | | | |
| INSURANCE | 20,000.00 | | | |
| STATE PENSION FUND | 2,420.00 | | | |
| CONVENTIONS/TRAINING | 1,500.00 | | | |
| TRUCK FUND | 5,000.00 | | | |
| RT Supplies/ Operations | 6,000.00 | | | |
| | | | | |
| | | | | |
| | | | | |
| TOTALS | \$184,400.00 | - | - | |

Herring Fire Department
Budget Information
Fiscal Year 2023-2024

| | |
|---|-------------|
| Real, Personal, Business Property | 178,815,118 |
| Motor Vehicles | 24,571,011 |
| Total Real, Personal, Business Property, & Motor Vehicles | 203,386,129 |
| 1 Cent (at Collection Rate) | 19,584 |
| Collection rate | 96.29% |
| Current Tax Rate | 0.0850 |
| Amount Current Tax Rate Would Generate | 166,500 |
| Estimated Prior Year Taxes | 5000 |
| General Fund Appropriation | 6,900 |
| RT Supplement | 6,000 |
| Fire Medic Supplement | 5,280 |
| Aerial Platform Supplement | |

| FISCAL YEAR: 2023-2024 | | District: JORDANS CHAPEL | | |
|------------------------|------------------|--------------------------|----------|----------------------------------|
| Fire Department | | COMING YEAR | | |
| EXPENDITURE | | ADMINISTRATION | BOARD | |
| DESCRIPTION | REQUESTED BUDGET | RECOMMENDED | APPROVED | COMMENTS |
| ACCOUNTING/LEGAL | 80.00 | | | |
| Dues/Assessments | 150.00 | | | N.C. State/Sampson/Wayne |
| Brotherhood | 350.00 | | | |
| Notes Payable | 1,800.00 | | | TriCounty Elec./ 2007 Tanker/ 0% |
| Insurance | 1,950.00 | | | |
| Pension Fund | 600.00 | | | |
| Repairs/Maintenance | 800.00 | | | |
| Supplies/Office Exp. | 340.00 | | | |
| Training | 290.00 | | | |
| Uniforms | 150.00 | | | |
| Utilities | 434.00 | | | |
| Meals | 20.00 | | | |
| New Equipment | 3,337.00 | | | Air-Pak's |
| | | | | |
| | | | | |
| TOTALS | 10,301.00 | - | - | |

Jordans Chapel Fire Department
Budget Information
Fiscal Year 2023-2024

| | |
|---|------------|
| Real, Personal, Business Property | 11,789,233 |
| Motor Vehicles | 1,226,788 |
| Total Real, Personal, Business Property, & Motor Vehicles | 13,016,021 |
| 1 Cent (at Collection Rate) | 1,286 |
| Collection rate | 98.77% |
| Current Tax Rate | 0.0600 |
| Amount Current Tax Rate Would Generate | 7,700 |
| Estimated Prior Year Taxes | 0 |
| General Fund Appropriation | 2,601 |
| RT Supplement | |
| Fire Medic Supplement | |
| Aerial Platform Supplement | |

NEWTON GROVE FIRE AND RESCUE BUDGET

| Object Expense Account | Itemized Expenditures | Budgeted Expenditures | Adjusted Budget | Year-To-Date Expenditures | Balance Remaining |
|---------------------------------------|--|-----------------------|-----------------|---------------------------|-------------------|
| <u>VOLUNTEER EXPENSES</u> | | | | | |
| Health & Accident Insurance | | | | | \$22,000.00 |
| | Group Accident & Sickness Insurance | \$3,000.00 | | | |
| | VFIS Life Insurance | \$2,400.00 | | | |
| | Building & Property Liability, VFIS package | \$15,000.00 | | | |
| Workmen's Compensation Insurance | | | \$3,600.00 | | \$3,600.00 |
| Benevolence Brotherhood | | | \$832.00 | | \$832.00 |
| | (40) Active Firefighters X \$2.00 X 8 Assessments | \$640.00 | | | |
| | (12) Retired Firefighters X \$2.00 X 8 Assessments | \$192.00 | | | |
| Firefighter's Pension Fund | | | \$3,240.00 | | \$3,240.00 |
| | (27) Volunteer Firefighters X \$120.00 | \$3,240.00 | | | |
| Sampson County Fire Association | | | \$100.00 | | \$100.00 |
| | Annual Dues | \$100.00 | | | |
| | Part-Time & Pay-Per Call | \$19,000.00 | \$19,000.00 | | \$19,000.00 |
| <u>DEPARTMENTAL OPERATIONS</u> | | | | | |
| Building Repairs/ Maintenance | | | \$2,000.00 | | \$2,000.00 |
| | Miscellaneous Repairs | \$2,000.00 | | | |
| Apparatus Fuel & Gas | | | \$6,000.00 | | \$6,000.00 |
| | 12 months X \$600.00 | \$6,000.00 | | | |

NEWTON GROVE FIRE AND RESCUE BUDGET

| Object Expense Account | Itemized Expenditures | Budgeted Expenditures | Adjusted Budget | Year-To-Date Expenditures | Balance Remaining |
|---|-----------------------|-----------------------|-----------------|---------------------------|-------------------|
| Truck/Apparatus Repairs | | \$4,000.00 | | | \$4,000.00 |
| Engine & Pump Service (5) Apparatus | \$3,000.00 | | | | |
| General Repairs | \$1,000.00 | | | | |
| Equipment Maintenance | | \$3,000.00 | | | \$3,000.00 |
| Annual Service & Repairs | \$3,000.00 | | | | |
| Generators, PPV fans etc. | | | | | |
| Heating and Utilities | | \$8,000.00 | | | \$8,000.00 |
| Progress Energy X 12 months X \$ 415.00 | \$5,000.00 | | | | |
| LP Gas for station heaters & meeting room | \$2,000.00 | | | | |
| Town of Newton Grove (water & trash) | \$1,000.00 | | | | |
| Radio Repairs & Supplies | | \$1,875.00 | | | \$1,875.00 |
| VHF pager repair | \$175.00 | | | | |
| VHF pager batteries | \$250.00 | | | | |
| VHF radio maintenance | \$175.00 | | | | |
| New VHF Pagers 3/ year | \$1,275.00 | | | | |
| Telephone/Computer Services/Cable | | \$1,600.00 | | | \$1,600.00 |
| (12) Months X \$130.00 | \$1,600.00 | | | | |
| Hazardous Materials Containment | | \$1,000.00 | | | \$1,000.00 |
| Absorbent Materials (Oil Dry) | \$500.00 | | | | |
| Class A & B Foam (5 gal. buckets) | \$500.00 | | | | |

NEWTON GROVE FIRE AND RESCUE BUDGET

| Object Expense Account | Itemized Expenditures | Budgeted Expenditures | Adjusted Budget | Year-To-Date Expenditures | Balance Remaining |
|---|---|-----------------------|-----------------|---------------------------|-------------------|
| Rescue/ RT Equipment | | \$6,000.00 | | | \$6,000.00 |
| | Water/Rope & Extrication Equipment \$6,000.00 | | | | |
| Firefighting Turnout Gear (complete sets) | | \$6,000.00 | | | \$6,000.00 |
| | 2 complete sets / year \$6,000.00 | | | | |
| Medical Supplies | | \$500.00 | | | \$500.00 |
| | EMS Suppies for Rescue \$500.00 | | | | |
| Truck Insurance | | \$3,000.00 | | | \$3,000.00 |
| | (6) Apparatus \$3,000.00 | | | | |
| Postage | | \$200.00 | | | \$200.00 |
| | Post Office Box Rent \$40.00 | | | | |
| | Stamps \$160.00 | | | | |
| Fire Prevention | | \$500.00 | | | \$500.00 |
| | Fire Prevention & Storm Safety Materials \$500.00 | | | | |

NEWTON GROVE FIRE AND RESCUE BUDGET

| Object Expense Account | Itemized Expenditures | Budgeted Expenditures | Adjusted Budget | Year-To-Date Expenditures | Balance Remaining |
|---|-----------------------|-----------------------|----------------------------|---------------------------|--------------------|
| <u>CONTRACT SERVICES</u> | | | \$7,980.00 | | |
| SCBA Flow Testing | \$1,000.00 | | | | |
| Ladder Testing (15) Ladders | \$450.00 | | | | |
| (8) Hydrostatic Testing of SCBA Bottles | \$330.00 | | | | |
| Fire Extinguisher Maintenance | \$300.00 | | | | |
| Hurst Tool Maintenance | \$1,600.00 | | | | |
| Pest Control Services | \$600.00 | | | | |
| Bookeeping/Payroll Services | \$900.00 | | | | |
| Generator Service | \$800.00 | | | | |
| Pump Service Testing | \$1,000.00 | | | | |
| Lawn Care | \$1,000.00 | | | | |
| <i>FIRE OPERATIONS SUB-TOTAL</i> | | | <i>\$100,427.00</i> | | |
| <u>LIABILITIES</u> | | | | | |
| New Building Remod./ Addition Payment | \$28,693.00 | \$28,693.00 | | | \$28,693.00 |
| Truck Payment | \$20,000.00 | \$20,000.00 | | | \$20,000.00 |
| Truck Payment | \$34,920.00 | \$34,920.00 | | | \$34,920.00 |
| EXPENSE SUB-TOTAL | | | \$83,613.00 | | \$83,613.00 |
| <i>TOTAL FIRE DEPARTMENT BUDGET</i> | | | <i>\$184,040.00</i> | | |
| | | \$ 184,040.00 | Expenses | | |
| | Subtract | \$184,040.00 | Revenues | | |
| DIFFERENCE BETWEEN REVENUE & EXPENDITURE | | \$ - | | | |

NEWTON GROVE FIRE AND RESCUE BUDGET

| Revenues | Itemized Revenues | Budgeted Revenues |
|--|-------------------|---------------------|
| Sampson County Fire Tax District Allocation | \$107,000.00 | \$107,000.00 |
| Johnston County Fire Tax District Allocation | \$19,140.00 | \$19,140.00 |
| Sampson County Fire General Fund | \$6,900.00 | \$6,900.00 |
| Sampson County Rescue (RT) Allocation | \$6,000.00 | \$6,000.00 |
| Town of Newton Grove Allocation | \$45,000.00 | \$45,000.00 |
| | | |
| | | |
| | | |
| Total Estimated Revenue | | \$184,040.00 |

Newton Grove Fire Department
Budget Information
Fiscal Year 2023-2024

| | |
|---|-------------|
| Real, Personal, Business Property | 125,256,400 |
| Motor Vehicles | 20,842,288 |
| Total Real, Personal, Business Property, & Motor Vehicles | 146,098,688 |
| | |
| 1 Cent (at Collection Rate) | 14,267 |
| Collection rate | 97.65% |
| Current Tax Rate | 0.0750 |
| | |
| Amount Current Tax Rate Would Generate | 107,000 |
| | |
| Estimated Prior Year Taxes | 2000 |
| | |
| General Fund Appropriation | 6,900 |
| RT Supplement | 6,000 |
| Fire Medic Supplement | |
| Aerial Platform Supplement | |

| FISCAL YEAR: 2023-2024 | | District: Piney Grove | | |
|-------------------------|-------------------|-----------------------|----------|----------|
| Fire Department | | COMING YEAR | | |
| EXPENDITURE | | ADMINISTRATION | BOARD | |
| DESCRIPTION | REQUESTED BUDGET | RECOMMENDED | APPROVED | COMMENTS |
| Contracted Services | \$4,000 | | | |
| Dept. Supplies - Equip. | \$7,000 | | | |
| Department Supplies | \$7,000 | | | |
| Dues & Subscriptions | \$6,000 | | | |
| Training | \$5,000 | | | |
| Gas, Oil, Tires | \$11,000 | | | |
| Insurance & Bonds | \$18,000 | | | |
| Maint/Repair - Building | \$5,000 | | | |
| Maint/Repair - Equip. | \$10,000 | | | |
| Maint/Repair - Vehicles | \$30,000 | | | |
| Office Supplies | 2,000.00 | | | |
| Retirement | 2,000.00 | | | |
| Telephone and Postage | 1,500.00 | | | |
| Travel | 1,000.00 | | | |
| Uniforms | 2,500.00 | | | |
| Utilities | 7,000.00 | | | |
| TOTALS | 119,000.00 | - | - | |

Piney Grove Fire Department
Budget Information
Fiscal Year 2023-2024

| | |
|---|-------------|
| Real, Personal, Business Property | 133,968,480 |
| Motor Vehicles | 15,968,936 |
| Total Real, Personal, Business Property, & Motor Vehicles | 149,937,416 |
| 1 Cent (at Collection Rate) | 14,875 |
| Collection rate | 99.21% |
| Current Tax Rate | 0.0750 |
| Amount Current Tax Rate Would Generate | 111,600 |
| Estimated Prior Year Taxes | 500 |
| General Fund Appropriation | 6,900 |
| RT Supplement | - |
| Fire Medic Supplement | |
| Aerial Platform Supplement | |



PLAIN VIEW FIRE DEPARTMENT INC.
EST. IN 1965
"IN SERVICE TO OUR COMMUNITY"

PLAIN VIEW FIRE DEPARTMENT
CHIEF: KEN JACKSON
5041 PLAIN VIEW HWY.
DUNN NC 28334

OFFICE PHONE: (910) 892-0231
HOME PHONE: (910) 892-5499
CELL PHONE: (910) 890-2696
FAX : (910) 892-3639

Sampson County Board of Commissioner's

February 14, 2023

The Plain View Fire Department was established in 1965. When our department was established many people in our community had fund raisers to build our station and buy equipment. We have operated since that time on a 9 cent tax rate.

We have been very fortunate to have steady growth in our district. We have also been very fortunate to have a board of directors that have been smart managing money.

Over the past 50 plus years we were one of the first volunteer departments to lower our insurance rating. Our current rating is 5/9. In 1998 Sampson County put a paid unit in our district which has been very beneficial to our community and county. We were able to add onto our building in order to house the EMS unit which is there today. We also took on the responsibility of doing rescue which meant additional training and the need for a rescue unit for our station. We were able to have 9 people trained and at the time covered our district and part of Spivey's Corner, Clement, and Godwin Falcon District's.

In 2010 we saw the need to add some part time staff to assist during day time hours when most of our volunteers were at work. We developed plan to work 2 people 3 days a week at a rate of \$9.00 per hour. The hours were 7A.M. to 4 P.M. Monday, Wednesday, and Friday. The cost out of our budget would be \$28,000.00. The plan was presented to the BOD and passed. July of 2010 we started paid staff.

In 2015 we revisited our staffing and decided to go to five days a week. In July of 2015 we went to five days a week with 2 people.

We had discussion about adding more staff in 2018. The staffing was going great but we wanted to be able to meet DOI staffing numbers for structure fire response. We worked on our budget and we were able to add two more to our staff for a total of 4 people Monday thru Friday 7 A.M. to 4 P.M.

While discussing this years budget we saw a need to add staffing on Saturday's and Sunday's. We developed a plan to add two part time people on weekend's to compliment the volunteers. The cost of doing this will be an additional \$23,000.00. We are also looking to raise the pay rate to \$12.00 per hour. Our current pay rate is \$11.00 per hour. After discussion with the Board of Directors it was decided to ask for a one cent tax increase to ten cent . This will give us the money needed to add the weekend staffing and give our part time employee's a one cent raise.

We have a great group of volunteer's and part time staff. They work hand in hand day in and day out to ensure fire protection for our community and county. The decision to add staff has taken a lot of demand of the volunteer's. this has in turn given them a chance to concentrate more on training opportunities and answering calls when available.

Thank you for your consideration in this matter

Fire Chief,



Ken Jackson

**PLain View Fire Dept.
Budget Request
2023-24**

| Object of Expenditures | Requested | Capital Outlay | Requested |
|--------------------------------|---------------------|---------------------------|---------------------|
| Bulding Repairs and Main. | \$15,000.00 | Truck Payment 932 | \$34,000.00 |
| Dues | \$2,000.00 | Radio Payment | \$50,586.00 |
| Electricity | \$15,000.00 | Part Time Employee Pay ** | \$131,057.00 |
| Heating/Gas | \$18,000.00 | Vol. Incentive pay | \$10,000.00 |
| Insurance | \$23,000.00 | Turn out Gear 2 sets | \$12,000.00 |
| Meeting/Training | \$2,957.00 | | |
| Office Supplies | \$4,000.00 | | |
| Radio Repair/Main | \$8,000.00 | | |
| Telephone/Internet | \$3,500.00 | Total | \$237,643.00 |
| Truck Gas & Oil | \$25,000.00 | | |
| Truck maint. And Pump testeing | \$20,000.00 | | |
| | | | |
| | | | |
| | | | |
| Total | \$136,414.00 | | |
| | | Expenditures | \$136,414.00 |
| | | Capital Outlay | \$237,643.00 |
| | | Total requested | \$374,057.00 |
| | | | |
| | | | |
| Taxes Generated | \$350,400.00 | | |
| General Fund Appropriation | \$6,900.00 | | |
| County EMS lease \$900.00 x 12 | \$10,800.00 | | |
| RT Supplement | \$6,000.00 | | |
| | | | |
| Total | \$374,057.00 | | |
| | | | |
| | | | |

Plain View Fire Department
Budget Information
Fiscal Year 2023-2024

| | |
|---|-------------|
| Real, Personal, Business Property | 297,736,189 |
| Motor Vehicles | 59,588,197 |
| Total Real, Personal, Business Property, & Motor Vehicles | 357,324,386 |
| 1 Cent (at Collection Rate) | 35,043 |
| Collection rate | 98.07% |
| Current Tax Rate | 0.0900 |
| Amount Current Tax Rate Would Generate | 315,400 |
| Estimated Prior Year Taxes | 5,000 |
| General Fund Appropriation | 6,900 |
| RT Supplement | 6,000 |
| Fire Medic Supplement | |
| Aerial Platform Supplement | |

Roseboro Fire Dept Budget 2023-2024

Expenses

| | |
|--------------------------------|-------------------|
| Chiefs Salary | \$ 8,920 |
| Part-Time Pay | \$ 25,000 |
| Call Pay | \$ 20,000 |
| Professional Services | \$ 1,500 |
| FICA | \$ 4,000 |
| Travel | \$ 2,000 |
| Training and Certification | \$ 1,000 |
| Telephone and Postage | \$ 3,000 |
| Utilities | \$ 6,500 |
| Maint. Of Bldg and Grounds | \$ 2,000 |
| Maint. Of Equipment | \$ 20,000 |
| Auto Maint. And Repair | \$ 18,000 |
| ESC Wage Tax | \$ - |
| Small Tools and Equipment | \$ 5,000 |
| Advertisements | \$ 1,000 |
| Fuel | \$ 6,000 |
| Dept Supplies | \$ 8,600 |
| Uniforms | \$ 3,000 |
| Contract Services | \$ 7,500 |
| Dues and Subscriptions | \$ 1,000 |
| Insurance | \$ 22,000 |
| Miscellaneous | \$ 1,000 |
| Helipad Expenses | \$ 750 |
| Fire Hydrants | \$ 9,000 |
| Equipment Rental | \$ - |
| Turn Out Gear | \$ 5,000 |
| Capital Outlay Grant Equipment | \$ 15,000 |
| Capital Outlay Items | \$ 50,000 |
| Fire Truck Loan Payment | \$ 33,030 |
| Employee Appreciation | \$ 4,000 |
| Total Expenditures | \$ 283,800 |

Revenue

| | |
|-----------------------|-------------------|
| Coharie Fire Tax | \$ 195,400 |
| Prior Year Taxes | \$ 6,000 |
| County Fire Asst. | \$ 6,900 |
| FD Grant | \$ 30,000 |
| Misc Revenue (state) | \$ 500 |
| Town Money | \$ 45,000 |
| Total Revenues | \$ 283,800 |

Roseboro (Coharie) Fire Department
 Budget Information
 Fiscal Year 2023-2024

| | |
|---|-------------|
| Real, Personal, Business Property | 210,643,376 |
| Motor Vehicles | 29,031,560 |
| Total Real, Personal, Business Property, & Motor Vehicles | 239,674,936 |
| 1 Cent (at Collection Rate) | 22,987 |
| Collection rate | 95.91% |
| Current Tax Rate | 0.0850 |
| Amount Current Tax Rate Would Generate | 195,400 |
| Estimated Prior Year Taxes | 6000 |
| General Fund Appropriation | 6,900 |
| RT Supplement | - |
| Fire Medic Supplement | - |
| Aerial Platform Supplement | - |

| FISCAL YEAR: 2023-2024 | | District: Honeycutt Salemburg | | |
|------------------------------|---------------------|-------------------------------|----------|----------|
| Fire Department | | COMING YEAR | | |
| EXPENDITURE | ADMINISTRATION | BOARD | | |
| DESCRIPTION | REQUESTED BUDGET | RECOMMENDED | APPROVED | COMMENTS |
| County Tax Revenues | | | | |
| 22-23 Tax District | \$206,700.00 | | | |
| Prior Year Tax | \$5,300.00 | | | |
| Fund Balance | \$0.00 | | | |
| County Contributions | | | | |
| County Assist General Fund | \$6,900.00 | | | |
| RT Supplement | \$6,000.00 | | | |
| | | | | |
| | | | | |
| Town And State Assist | | | | |
| Town of Salemburg | \$20,000.00 | | | |
| NC Justice Academy | \$4,985.00 | | | |
| Fund Raisers and Donations | \$6,000.00 | | | |
| | | | | |
| TOTALS | \$255,885.00 | - | - | - |

FY 22-23 District: Honeycutt - Salemburg

| Equipment Breakdown | | | | | | |
|--|-----------------------------|---------------------|---------------------------------|-------------|-----------------------|-------------|
| Items/Remarks | Department Requested | | Administration Recommend | | Board Approved | |
| | Quantity | Cost | Quantity | Cost | Quantity | Cost |
| Utilities: | | | | | | |
| Lights, Telephone, Internet Service, | | \$10,800.00 | | | | |
| Heating/Generator Gas | | | | | | |
| Note Payments: | | \$89,000.00 | | | | |
| Station, Tanker, Ladder | | | | | | |
| Insurance, Legal, Contract Labor: | | \$89,689.00 | | | | |
| Life, Accident, Vehicles, | | | | | | |
| Station Package, Workers Comp. | | | | | | |
| Member benefits and Dues | | | | | | |
| Contract Labor, Part-time Payroll | | | | | | |
| Operating Expenses: | | \$56,396.00 | | | | |
| Truck Maintenance and Repairs, Fuel | | | | | | |
| Station Maintenance and Repairs, | | | | | | |
| Equipment Testing and Maint. | | | | | | |
| (ie Airpaks, Aerial and Ladders, | | | | | | |
| Air Compressor, Generator) | | | | | | |
| State Fire Grant | | \$5,000.00 | | | | |
| State Rescue Grant | | \$5,000.00 | | | | |
| AFG Grant | | \$0.00 | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| Total | | | | | | |
| | | | | | | |
| Total | | \$255,885.00 | | | | |

Honeycutt Salemburg Fire Department
Budget Information
Fiscal Year 2023-2024

| | |
|---|-------------|
| Real, Personal, Business Property | 183,909,070 |
| Motor Vehicles | 30,005,386 |
| Total Real, Personal, Business Property, & Motor Vehicles | 213,914,456 |
| 1 Cent (at Collection Rate) | 20,671 |
| Collection rate | 96.63% |
| Current Tax Rate | 0.1000 |
| Amount Current Tax Rate Would Generate | 206,700 |
| Estimated Prior Year Taxes | 5300 |
| General Fund Appropriation | 6,900 |
| RT Supplement | 6,000 |
| Fire Medic Supplement | |
| Aerial Platform Supplement | . |



SMITH CHAPEL

SCFD

REVENUES:

Income from Wayne County ²⁰²³ (thru 02/29/20)

| | CURRENT 2022-2023 | REQUEST 2023-2024 |
|-------------------------------------|----------------------|----------------------|
| Ad Valorem & Vehicle Tax | \$46,351.00 | * \$56,062.00 |
| Sales Tax | \$18,211.00 | \$26,395.00 |
| Appropriation | | |
| Income from State of North Carolina | 38,250.00 | |
| Fund Raising and Donations | 27,492.00 | 20,000.00 |
| Interest Income | | |
| Pension Reimbursements | | |
| Rent Income | | |
| Other Income <i>Sampson County</i> | 6,956.56 | 9,000.00 |
| Sale of Assets | | |
| Insurance Proceeds | 3,045.35 | |
| Loan Proceeds | | |
| Sales Tax Refund | 1,622.50 | 500.00 |

TOTALS

| | |
|-------------|-------------|
| \$64,562.00 | \$82,457.00 |
| 141,928.41 | 111,957.00 |

EXPENDITURES:

| | | |
|---|-----------|-----------|
| Accounting and Legal | | 1,000.00 |
| Bank Charges <i>Fuel</i> | 1,992.97 | 4,000.00 |
| Dues and Assessments | 1,400.00 | 1,400.00 |
| Brotherhood | | |
| Notes Payable(equipment,building,etc.) | 27,918.07 | 27,918.07 |
| Insurance | 14,219.00 | 14,500.00 |
| Pension Fund | | |
| Repairs and Maintenance | 9,786.30 | 10,000.00 |
| Supplies and Office Expenses | 964.57 | 2,000.00 |
| Training | | |
| Uniforms | | |
| Utilities and Telephone | 5,617.85 | 7,500.00 |
| Meals | 1,709.23 | 2,500.00 |
| New Equipment | 14,365.97 | 37,638.90 |
| Public Relations <i>+ Fundraising expense</i> | 3,144.27 | 3,500.00 |

TOTALS

| | |
|-----------|------------|
| \$0.00 | \$0.00 |
| 81,118.23 | 111,957.00 |

FIRE COMMISSIONER

FIRE COMMISSIONER

FIRE COMMISSIONER

**If an increase in funding is requested resulting in a tax rate increase, forward a second page narrative, along with line item justifications.*

Smith Chapel Fire Department
Budget Information
Fiscal Year 2023-2024

| | |
|---|------------|
| Real, Personal, Business Property | 9,680,307 |
| Motor Vehicles | 711,055 |
| Total Real, Personal, Business Property, & Motor Vehicles | 10,391,362 |
| 1 Cent (at Collection Rate) | 1,008 |
| Collection rate | 96.97% |
| Current Tax Rate | 0.0750 |
| Amount Current Tax Rate Would Generate | 7,600 |
| Estimated Prior Year Taxes | 0 |
| General Fund Appropriation | 2,300 |
| RT Supplement | |
| Fire Medic Supplement | |
| Aerial Platform Supplement | |

| | | | |
|-------------------------|------------------|----------------|----------------------------------|
| FISCAL YEAR: 2023-2024 | | | District: <i>Spivey's Corner</i> |
| | Fire Department | | COMING YEAR |
| EXPENDITURE | | ADMINISTRATION | BOARD |
| DESCRIPTION | REQUESTED BUDGET | RECOMMENDED | APPROVED |
| <i>Capital Outlay</i> | <i>15,328</i> | | |
| <i>Truck Loan 322</i> | <i>21,433</i> | | |
| <i>Truck Loan 351</i> | <i>32,325</i> | | |
| <i>INSURANCE</i> | <i>27,631</i> | | |
| <i>PENSION</i> | <i>2520</i> | | |
| <i>DUES</i> | <i>4346</i> | | |
| <i>UTILITIES</i> | <i>8796</i> | | |
| <i>OPERATIONAL</i> | <i>15270</i> | | |
| <i>FUEL/TIRES</i> | <i>6032</i> | | |
| <i>TRUCK REPAIRS</i> | <i>10600</i> | | |
| <i>TESTING (ISO)</i> | <i>6000</i> | | |
| <i>Grant obligation</i> | <i>24,000</i> | | |
| <i>Building Repairs</i> | <i>6731</i> | | |
| <i>Payroll/stipend</i> | <i>35,184</i> | | |
| | | | |
| TOTALS | <i>211,600</i> - | - | - |

5865
738

Spivey's Corner Fire Department
Budget Information
Fiscal Year 2023-2024

| | |
|---|-------------|
| Real, Personal, Business Property | 174,427,160 |
| Motor Vehicles | 27,675,643 |
| Total Real, Personal, Business Property, & Motor Vehicles | 202,102,803 |
| 1 Cent (at Collection Rate) | 19,869 |
| Collection rate | 98.31% |
| Current Tax Rate | 0.1000 |
| Amount Current Tax Rate Would Generate | 198,700 |
| Estimated Prior Year Taxes | 1,850 |
| General Fund Appropriation | 6,900 |
| RT Supplement | 6,000 |
| Fire Medic Supplement | |
| Aerial Platform Supplement | |



Taylors Bridge Fire Department 2023-2024

Summary Sheet

Fire Chief: Alan Williams

| <u>Expenditures</u> | 2023/2024 | |
|---|---------------------|-----------------|
| New Station note | \$40,200.00 | |
| Building Addition Note | \$25,696.00 | |
| Apparatus 1631 | \$60,771.00 | |
| Insurance | \$37,078.00 | |
| Pension | \$4,200.00 | |
| Repairs & Maintenance | \$26,860.00 | |
| Vehicle Fuel | \$11,137.00 | |
| Utilities | \$28,228.00 | |
| Paid Daytime Personnel | \$108,752.00 | |
| Equipment/RT/Matching Grant | \$15,000.00 | |
| Training | \$3,000.00 | |
| Fire Prevention | \$2,000.00 | |
| General Fund | \$15,910.00 | |
| Quick Response Vehicle note | \$11,208.00 | |
| Allocation | \$3,760.00 | |
| | \$393,800.00 | |
| <u>Income</u> | | Tax Rate |
| Service District Revenue | \$380,900.00 | \$0.10 |
| County Assistance - Fire | \$6,900.00 | |
| County Assistance - Rescue | \$6,000.00 | |
| Other Income | \$0.00 | |
| Fund Balance | \$0.00 | |
| | \$393,800.00 | |
| Taylors Bridge Board of Directors Approval | | |
| Ronald Peterson-President | 2/14/23 | |
| Authorization Signature & Position | Date | |
| Alan Williams- Fire Chief | | |



Taylors Bridge Fire Department
2022/2023 Budget Worksheet
 Annual Budget Estimate - Capital Outlay Request

| Items | Category | Remarks | Quantity | U/M | Cost ea. | Extended | |
|-------------------------------|----------------------|-----------------------------------|----------|-----------|-------------|--------------|--------------|
| 400 - Operations - Equipment | Equipment - Fire | Hose, Portable Equip., etc.. | 1 | allocated | \$10,000.00 | \$10,000.00 | |
| | Equipment - Rescue | Air Bags, Hose Reels, etc.. | 1 | allocated | \$5,000.00 | \$5,000.00 | |
| 405 - Vehicle Fuel | Vehicle Fuel | Vehicle Fuel | 12 | month | \$928.08 | \$11,137.00 | |
| 410 - Utilities | Utilities | Telephone | 12 | month | \$330.00 | \$3,960.00 | |
| | Utilities | Interoperability/data | 12 | month | \$40.00 | \$480.00 | |
| | Utilities | Ice Machine | 12 | month | \$60.00 | \$720.00 | |
| | Utilities | Satellite TV | 12 | month | \$286.00 | \$3,432.00 | |
| | Utilities | L.P. Gas | 12 | month | \$375.00 | \$4,500.00 | |
| | Utilities | Electric | 12 | month | \$578.00 | \$6,936.00 | |
| | Utilities | Lawn/spaying | 1 | each | \$200.00 | \$200.00 | |
| | Utilities | Cleaning Supplies | 12 | month | \$200.00 | \$2,400.00 | |
| | Utilities | Pest Control | 12 | month | \$200.00 | \$2,400.00 | |
| | Utilities | Bookkeeping | 1 | each | \$3,200.00 | \$3,200.00 | |
| 420 - Insurance | Insurance | Workers Compensation Volunteer | 25 | each | \$65.00 | \$1,625.00 | |
| | Insurance | Workers Compensation part time | 15 | each | \$402.50 | \$6,037.00 | |
| | Insurance | Building/Trucks/Equipment | 1 | each | \$19,056.00 | \$19,056.00 | |
| | Insurance | Supplement Accident | 1 | each | \$1,390.00 | \$1,390.00 | |
| | Insurance | Supplement Life | 1 | each | \$8,970.00 | \$8,970.00 | |
| 425 - Note/Apparatus Payments | Building | Building Addition | 10 year | each | \$25,696.00 | \$25,696.00 | |
| | Apparatus | Apparatus 1631 | 10 year | each | \$60,771.00 | \$60,771.00 | \$511,755.00 |
| | Building | New Building | 10 year | each | \$40,200.00 | \$40,200.00 | \$350,000.00 |
| | Apparatus | Quick Response Vehicle | 5 year | each | \$11,208.00 | \$11,208.00 | \$52,000.00 |
| 435 - Repairs & Maintenance | Repairs & Maint. | Radio Equipment/Maintenance | 1 | allocated | \$9,860.00 | \$9,860.00 | |
| | Repairs & Maint. | Truck Repair/Maintenance | 1 | allocated | \$15,000.00 | \$15,000.00 | |
| | Repairs & Maint. | Building Maintenance | 1 | allocated | \$2,000.00 | \$2,000.00 | |
| 440 - Pension Contributions | Pension | Retirement | 35 | each | \$120.00 | \$4,200.00 | |
| 445 - Conventions & Training | Training | Training | 1 | allocated | \$3,000.00 | \$3,000.00 | |
| | Fire Prevention | Fire Prevention - Public Safety | 1 | allocated | \$2,000.00 | \$2,000.00 | |
| Paid Part Time Personnel | Fire/Rescue services | Paid Daytime Personnel | 15 | allocated | \$7,250.13 | \$108,752.00 | |
| 450 - Other Expense | General Fund | Christmas | 1 | allocated | \$6,000.00 | \$6,000.00 | |
| | General Fund | Department Meals | 10 | allocated | \$200.00 | \$2,000.00 | |
| | General Fund | Firefighter Clothing / Uniforms | 1 | allocated | \$5,000.00 | \$5,000.00 | |
| 452 - Dues/Subscriptions | General Fund | Sampson County | 1 | allocated | \$100.00 | \$100.00 | |
| | General Fund | Eastern Carolina Association | 1 | allocated | \$10.00 | \$10.00 | |
| | General Fund | North Carolina Assoc. Fire Chiefs | 1 | allocated | \$100.00 | \$100.00 | |
| | General Fund | North Carolina Firemen's Assoc. | 1 | allocated | \$750.00 | \$750.00 | |
| | General Fund | North Carolina Rescue Assoc. | 1 | allocated | \$750.00 | \$750.00 | |
| Benevolent Fund | General Fund | Sampson County/ NC Rescue | 1 | allocated | \$1,000.00 | \$1,000.00 | |
| Conference | General Fund | NCSFA Fire Conference | 1 | allocated | \$200.00 | \$200.00 | |
| Firehouse Reporting | Allocation | Fire Report Software | 1 | allocated | \$2,600.00 | \$2,600.00 | |
| Active 911 | Allocation | Paging system | 30 | allocated | \$14.00 | \$420.00 | |
| Drug Screening | Allocation | Drug Screening | 1 | allocated | \$740.00 | \$740.00 | |
| | | | | | | \$393,800.00 | |

Taylor's Bridge Fire Department
Budget Information
Fiscal Year 2023-2024

| | |
|---|-------------|
| Real, Personal, Business Property | 353,569,080 |
| Motor Vehicles | 38,100,664 |
| Total Real, Personal, Business Property, & Motor Vehicles | 391,669,744 |
| 1 Cent (at Collection Rate) | 38,090 |
| Collection rate | 97.25% |
| Current Tax Rate | 0.1000 |
| Amount Current Tax Rate Would Generate | 380,900 |
| Estimated Prior Year Taxes | 6,000 |
| General Fund Appropriation | 6,900 |
| RT Supplement | 6,000 |
| Fire Medic Supplement | |
| Aerial Platform Supplement | |



Turkey Volunteer Fire Department INC

PO Box 98 / 390 faison rd

Turkey NC 28393

Tax Rate Increase

Good Afternoon,

I hope everyone is doing well, We at Turkey Volunteer Fire Department have been discussing the need for a rate increase. We are currently at a 0.07 cent rate and would like to ask for it to be raised to a 0.10 cent rate. With the rising cost of Fuel, Materials, Equipment, Maintenance Cost, Etc, Turkey Fire department thinks its time for a Increase. With this new Increase we are looking at putting in paid staffing to help with our day-to-day calls for Monday though Friday. As most of you all know volunteers are slowly going away and we are now having to face these challenges. We have a new business that is coming into the works on Turkey Hwy that will be bring in more traffic to our area along with train cars, tanker trucks etc. Along with this new building there is suppose to be serval sights in side the plant will have burining materials in it to operate, this warehouse is in the planning of being operational in the year or so. With this tax Increase and being able to have paid staff in our Department we would be able to access the call faster than having to completely wait for all our volunteers to arrive. Along with this increase we would be able to upgrade trucks in a better time frame in the next few years. Right now our rate is at a 0.07 cent that, roughly with our RT and Fire Supplement that is currently \$176,200.00 yearly, moving to a 0.10 cent rate that would increase our yearly budget to around \$245,200.00 with our RT and Fire Supplement.



Thanks Chief Vernon

Turkey Volunteer Fire Department Inc

Po box 98 / 390 Faison Rd

Turkey NC 28393

Turkeyfireac@gmail.com

910-271-2474

| FISCAL YEAR: 2023-2024 | | District: Turkey Volunteer Fire Dept. Inc. | | |
|------------------------|-------------------|--|----------|---|
| Fire Department | | COMING YEAR | | |
| EXPENDITURE | | ADMINISTRATION | BOARD | |
| DESCRIPTION | REQUESTED BUDGET | RECOMMENDED | APPROVED | COMMENTS |
| Fuel | \$14,000.00 | | | Fuel for trucks and genertator |
| Loans | \$53,000 | | | Truck Payments |
| Operational Expense | \$17,980.00 | | | Operation |
| Facilities | \$4,000.00 | | | Building up keep |
| Equipment Grants | \$16,000.00 | | | 50/50 Rescue Grants |
| Accounting | \$3,675.24 | | | CPA's office |
| Truck Maintenance | \$21,500.00 | | | Truck Maintenance, hose & pump testing |
| Utilites | \$9,000.00 | | | Lights, Water, Phone/Internet |
| Staff Dev & Training | \$6,200.00 | | | Materials for training |
| Insurance | \$34,500.00 | | | Workers comp, building, truck and life ins. |
| Capital Outley | \$7,500.00 | | | |
| Staffing | \$58,000.00 | | | Paid Staffing |
| | | | | |
| | | | | |
| | | | | |
| TOTALS | 245,355.24 | - | - | |

Turkey Fire Department
Budget Information
Fiscal Year 2023-2024

| | |
|---|-------------|
| Real, Personal, Business Property | 210,047,900 |
| Motor Vehicles | 24,037,617 |
| Total Real, Personal, Business Property, & Motor Vehicles | 234,085,517 |
| 1 Cent (at Collection Rate) | 22,978 |
| Collection rate | 98.16% |
| Current Tax Rate | 0.0700 |
| Amount Current Tax Rate Would Generate | 160,800 |
| Estimated Prior Year Taxes | 2500 |
| General Fund Appropriation | 6,900 |
| RT Supplement | 6,000 |
| Fire Medic Supplement | |
| Aerial Platform Supplement | |

**Vann's Crossroads Fire Department
Budget Information
Fiscal Year 2023-2024**

| | |
|---|------------------|
| Property Value | 96,947,581 |
| 1 Cent (at Collection Rate) | 9,434 |
| Collection rate | 97.31% |
| Current Tax Rate | 0 .1000 |
| Amount Current Tax Rate Would Generate | \$94,300 |
| County General Fund Supplement | \$6,900 |
| RT Supplement | \$6,000 |
| Fire Medic Supplement | \$5,280 |
| Total Amount To Be Budgeted | \$112,480 |

Note anything in Red is Reimbursement from FEMA

Increase of \$1400 from previous budget

BUDGET DESCRIPTION BY LINE ITEM

Description

100. Loan Payments

Payment Pumper / Tanker for 5 years on \$120,000.00 Loan. "Monthly Payment of \$2200.00

Total

\$26,400.00

Description

200. Paid Part Time Personnel

| | |
|---|--------------|
| (1) Part Time Person 3 days per week, 9 am to 5 pm = 8 Hrs a day @ \$12 per hour = \$96 per day For firefighter 1 | \$14,976.00 |
| Recruitment and Retention Coordinator Reimbursement from SAFER grant for 4 years, \$2912 per year. | (\$2,912.00) |
| Software for ADP for Payroll | \$1,000.00 |

Step Plan = Firefighter 1 , Fire Fighter Technical Rescue, Driver Operator & Emt = \$12 per Hr. / \$96 per day
 Firefighter 2, Fire Fighter Driver Operator & CPR Card = \$10 Per Hr. / \$80 per day
 Firefighter3 , Fire Fighter In house D/O training & CPR Card = \$9 Per Hr / \$72 Per Day

\$15,976.00

300. Insurance and Dues

Building, Contents, Vehicles, Bond VFIS Accident

| | |
|---|-------------|
| Workers Compensation | \$18,717.00 |
| Sampson County Benevolent Fund | \$200.00 |
| Sampson County Fire Association | \$100.00 |
| NC State Fire Association Dues | \$1,100.00 |
| NC Fire Chief's Association | \$120.00 |
| Active 911 / Cadpage | \$500.00 |
| Web Site | \$170.00 |
| Nc Rescue Association Dues | \$120.00 |
| <i>Specialty Life Insurance for Members</i> | \$1,700.00 |

Total

\$22,727.00

400. Building and Grounds

| | |
|--|------------|
| Station Utilities (LP Gas, Waste Managemt, Water & Light Bill) | \$7,500.00 |
| Cleaning Supplies, Light Bulbs, Etc. | \$317.00 |
| Grounds Maintenance | \$500.00 |
| Building Maintenance | \$5,000.00 |

Total **\$13,317.00**

500. Office Supplies

| | |
|----------------------------------|----------|
| Paper,Pens, Copier Supplies Etc. | \$350.00 |
|----------------------------------|----------|

Total **\$350.00**

600. Truck Maintenance and Equipment

| | |
|---|------------|
| Diesel Fuel & Gasoline (631,632,633,634,651, C-600) | \$3,900.00 |
| Truck Maintenance / Service (631,632,633,634,651,C-600) | \$2,600.00 |
| Service Testing - Eng. 631,632,633,634 &Equipment | |
| Testing (Ladders, SCBA, Extingishers, Compressor Air Testing & Mint ,Etc) | \$3,500.00 |
| Unforeseen Firefighting & Equipment Purchases | \$3,500.00 |

Total **\$13,500.00**

700. Training

| | |
|--------------------------------------|------------|
| Annual Dinner and Awards (Christmas) | \$2,500.00 |
| Training / Weekend Colleges | \$250.00 |

Total **\$2,750.00**

800. NC Pension Fund

8 Members @ \$120.00 Per member

Total **\$960.00**

900. Grants

| | |
|---|---------------------------------------|
| NC Matching Fire 50/50 Grant Awarded | \$16,000.00 |
| VCFD Payout Responsible Portion to Pay | (\$8,000.00) |
| 50/50 State Funds | \$8,000.00 |
| <hr/> | |
| SAFER Grant incentive to obtain Firefighter certification (3) personnel per year for 4 years | \$1,200.00 |
| Safer Reimburshment | (\$1,200.00) |
| <hr/> | |
| SAFER Grant incentive to obtain EMT certification (3) personnel per year for 4 years | \$900.00 |
| Safer Reimburshment | (\$900.00) |
| <hr/> | |
| SAFER Grant incentive to obtain Driver Operator certification (3) personnel per year for 4 years | \$600.00 |
| Safer Reimburshment | (\$600.00) |
| <hr/> | |
| SAFER Grant incentive to get physicals on new personnel (3) personnel per year for 4 years | \$1,050.00 |
| Safer Reimburshment | (\$1,050.00) |
| <hr/> | |
| SAFER Grant incentive to obtain EMT certification (3) personnel per year for 4 years | \$900.00 |
| Safer Reimburshment | (\$900.00) |
| <hr/> | |
| SAFER Grant incentive to obtain Technical Rescue certification (3) personnel per year for 4 years | \$900.00 |
| Safer Reimburshment | (\$900.00) |
| <hr/> | |
| SAFER Grant full set PPE for new personnel (3) per year | \$9,750.00 |
| Safer Reimburshment | (\$9,750.00) |
| <hr/> | |
| SAFER Grant incentive Training Reward: \$400 to become a NFPA Certified Firefighter within 24 months for recruits | \$1,200.00 |
| Safer Reimburshment | (\$1,200.00) |
| <hr/> | |
| Total | |
| | Reimbursement from grants fo FY 22-23 |
| | VCFD Portion to pay |
| | (\$24,500.00) |
| | \$8,000.00 |

1000. Fire Medic

Supplies, Equipment, Operations. (Note: truck maintenance & fuel listed under Line item 600)

\$1,500.00

Total

\$1,500.00

1100. Contingency Fund

Volunteer Incentive Reimbursement @ \$10 Per Emergency Response for 2 additional personnel who meet the requirements of the Safer Grant

\$1,500.00

Volunteer Incentive Reimbursement @ \$5 Per Emergency Response

\$3,000.00

SAFER Grant reimbursement @ \$10 Per response for 6 Personnel figured on an average on 150 Calls per year. Must respond to 20% of the yearly calls and must maintain annual required training of 36 hrs per

(\$9,000.00)

Place in Savings / Reserves / Other expenses

\$2,500.00

Reimbursement from grants fo FY 22-23

(\$9,000.00)

Total

\$7,000.00

\$112,480.00

Vann's Crossroads Fire Department
Budget Information
Fiscal Year 2023-2024

| | |
|---|------------|
| Real, Personal, Business Property | 85,526,790 |
| Motor Vehicles | 11,420,791 |
| Total Real, Personal, Business Property, & Motor Vehicles | 96,947,581 |
| 1 Cent (at Collection Rate) | 9,434 |
| Collection rate | 97.31% |
| Current Tax Rate | 0.1000 |
| Amount Current Tax Rate Would Generate | 94,300 |
| Estimated Prior Year Taxes | 2,000 |
| General Fund Appropriation | 6,900 |
| RT Supplement | 6,000 |
| Fire Medic Supplement | 5,280 |
| Aerial Platform Supplement | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 26031840 AD VALOREM TAXES | | | | | |
| 412000 AD VALOREM TAXES - CURRENT | -1,965,000.00 | -1,965,082.63 | -1,984,000.00 | -1,984,000.00 | _____ |
| 414000 AD VALOREM TAXES - PRIOR | -25,000.00 | -30,172.93 | -28,000.00 | -28,000.00 | _____ |
| 415000 50% REVENUE LOSS ELDERLY EXEMP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 418000 PENALTIES AND INTEREST | 0.00 | -1,783.79 | 0.00 | 0.00 | _____ |
| 431000 INVENTORY TAX REIMBURSEMENT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total AD VALOREM TAXES | -1,990,000.00 | -1,997,039.35 | -2,012,000.00 | -2,012,000.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 26659100 TRANSFER OF SUPPLEMENTAL C E | | | | | |
| 581001 TRANSFER OF FUNDS | 1,990,000.00 | 1,997,039.35 | 2,012,000.00 | 2,012,000.00 | <hr/> |
| Total TRANSFER OF SUPPLEMENTAL C E | 1,990,000.00 | 1,997,039.35 | 2,012,000.00 | 2,012,000.00 | |



SAMPSON COUNTY SOIL AND WATER
CONSERVATION DISTRICT
NEW AGRI. BUILDING, 80 COUNTY COMPLEX RD.
SUITE 110
CLINTON, NC 28328-4727 910-592-7963, Ext. 3

March 14, 2023

To: Mr. Ed Causey, County Manager
Mr. David Clack, Finance Officer
Subject: FY 2023 – 2024 Budget Request
From: Melanie M. Harris, Senior Soil Conservationist, Department Head

Sampson Soil & Water Conservation District (SWCD) is comprised of a board of supervisors, of which three are elected in the general election and two are appointed by the NC Soil & Water Conservation Commission, that serve without pay to direct the Sampson program. The staff assigned to carry out the District's mission for the protection of the county's soil, water and related resources include one Senior Soil Conservationist/ Department Head, one Soil Conservationist, one Soil and Water District Technician and a Program Support Specialist. One of these positions is partially reimbursed from the State's Agriculture Cost Share Program funds. A Supervisory Soil Conservationist, two Soil Conservationists and a Soil Conservation Technician are provided by USDA-NRCS. Our office operates as a complete unit, meaning all employees are trained in both federal and state cost share programs providing everyone the capability to assist any customer that walks in the door. This allows us the potential to receive more cost share funding working together, which in turn assists the producer.

The NCDA-Division of Soil and Water provides \$3,600 in matching funds for each local district program, annually, as available. The county match must be at least the amount that is requested from the state as matching funds (typically \$3,600 per year). We should also receive \$1,950 for the yearly monitoring of the 2015 Market Based Conservation Initiative contracts. These funds are used to supplement our growing educational program, travel funds and departmental supplies. We also use this fund to purchase filter cloth to resell to farmers and landowners at cost.

Any of our district board members would be willing to meet with you or attend any commission meeting at any time to either justify our requests in person or to provide detailed progress and client services reports.

Sincerely,

A handwritten signature in cursive script that reads "Melanie M. Harris".

Melanie M. Harris, Senior Soil Conservationist, Department Head

Cc: Sampson SWCD Board

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 28334961 CONSERVATION DISTRICT REVENUES | | | | | |
| 356803 LOCAL - DIST OTHER FUNDS | 0.00 | 0.00 | -1,950.00 | -1,950.00 | _____ |
| 403609 STATE - DIST MATCHING FUNDS | -3,600.00 | -5,100.00 | -3,600.00 | -3,600.00 | _____ |
| 404081 LOCAL-OTHER FEE-RESALE NETTING | -1,000.00 | -321.25 | -1,000.00 | -1,000.00 | _____ |
| 404500 INVESTMENT EARNINGS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 404501 STATE - INVESTMENT EARNINGS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 409600 COUNTY CONTRIBUTION | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 409900 FUND BALANCE APPROPRIATED | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 409909 FUND BALANCE APPROP - STATE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total CONSERVATION DISTRICT REVENUES | -4,600.00 | -5,421.25 | -6,550.00 | -6,550.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 28349610 CONSERVATION DISTRICT EXPENSES | | | | | |
| 523100 EDUCATIONAL SUPPLIES | 450.00 | 67.94 | 550.00 | 550.00 | _____ |
| 526200 DEPARTMENTAL SUPPLIES | 1,000.00 | 615.89 | 1,850.00 | 1,850.00 | _____ |
| 526201 DEPT SUPPLIES EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 529900 MISC EXP - POSTER CONTEST, ETC | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 529902 LOCAL - MISCELLANEOUS EXPENSE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 531100 TRAVEL | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 531109 TRAVEL - DIST MATCHING FUNDS | 2,000.00 | 754.02 | 3,000.00 | 3,000.00 | _____ |
| 532100 TELEPHONE AND POSTAGE | 150.00 | 0.00 | 150.00 | 150.00 | _____ |
| 535200 MAINT/REPAIR - EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 551000 CAP OUTLAY-OFFICE FURN & EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 552000 CAPITAL OUTLAY - DATA PROCESS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 555000 CAPITAL OUTLAY - OTHER EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 588100 PURCHASE FOR RESALE | 1,000.00 | 0.00 | 1,000.00 | 1,000.00 | _____ |
| Total CONSERVATION DISTRICT EXPENSES | 4,600.00 | 1,437.85 | 6,550.00 | 6,550.00 | |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Soil Conserv. District

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---------------------|--|---------|
| 28349610 523100 | Educational Supplies Materials/refreshments for educational presentations and meetings hosted by the district Conservation booklets and education materials to pass out to students or loan from library =\$550 | \$550 |
| 28349610 526200 | Departmental Supplies Copier/Printer Paper 10 boxes @ \$50 ea= \$500 Desk Calendars 8 ea @ \$18 ea = \$144 12 Month Planners 8 @ \$12 ea =\$96 Tensiometer @ \$212 Riser stand for 2 laptops @\$24 each =\$48 SWCD apparel =\$850 | \$1,850 |
| 28349610 531109 | Travel-Dist Matching Funds Sponsorship for 2 Sampson County high school students to attend the Resource Conservation Workshop in Raleigh, NC at NCSU. \$675 x 2 students = \$1350 Reimbursement for employees to attend the Conservation Employee Training (includes 3-4 nights lodging, per diem and mileage)=\$1650 | \$3,000 |
| 28349610 532100 | Telephone and Postage 1 roll of 100 Forever Stamps = \$63 Misc Stamps for large envelopes =\$87 | \$150 |
| 28349610 588100 | Purchase for Resale Filter cloth (includes shipping costs, netting and staples) or excelsior matting 2 rolls x \$500 = \$1000 Filter cloth is purchased and sold to clients at cost. *This line item is difficult to predict. It all depends on the types of practices that clients want to install.* | \$1,000 |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 31839112 2017 LOBs DEBT SERVICE | | | | | |
| 404500 INVESTMENT EARNINGS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 408601 RENT INCOME - ASCS OFFICE | -46,365.00 | -38,637.50 | -46,365.00 | -46,365.00 | _____ |
| 408602 RENT INCOME - SOIL CONSERV | -3,214.00 | 0.00 | -3,214.00 | -3,214.00 | _____ |
| 408603 RENT INCOME - FmHA | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 409100 LOAN PROCEEDS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 409600 COUNTY CONTRIBUTION | -1,835,984.00 | 0.00 | -1,835,984.00 | -1,835,984.00 | _____ |
| 409609 TRANS FR FND 10 - BFI FEES | -142,788.00 | 0.00 | -142,788.00 | -142,788.00 | _____ |
| 409900 FUND BALANCE APPROPRIATED | -10,642.00 | 0.00 | -10,642.00 | -10,642.00 | _____ |
| Total 2017 LOBs DEBT SERVICE | -2,038,993.00 | -38,637.50 | -2,038,993.00 | -2,038,993.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 31891100 DEBT ADMINISTRATION | | | | | |
| 512100 SALARIES | 46,700.00 | 39,267.50 | 46,700.00 | 46,700.00 | _____ |
| 512200 OVERTIME SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 512700 LONGEVITY | 1,500.00 | 1,283.87 | 1,500.00 | 1,500.00 | _____ |
| 518100 FICA | 2,989.00 | 2,359.52 | 2,989.00 | 2,989.00 | _____ |
| 518120 MEDICARE FICA | 699.00 | 551.80 | 699.00 | 699.00 | _____ |
| 518200 RETIREMENT | 5,852.00 | 4,922.90 | 5,852.00 | 5,852.00 | _____ |
| 518300 GROUP INSURANCE | 6,691.00 | 5,412.79 | 6,691.00 | 6,691.00 | _____ |
| 518400 DENTAL INSURANCE | 240.00 | 184.10 | 240.00 | 240.00 | _____ |
| 518700 CAFETERIA FEES | 72.00 | 12.00 | 72.00 | 72.00 | _____ |
| 518901 401K COUNTY CONTRIBUTION | 2,411.00 | 1,569.06 | 2,411.00 | 2,411.00 | _____ |
| Total DEBT ADMINISTRATION | 67,154.00 | 55,563.54 | 67,154.00 | 67,154.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 31891112 2017 LOBs DEBT SERVICE | | | | | |
| 571100 PRINCIPAL ON DEBT SERVICE | 961,500.00 | 1,010,833.33 | 1,031,500.00 | 1,031,500.00 | _____ |
| 572100 INTEREST ON PRINCIPAL | 1,006,760.00 | 927,762.84 | 936,760.00 | 936,760.00 | _____ |
| 575100 DEBT SERVICE CHARGE | 3,579.00 | 700.00 | 3,579.00 | 3,579.00 | _____ |
| Total 2017 LOBs DEBT SERVICE | 1,971,839.00 | 1,939,296.17 | 1,971,839.00 | 1,971,839.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 31891112 2017 LOBs DEBT SERVICE | | | | | |
| Fund Total | 2,038,993.00 | 1,994,859.71 | 2,038,993.00 | 2,038,993.00 | |

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2023 - 2024**

| <u>Finance Job Title</u> | <u>Position</u> | <u>Grade</u> | <u>Current Salary</u> | <u>Recommended Salary</u> | <u>Approved Salary</u> |
|-------------------------------|-----------------|--------------|---------------------------|-------------------------------|----------------------------|
| Finance Director | 41300 | 84 | 19,574 | 19,574 | |
| Deputy Finance Director | 41308 | 77 | 14,393 | 14,393 | |
| Internal Auditor | 41311 | 73 | 14,580 | 14,580 | |
| | | | 48,547 | 48,547 | |
| Permanent Positions | | | 0.62 | 0.62 | |
| 512100-Salaries | | | | 48,547 | |
| 512101-Salary Adj | | | | - | |
| 512120-Supplement | | | | - | |
| 512200-Overtime | | | | - | |
| 512300-Shift Differential Pay | | | | - | |
| 512400-On-Call Pay | | | | - | |
| 512600-Part-Time | | | | - | |
| 512700-Longevity | | | | 1,169 | |
| 531700-Travel/Phone allowance | | | | - | |
| 518100-FICA | 6.20% | | | 3,083 | |
| 518120-Medicare FICA | 1.45% | | | 721 | |
| 518200-Retirement | 12.89% | | | 6,409 | |
| 518300-Group Insurance | 950 | | | 7,068 | |
| 518400-Dental Insurance | 32 | | | 240 | |
| 518901-401K Reg EE | 5.00% | | | 2,486 | |

Budgeted salary amounts are subject to review and may be adjusted.

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|---------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 32839110 DEBT SERVICE REVENUES | | | | | |
| 403102 SALES TAX REFUND | 0.00 | 0.00 | 0.00 | 0.00 | |
| 403620 STATE ADM FUNDS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 403668 STATE LOTTERY COUNTY SCHOOLS | -627,109.00 | 0.00 | -627,109.00 | -627,109.00 | |
| 403669 STATE LOTTERY CITY SCHOOLS | -231,188.00 | 0.00 | -231,188.00 | -231,188.00 | |
| 404500 INVESTMENT EARNINGS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 404529 INV EARNINGS-COPS/1999 REV BND | 0.00 | 0.00 | 0.00 | 0.00 | |
| 409100 LOAN PROCEEDS-COPS ISSUE | 0.00 | 0.00 | 0.00 | 0.00 | |
| 409600 COUNTY CONTRIB PROPERTY TAX | -3,375,014.00 | 0.00 | -3,375,014.00 | -3,375,014.00 | |
| 409608 TRANS FRM SCH CAP PROJECT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 409609 TRANS FR FND 10 - BFI FEES | -496,000.00 | 0.00 | -496,000.00 | -496,000.00 | |
| 409610 TRANS FR CITY VOC ED/CLK | -176,077.00 | 0.00 | -176,077.00 | -176,077.00 | |
| 409611 TRANS FR CO SCH VOC ED/CLK | -499,928.00 | 0.00 | -499,928.00 | -499,928.00 | |
| 409612 TRANS FR 1/2 CT SALES TAX RES | -1,850,000.00 | 0.00 | -1,850,000.00 | -1,850,000.00 | |
| 409613 TRANS FR 1/2 CT - SCH ROOF | 0.00 | 0.00 | 0.00 | 0.00 | |
| 409616 TRANS FRM-1/2 CT COLLEGE ST | 0.00 | 0.00 | 0.00 | 0.00 | |
| 409627 TRANSFER FRM GEN FUND (911) | 0.00 | 0.00 | 0.00 | 0.00 | |
| 409900 FUND BALANCE APPROPRIATED | 0.00 | 0.00 | 0.00 | 0.00 | |
| Total DEBT SERVICE REVENUES | -7,255,316.00 | 0.00 | -7,255,316.00 | -7,255,316.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 32891100 DEBT ADMINISTRATION | | | | | |
| 512100 SALARIES | 53,676.00 | 45,176.90 | 53,676.00 | 53,676.00 | _____ |
| 512200 OVERTIME SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 512700 LONGEVITY | 1,800.00 | 1,512.06 | 1,800.00 | 1,800.00 | _____ |
| 518100 FICA | 3,440.00 | 2,723.90 | 3,440.00 | 3,440.00 | _____ |
| 518120 MEDICARE FICA | 805.00 | 637.01 | 805.00 | 805.00 | _____ |
| 518200 RETIREMENT | 6,735.00 | 5,667.99 | 6,735.00 | 6,735.00 | _____ |
| 518300 GROUP INSURANCE | 7,647.00 | 6,294.79 | 7,647.00 | 7,647.00 | _____ |
| 518400 DENTAL INSURANCE | 288.00 | 214.10 | 288.00 | 288.00 | _____ |
| 518700 CAFETERIA FEES | 72.00 | 18.00 | 72.00 | 72.00 | _____ |
| 518901 401K COUNTY CONTRIBUTION | 2,774.00 | 1,661.16 | 2,774.00 | 2,774.00 | _____ |
| 571100 PRINCIPAL & INTEREST | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 575100 COST OF ISSUANCE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total DEBT ADMINISTRATION | 77,237.00 | 63,905.91 | 77,237.00 | 77,237.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 32891110 COPS/1999 REVENUE BONDS | | | | | |
| 571100 PRINCIPAL ON DEBT SERVICE | 980,000.00 | 985,000.00 | 980,000.00 | 980,000.00 | _____ |
| 572100 INTEREST ON PRINCIPAL | 246,000.00 | 103,425.00 | 246,000.00 | 246,000.00 | _____ |
| 575100 DEBT SERVICE CHARGE | 5,000.00 | 0.00 | 5,000.00 | 5,000.00 | _____ |
| Total COPS/1999 REVENUE BONDS | 1,231,000.00 | 1,088,425.00 | 1,231,000.00 | 1,231,000.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 32891111 CLINTON SCHOOLS QZAB | | | | | |
| 571100 PRINCIPAL ON DEBT SERVICE | 104,000.00 | 102,493.20 | 104,000.00 | 104,000.00 | _____ |
| 572100 INTEREST ON PRINCIPAL | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 575100 DEBT SERVICE CHARGE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total CLINTON SCHOOLS QZAB | 104,000.00 | 102,493.20 | 104,000.00 | 104,000.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 32891112 2017 LOBs DEBT SERVICE | | | | | |
| 571100 PRINCIPAL ON DEBT SERVICE | 867,500.00 | 867,500.00 | 867,500.00 | 867,500.00 | _____ |
| 572100 INTEREST ON PRINCIPAL | 1,619,500.00 | 1,619,500.00 | 1,619,500.00 | 1,619,500.00 | _____ |
| 575100 DEBT SERVICE CHARGE | 5,000.00 | 700.00 | 5,000.00 | 5,000.00 | _____ |
| Total 2017 LOBs DEBT SERVICE | 2,492,000.00 | 2,487,700.00 | 2,492,000.00 | 2,492,000.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 32891113 COUNTY SCHOOLS QZAB | | | | | |
| 571100 PRINCIPAL ON DEBT SERVICE | 145,000.00 | 150,000.00 | 150,000.00 | 150,000.00 | _____ |
| 572100 INTEREST ON PRINCIPAL | 10,000.00 | 1,520.83 | 5,000.00 | 5,000.00 | _____ |
| 575100 DEBT SERVICE CHARGE | 200.00 | 0.00 | 200.00 | 200.00 | _____ |
| Total COUNTY SCHOOLS QZAB | 155,200.00 | 151,520.83 | 155,200.00 | 155,200.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 32891115 2006 COPS DEBT SERVICE | | | | | |
| 571100 PRINCIPAL ON DEBT SERVICE | 1,556,879.00 | 1,470,000.00 | 1,556,879.00 | 1,556,879.00 | _____ |
| 572100 INTEREST ON PRINCIPAL | 1,634,000.00 | 1,529,431.26 | 1,634,000.00 | 1,634,000.00 | _____ |
| 575100 DEBT SERVICE CHARGE | 5,000.00 | 1,500.00 | 5,000.00 | 5,000.00 | _____ |
| Total 2006 COPS DEBT SERVICE | 3,195,879.00 | 3,000,931.26 | 3,195,879.00 | 3,195,879.00 | |

**SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024**

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 32891115 2006 COPS DEBT SERVICE | | | | | |
| Fund Total | 7,255,316.00 | 6,894,976.20 | 7,255,316.00 | 7,255,316.00 | |

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2023 - 2024**

| <u>Finance Job Title</u> | <u>Position</u> | <u>Grade</u> | <u>Current Salary</u> | <u>Recommended Salary</u> | <u>Approved Salary</u> |
|-------------------------------|-----------------|--------------|---------------------------|-------------------------------|----------------------------|
| Finance Director | 41300 | 84 | 19,574 | 19,574 | _____ |
| Deputy Finance Director | 41308 | 77 | 21,589 | 21,589 | _____ |
| Internal Auditor | 41311 | 73 | 14,580 | 14,580 | _____ |
| | | | 55,743 | 55,743 | |
| Permanent Positions | | | 0.72 | 0.72 | |
| 512100-Salaries | | | | 55,743 | |
| 512101-Salary Adj | | | | - | |
| 512120-Supplement | | | | - | |
| 512200-Overtime | | | | - | |
| 512300-Shift Deferential Pay | | | | - | |
| 512400-On-Call Pay | | | | - | |
| 512600-Part-Time | | | | - | |
| 512700-Longevity | | | | 1,386 | |
| 531700-Travel/Phone allowance | | | | - | |
| 518100-FICA | 6.20% | | | 3,542 | |
| 518120-Medicare FICA | 1.45% | | | 829 | |
| 518200-Retirement | 12.89% | | | 7,364 | |
| 518300-Group Insurance | 950 | | | 8,208 | |
| 518400-Dental Insurance | 32 | | | 288 | |
| 518901-401K Reg EE | 5.00% | | | 2,857 | |

Budgeted salary amounts are subject to review and may be adjusted.

COUNTY OF SAMPSON

DEPARTMENT OF PUBLIC WORKS

827 S.E. Blvd. • P.O. Box 1280 • Clinton, North Carolina 28328 (910)
592-0188 • Fax No. (910) 592-7242

TO: EDWIN W. CAUSEY, COUNTY MANAGER
FROM: MARK TURLINGTON, INTERIM PUBLIC WORKS DIRECTOR
SUBJECT: 2023 – 2024 BUDGET - WATER
DATE: MARCH 13, 2023
CC:

The 2023/2024 proposed budget includes an increase of \$170,432 for the following line items:

Gas Oil and Tires have increased in price which results in an increase of \$13,041 for a total of \$67,680. This is considering the current price of fuel. An increase or decrease of fuel will affect this amount and is indeterminate under current market conditions.

Bulk Water Purchases will increase with the addition of new lines provided by ARPA and SCIF funds. The source of water for these new lines will be purchased water and not water supplied by our wells. With this new demand we expect an increase of \$50,000 for a total of \$500,000.

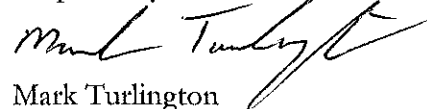
Contracted Services have increased an additional \$107,391 for a total of \$347,189. With the new well/treatment system at I40/NC403 now operational, we expect added expenses for testing, on call generator services and open contracts for well pumps. For example, we had a well head go down at the Old Warsaw Well and the cost of repairs was well over \$20,000. Due to the two existing wells being over 10 years old, we also anticipate more maintenance/preventive maintenance costs.

With the increased cost of supplies and operating expenses, I would like to request a rate increase for the upcoming fiscal year. I propose the following:

| | | | |
|---|---------|--------------------|-------------|
| Current Flat Rate | \$19.40 | Proposed Flat Rate | \$21.00 |
| Current Cost for each 1000 Gallons Used | \$4.85 | Proposed | Leave as is |

The last time customer water rates were increased was July 1, 2005. Please let me know if you need additional information.

Respectfully Submitted,



Mark Turlington
Interim Public Works Director

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|--|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 61937100 SAMPSON CO PUBLIC WORKS REV. | | | | | |
| 402602 FARMERS HOME ADMINISTRATION | 0.00 | 0.00 | 0.00 | 0.00 | |
| 404500 INVESTMENT EARNINGS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 405100 WATER SALES | -3,560,300.00 | -3,066,863.64 | -3,941,000.00 | -3,941,000.00 | |
| 405199 WATER SALES - CONTRACTORS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 405200 TAP FEES | -9,000.00 | -13,800.00 | -9,000.00 | -9,000.00 | |
| 405201 TAP FEES - WATER DIST II | -108,000.00 | -178,136.16 | -108,000.00 | -108,000.00 | |
| 405800 PENALTY DELINQUENT ACCOUNTS | -6,000.00 | -6,336.82 | -6,000.00 | -6,000.00 | |
| 408900 MISCELLANEOUS REVENUE | -90,000.00 | -84,042.18 | -90,000.00 | -90,000.00 | |
| 408901 BFI | 0.00 | 0.00 | 0.00 | 0.00 | |
| 408902 LIQUIDATED DAMAGES SETTLEMENT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 409100 BOND PROCEEDS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 409101 PROCEEDS FROM COUNTY LOAN | 0.00 | 0.00 | 0.00 | 0.00 | |
| 409600 COUNTY CONTRIBUTION | 0.00 | 0.00 | 0.00 | 0.00 | |
| 409602 TRANS INT PYMT FR WTR CAP PROJ | 0.00 | 0.00 | 0.00 | 0.00 | |
| 409800 FUND BAL APPROP - ENCUMBRANCES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 409900 FUND BALANCE APPROPRIATED | -42,049.00 | 0.00 | 0.00 | 0.00 | |
| Total SAMPSON CO PUBLIC WORKS REV. | -3,815,349.00 | -3,349,178.80 | -4,154,000.00 | -4,154,000.00 | |

**SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024**

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 61991051 WATER DISTRICT 2 DEBT SERVICE | | | | | |
| Fund Total | -3,815,349.00 | -3,349,178.80 | -4,154,000.00 | -4,154,000.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|---|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 61971000 SAMPSON COUNTY PUBLIC WORKS | | | | | |
| 512100 SALARIES | 625,860.00 | 468,644.71 | 581,220.00 | 581,220.00 | |
| 512120 SUPPLEMENT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 512200 OVERTIME SALARIES | 0.00 | 1,243.98 | 0.00 | 0.00 | |
| 512400 ON-CALL PAY | 5,500.00 | 3,696.00 | 5,500.00 | 5,500.00 | |
| 512600 PART-TIME SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 512700 LONGEVITY | 3,076.00 | 3,075.93 | 3,076.00 | 3,076.00 | |
| 518100 FICA | 39,462.00 | 27,931.12 | 36,694.00 | 36,694.00 | |
| 518120 MEDICARE FICA | 9,229.00 | 6,532.20 | 8,582.00 | 8,582.00 | |
| 518200 RETIREMENT | 77,021.00 | 57,866.65 | 76,025.00 | 76,025.00 | |
| 518300 GROUP INSURANCE | 175,236.00 | 128,172.24 | 153,900.00 | 153,900.00 | |
| 518400 DENTAL INSURANCE | 5,952.00 | 4,031.09 | 4,800.00 | 4,800.00 | |
| 518600 WORKMEN'S COMPENSATION INS | 15,030.00 | 0.00 | 15,030.00 | 15,030.00 | |
| 518700 CAFETERIA FEES | 288.00 | 164.23 | 288.00 | 288.00 | |
| 518901 401K COUNTY CONTRIBUTION | 31,722.00 | 18,552.33 | 29,490.00 | 29,490.00 | |
| 519200 LEGAL PROFESSIONAL SERVICES | 5,000.00 | 0.00 | 5,000.00 | 5,000.00 | |
| 519201 CLOSING COSTS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 521300 UNIFORMS | 12,636.00 | 4,056.95 | 12,636.00 | 12,636.00 | |
| 525100 GAS, OIL AND TIRES | 54,639.00 | 59,993.99 | 67,680.00 | 67,680.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|---|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 61971000 SAMPSON COUNTY PUBLIC WORKS | | | | | |
| 526100 OFFICE SUPPLIES | 5,000.00 | 4,177.84 | 5,000.00 | 5,000.00 | |
| 526200 DEPARTMENTAL SUPPLIES | 410,000.00 | 231,537.18 | 490,745.00 | 490,745.00 | |
| 526201 DEPT SUPPLIES EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 529900 MISCELLANEOUS EXPENSES | 300.00 | 214.90 | 300.00 | 300.00 | |
| 531100 TRAVEL | 7,500.00 | 5,132.39 | 7,500.00 | 7,500.00 | |
| 531700 TRAVEL ALLOWANCE | 2,040.00 | 1,700.00 | 2,040.00 | 2,040.00 | |
| 532100 TELEPHONE AND POSTAGE | 15,724.00 | 8,757.37 | 15,724.00 | 15,724.00 | |
| 533000 UTILITIES | 172,200.00 | 64,641.26 | 172,200.00 | 172,200.00 | |
| 533400 BULK WATER PURCHASES | 450,000.00 | 483,647.94 | 500,000.00 | 500,000.00 | |
| 535200 MAINT/REPAIR - EQUIPMENT | 132,000.00 | 96,041.51 | 132,000.00 | 132,000.00 | |
| 535300 MAINT/REPAIR - VEHICLES | 20,000.00 | 14,154.52 | 20,000.00 | 20,000.00 | |
| 535400 MAINT/REPAIR WATER LINES | 100,000.00 | 8,887.75 | 100,000.00 | 100,000.00 | |
| 538100 DATA PROCESSING - PROGRAMMING | 5,000.00 | 0.00 | 5,000.00 | 5,000.00 | |
| 539500 EMPLOYEE TRAINING | 5,000.00 | 1,447.82 | 5,000.00 | 5,000.00 | |
| 539900 BANKING SERVICE CHARGE | 6,300.00 | 5,250.00 | 6,300.00 | 6,300.00 | |
| 543000 RENTAL - EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 544000 CONTRACTED SERVICES | 239,798.00 | 164,067.82 | 427,934.00 | 427,934.00 | |
| 545000 INSURANCE AND BONDS | 12,636.00 | 0.00 | 12,636.00 | 12,636.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 61971000 SAMPSON COUNTY PUBLIC WORKS | | | | | |
| 549000 ALLOWANCE FOR UNCOLLECTABLES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 549100 DUES AND SUBSCRIPTIONS | 1,700.00 | 1,427.95 | 1,700.00 | 1,700.00 | |
| 551000 CAP OUTLAY-OFFICE FURN & EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | |
| 552000 CAPITAL OUTLAY - DATA PROCESS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 554000 CAPITAL OUTLAY - VEHICLES | 65,000.00 | 65,926.00 | 65,000.00 | 65,000.00 | |
| 555000 CAPITAL OUTLAY - OTHER EQUIP | 80,000.00 | 96,515.50 | 0.00 | 0.00 | |
| 587900 BAD DEBTS | 10,000.00 | 0.00 | 10,000.00 | 10,000.00 | |
| 596000 TR TO CAPITAL PROJECT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 596051 TRANS TO WATER DIST 1 DEBT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 596060 TRANSFER TO WATER DISTRICT I | 0.00 | 0.00 | 0.00 | 0.00 | |
| 596067 TRANSFER TO WATER DIST II DEBT | 0.00 | 0.00 | 0.00 | 0.00 | |
| Total SAMPSON COUNTY PUBLIC WORKS | 2,800,849.00 | 2,037,489.17 | 2,979,000.00 | 2,979,000.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 61991050 WATER DISTRICT 1 DEBT SERVICE | | | | | |
| 571100 PRINCIPAL ON DEBT SERVICE | 37,500.00 | 0.00 | 40,000.00 | 40,000.00 | _____ |
| 572100 INTEREST ON PRINCIPAL | 29,500.00 | 0.00 | 28,000.00 | 28,000.00 | _____ |
| 575100 DEBT SERVICE CHARGE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total WATER DISTRICT 1 DEBT SERVICE | 67,000.00 | 0.00 | 68,000.00 | 68,000.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 61991051 WATER DISTRICT 2 DEBT SERVICE | | | | | |
| 571100 PRINCIPAL ON DEBT SERVICE | 524,000.00 | 221,886.82 | 664,500.00 | 664,500.00 | _____ |
| 572100 INTEREST ON PRINCIPAL | 423,500.00 | 244,502.52 | 442,500.00 | 442,500.00 | _____ |
| 575100 DEBT SERVICE CHARGE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total WATER DISTRICT 2 DEBT SERVICE | 947,500.00 | 466,389.34 | 1,107,000.00 | 1,107,000.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 61991051 WATER DISTRICT 2 DEBT SERVICE | | | | | |
| Fund Total | 3,815,349.00 | 2,503,878.51 | 4,154,000.00 | 4,154,000.00 | |

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2023 - 2024**

| <u>Public Works Job Title</u> | <u>Position</u> | <u>Grade</u> | <u>Current Salary</u> | <u>Recommended Salary</u> | <u>Approved Salary</u> |
|-----------------------------------|-----------------|--------------|---------------------------|-------------------------------|----------------------------|
| Utility Svc Mechanic | 42608 | 63 | 35,796 | 31,404 | _____ |
| Utility Svc Mechanic | 71213 | 63 | 33,036 | 33,864 | _____ |
| Utility Svc Mechanic | 71203 | 63 | 34,356 | 35,220 | _____ |
| Admin Officer II | 71205 | 72 | 55,824 | 57,216 | _____ |
| Water Quality Tech | 71209 | 65 | 38,820 | 39,792 | _____ |
| Util Serv Crew Leader I | 71207 | 66 | 42,300 | 43,356 | _____ |
| Admin Supp Spec I | 71202 | 62 | 33,000 | 33,828 | _____ |
| Util Svc Crew Leader II | 42611 | 67 | 47,712 | 48,900 | _____ |
| Utility Cust Svc Spe | 71201 | 63 | 34,356 | 35,220 | _____ |
| Utility Svc Mechanic | 71208 | 63 | 35,376 | 36,264 | _____ |
| Utility Svc Mechanic | 71212 | 63 | 33,036 | 33,864 | _____ |
| Water Prod Oper II | 71206 | 67 | 50,244 | 51,504 | _____ |
| Utility Svc Mechanic | 71210 | 63 | 33,036 | 33,864 | _____ |
| Asst PW Director | 42610 | 75 | 65,292 | 66,924 | _____ |
| | | | 572,184 | 581,220 | |
| Permanent Positions | | | 12.50 | 12.50 | |

Budgeted salary amounts are subject to review and may be adjusted.

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2023 - 2024**

| | | |
|-------------------------------|--------|---------|
| 512100-Salaries | | 581,220 |
| 512101-Salary Adj | | - |
| 512120-Supplement | | - |
| 512200-Overtime | | - |
| 512300-Shift Differential Pay | | - |
| 512400-On-Call Pay | | 5,500 |
| 512600-Part-Time | | - |
| 512700-Longevity | | 3,076 |
| 531700-Travel/Phone allowance | | 2,040 |
| 518100-FICA | 6.20% | 36,694 |
| 518120-Medicare FICA | 1.45% | 8,582 |
| 518200-Retirement | 12.89% | 76,025 |
| 518300-Group Insurance | 950 | 153,900 |
| 518400-Dental Insurance | 32 | 4,800 |
| 518901-401K Reg EE | 5.00% | 29,490 |

Budgeted salary amounts are subject to review and may be adjusted.

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Water Districts

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---|--|---|
| 61971000-519200 LEGAL FEES | Estimated for legal fees. | 5,000.00 |
| 61971000-521300 UNIFORMS | Uniforms for staff of 11 Safety work boots. 175.00 x 11 = \$1,925 | 10,711.00 1,925.00 12,636.00 |
| 61971000-525100 GAS, OIL & TIRES | Gasoline usage for staff of 11- Avg monthly bill \$5,440 x 12=\$65,280 Replace tires on 2 vehicles - \$1,200 x 2 = \$2,400 | 65,280.00 2,400.00 67,680.00 |
| 61971000-526100 OFFICE SUPPLIES | Misc office supplies- incl ribbons, receipt tape etc. Printing - brochures, regulations, envelopes | 2,500.00 2,500.00 5,000.00 |
| 61971000-526200 DEPARTMENTAL SUPPLIES | Estimated supplies such as chemicals, meters, meter boxes, seeding, other supplies. Vendors advising 7% price increase on materials. \$354000x 7% Chemical costs & associated supplies for new I40 well & 2 new treatment systems. | 354,000.00 31,220.00 24,780.00 410,000.00 |
| 61971000-529900 MISCELLANEOUS SUPPLIES | Miscellaneous expenses | 300.00 |
| 61971000-531100 TRAVEL | Estimated travel for any classes taken . Each employee with certification has to take continuing education hours each year to maintain certification. Mileage reimbursement | 7,500.00 |
| 61971000-531700 TRAVEL ALLOWANCE | Phone Stipend for Mark and Devin | 2,040.00 |

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Water Districts

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---|---|-------------------|
| 61971000-532100 TELEPHONE AND POSTAGE | Phone services - Verizon \$565 x 12 = \$6,780 | 6,780.00 |
| | Phone services - Star \$107 x 12 = \$1,284 | 1,284.00 |
| | Mail permit, box rental, postage, bulk mailings | 7,660.00 |
| | | 15,724.00 |
| 61971000-533000 UTILITIES | Duke Progress - power for existing wells, meter vaults and tanks. | 99,000.00 |
| | New well at I40 due to size will avg. \$5,600/mth for \$67,200 annual cost. | 67,200.00 |
| | Sampson Booster for Johnston County avg. \$500/mth for \$6,000 annual cost | 6,000.00 |
| | | 172,200.00 |
| 61971000-533400 BULK WATER PURCHASES | Estimated purchases for existing customers. Purchases from Clinton for southern portion in order to support new JC connection. | 500,000.00 |
| 61971000-535200 MAINT/REPAIR-EQUIPMENT | Maintenance contract for inspection, repair and painting of 4 tanks. | 132,000.00 |
| | Maintenance costs for wells, pumps, booster, scada, etc. | |
| | Maintenance for generators, treatment systems. | |
| 61971000-535300 MAINT/REPAIR - VEHICLES | Requested for routine maintenance on county vehicles. | 20,000.00 |
| 61971000-535400 MAINT/REPAIR - WATER LINES | Repairs to existing lines as needed. | 100,000.00 |
| 61971000-538100 DATA PROCESSING | Program changes / software for water department. | 5,000.00 |

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Water Districts

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---|--|-------------------|
| 61971000-539500 EMPLOYEE TRAINING | Request funds for training | 5,000.00 |
| 61971000-539900 BANKING CHARGES | Truist monthly lockbox payments \$525 x 12 | 6,300.00 |
| 61971000-543000 RENTAL EQUIPMENT | | |
| 61971000-544000 CONTRACTED SERVICES | Emergency outside contractor services | 70,000.00 |
| | Testing monthly/annually for wells/distribution system | 60,000.00 |
| | NC811 Service | 2,500.00 |
| | Logics - Monthly Maintenance--added Paymentus Online Import Function | 16,000.00 |
| | Mueller - Service contract meter software | 6,000.00 |
| | Kamstrup - Annual license for new radio read meters | 6,500.00 |
| | Dewberry - Engineering Services | 50,000.00 |
| | Hach Chemical | 23,689.00 |
| | On call generator services | 25,000.00 |
| | Pearson Pumps - service contract for well pumps | 10,000.00 |
| | Brent Baggett - Mowing tank/well sites 18 x \$900=\$16,200 + \$3,800 (2 new sites) | 20,000.00 |
| | Permits for operating water system | 7,100.00 |
| | South Data billing services \$4,200 x 12 = \$50,400 | 50,400.00 |
| | | 347,189.00 |
| 61971000-545000 INSURANCE AND BONDS | Professional liability insurance | 12,636.00 |
| 61971000-549100 DUES AND SUBSCRIPTIONS | Subscriptions & Dues to AWWA, etc | 1,700.00 |

**SAMPSON COUNTY, NORTH CAROLINA
ANNUAL BUDGET ESTIMATE - CAPITAL OUTLAY REQUEST**

Fiscal Year: 2023-2024

Department: Water Districts

| Account Number Item Description | Requested | | | Recommended | | Approved | |
|--|-----------|-----------|-----------|-------------|-----------|----------|--------|
| | Quantity | Cost Each | Amount | Quantity | Amount | Quantity | Amount |
| 61971000-554000 4WD REGULAR CAB SERVICE TRUCK | 1 | 65000 | 65,000.00 | 1 | 65,000.00 | | |

15 March 2023

Mr. Ed Causey, County Manager
County of Sampson
406 County Complex Road
Clinton, NC 28328



Dear Mr. Causey:

I am pleased to report that the Exposition Center has been active with events over the first nine months of FY 22-23, particularly during the past six months. There has been an increase in the number of clients booking the facility, and, as of today (3-15-23), there are only four Saturday's available for lease for the remainder of 2023 for Prestage Hall. Based on the past couple of months, I would anticipate room rentals to return to their pre-covid numbers over the next fiscal year.

As you are aware, June 10th will mark the 25th anniversary of the Exposition Center. Over the past 25 years, both residents of Sampson County and non-county residents have leased the facility for a wide range of private and public events. Additionally, our staff has worked with many organizations and hosted numerous events that were designed to enhance the quality of life for the residents of our County, and to aid in attracting visitors to Sampson County.

Attached you will find the Sampson County Exposition Center Budget Request for Fiscal 2023-2024. I am submitting this information to you, David Clack, Sampson County CFO, and the Sampson County Board of Commissioners for review, consideration, and approval.

I have worked to prepare a budget that meets your directives and the goals established by the Board of Commissioners. The attached budget reflects continued efforts in managing operational costs and protecting Sampson County's investment. Management and staff's top priority remains focused on providing clients, guests, and partners with exceptional experiences and exceptional customer service.

There are several items that have impact on the proposed budget for FY 2023-2024, including (1) Increased Revenues - the increase in the number of facility rentals currently being observed is generating increased revenues that are beginning to approach pre-pandemic levels. Additionally, on March 6, 2023, the Board of Commissioners adopted the staff recommended rate schedule for the period covering March 7, 2023, to June 30, 2024. This action will provide increases in rental revenue, equipment rental revenue, and bar sales revenue. Staff has also observed an uptick in the number of clients requesting turn-key services for their events. These types of events generate additional revenues beyond those of a standard facility rental; (2) You will note that the line item for Event Managers and Security Personnel is higher than the past two FY's. This is due to the increased number of rentals, and is the amount budgeted in fiscal years prior to the pandemic. These two line items are budgeted as revenue neutral. You will also note that we have budgeted the Bar Staff line item at pre-pandemic levels as we anticipate bar sales to continue to increase; (3) Inflationary costs are impacting the Exposition Center in two ways. First, the cost-of-goods for general use items including but not limited to cleaning chemicals, trash bags, office supplies, etc. Secondly, the cost-of-services has risen in several line items. However, there is some good news. Several of the contracts for services were negotiated with several suppliers for varying length of terms. These suppliers have continued to honor the amounts previously provided within their contracts. You will find specific details included in the attached budget

justifications; (4) In the attached request, I am recommending that the Eastern Parking Lot (adjacent to Heritage Hall) be resealed and restriped. Former Public Works Director, Lin Reynolds, was made aware of the issues that are associated with the Eastern Parking lot and was working to evaluate options and costs regarding patching or potential resurfacing. At this time, with the high cost of paving and potential prep work that may be required, I recommend contracting to fill cracks, reseal, and restripe to “buy us some additional time,” and to help preserve the parking lot. It is important to note that that the Exposition Center’s parking lots are now 26 years old.

Included within this Budget Request is the Special Events Budget. The Special Event Budget request does not require nor receive any direct County funding. The Special Events budget allows staff the ability to present the Class Acts-Sampson CenterStage for Students Series. There has been no change in the request for this budget over the past several fiscal years. The Class Acts Series for 2022-2023, are scheduled for the week of April 25-28th.

This is a manageable budget. It provides the funding to ensure that the Exposition Center is properly maintained. Our primary objective and ongoing goal is to ensure that Sampson County’s investment is maintained in a manner that reflects well on the citizens of Sampson County, and that will meet the needs of future clients. Staff will continue to work diligently to seek ways to improve the facility and its operations, while keeping customer satisfaction as our number one priority.

I have also attached the Lease Agreements for the Clinton-Sampson Chamber of Commerce and the Sampson County Convention & Visitors Bureau for approval and execution.

I would like to thank you, the Board of Commissioners, and my fellow Department Heads for the support provided to the Sampson County Exposition Center. I thank you for your dedication and service to the citizens of Sampson County and for the support you provide my fellow County employees who work diligently to make our County a wonderful place to live, conduct business, and raise our families.

If you have any questions regarding this request, please feel free to contact me.

Sincerely,



Ray Jordan
Executive Director

A: 2023-2024 Exposition Center Budget Request
5 Year Capital Outlay Data (Provided to SC Public Works)
Lease Agreements (Chamber and CVB)

15 March 2023

Mr. Ed Causey
County Manager
County of Sampson
406 County Complex Road
Clinton, NC 28328



Dear Mr. Causey:

Realizing the importance of the role the Exposition Center has within the community, it is important to continually access all areas of operations including both the facility and its grounds. As you are aware, there will always be ongoing maintenance and repair issues for any property. All public and private facilities require capital improvement projects over time to assist in keeping a facility in an excellent state of repair and appearance. It is one of my top objectives to continually ensure that the Exposition Center be the top-choice event venue in Sampson County.

Per your instruction, I am providing the information below as a supplement to the 2023-2024 Fiscal Year Budget Request. It provides information on various areas of the facility that will require consideration in future budget planning. In the information below, you will find several areas that I would like to make you and the BOC aware of that will provide insight in planning for the future. Many of these items have been presented for several years and we have had significant discussion on several of the topics. This is an updated list of items and the estimated costs for making improvements. While each item needs consideration, I have attempted to place them in the order of most importance.

1. Heritage Hall and Expo Room Public Restrooms. The restrooms adjacent to Heritage Hall and the Expo Room were upfitted originally in 1985, and in 1997, they were updated with new fixtures. Since that time, they have been painted and a few toilets have been replaced when broken. But more importantly, neither of these restrooms are handicap accessible and their appearance is very outdated and in need of being updated. I would like to request funding to upfit these restrooms. At the beginning of the current fiscal year Mrs. Holder notified me that the Expo Center had been allocated \$50,000 towards a renovation project. Previously, pre-covid, we obtained a very rough estimate exceeding \$200,000 to renovate all four restrooms. At this point, we have not proceeded and will be seeking guidance on how we may proceed.

2. The parking lots of the Exposition Center are now 26 years old. While the parking lots have been swept and seal-coated twice over their life. Future planning should include the grinding and resurfacing of the parking lots. This is especially true of the Heritage Hall and Rear Parking areas. These areas have significant spidering and cracks that allow the penetration of water and it is this water and its subsequent freezing and heavy traffic that causes the parking areas to become more deteriorated. While the overall appearance of the parking lots appears good, they have deteriorated quite a bit over the past couple of years. There is the potential that we will face potholes in the coming year. Hopefully, this can be addressed soon to avoid a total replacement of the parking lots, which would greatly increase costs.

We are fortunate that the Prestage Hall Parking lot has excellent slope for the removal of water. This side is in much better shape than the Heritage Hall and southern parking areas, which will soon need repairs. Prior to Mr. Reynolds, retirement from the County, he and I met to discuss the parking lot and he stated that he would be providing information within his budget request aimed at addressing the parking lots and potential improvements.

3. Though not previously listed as a priority, I wanted to inform you and the BOC, that the PH Stage was refinished during COVID. During the refinishing process, repairs were made to broken and or loose boards. In replacing several bad spots, we were able to see how thin the floor has become over time (25 Years) due to normal wear and tear and due to being refinished multiple times since originally installed. The contractor stated that the existing stage would need to be replaced due to the thinness of the remaining surface. In the coming months, I plan to obtain pricing to include in the 2024-2025 budget request. As a side note, since the last repair and refinish, several boards have split and or cracked. These cracks can be somewhat of a challenge for dance recitals and other activities held on the stage.

4. During FY 2022-2023, the 13 amplifiers in Prestage Hall were replaced. The original amplifiers were installed in 1997 and were used for twenty-five years. The completion of the amplifier replacement project leaves two components from the original sound system installed in 1997 including the PH Speakers; and the PH front-of-house (FOH) sound console and snake. As these original speakers continue to fail (there are a few that do not currently work, but as of today, have not adversely impacted use) there will be a point that necessitates a complete speaker replacement. The current speakers were custom made with components that are no longer available. Additionally, should component FOH sound console or snake fail it would require a total rewiring from the stage to the FOH position. Both of these components were installed in 1997 and are past or exceeding their expected useful life. The main control components that were installed in 2015, (Now eight years old) were installed with equipment that is expandable and should continue to be able to accommodate both the future replacement of the remaining two component (groups); however, it is important to note that this equipment, like most electronic equipment, has a useful life span. We have a great relationship with Audio & Light, Inc., who has provided us with exceptional service. They have been readily accessible for trouble shooting and in helping us keep the system operational NOTE: Even though this is not ranked as the highest priority, it is important to note that the sound system should be considered as a HIGHLY critical component, and should it fail, action would need to be taken immediately to avoid the high daily costs associated with bringing in an outside sound company for events that are currently booked.

5. Replacement of all the Facility's Chairs: This is an item, that I have previously brought to your attention. However, due to being essentially closed for nearly 18 months, I have not pushed forward. When the Expo Center opened it had a beginning inventory of approximately 1,600 chairs for use in Prestage Hall and Heritage Hall. Due to normal wear and tear over the past 26 years this number is down to just above 1,400. In addition, there have been events for which we have had to rent chairs to meet the needs of our clients. Also, while the remaining chairs are in decent condition, there are quite a few that are missing stacking blocks, which make staking and storing the chairs more difficult, or that have lost the pins that hold the plastic seat to the frame. Four years ago, we purchased all the remaining inventory of parts

from the original manufacturer. Regarding cost estimates and based upon a quick review of chair types, I would anticipate the cost to replace the 1,600 chairs could range from \$150 to \$200 per chair, given today's supply chain issues. In addition, we have been notified by the Sampson County Fire Marshall's Office that the facility's chairs should be interlocking.

6. HVAC Roof-Top Units (RTU'S) - the Administrative Offices and the Heritage Hall side of the facility is heated and cooled by six HVAC RTU's. These units are gas packs and were manufactured by Trane. These six RTU's were installed and placed in operation on March 30, 2006. They are now in their entering their 18th year of service. Mr. Reynolds has the age of these units recorded in his building inventory system. I just wanted to ensure that you are aware of their age for future planning. It may prove beneficial to begin replacing units one or two at a time to avoid a large single purchase. These units are continually serviced and are in good shape.

7. The Small Kitchen does not currently have an Exhaust Hood with Fire System over the stove/oven. An exhaust hood with Fire suppression System should be installed. Old Hickory BBQ provided a quote in 2015 of \$7,500 to install a used Hood with Fire Suppression System. It is most likely these costs have increased in the range of at least 50-100% since 2015. The lack of cooking ability in this kitchen limits options for clients needing to cook and prepare food onsite in the Small Kitchen.

Please let me know if you have specific questions regarding this information.

Sincerely,



Ray Jordan
Executive Director

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|--|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 62939861 SAMPSON CO. AGRI-EXPO CTR REV. | | | | | |
| 404010 BAR SALES | -22,928.00 | -45,147.59 | -48,000.00 | -48,000.00 | |
| 404011 BAR GRATUITY | -1,500.00 | -2,208.62 | -2,500.00 | -2,500.00 | |
| 404012 BAR CORKAGE FEE | -1,000.00 | -1,235.00 | -1,000.00 | -1,000.00 | |
| 404500 INVESTMENT EARNINGS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 405300 SPEC CHGS- NON-REFUNDABLE DEP | -1,000.00 | -1,650.00 | -1,000.00 | -1,000.00 | |
| 405301 PRODUCTION TECH REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | |
| 405302 SECURITY PERSONNEL | -9,500.00 | -9,067.50 | -16,000.00 | -16,000.00 | |
| 405303 HOUSE MANAGER REVENUE | -7,200.00 | -11,940.00 | -15,000.00 | -15,000.00 | |
| 408304 BOX OFFICE STAFF | 0.00 | 0.00 | 0.00 | 0.00 | |
| 408401 DONATIONS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 408600 LEASE/RENTAL FEES | -52,500.00 | -73,912.90 | -110,000.00 | -110,000.00 | |
| 408601 RENT INC - GATE RECEIPTS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 408606 EQUIPMENT RENTAL | -1,750.00 | -4,609.29 | -3,000.00 | -3,000.00 | |
| 408900 MISCELLANEOUS REVENUE | -8,925.00 | -4,014.69 | -8,925.00 | -8,925.00 | |
| 408902 INSURANCE SETTLEMENT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 408903 SERVICES | -7,000.00 | -14,288.16 | -11,800.00 | -11,800.00 | |
| 409100 LOAN PROCEEDS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 409600 COUNTY CONTRIBUTION | -426,124.00 | 0.00 | -427,542.00 | -391,027.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 62939861 SAMPSON CO. AGRI-EXPO CTR REV. | | | | | |
| 409601 CONTRI FROM EXPO CAPITAL PROJ | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 409602 TRANS FRM COMM DEV (FUND 10) | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 409800 FUND BAL APPROP - ENCUMBRANCES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 438330 CONTRIBUTION EXPO COMMITTEE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 438331 CHAMBER OF COMMERCE CONTRIB. | -4,800.00 | -4,800.00 | -4,800.00 | -4,800.00 | _____ |
| 499900 FUND BALANCE APPROPRIATED | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total SAMPSON CO. AGRI-EXPO CTR REV. | -544,227.00 | -172,873.75 | -649,567.00 | -613,052.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 62939862 EXPO SPECIAL EVENTS | | | | | |
| 405105 AD SALES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 405106 BUSINESS SHOWCASE RECEIPTS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 405300 SPEC CHGS- NON-REFUNDABLE DEP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 405301 SECURITY & PRODUCTION TECHS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 408401 DONATIONS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 408410 CLASS ACTS REVENUES | -15,000.00 | -13,900.00 | -15,000.00 | -15,000.00 | _____ |
| 408415 CLASS ACT FUND RAISING | -29,000.00 | -8,103.04 | -29,000.00 | -29,000.00 | _____ |
| 408416 DINERS CLUB REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 408600 LEASE/RENTAL FEES | -1,200.00 | 0.00 | -1,200.00 | -1,200.00 | _____ |
| 408601 TICKET SALES | -15,000.00 | -1,119.19 | -15,000.00 | -15,000.00 | _____ |
| 408606 EQUIPMENT RENTAL | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 408900 MISCELLANEOUS REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 408950 CONCESSION REVENUES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 409600 COUNTY CONTRIBUTION | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 409800 FUND BAL APPROP - ENCUMBRANCES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 499900 FUND BALANCE APPROPRIATED | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total EXPO SPECIAL EVENTS | -60,200.00 | -23,122.23 | -60,200.00 | -60,200.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 62939862 EXPO SPECIAL EVENTS | | | | | |
| Fund Total | -604,427.00 | -195,995.98 | -709,767.00 | -673,252.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 62998610 SAMPSON CO. AGRI-EXPO CTR EXP. | | | | | |
| 512100 SALARIES | 106,574.00 | 75,393.23 | 106,964.00 | 106,964.00 | _____ |
| 512200 OVERTIME SALARIES | 0.00 | 271.43 | 0.00 | 0.00 | _____ |
| 512600 PART-TIME SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 512700 LONGEVITY | 2,893.00 | 0.00 | 2,896.00 | 2,896.00 | _____ |
| 518100 FICA | 7,011.00 | 4,640.32 | 7,035.00 | 7,035.00 | _____ |
| 518120 MEDICARE FICA | 1,640.00 | 1,085.22 | 1,646.00 | 1,646.00 | _____ |
| 518200 RETIREMENT | 13,793.00 | 9,185.67 | 14,161.00 | 14,161.00 | _____ |
| 518300 GROUP INSURANCE | 18,060.00 | 9,815.89 | 19,380.00 | 19,380.00 | _____ |
| 518400 DENTAL INSURANCE | 660.00 | 333.46 | 660.00 | 660.00 | _____ |
| 518600 WORKMEN'S COMPENSATION INS | 425.00 | 0.00 | 425.00 | 425.00 | _____ |
| 518700 CAFETERIA FEES | 12.00 | 42.70 | 72.00 | 72.00 | _____ |
| 518901 401K COUNTY CONTRIBUTION | 5,474.00 | 3,127.41 | 5,493.00 | 5,493.00 | _____ |
| 519200 LEGAL PROFESSIONAL SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 522101 LIQUOR | 2,250.00 | 5,293.10 | 4,500.00 | 4,500.00 | _____ |
| 522102 BEER & WINE | 6,250.00 | 11,991.62 | 12,500.00 | 12,500.00 | _____ |
| 526100 OFFICE SUPPLIES | 1,980.00 | 1,332.66 | 2,070.00 | 2,070.00 | _____ |
| 526200 DEPARTMENTAL SUPPLIES | 11,069.00 | 8,226.72 | 12,781.00 | 12,781.00 | _____ |
| 526201 DEPT SUPPLIES EQUIPMENT | 2,250.00 | 5,931.92 | 0.00 | 0.00 | _____ |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|--|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 62998610 SAMPSON CO. AGRI-EXPO CTR EXP. | | | | | |
| 526202 ABC BEVERAGE SUPPLIES | 2,500.00 | 2,728.73 | 4,000.00 | 4,000.00 | _____ |
| 529900 MISCELLANEOUS EXPENSES | 3,500.00 | 3,583.58 | 3,500.00 | 3,500.00 | _____ |
| 529901 ABC MISCELLANEOUS COSTS | 500.00 | 0.00 | 1,000.00 | 1,000.00 | _____ |
| 531100 TRAVEL | 2,000.00 | 354.26 | 2,600.00 | 2,600.00 | _____ |
| 531700 TRAVEL ALLOWANCE | 3,600.00 | 3,000.00 | 3,600.00 | 3,600.00 | _____ |
| 532100 TELEPHONE AND POSTAGE | 7,652.00 | 4,291.14 | 8,680.00 | 8,680.00 | _____ |
| 533000 UTILITIES | 90,680.00 | 63,900.26 | 90,680.00 | 90,680.00 | _____ |
| 534100 PRINTING | 7,450.00 | 3,062.98 | 7,450.00 | 7,450.00 | _____ |
| 535100 MAINT/REPAIR - BUILDINGS/GRNDS | 33,375.00 | 23,844.26 | 52,025.00 | 52,025.00 | _____ |
| 535200 MAINT/REPAIR - EQUIPMENT | 43,045.00 | 38,861.98 | 44,655.00 | 44,655.00 | _____ |
| 535201 MAINT/REPAIR-RENTAL EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 537000 ADVERTISING | 1,700.00 | 870.99 | 1,700.00 | 1,700.00 | _____ |
| 538100 DATA PROCESSING - PROGRAMMING | 6,375.00 | 2,252.10 | 10,215.00 | 10,215.00 | _____ |
| 539900 BANKING SERVICE CHARGE | 1,500.00 | 1,828.85 | 1,500.00 | 1,500.00 | _____ |
| 543000 RENTAL - EQUIPMENT | 14,450.00 | 13,252.47 | 15,450.00 | 15,450.00 | _____ |
| 543200 ABC EQUIPMENT RENTAL | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 544000 CONTRACTED SERVICES | 111,954.00 | 64,372.44 | 118,069.00 | 118,069.00 | _____ |
| 544001 CONTRACT SERV-PRODUCTION TECH | 0.00 | 0.00 | 0.00 | 0.00 | _____ |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|--|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 62998610 SAMPSON CO. AGRI-EXPO CTR EXP. | | | | | |
| 544002 CONT SERV-SECURITY PERSONNEL | 8,810.00 | 10,427.50 | 16,000.00 | 16,000.00 | _____ |
| 544003 CONTRACTED SVCS-HOUSE MANAGER | 6,000.00 | 15,058.50 | 15,000.00 | 15,000.00 | _____ |
| 544005 CONTRACTED SERV - TEMP HELP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 544006 CONTRACT SVCS BARTENDER | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 544007 CONTRACT SVCS WAIT STAFF | 7,500.00 | 9,869.12 | 12,000.00 | 12,000.00 | _____ |
| 544008 CONTRACTED SERVICES - OTHER | 7,000.00 | 11,965.53 | 10,000.00 | 10,000.00 | _____ |
| 545000 INSURANCE AND BONDS | 1,400.00 | 0.00 | 1,400.00 | 1,400.00 | _____ |
| 549100 DUES AND SUBSCRIPTIONS | 2,895.00 | 2,320.01 | 2,945.00 | 2,945.00 | _____ |
| 549990 SALES & USE TAX | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 551000 CAP OUTLAY-OFFICE FURN & EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 552000 CAPITAL OUTLAY - DATA PROCESS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 555000 CAPITAL OUTLAY - OTHER EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 557000 LAND PURCHASES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 558018 LANDSCAPING | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total SAMPSON CO. AGRI-EXPO CTR EXP. | 544,227.00 | 412,516.05 | 613,052.00 | 613,052.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|---------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 62998620 EXPO SPECIAL EVENTS | | | | | |
| 526100 OFFICE SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 526200 DEPARTMENTAL SUPPLIES | 1,450.00 | 0.00 | 1,450.00 | 1,450.00 | |
| 526201 DEPT SUPPLIES EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 526202 TICKET SUPPLIES EXPENSES | 13,000.00 | 3,268.70 | 13,000.00 | 13,000.00 | |
| 526250 CONCESSION PURCHASES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 529900 MISCELLANEOUS EXPENSES | 500.00 | 0.00 | 500.00 | 500.00 | |
| 529910 CLASS ACTS SPECIAL EVENT | 20,000.00 | 10,745.80 | 19,000.00 | 19,000.00 | |
| 531100 TRAVEL | 750.00 | 235.00 | 750.00 | 750.00 | |
| 532100 TELEPHONE AND POSTAGE | 1,000.00 | 0.00 | 1,000.00 | 1,000.00 | |
| 533000 UTILITIES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 534100 PRINTING | 1,500.00 | 0.00 | 1,500.00 | 1,500.00 | |
| 534101 PRINTING - PLAY BILL | 0.00 | 0.00 | 0.00 | 0.00 | |
| 535100 MAINT/REPAIR - BUILDINGS/GRNDS | 0.00 | 0.00 | 0.00 | 0.00 | |
| 535200 MAINT/REPAIR - EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | |
| 535201 MAINT/REPAIR-RENTAL EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | |
| 537000 ADVERTISING | 1,000.00 | 0.00 | 1,000.00 | 1,000.00 | |
| 538100 DATA PROCESSING - PROGRAMMING | 0.00 | 0.00 | 0.00 | 0.00 | |
| 539800 BUSENESS SHOWCASE EXPENDITURES | 0.00 | 0.00 | 0.00 | 0.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 62998620 EXPO SPECIAL EVENTS | | | | | |
| 539900 BANKING SERVICE CHARGE | 2,000.00 | 1,109.62 | 2,000.00 | 2,000.00 | _____ |
| 544000 CONTRACTED SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 544100 CLASS ACTS EXPENDITURES | 19,000.00 | 19,359.93 | 20,000.00 | 20,000.00 | _____ |
| 544101 DINERS CLUB EXPENDITURES | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 545000 INSURANCE AND BONDS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 549100 DUES AND SUBSCRIPTIONS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 549990 SALES & USE TAX | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 555000 CAPITAL OUTLAY - OTHER EQUIP | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total EXPO SPECIAL EVENTS | 60,200.00 | 34,719.05 | 60,200.00 | 60,200.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 62998620 EXPO SPECIAL EVENTS | | | | | |
| Fund Total | 604,427.00 | 447,235.10 | 673,252.00 | 673,252.00 | |

**SAMPSON COUNTY, NORTH CAROLINA
BUDGET SALARY SHEETS
FISCAL YEAR 2023 - 2024**

| <u>Exposition Center Job Title</u> | <u>Position</u> | <u>Grade</u> | <u>Current Salary</u> | <u>Recommended Salary</u> | <u>Approved Salary</u> |
|--|-----------------|--------------|---------------------------|-------------------------------|----------------------------|
| Expo Center Director | 98610 | 78 | 62,294 | 63,848 | |
| Exposition Event Manager | 98611 | 69 | 42,060 | 43,116 | |
| | | | 104,354 | 106,964 | |
| Permanent Positions | | | 1.70 | 1.70 | |
| 512100-Salaries | | | | 106,964 | |
| 512101-Salary Adj | | | | - | |
| 512120-Supplement | | | | - | |
| 512200-Overtime | | | | - | |
| 512300-Shift Differential Pay | | | | - | |
| 512400-On-Call Pay | | | | - | |
| 512600-Part-Time | | | | - | |
| 512700-Longevity | | | | 2,893 | |
| 531700-Travel/Phone allowance | | | | 3,600 | |
| 518100-FICA | 6.20% | | | 7,035 | |
| 518120-Medicare FICA | 1.45% | | | 1,646 | |
| 518200-Retirement | 12.89% | | | 14,161 | |
| 518300-Group Insurance | 950 | | | 19,380 | |
| 518400-Dental Insurance | 32 | | | 660 | |
| 518901-401K Reg EE | 5.00% | | | 5,493 | |

Budgeted salary amounts are subject to review and may be adjusted.

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Agri-Expo Center

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---------------------|--|-----------|
| 62998610-522101 | Anticipated Purchases of liquor products for resale through bar services. - This is a projection and will be directly related to sales volume. | 4,500.00 |
| 62998610-522102 | Anticipated purchases of beer and wine for resale through bar services. | 12,500.00 |
| 62998610-526100 | File Storage Boxes | 30.00 |
| | Miscellaneous Paper and Pads | 90.00 |
| | Pencils, Pens and assorted markers | 70.00 |
| | 2 - 5160 Avery Removable Labels | 70.00 |
| | 1 Box 5160 STD. Labels | 35.00 |
| | 24 Cases Copy Paper | 950.00 |
| | 4 HP 400 Laser Printer Cartridges (Director's Office) | 400.00 |
| | 1 HP M601 (Assistants Office) | 400.00 |
| | File Folders | 25.00 |
| 62998610-526100 | Total | 2,070.00 |
| 62998610-526200 | 40 Cases Trashcan Liners | 1,440.00 |
| | 15 Cases of Mr. Clean Ready to Use | 589.00 |
| | 25 Cases Enmotion Roll Towels | 2,060.00 |
| | 25 Cases Large Bulk Rolls of Toilet Tissue | 1,183.00 |
| | 3 Cases 2ply Toilet Tissue | 140.00 |
| | 8 Cases GOJO Hand Soap \$138/Case 4/2300ml/case | 1,136.00 |
| | 30 Mop Heads | 190.00 |
| | 8 Finish Mop Heads (Wax) | 90.00 |
| | Gaffers Tape & Carpet Tape (Price increased from \$26 to \$36/roll since 2021 | 650.00 |
| | CINTAS (First Aid Supplies) Quarterly fee plus replacement supplies | 425.00 |
| | 10 Gal. Carpet Cleaner | 160.00 |
| | 1 case Aditize Dishwasher Soap | 234.00 |
| | 2- Cases Econo Rinse Dishwasher Rinse Additive. | 200.00 |
| | 5-5 Gal Pails Wax Stripper \$61.20/Pail | 306.00 |
| | 6-5 Gal. Pails I Shine Floor Wax \$93.40 | 565.00 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Agri-Expo Center

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---------------------|---|-----------|
| | 1-30 Gallon Barrel of SNB-130 Cleaner | 250.00 |
| | 1- 4 gallon case of LL1000 Laundry Soap | 105.00 |
| | 6 Straw Booms and Standup Dust Pans | 250.00 |
| | Kitchen Sanitizer (Sani T) | 50.00 |
| | 4 cases DMQ Neutral Cleaner | 188.00 |
| | J & D Sports (House Manager shirts) | 350.00 |
| | 2 Cases Poly Scrub Pads for Floor Machine | 250.00 |
| | 4 Cases Window Cleaner | 90.00 |
| | 2 Cases Stainless Steel Cleaner | 80.00 |
| | 1 dozen Vacuum Bags | 45.00 |
| | 4 cases Tough Duty Heavy Duty degreaser | 210.00 |
| | 20 dozen urinal deodorant blocks | 360.00 |
| | 1-case (4x1g) Super Spray Buff | 85.00 |
| | 10 cases Hand Sanitizer for entrance doors | 600.00 |
| | Miscellaneous Batteries (for microphone, soap, faucet and hand towel dispensers) | 500.00 |
| 62998610-526200 | Total | 12,781.00 |
| 62998610-526201 | | - |
| 62998610-526202 | Projection of miscellaneous bar supplies including pourers, bar towels, knives, mixers, disposable glassware and beverage in a box from Coca Cola, salt, fruit and other beverage garnishments. | 4,000.00 |
| 62998610-529900 | NC ABC Permit Renewal (This is the renewal rate based on NCABC Commission website as of 2-28-23) | 2,600.00 |
| | NC Department of Labor (Boiler and Chillers Inspections) | 250.00 |
| | NC Department of Labor (Elevator Lift Inspection) | 75.00 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Agri-Expo Center

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---------------------|---|-----------|
| | *Monte Alto, LLC - *(Property Taxes for Parking Lot adjacent to Heritage Hall currently owned by Monte Alto, LLC. This is covered in the agreement between the County and Landowner for lifetime use of Parking Lot between the old Fussell's Restaurant property and Heritage Hall.) This increased slightly. Amount Paid in 2022 was \$565 based on tax bill submitted to Expo Center for reimbursement.) This will ultimately be based on County and City Tax Rates) | 575.00 |
| 62998610-529900 | Total | 3,500.00 |
| 62998610-529901 | ABC Miscellaneous: Miscellaneous Bar Supplies | 1,000.00 |
| 62998610-531100 | Advisory Board Meetings | 975.00 |
| | Estimated Mileage (Out of County travel) | 625.00 |
| | Conference Registration Fees | 1,000.00 |
| 62998610-531100 | Total | 2,600.00 |
| 62998610-531700 | Travel Allowance (is included in Salary Sheet, but not duplicated) | 3,600.00 |
| 62998610-532100 | Phone Service (Star Communications and Verizon Wireless) | 3,640.00 |
| | Telephone Book Listings | 540.00 |
| | Postage | 1,500.00 |
| | Postage (for in/out postage by Chamber, CVB and SAC) This is offset by revenues in miscellaneous revenue account. These three organizations will be invoiced monthly and this portion of the account does not impact county contribution. | 3,000.00 |
| 62998610-532100 | Total | 8,680.00 |
| 62998610-533000 | Piedmont Natural Gas 12 month average | 13,680.00 |
| | Progress Energy (CP&L) Facility, Power and Parking Lot Lighting. 12 Month Average | 64,000.00 |
| | City of Clinton (Water, Sewer and Tipping Fees including Fire Tap Fee) 12 month Average | 13,000.00 |
| 62998610-533000 | Total | 90,680.00 |
| 62998610-534100 | Printing - includes per copy fees per copy printed and miscellaneous printing including letterhead, envelopes, outsourced printing and receipt books. | 4,950.00 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Agri-Expo Center

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---------------------|--|-----------|
| | Printing costs associated with printing for printing copies made by Chamber, CVB and SAC. This expense is offset by revenue in the miscellaneous revenue line item. (in/out) | 2,500.00 |
| 62998610-534100 | Total | 7,450.00 |
| 62998610-535100 | Repairs to Fire Sprinkler System (replacement of issues identified annual during inspection) | 1,000.00 |
| | Repairs to Fire Alarm System | 1,250.00 |
| | Clear property line between MHC Trucking and Smithfield Property. This is to include removal of all trees on property line, haul off of debris and cleanout ditches. There have been homeless people living in this area. Project is anticipated to help with drainage of 3.5 acre parcel located behind Expo Center. (This was requested in 2022-2023 and was cut.) | 15,400.00 |
| | Flag Replacement Sets (Four Sets/Year) | 1,100.00 |
| | Pine Straw | 1,600.00 |
| | Labor and Paint for repainting all exterior doors. | 2,200.00 |
| | Plants and flowers for plant bed at PH | 150.00 |
| | Plumbing Repairs (Labor) | 2,000.00 |
| | Hardware (Miscellaneous) | 1,000.00 |
| | Replacement of Emergency Exit Light Batteries & Bulbs | 400.00 |
| | Miscellaneous Electrical Supplies | 1,000.00 |
| | City Electric/Lowes/Farmers Hardware Plumbing Supplies | 2,000.00 |
| | B&B Asphalt; Seal & Stripe Parking Lot on Heritage Hall side of facility and South side or behind the back of the building. In FY 2021-2022, we sealed and striped the Prestage Hall (Large) parking lot and entrances. Over the past two years the parking lot and stripping has been worn significantly due to food distribution project and traffic patterns associated with the event. | 22,925.00 |
| 62998610-535100 | Total | 52,025.00 |
| 62998610-535200 | HVAC Filters | 2,657.00 |

SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS

DEPARTMENT: Agri-Expo Center

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---------------------|---|-----------|
| | The facility has 12 HVAC units that require monthly filter changes. Listed below are the requirements for all of the units by filter size. The cost of filters based on 3-10-23 quote rose \$440 over the past year. | |
| | 20x220x1 Fiberglass - 36/year at \$2.24 = 80.64 | |
| | 20x25x1 Fiberglass - 12/year at \$35.21 | |
| | 20x25x2 Fiberglass - 288/year at \$1094.40 | |
| | 16x20x2 40% Pleated Filters = 21/month x 12 months x \$3.06 = \$771.12 | |
| | 16x25x2 40% Pleated Filters = 16/month x 12 months x \$3.53 = \$677.76 | |
| | 20x25x2 40% Pleated Filters = 4/month x 12 months x \$4.12 = \$197.76 | |
| | Siemens Technologies - The contract for 2023-24 increased by \$330. This was as stated in the FY 2022-2023 request This is the service contract for HVAC control systems of the facility. This system controls the operation of the HVAC systems. The system includes a considerable number of relays, TEC's and sensors that must function in order for the system to function properly. This covers bi-annual inspections of the controls and is comprehensive in that it covers the labor and materials for 11 TEC controllers, sensors and the RBC (Computer Brain). It also provides for emergency service Seven Days per week 24 Hours per day. Siemens has previously provided the following pricing for the 2024-2025 (11,670) fiscal year. Will begin negotiating with Siemens for the next three year period in the coming summer/fall. | 11,330.00 |
| | Piano Tuning (Two Pianos once per year) | 400.00 |
| | Star Communications: This represents and covers the annual seat charges and annual maintenance of the telephone sets within the facility. | 880.00 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Agri-Expo Center

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---------------------|---|-----------|
| | Brady Trane (Increase as stated in last year's budget request) This covers the Total Maintenance Contract for maintenance of all HVAC systems including: the 100 ton Trane Chiller Tower installed in 2019; Boiler and Boiler Systems (Age 26 years); five Trane Air Handling Units (Age 26 years); one Trane Heat pump installed in 2019; and six Trane roof top units (Age 16 years). Fee includes four scheduled preventive maintenance inspections during the year for all equipment. Contract also covers all replacement parts and labor to the HVAC mechanical systems. (Ex: Should a compressor fail, contact Brady Trane and the parts and repair will be made with no additional costs to the County). This includes a two-hour response time, seven days a week, 365 days per year, 24-hours per day. The following prices were provided for the continued Full Maintenance & Repair contract by Brady Services for FY 23-24 (\$21,588); and FY 2024-2025 (\$21,588). The contract provides for continuous service and preventative maintenance. | 21,588.00 |
| | Audio and Light, Inc. - Annual service contract for the four sound systems as well as the stage lighting systems located within the facility. This includes on site service and or training as needed. | 4,000.00 |
| | Allocation for Potential repairs of AED Device (funds brought forward from past Fiscal Years due to donation from Eagle Scout Project.) | 800.00 |
| | Ice Maker Service Contracts (Covers two ice machines annual cleaning & service) | 1,000.00 |
| | Annual Service of Forklift | 1,000.00 |
| | Liftavator (Repairs to Handicap Elevator in Prestage Hall) | 1,000.00 |
| 62998610-535200 | Total | 44,655.00 |
| 62998610-537000 | General Media Advertising | 1,200.00 |
| | Constant Contact (Email newsletter online software that allows promotion of events at the Exposition Center) | 500.00 |
| 62998610-537000 | Total | 1,700.00 |
| 62998610-538100 | Star Vision (Internet Access & Cable Service) | 1,500.00 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Agri-Expo Center

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---------------------|---|-----------|
| | GoDaddy (Domain hosting & SSL) | 400.00 |
| | Website Hosting & Updates and other Expenses (Expo Center Site) | 1,000.00 |
| | Amadeus Hospitality (increase of \$3600) This software is used DAILY for creating each client's room floor plans. The current software will no longer be supported or available effective 11-23-23. The option for continuing is to upgrade to service via an annual software support plan. The Expo Center has been with Amadeus for 15 years. The original software was purchased and had a low annual support fee. The new (plan/program/software) is only available by subscription. The upgrade will allow two users. In the past, the software was only on one computer that was shared by staff Note the following: for FY 23/24 the cost is \$4,650. However, it includes two, one-time costs totaling \$2,800. The ongoing cost for the next FY (24/25) will only be for annual support, which will be \$1,840/year, therefore, this line item will be reduced by \$2800 in FY 24-25. | 4,640.00 |
| | Tockify-online calendar for Expo Center Website annual renewal | 150.00 |
| | Micros Technologies - Maintenance Contract covering Bar Point-of-Sale system (No increase over previous year.) | 1,875.00 |
| | Survey Monkey Subscription. This software will allow staff to survey clients post event regarding their customer service experience with the staff and facility. | 650.00 |
| 62998610-538100 | Total | 10,215.00 |
| 62998610-539900 | Covers bank fees associated with credit card charges by customers. We currently accept MasterCard, Visa and American Express. (Reflects an increase due to more individuals paying via credit or debit cards). | 1,500.00 |
| 62998610-543000 | Universal Leasing Services (Lease and Maintenance Contract for Facility marquee) | 9,670.00 |
| | Independent Mailing Services (lease payment and maintenance of Pitney Bowes Envelope printer) | 2,380.00 |
| | Postage Meter Purchase Lease and Property Tax | 1,900.00 |
| 62998610-543000 | Total | 15,450.00 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Agri-Expo Center

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---------------------|--|-----------|
| 62998610-544000 | BFPE International Fire & Safety - Annual Inspection of Fire Sprinkler System (Required per NC Fire Code) (No increase fees over last year) | 550.00 |
| | Valley Proteins (By-products Dumpster) | 450.00 |
| | CINTAS, Inc. Door Mats Weekly Service (This contract increased over past FY) | 6,500.00 |
| | Turning Leaves, Inc. - Slight Increase in contract. This is based upon three year contract for FY's 2022-25. Price for upcoming FY's is as follows: \$10,106.33 for FY2023-2024 and \$10,611.60 for FY 2024-2025. | 10,107.00 |
| | Liftavator, Inc. (Annual Inspection) Annual Inspection of Handicap Lift-Required by state. | 550.00 |
| | BFPE International: This includes inspection of approximately 132 devices including; smoke detectors, alarms, 911 contact systems, heat detection and pull station. Required by our insurance carrier. (No Increase over last year) | 1,025.00 |
| | Temporary Agency- This line item provides for a custodian to provides cleaning services from 8 am to 5 pm, Monday through Friday. This includes payroll taxes, workman's comp fee, unemployment fee, drug testing, background checks. The amount allocated is being increased to \$14.00/hour for the team member which results in a total cost of \$20.02 per hour through Temp Agency. | 41,642.00 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Agri-Expo Center

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---------------------|--|------------|
| | Janitorial Services/Set-Up Services - This line item has increased. This line item has not increased over the past several years. K&A Morrissey Cleaning Services (Kelvin Morrissey) has provided cleaning and "Set-Up and Strike/Tear Down" services for the Expo Center for the past 2 years following his fathers retirement due to health issues. This expense is for setting up tables, chairs and other items related to Set-up/Load-in and tear down (Strike) of facility before and after every single event. This contract also provides for general cleaning services of the facility between the turn around time of events held at the facility. This contract is for services for 362 days per year. The services provided by K&A Morrissey Cleaning Services most often involves 2-3 employees and the work performed is most often performed at odd time schedules, i.e....very early or very late depending upon the event schedule. Set-up and Strike is required after each event along with the general cleaning services to keep the facility in a good state of repair and appearance. This is a critical component to operations. This contract does not include any payroll taxes, insurance or any health benefits, which would greatly affect the cost of these services if they were performed in-house. | 54,000.00 |
| | King's Fire and Safety - Price submitted reflects a slight increase, the second over an eight year period. This contract is for servicing of the fire extinguishers in the facility. It also provides for bi-annual inspection of the fire extinguishing system on the hood and for annual cleaning, degreasing and service to the gas stove. | 1,350.00 |
| | Bug Out - Annual termite Inspection. (No Increase in cost of service.) | 800.00 |
| | Bug Out- Monthly Maintenance Contract for Pest Control (No Increase in cost of service.) | 720.00 |
| | BPFE International - Fire Alarm monitoring contract for Security Central which monitors alarm notifications from the Fire Alarm System. This expense is required via NC and Sampson County Fire Codes. (No increase fees over last year) | 375.00 |
| 62998610-544000 | Total | 118,069.00 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Agri-Expo Center

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---------------------|---|-----------|
| 62998610-544002 | Security Personnel - This line item is used to pay for contract personnel to provide security services for client's events. When a client is required security they pay the county for this service and the security officer is working for us. The income from Security Personnel pays for this particular line item. This is a revenue neutral account that does not require county funds. Fee are collected from clients to cover these costs. | 16,000.00 |
| 62998610-544003 | Event Managers - Fees collected from clients to offset this expenditure. The line item allows us to have "Event Mangers" available to work events after normal business hours and on Saturdays and Sundays. This procedure has worked extremely well with virtually no complaints from people renting space in the facility. This account does not cost the county money and serves as a small profit center. | 15,000.00 |
| 62998610-544007 | Anticipated bartender and wait staff payroll for FY 23-24. These individuals serve as wait staff, bartenders and work ID stations during alcohol events. | 12,000.00 |
| 62998610-544008 | Services Other - This line item is to pay for services such as linens and meals where the Expo Center provides "Turn-Key" services to clients. This line item is a clearing/profit line item as we collect fees from clients for services. | 10,000.00 |
| 62998610-545000 | Host Liquor Liability Insurance is being reduced since there have been no changes in the past two fiscal years. The Finance office handles purchase of insurance. As of today, we have not been provided that there will be any increase in Premiums. | 1,000.00 |
| | Professional Liability Insurance - Finance Office handles purchasing this insurance. | 400.00 |
| 62998610-545000 | Total | 1,400.00 |
| 62998610-549100 | The Sampson Independent (Subscription) | 160.00 |
| | NC Presenters Consortium (Dues) | 375.00 |
| | ARTSNC (Dues) | 60.00 |
| | Dynamic Media (Annual Dues) | 400.00 |
| | Clinton 100 Committee (Dues) | 100.00 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Agri-Expo Center

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---------------------|--|-----------|
| | Sampson Arts Council (Required as part of receiving grant funding. Received \$8,100 in grant funding in FY 22-23.) \$2,500 of that was used to purchase two new wireless microphones for HH) | 250.00 |
| | BMI - This covers ALL county departments that may play or broadcast any type of recorded music. (This line item increases approximately 3% annually.) | 800.00 |
| | ASCAP - This covers ALL county departments that may play or broadcast any type of recorded music. (This line item increases approximately 3% annually.) | 800.00 |
| | BMI AND ASCAP, both increase annually. | |
| 62998610-549100 | Total | 2,945.00 |
| | Special Events 62998620 | |
| 62998620-526200 | Lighting Gel, Gaffers Tape, Spike Tape, or other items specific to presenting Class Acts Performances. | 1,450.00 |
| 62998620-526202 | This line item is used to provide payment to clients for their tickets sale income for events where the Box Office provides ticket sales services | 13,000.00 |
| 62998620-529900 | Miscellaneous Expenses: This line item will cover any miscellaneous expenses associated with the Class Act Season for the student performances. | 500.00 |
| 62998620-529910 | This line item covers for catering, linens and other expenses associated with producing other events. | 19,000.00 |
| | | |
| 62998620-531100 | Anticipated travel expenses related with producing special events including or other travel expenses associated with the Class Acts Series. | 750.00 |
| 62998620-532100 | This will cover postage related to fundraising campaigns and the Class Acts Series. | 1,000.00 |
| 62998620-534100 | This will cover printing costs associated with and related to fundraising campaigns and the Class Acts Series. | 1,500.00 |
| 62998620-537000 | Advertising | 1,000.00 |
| 62998620-539900 | Banking and credit card fees for Box Office Services provided to clients | 2,000.00 |

**SAMPSON COUNTY, NORTH CAROLINA
JUSTIFICATION OF NON-SALARY COSTS**

DEPARTMENT: Agri-Expo Center

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---------------------|---|------------------|
| 62998620-544100 | This line item will cover expenses for artist fees and other costs associated with the annual Class Acts-Sampson CenterStage for Students Series... Season includes eight grade levels offering free performances to students in Clinton City Schools and Sampson County Schools. | 20,000.00 |
| | Total | 60,200.00 |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 72035400 HOSPITALIZATION REVENUES | | | | | |
| 404500 INVESTMENT EARNINGS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 408900 MISCELLANEOUS REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 481000 EMPLOYEE CONTRIBUTION | -1,150,000.00 | -947,719.00 | -1,150,000.00 | -1,150,000.00 | _____ |
| 481001 EMPLOYER CONTRIBUTION | -6,021,540.00 | -4,019,697.00 | -6,021,540.00 | -6,021,540.00 | _____ |
| 481002 PRIVATE PAY (COBRA & RETIREES) | -500,000.00 | -442,313.00 | -500,000.00 | -500,000.00 | _____ |
| 481003 EMPLOYEE WITHHOLDING | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 499900 FUND BALANCE APPROPRIATED | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| Total HOSPITALIZATION REVENUES | -7,671,540.00 | -5,409,729.00 | -7,671,540.00 | -7,671,540.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 72154000 HOSPITALIZATION EXPENDITURES | | | | | |
| 526201 DEPT SUPPLIES EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 545100 ADMINISTRATION/CLAIMS PAID | 7,671,540.00 | 5,840,370.71 | 7,671,540.00 | 7,671,540.00 | _____ |
| Total HOSPITALIZATION EXPENDITURES | 7,671,540.00 | 5,840,370.71 | 7,671,540.00 | 7,671,540.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 75034310 SHERIFF-SPEC SEP ALLOWANCE | | | | | |
| 404500 INVESTMENT EARNINGS | 0.00 | 0.00 | 0.00 | 0.00 | _____ |
| 481001 EMPLOYER CONTRIBUTION | -37,500.00 | 0.00 | -54,500.00 | -54,500.00 | _____ |
| 499900 FUND BALANCE APPROPRIATED | -10,437.00 | 0.00 | -24,010.00 | -24,010.00 | _____ |
| Total SHERIFF-SPEC SEP ALLOWANCE | -47,937.00 | 0.00 | -78,510.00 | -78,510.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|--|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 75243100 SHERIFF - SPEC SEPARATION ALLW | | | | | |
| 512600 SPECIAL SEPARATION ALLOWANCE | 43,600.00 | 57,951.67 | 72,000.00 | 72,000.00 | _____ |
| 518100 FICA | 2,704.00 | 3,538.04 | 4,465.00 | 4,465.00 | _____ |
| 518120 MEDICARE FICA | 633.00 | 827.42 | 1,045.00 | 1,045.00 | _____ |
| 529900 MISCELLANEOUS EXPENSES | 1,000.00 | 921.30 | 1,000.00 | 1,000.00 | _____ |
| Total SHERIFF - SPEC SEPARATION ALLW | 47,937.00 | 63,238.43 | 78,510.00 | 78,510.00 | |



**Sampson County Convention & Visitors Bureau
414 Warsaw Road
Clinton, NC 28328**

March 14, 2023

Mr. Ed Causey
County Manager
County of Sampson
406 County Complex Road
Clinton, NC 28328

Dear Mr. Causey:

Attached you will find the Approved Budget for Fiscal year 2023-2024 for the Sampson County Tourism and Development Authority, dba/Sampson County Convention & Visitors Bureau (CVB) budget. This was approved at the CVB Board meeting held March 14, 2023.

On behalf of the CVB Board of Directors, I am submitting this information to you, Mr. David Clack, Sampson County CFO, and the Sampson County Board of Commissioners for review for inclusion in the county's overall budget. As you are aware, the County of Sampson by NC Statue maintains the financial records of the CVB. The CVB does not currently receive any direct funding from the Board of Commissioners; however, the Sampson County Finance Office maintains the financial records and issues checks on behalf of the CVB.

Our approved budget is slightly higher than last year, due to budgeting for Ag Day 2024. Ag Day 2024 is held every other year; therefore, funding was not included in our budget for the 2022-2023 budget year. We have also seen an increase in advertising and marketing for the 2023-2024 year.

We are also budgeting for "Visit Widget", which is a new itinerary / Day Trip tool. It is an advanced, cross-device application that creates an engaging and intuitive way for visitors to research, plan and experience their visit to Sampson County. 2023-2024 marks the 14th anniversary of the Sampson County Convention and Visitors Bureau, and we have worked hard in our efforts to promote and market Sampson County. The CVB has worked with businesses and organizations during the past year, and we anticipate continued growth in travel and tourism.

Thank you for allowing the CVB to include our budget in the county's overall budget, and if you have any questions, please feel free to contact me.

Sincerely,

A handwritten signature in black ink that reads "Sheila G. Barefoot".

Sheila Barefoot
Executive Director, Sampson County Tourism
sbarefoot@visitsampsonnc.com

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 84036180 SCVB REVENUES | | | | | |
| 404500 INVESTMENT EARNINGS | 0.00 | -12.53 | 0.00 | 0.00 | _____ |
| 405105 AD SALES | -7,600.00 | -700.00 | -4,600.00 | -4,600.00 | _____ |
| 408900 MISCELLANEOUS REVENUE | -2,000.00 | -1,177.76 | -6,500.00 | -6,500.00 | _____ |
| 427000 LOCAL OCCUPANCY TAX 6% | -130,000.00 | -101,529.84 | -135,000.00 | -135,000.00 | _____ |
| 428000 PENALTIES & INTEREST | -130.00 | -746.40 | -800.00 | -800.00 | _____ |
| 499900 FUND BALANCE APPROPRIATED | -37,630.00 | 0.00 | -45,000.00 | -45,000.00 | _____ |
| Total SCVB REVENUES | -177,360.00 | -104,166.53 | -191,900.00 | -191,900.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 84036181 CVB CAPITAL GRANT PROGRAM | | | | | |
| 427000 ROT GRANT | -50,000.00 | -49,979.64 | -65,000.00 | -65,000.00 | _____ |
| 499900 FUND BALANCE APPROPRIATED | 0.00 | 0.00 | -10,000.00 | -10,000.00 | _____ |
| Total CVB CAPITAL GRANT PROGRAM | -50,000.00 | -49,979.64 | -75,000.00 | -75,000.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 84036181 CVB CAPITAL GRANT PROGRAM | | | | | |
| Fund Total | -227,360.00 | -154,146.17 | -266,900.00 | -266,900.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|--------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 84761800 SCVB EXPENDITURES | | | | | |
| 512100 SALARIES | 55,670.00 | 46,358.30 | 58,245.00 | 58,245.00 | |
| 512200 OVERTIME SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 512600 PART-TIME SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | |
| 518100 FICA | 3,452.00 | 2,874.21 | 3,610.00 | 3,610.00 | |
| 518120 MEDICARE FICA | 807.00 | 672.20 | 845.00 | 845.00 | |
| 519100 PROFESSIONAL SERVICES | 3,700.00 | 779.45 | 4,300.00 | 4,300.00 | |
| 526100 OFFICE SUPPLIES | 2,100.00 | 631.57 | 2,300.00 | 2,300.00 | |
| 526200 DEPARTMENTAL SUPPLIES | 2,000.00 | 65.98 | 1,600.00 | 1,600.00 | |
| 526201 DEPT SUPPLIES EQUIPMENT | 0.00 | 1,687.00 | 0.00 | 0.00 | |
| 529900 MISCELLANEOUS EXPENSES | 27,000.00 | 3,687.18 | 28,000.00 | 28,000.00 | |
| 529902 FESTIVAL SPORT EVENT GRANT | 3,000.00 | 1,000.00 | 3,000.00 | 3,000.00 | |
| 531100 TRAVEL | 1,500.00 | 3,873.03 | 4,000.00 | 4,000.00 | |
| 531500 MEETING/CONFERENCE EXPEND | 6,400.00 | 1,094.00 | 10,000.00 | 10,000.00 | |
| 532100 TELEPHONE AND POSTAGE | 4,340.00 | 2,311.29 | 3,655.00 | 3,655.00 | |
| 532500 POSTAGE | 0.00 | 0.00 | 0.00 | 0.00 | |
| 534100 PRINTING VISITORS GUIDE | 12,600.00 | 5,029.28 | 5,160.00 | 5,160.00 | |
| 537000 ADVERTISING | 16,316.00 | 12,832.95 | 20,305.00 | 20,305.00 | |
| 538100 DATA PROCESSING - PROGRAMMING | 3,415.00 | 1,296.94 | 6,050.00 | 6,050.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| Account Number & Description | Current Year Original Budget | Year to Date Actual | Department Requested | Administration Recommended | Board Approved |
|-------------------------------------|---------------------------------|------------------------|-------------------------|-------------------------------|-------------------|
| 84761800 SCVB EXPENDITURES | | | | | |
| 539500 EMPLOYEE TRAINING | 0.00 | 0.00 | 0.00 | 0.00 | |
| 541000 RENTAL FEES - BUILDINGS | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 | |
| 543000 RENTAL - EQUIPMENT | 300.00 | 0.00 | 300.00 | 300.00 | |
| 544000 CONTRACTED SERVICES | 31,100.00 | 10,915.00 | 36,715.00 | 36,715.00 | |
| 544001 CONT SVCS-WEB DESIGN | 0.00 | 0.00 | 0.00 | 0.00 | |
| 544002 CONTRACT SVCS-PRINT DESIGN | 0.00 | 0.00 | 0.00 | 0.00 | |
| 545000 INSURANCE AND BONDS | 250.00 | 0.00 | 250.00 | 250.00 | |
| 549100 DUES AND SUBSCRIPTIONS | 1,910.00 | 1,595.00 | 2,065.00 | 2,065.00 | |
| 555000 CAPITAL OUTLAY - OTHER EQUIP | 0.00 | 2,775.00 | 0.00 | 0.00 | |
| Total SCVB EXPENDITURES | 177,360.00 | 100,978.38 | 191,900.00 | 191,900.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 84761810 CVB CAPITAL GRANT PROGRAM | | | | | |
| 555000 CAPITAL GRANTS | 50,000.00 | 0.00 | 75,000.00 | 75,000.00 | <hr/> |
| Total CVB CAPITAL GRANT PROGRAM | 50,000.00 | 0.00 | 75,000.00 | 75,000.00 | |

SAMPSON COUNTY, NORTH CAROLINA
Recommended Budget Fiscal Year 2023 - 2024

| <u>Account Number & Description</u> | <u>Current Year Original Budget</u> | <u>Year to Date Actual</u> | <u>Department Requested</u> | <u>Administration Recommended</u> | <u>Board Approved</u> |
|---|---|--------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 84761810 CVB CAPITAL GRANT PROGRAM | | | | | |
| Fund Total | 227,360.00 | 100,978.38 | 266,900.00 | 266,900.00 | |

JUSTIFICATION OF CVB OPERATING ACCOUNT

DEPARTMENT: Sampson CVB

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|------------------------|--|-----------------|
| 84761800-512100 | Salaries | \$58,245 |
| 84761800-518100 | FICA (x6.2%) | \$3,610 |
| 84761800-518120 | Medicare FICA (1.45%) | \$845 |
| 84761800-519100 | Professional Services | \$4,300 |
| | Financial Audit - W Greene, PLLC | \$2,800 |
| | Minuteman Press (website hosting, backups, security upgrades) | \$1,500 |
| 84761800-526100 | Office Supplies | \$2,300 |
| | General Office Supplies | \$700 |
| | Ink Cartridges Printer | \$1,600 |
| 84761800-526200 | Departmental Supplies | \$1,600 |
| | Rack Card Displays | \$1,600 |
| 84761800-526201 | Departmental Supplies - Non Depreciable Assets | \$0 |
| | See attached Equipment Request | |
| 84761800-529900 | Miscellaneous Expenses | \$28,000 |
| | Barn Quilt Expenses (Preparing or Replacing barn quilts) | \$3,000 |
| | Barn Quilt Promotions | \$3,000 |
| | Festival to be Approved by Board Expenses | \$20,000 #1 |
| | Miscellaneous Expenses | \$2,000 |
| 84761800-529902 | Festival, Event & Sports Grants | \$3,000 |
| | Festival Marketing Grant | \$3,000 |
| 84761800-531100 | Travel | \$4,000 |
| | Travel Reimbursement (travel 3-4 conferences per year, plus monthly misc travel) | \$2,000 |
| | Travel - Advertising and Marketing (3 visits per year @ \$600 visit) | \$2,000 |
| 84761800-531500 | Meeting / Conference Expenses | \$10,000 |
| | CVB Board Meetings | \$2,300 |
| | Visit 365 Conference - Conference Registration & other | \$1,700 |
| | Tourism Marketing Workshop (by Chris Cavanaugh) | \$1,500 |
| | NCAF& E Registration Fee for Displaying at Event - Showfest | \$1,000 |
| | Event and Consortium Meetings and NC Coast Host Meetings | \$1,500 |
| | NC Coast Host Annual Meeting (proposed Sampson County 2024) | \$2,000 |

JUSTIFICATION OF CVB OPERATING ACCOUNT

DEPARTMENT: Sampson CVB

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|------------------------|---|-----------------|
| 84761800-532100 | Telephone Service & Postage | \$3,655 |
| | White Page Listing (Star Communications) | \$265 |
| | Verizon Celluar | \$660 |
| | Postage | \$1,500 |
| | Ink Spot (Bulk Ship Visitor Guides / Brochures / Rack Cards to Welcome Centers) | \$800 |
| | Telephone Service - Landline - Annual Monthly Landline Service | \$430 |
| 84761800-534100 | Printing | \$5,160 |
| | Annual Report | \$400 |
| | Miscellaenous Copy Printing Exp. | \$1,000 |
| | Rack Card Printing (Misc.) | \$1,000 |
| | Rack Card Printing (Visit Widget Day Trips / Itineraries) | \$1,760 #2 |
| | International Minute Press - Printing | \$1,000 |
| 84761800-537000 | Advertising & Marketing | \$20,305 |
| | Magazine Ads & other print (Our State Magazine, Carolina Traveler, other) | \$4,485 |
| | Civitas Media | \$375 |
| | Rack Card Program (Hughes Publishing) | \$1,000 |
| | Carolina Traveler (Heritage Guide Ad) | \$1,295 |
| | Visit NC Advertising - (Marketing opportunities) | \$3,500 |
| | NC Coast Host Advertising - 2 times a year - Guestquest | \$1,000 |
| | Visit NC Farm App Maintenance Annual - Yellow Dog | \$3,600 |
| | Barn Quilt souvenirs (pens, key chains, coasters) | \$850 |
| | Annual Report | \$700 |
| | Facebook Ads / Instagram - Social Media Budget | \$2,500 |
| | Mountains to Sea Trail Sponsor | \$1,000 |
| 84761800-538100 | Data Processing | \$6,050 |
| | Quickbooks Annual Upgrade and Payroll Update | \$1,100 |
| | Drop Box Pro Renewal | \$150 |
| | Visit Widget (Monthly service fee) | \$4,800 #2 |
| 84761800-541000 | Rental Fee | \$1,500 |
| | Office Space | \$1,500 |
| 84761800-543000 | Rental Equipment | \$300 |
| | Postage Meter Lease | \$300 |

JUSTIFICATION OF CVB OPERATING ACCOUNT

DEPARTMENT: Sampson CVB

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|------------------------|---|------------------|
| 84761800-544000 | Contracted Services | \$36,715 |
| | Front Row Communications or other company (Advertising & Marketing Plan for the CVE | \$12,000 |
| | Implement Visit Widget / Set up and go live | \$1,440 #2 |
| | The Hype Effect - Design Services | \$475 |
| | Tew Barn Quilts | \$3,000 |
| | One Photo Shoot - Fall or Spring Shoot - TBD | \$1,800 |
| | Entertainment for Ag Day 2024 (Stage, entertainment, banners, signs, misc. etc) | \$17,000 #3 |
| | Intern Contract Services | \$1,000 |
| 84761800-544001 | Contract Services-Web Design | \$0 |
| 84761800-545000 | Insurance & Bonds | \$250 |
| | Workers Compensation | \$250 |
| 84761800-549100 | Dues and Subscriptions | \$2,065 |
| | NC Travel Industry Association membership (NCTIA) | \$500 |
| | Sampson Arts Council Membership and Golf Sponsor | \$500 |
| | NC Association of Festival and Events Membership (NCAF&E) | \$165 |
| | NC Coast Host | \$350 |
| | Sampson County History Museum | \$100 |
| | Clinton Sampson Chamber of Commerce | \$200 |
| | AAF Sponsorship | \$250 |
| | Total Expenses | \$191,900 |

**JUSTIFICATION OF NON-SALARY COSTS
CAPITAL GRANT ROT**

DEPARTMENT: Sampson CVB

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|------------------------|---|-----------------|
| 84761810-555000 | Capital Grant Expense | \$75,000 |
| | \$10,000 (Capital Grant Approved - MST Grant Application) | |
| | \$65,000 (Potential Capital Grant Expenditures) | |
| | Total Expenses | \$75,000 |

JUSTIFICATION OF CVB OPERATING ACCOUNT

DEPARTMENT: Sampson CVB

FISCAL YEAR: 2023-2024

| Org & Object Number | Description | Amount |
|---------------------|--|-----------|
| 84761800 / 84761810 | TOTAL BUDGET CVB OPERATING ACCOUNT AND CAPITAL GRANT ROT | \$266,900 |